

# Name Change Request

The Board of Regents now requires a copy of one of the following documents to accompany your name change request--marriage license, divorce decree, birth certificate or social security card. The document you submit must bear your new name. To keep our records consistent, you must list your first name even if you are called by your middle name.

Banner ID Number \_\_\_\_\_

Former Name \_\_\_\_\_  
(Please Print Your First Name, Middle Name, Last Name)

New Name \_\_\_\_\_  
(Please Print Your First Name, Middle Name, Last Name)

Documentation provided (check one):

\_\_\_\_ Social Security Card    \_\_\_\_ Birth Certificate    \_\_\_\_ Marriage License    \_\_\_\_ Divorce Decree

Student's Signature: \_\_\_\_\_

Do you have a new permanent address?

New Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

This completed request and required documentation may faxed, mailed or delivered in person to:

Office of the Registrar  
ABAC 7, 2802 Moore Highway  
Tifton, GA 31793-2601  
(229) 391-5007 (Direct)  
(229) 391-4911 (Fax)

For office use only:

Date Rec'd \_\_\_\_\_ Date Processed \_\_\_\_\_ Processed by \_\_\_\_\_

Date email notice sent to instructors \_\_\_\_\_