Request to Be Considered an Auditor

To: Office of the Registrar

From: ________________________________________________
       (ABAC Instructor-Print Name)

Subject: Audit Student

Date: ________________________________________________

I understand that I will be considered an auditor for ___________________________________,
       Course Name and Number
       __________________,  _____________ ,     ,  and receive the grade of “V”.
       Subject & Number Code       CRN           Term

___________________________________________________
Student ID#

___________________________________________________
PRINT Student Name

__________________________________________       ________________
Student Signature       Date

__________________________________________       ________________
Instructor Signature       Date

NOTE: Students interested in auditing a class must indicate to the instructor their
intention to do so during the first five days of the term.

Instructors should complete the “Request to be Considered an Auditor” form, obtain the
student’s signature, and forward the form to the Office of the Registrar. A grade of “V” will be
automatically assigned to auditing students. No credit is granted when the course is completed,
and students cannot switch from audit to credit status while enrolled in a course as an auditor.

Students interested in obtaining credit for a class which has been audited will be required to take
the course under non-audit status in a later term.

Revised: February 1, 2013