



INSTRUCTIONS

- Apply for graduation **one semester prior** to completion. The preferred deadline for submitting a graduation application is the **9th Friday of the previous term** after classes begin.

<i>Graduating Term</i>	<i>Submit Application</i>
Spring	Fall
Summer	Spring
Fall	Spring
- Meet with your advisor to complete your application and degree evaluation. Use a separate application for multiple degrees.
- Ensure your permanent address is up-to-date in Banner Web. This is the address where your diploma will be mailed.
- Bring your completed graduation application and DegreeWorks printout to Academic Support. An Academic Counselor will review the application to ensure you are on track to graduate.
- If you submit your graduation application by the 9th Friday of the prior term you will receive Priority 0 registration status.

DEGREE INFORMATION

Graduating Term: _____ Year: _____

Degree Type: BA/BS AA/AS AAS AFA Program: _____

Are you applying for a Minor? Yes (please complete and attach Minor Application) No

If not completing final courses/graduation requirements at ABAC, provide school name: _____

STUDENT INFORMATION

Site Location: _____ Are you a veteran? Yes No

Name: _____ ID# _____
LEGAL NAME ONLY - NO NICKNAMES - Print name EXACTLY as it should appear on the diploma.

Signature: _____ Date: _____ Cell Phone: _____

COMMENCEMENT INFORMATION

Are you participating in the Graduation Ceremony? YES NO If yes, Tifton or Bainbridge Tifton Bainbridge

Do you have a mobility impairment? YES NO

1 ADVISOR & SCHOOL APPROVAL:

Advisor's Name Printed

Signature of Academic Advisor Date

2 Have you ever received a student loan at ABAC?

Yes: Office of Financial Aid ***must sign off*** on your application

No: Student initials: _____ and take to Academic Support

Office of Financial Aid Signature Date

3 Received by Academic Support:

Date: _____ By: _____ Signatures: _____ DegreeWorks: _____

TO BE COMPLETED BY ACADEMIC SUPPORT :

Items noted below indicate graduation requirement(s) which are not met. See your Academic Advisor if you have questions:

1st Review _____ Date _____ Final Review _____ Date _____

Posted in SHADEGR _____ Date Degree Recorded _____

Email sent: _____ Advisor _____ Student