

APPLICATION FOR GRADUATION

For more information visit: www.abac.edu/academics/registrar
Communication about graduation will be sent to your **Stallion Email Account**

INSTRUCTIONS FOR STUDENTS:

- Apply for graduation during your final semester at ABAC. Your completed application should be received by Academic Support by the following deadlines:
 - Fall Semester - 5th Friday after classes begin
 - Spring Semester - 5th Friday after classes begin
 - Summer Semester - 3rd Friday after classes begin
- Meet with your advisor to complete your application and degree evaluation. If pursuing multiple degrees, complete a separate application for each one.
- Ensure your mailing address is up-to-date in Banner Web. This is the address where your diploma will be mailed.
- Bring your completed graduation application and DegreeWorks printout to Academic Support (located on the bottom floor of the Carlton Center/Library). An Academic Counselor will review your application to ensure the application is complete and all required documents are included.

STUDENT INFORMATION: Term/Year: _____ Participate in Graduation Ceremony? Yes No
Do you have a mobility impairment? Yes No

Name _____ ID# _____
LEGAL NAME ONLY - NO NICKNAMES - Print name EXACTLY as it should appear on the diploma.

Signature _____ **Official Communication about your graduation application and graduation will be sent to your Stallion Email**

Degree Type: BA/BS AA/AS AAS AFA Program _____ Cell Phone _____
(Choose One)

Are you applying for a Minor? Yes (please complete and attach Minor Application) No

Are you a veteran? Yes No

If not completing final courses/graduation requirements at ABAC, provide school name: _____

1 ADVISOR & SCHOOL APPROVAL:

Advisor's Name Printed

Signature of Academic Advisor Date _____

Signature of Department Head or Dean Date _____

2 Have you ever received a student loan at ABAC?

Yes: Office of Financial ***must sign off*** on your application

No: Student initials: _____ and take to Academic Support

Office of Financial Aid Signature Date _____

3 Received by Academic Support:

Date: _____ By: _____ Signatures: _____ Degree Evaluation: _____

TO BE COMPLETED BY ACADEMIC SUPPORT :

Items noted below indicate graduation requirement(s) which are not met. See your Academic Advisor if you have questions:

1st Review _____ Date _____ Final Review _____ Date _____

Posted in SHADEGR _____ Date Degree Recorded _____

Email sent: _____ Advisor _____ Student _____