



INSTRUCTIONS

- Apply for graduation **one semester prior** to completion. The preferred deadline for submitting a graduation application is the **9th Friday of the previous term** after classes begin.

<i>Graduating Term</i>	<i>Submit Application</i>
Spring	Fall
Summer	Spring
Fall	Spring
- Meet with your advisor to complete your application and degree evaluation. Use a separate application for multiple degrees.
- Ensure your permanent address is up-to-date in Banner Web. This is the address where your diploma will be mailed.
- Bring your completed graduation application and DegreeWorks printout to Academic Support. An Academic Counselor will review the application to ensure you are on track to graduate.
- If you submit your graduation application by the 9th Friday of the prior term, you will receive Priority 0 registration status.

DEGREE INFORMATION

Graduating Term: _____ Year: _____

Degree Type: BA/BS AA/AS AAS AFA Program: _____

Are you applying for a Minor? Yes (please complete and attach Minor Application) No

If not completing final courses/graduation requirements at ABAC, provide school name: _____

STUDENT INFORMATION

Site Location: _____ Are you a veteran? Yes No

Name: _____ ID# _____
LEGAL NAME ONLY - NO NICKNAMES - Print name EXACTLY as it should appear on the diploma.

Signature: _____ Date: _____ Cell Phone: _____

ABAC Email: _____

Official communication is only sent to an ABAC email address.

COMMENCEMENT INFORMATION

Are you participating in the Graduation Ceremony?	YES	NO	If yes, Tifton or Bainbridge	Tifton	Bainbridge
Do you have a mobility impairment?	YES	NO	Bainbridge holds a Spring commencement only. Students graduating in the Fall can participate in the Tifton ceremony or the Spring Bainbridge ceremony.		

ADVISOR & SCHOOL APPROVAL:

Advisor's Name Printed

Signature of Academic Advisor

Date

Received by Academic Support:

Date: _____ By: _____ Signatures: _____ DegreeWorks: _____

TO BE COMPLETED BY ACADEMIC SUPPORT :

Items noted below indicate graduation requirement(s) which are not met. See your Academic Advisor if you have questions:

1st Review _____ Date _____ Final Review _____ Date _____

Posted in SHADEGR _____ Date Degree Recorded _____

Email sent: _____ Advisor _____ Student _____