

# Diplomas and Transcripts



You do not receive your diploma at commencement. Diplomas will be mailed approximately three to four weeks after the ceremony to your mailing address as noted in Banner Web. **To ensure your diploma is directed to the correct address, make sure this address is correct in Banner Web.**

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**If you have any outstanding obligations to the college, these obligations and holds *MUST* be cleared before your diploma and/or transcript is mailed.** You may check your account for holds and obligations by:

- Visit <http://www.abac.edu/MyABAC>
  - Click on Banner
  - Click Enter Secure Area
  - Click on Stallion Status
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If you need proof of graduation before your diploma is available, please request an official transcript. If submitting your request on or before Dec 27, select the “Hold for Degree” option. If you submit your request after this date, select the “Now” option. Otherwise, your transcript may print and be mailed without your degree being posted.

Participation in commencement does not denote official certification of a degree or certificate. Official certification is only made when all curriculum requirements have been satisfactorily addressed and recorded in the Registrar's Office.

**If you are completing graduation requirements at another institution** In order to participate in ABAC's graduation ceremony, the Registrar's Office must receive verification that you have remained enrolled in the required course(s) after the other institution's mid-term withdrawal deadline. This verification should be received no later than December 10 and may be faxed to the Registrar's Office at 229-391-5301. The fax must be on the institution's letterhead and signed by the Registrar. You must have the other institution send an official copy of the transcript to ABAC no later than January 14 for your degree to be posted as a fall graduate. If not, your degree and graduation date will be posted in May 2019.

Questions about Graduation?  
E-Mail [publicrelations@abac.edu](mailto:publicrelations@abac.edu) or  
Call 229-391-5055