

BULLETIN  
ABRAHAM BALDWIN  
AGRICULTURAL COLLEGE  
A STATE COLLEGE OF THE  
UNIVERSITY SYSTEM OF GEORGIA  
2802 MOORE HIGHWAY  
TIFTON, GEORGIA 31793-2601  
[www.abac.edu](http://www.abac.edu)

---

Volume LXV, No. 1

August 1, 2007



*A comprehensive coeducational college,  
Abraham Baldwin is an Affirmative Action/Equal  
Employment and Educational Opportunity Institution*

## **THE COLLEGE CATALOG**

The statements set forth in this catalog are for informational purposes only and should not be construed as the basis of a contract between a student and this institution. While the provisions of this catalog will ordinarily be applied as stated, Abraham Baldwin Agricultural College reserves the right to change any provision listed in this catalog, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of any such changes. Information regarding changes will be available in the Office of the Registrar. It is especially important that each student note that it is his/her responsibility to stay apprized of current graduation requirements for any particular program.

### **FAILURE TO MEET FINANCIAL OBLIGATIONS**

College expenses are payable in advance. Abraham Baldwin Agricultural College has reserved and intends to exercise the right to withhold copies of educational records and/or to disenroll students who owe the institution money.

### **CIVIL RIGHTS COMPLIANCE**

Abraham Baldwin Agricultural College subscribes fully to a policy of nondiscrimination with regard to all employees, students, and services to the community. Specifically, the College has given assurance of compliance with the provisions of the Civil Rights Act of 1964 and of Executive Order 11246 as amended. All members of the College's faculty, staff and student body are expected to subscribe to this assurance of compliance and to assist in making such assurance valid in fact.

### **DISCRIMINATION PROHIBITED AGAINST INDIVIDUALS WITH DISABILITIES**

Abraham Baldwin Agricultural College complies with Section 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act of 1990 which prohibits discrimination against individuals with disabilities. In its efforts to comply with these regulations, Abraham Baldwin Agricultural College has designated the Director of Student Development, J. Lamar Branch Student Center, and the Director of Human Resources, Tift Hall, as the individuals responsible in the areas of students with disabilities and employment related disabilities, respectively.

### **SEX DISCRIMINATION PROHIBITED**

Abraham Baldwin Agricultural College complies with Title IX of the Education Amendments of 1972 which prohibits discrimination in education programs and activities on the basis of gender. This prohibition extends to employment and admissions. The individual responsible for compliance with Title IX is the Director of Human Resources, Tift Hall.

### **EQUAL OPPORTUNITY EMPLOYER**

Abraham Baldwin Agricultural College is an equal opportunity employer for all employees and applicants for employment without regard to race, color, gender, religion, national origin or disability of the individual.

### **STUDENT RESPONSIBILITY**

It is the responsibility of a student to read this catalog, official announcements, official bulletin boards, the Student Handbook, and otherwise inform himself/herself completely regarding his/her program of studies, credits, degree requirements, quality points and other facts relating to life at the College. A student is requested to retain this catalog and to bring it at the time set for academic advisement with the academic advisor and subsequent registration.

# TABLE OF CONTENTS

Directory for Correspondence .....	4
Academic Calendar.....	5
General Information .....	7
Admissions.....	15
Expenses and Fees.....	23
Financial Aid.....	27
Student Services.....	47
Academic Policies and Procedures.....	55
College Transfer Programs .....	85
Career-Technological Programs .....	139
Description of Courses .....	187
Faculty and Administration .....	216
Index .....	226

# Directory for Correspondence

Direct correspondence to the offices listed below at  
2802 Moore Highway  
Tifton GA 31793-2601

Telephone 800-733-3653 or  
Local Area Code 229

[www.abac.edu](http://www.abac.edu)

Office of the President	391-5050
Office of Academic Affairs	391-4780
Office of Fiscal Affairs	391-4870
Office of Student Affairs	391-5130
Office of Human Resources	391-4890
Office of Public Relations	391-5055
Office of Development	391-4900
Office of Institutional Research	391-4980
Office of Information Technology and Services	391-4850
Office of Athletics	391-4930
Division of Agriculture and Forest Resources	391-4790
Division of Business Administration	391-4830
Division of Health, Physical Education, and Recreation	391-4930
Division of Humanities	391-4950
Division of Nursing	391-5020
Division of Science and Mathematics	391-5100
Division of Social Science	391-5080
Office of Learning Support	391-4995
Office of Admissions	391-5001
Office of the Registrar	391-5001
Office of Public Service and Business Outreach	391-5070
Office of Evening and Off-Campus Programs	391-4905
Office of Financial Aid and Veterans Affairs	391-4910
Office of Student Development	391-5135
Office of Alumni Relations	391-4895
Office of Student Life and Housing	391-5140
Office of MAP/Student Support Services	391-5160
ABAC Place	391-2500
ABAC on the Square Moultrie	891-7235
Baldwin Library	391-4990
Health Center	391-5030

# General Information

## ACADEMIC CALENDAR 2007-2008

### Fall Semester 2007

#### Full Term

First day of classes	August 20
End Drop/Add period	August 22
Labor Day Holiday	September 3
Mid-term withdrawal deadline w/o academic penalty	October 11
Fall Break	October 15, 16
Thanksgiving Holiday	November 22, 23
Last day of classes	December 7
Final exams	December 10, 11, 12, 13
Graduation	December 13, 6:00 P.M.
Grades due	December 14

#### Session A

First day of classes	August 20
End Drop/Add period	August 20
Mid-term withdrawal deadline w/o academic penalty	September 14
Last day of classes	October 10
Final exams	October 11 or arranged by the instructor

#### Session B

First day of classes	October 12
End Drop/Add period	October 12
Mid-term withdrawal deadline w/o academic penalty	November 9
Last day of classes	December 7
Final exams	December 10, 11, 12, 13

### Spring Semester 2008

#### Full Term

First day of classes	January 7
End Drop/Add period	January 9
MLK Holiday	January 21
Mid-term withdrawal deadline w/o academic penalty	February 28
Spring Break	March 17 - 21
Last day of classes	April 28
Final exams	April 29, 30, May 1, 2
Graduation	May 2, 6:00 P.M.
Grades due	May 3

#### Session A

First day of classes	January 7
End Drop/Add period	January 7
Mid-term withdrawal deadline w/o academic penalty	February 1
Last day of classes	February 27
Final exams	February 28 or arranged

## General Information

by the instructor

### Session B

First day of classes	February 29
End Drop/Add period	February 29
Mid-term withdrawal deadline w/o academic penalty	April 2
Last day of classes	April 28
Final exams	April 29, 30, May 1, 2

## Summer Term 2008

### Full Term

First day of classes	May 26
End Drop/Add period	May 27
Mid-term withdrawal deadline w/o academic penalty	June 23
Independence Day Holiday	July 4
Last day of classes	July 21
Final exams	July 22, 23
Grades Due	July 24

### Session A

First day of classes	May 26
End Drop/Add period	May 26
Mid-term withdrawal deadline w/o academic penalty	June 5
Last day of classes	June 19
Final exams	To be arranged by the instructor

### Session B

First day of classes	June 23
End Drop/Add period	June 23
Independence Day Holiday	July 4
Mid-term withdrawal deadline w/o academic penalty	July 7
Last day of classes	July 21
Final exams	July 22, 23

## HISTORY OF THE COLLEGE

The name, role, and scope of Abraham Baldwin Agricultural College have been subject to change since its founding in 1908 as the Second District A & M School. In 1924 the South Georgia Agricultural and Mechanical College was organized, and the physical property of the Second District A & M School was adapted for college use. Change occurred again in 1929 when the institution became Georgia State College for Men and again in 1933 when it became Abraham Baldwin Agricultural College, named for Abraham Baldwin, a signer of the United States Constitution and the first president of the University of Georgia.

Throughout these years and these changes, the school has experienced steady growth from its first enrollment of 150 students to an all time record enrollment of 3,574 students enrolled in the fall term of 2006. The College reaches approximately 20,000 people annually through its college transfer programs, career technological programs, public service and economic development programs, and special services. Students are enrolled from 153 of Georgia's 159 counties, 11 other states and 10 countries. While the College has many features of a community college, its role is far broader because the range of operations is statewide in nature and scope.

In 1933 when the College became Abraham Baldwin Agricultural College, instructional emphasis was placed on programs in agriculture, forestry, and home economics. Emphasis on these programs continues although the College now reaches thousands of students in popular programs of study such as nursing.

The uniqueness of ABAC lies in its dedication and service to all the people in Georgia. In addition to offering specialized programs in the Division of Agriculture and Forest Resources, the College also features comprehensive offerings in a total of 55 two-year career and transfer programs as well as several one year certificate programs.

## ACCREDITATION AND MEMBERSHIPS

Abraham Baldwin Agricultural College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia, 30033-4097, Telephone (404) 679-4501) to award Certificates and Associate Degrees. Inquiries to the Commission should relate only to the accreditation status of the institution, not to general admission information.

The College is accepted by the Veterans Administration for the training of veterans under the G.I. Bill of Rights.

The College and its faculty/staff are affiliated with numerous national, regional, and state associations, including:

- Georgia Association of Colleges
- Georgia Collegiate Press Association
- National League for Nursing
- National Junior College Athletic Association

## MISSION STATEMENT

Abraham Baldwin Agricultural College (ABAC), established in 1908 as the Second District A&M School, became South Georgia A&M College in 1924 and Georgia State College for Men in 1929. Named for a signer of the United States Constitution and the first president of the University of Georgia, the college assumed its present name in 1933 when it became a unit of the University System of Georgia. At that time, ABAC embarked on a mission devoted primarily to associate-level studies in agriculture, home economics, and related fields. ABAC's role later expanded to include a diverse educational program. In May, 2006, the University System of

## General Information

Georgia granted ABAC State College status, which will allow the college to offer specified four-year programs which must be approved by the necessary accrediting agencies.

As a state college unit of the University System of Georgia, ABAC shares the following characteristics with other state college units in the System.

- a commitment to excellence and responsiveness within a scope of influence defined by the needs of a local area and by particularly outstanding programs or distinctive characteristics that have a magnet effect throughout the region or state;
- a commitment to a teaching/learning environment, both inside and outside the classroom, that sustains instructional excellence, functions to provide University System access for a diverse student body, and promotes high levels of student learning;
- a commitment to a high quality general education program that supports a variety of well-chosen associate programs and prepares students for transfer to baccalaureate programs, learning support programs designed to ensure access and opportunity for a diverse student body, and a limited number of certificate or other career programs to complement neighboring technical college programs;
- a commitment to public service, continuing education, technical assistance, and economic development activities that address the needs, improve the quality of life, and raise the educational level within the college's scope of influence;
- a commitment to scholarship and creative work for the specific purposes of supporting instructional effectiveness and enhancing institutionally relevant faculty qualifications.

In addition, campus life at ABAC shares the following characteristics with all other units in the system.

- a supportive campus climate, necessary services, and leadership and development opportunities, all to educate the whole person and meet the needs of the students, faculty, and staff;
- cultural, ethnic, racial, and gender diversity in the faculty, staff, and student body, supported by practices and programs that embody the ideals of an open, democratic, and global society;
- technology to advance educational purposes, including instructional technology, student support services, and distance education;
- collaborative relationships with other System institutions, state agencies, local schools and technical colleges, and business and industry, sharing physical, human, information, and other resources to expand and enhance programs and services available to the citizens of Georgia.

ABAC, an associate level college, is a community-based residential institution offering programs in the natural and physical sciences, the liberal arts, the social sciences, business, physical education and recreation, and health occupations as well as a specialized institution serving a unique role through programs in agriculture and related disciplines. This dual emphasis, together with on-campus housing, gives the College its distinctive character and enables it to attract traditional and nontraditional students from throughout Georgia, other states, and other countries, creating a culturally diverse student body.

ABAC provides high quality academic programs that allow employment upon completion of two-year career programs or fulfillment of the core curriculum requirements and an opportunity for successful transfer into baccalaureate programs.

Off-campus and evening programs provide educational opportunities for



individuals who are unable to attend classes in the traditional setting. Public service programs include special-interest activities and courses, occupation-enhancing classes, youth enrichment courses, and performing and visual arts events. The College also provides administrative services and facilities that enable community and state organizations as well as other units of the University System of Georgia to bring seminars, meetings, and upper-level and graduate instruction to the region.

ABAC's vision for the future includes placing student learning foremost; having an outstanding diverse faculty, staff, and administration; valuing and encouraging lifelong learning; and ensuring continuous leadership and improvement. The College supports its mission through a participatory planning process involving all aspects of the campus community. Key components of the vision include additional outreach in Colquitt County through the development of ABAC on the Square; expanded use of distance education technologies; and collaborative efforts with technical colleges, public schools, and business and professional organizations. Another dimension of the vision is the continued development of agriculturally related programs of study and applied research partnerships with Fort Valley State University and the University of Georgia. Furthermore, the vision includes meeting the changing needs for programs other than those in agriculture.

The open admissions nature of ABAC continues to require refinement of services that enhance student development and academic success.

### **ASSESSMENT PROGRAM**

Abraham Baldwin Agricultural College is committed to helping students realize their potential. For this reason, student assessment is part of the College's educational program. From the time a student applies, until leaving, participation is expected in a series of tests and surveys designed to assist college personnel in accurate advisement and course placement, to gather information on satisfaction with college programs and services, and to measure academic and personal achievements. These tests and surveys will be used to help a student achieve individual goals and to improve college programs and services.

A student's earnest and sincere participation on tests, learning tasks, exit exams and surveys will provide the College with accurate information to be used in planning effective programs and services. Students should take seriously their participation in these activities.

### **PUBLIC SERVICE AND BUSINESS OUTREACH CENTER**

Abraham Baldwin Agricultural College is committed to providing lifelong learning opportunities for all Georgians. Established in 1940, the Public Service and Business Outreach Center provides a link between the college and the communities it serves. An extension of the traditional on-campus learning process, continuing education programs are developed in response to educational demands and requests of citizens, professional and business groups, governmental agencies, and civic groups. Instructional services consist of non-degree work primarily designed for the purpose of upgrading skills for career/professional development, personal interest, and enrichment.

Entrance to non-credit programs is not based on educational background, and no grades are given in most classes. The only requirement for enrolling in most classes is interest and a desire to learn.

The Public Service and Business Outreach Center is located on the first floor of Weltner Hall. Additional information may be obtained on the web at [www.abac.edu/psbo](http://www.abac.edu/psbo) or by emailing [conted@abac.edu](mailto:conted@abac.edu).

## **THE ARTS CONNECTION**

The Arts Connection is located in the Carlton Center on the Abraham Baldwin campus. It represents another aspect of the College's commitment to continual learning and public service by seeking to broaden the cultural perspectives of South Georgians through a variety of programs and activities. The Arts Connection has developed a multi-county arts alliance through which it presents arts in education programs, professional performances, festivals, arts camps, and residencies by professional dance and theater groups. In addition, the Arts Connection has launched a program to recognize and sustain the folk life of South Georgia. The Arts Connection attracts participants from virtually all walks of life.

## **ALLIED STATE AGENCIES**

The work of Abraham Baldwin is complemented by the continual, informal cooperation of other state-level agencies and institutions located in Tifton. Together, they assist the College in providing work experience, internships, and job placement for students, additional expertise in agricultural research, coordination of conferences and seminars, facilities, and research and writing opportunities for faculty members.

The College of Agriculture and Environmental Sciences at the University of Georgia has two related units at its Tifton Campus that complement the mission of ABAC. One of these units is the UGA Tifton Campus Conference Center (TCCC). The other unit is the Coastal Plain Experiment Station. The program of the TCCC is directed toward full development and utilization of the social and economic potential of the region and the state. Its objectives include 1) increasing agricultural and forest production through continued research and the application of research findings; 2) advancing developments in marketing and utilization of farm and forest products; 3) aiding community development and solving problems related to lifestyles and social interaction; 4) furthering labor training and utilization to provide more skilled workers in the various areas of agribusiness and to help general farm workers in coping productively with increasing farm technology.

The Experiment Station has approximately 100 scientists in various specialized areas who are engaged in research and development in the plant and animal sciences. The proximity of the station's personnel to the College contributes to an invigorating climate of inquiry and study for students, faculty, and staff. Many ABAC students find part-time employment at the Station, and some ventures are shared jointly by the two institutions.

A third allied state agency is the State Museum of Agriculture, popularly known as the Georgia Agrirama. Its aim is to preserve and exhibit the culture of South Georgia through a restored settlement of the late nineteenth century. The two dozen restored buildings at the Agrirama range from an 1896 farmhouse to a steam-powered cotton gin and provide a living history museum for the people of the state.

Two other state offices, the Georgia Department of Labor and the Department of Natural Resources, contribute to ABAC's efforts to provide job placement and work experience for its students. The Department of Labor, in cooperation with the College, provides employment assistance for students whose education has prepared them for direct entry into the job market. The Department of Natural Resources works with faculty members in the forestry and wildlife programs of the Division of Agriculture and Forest Resources and helps provide work experience for students in the areas of game and forest management.

## **ABAC ALUMNI ASSOCIATION**

Anyone who has completed a minimum of 10 semester hours of college credit is

eligible for membership in the ABAC Alumni Association. Only those who have earned 30 or more hours are considered active alumni. The Ag Alumni Council, a special interest group of the Association, consists of alumni from agriculture, family and consumer sciences (home economics), forest resources and veterinary medicine.

The purpose of the Association is to promote activities designed to strengthen and enrich the education and extracurricular programs of ABAC so the College can make a maximum contribution to the economic, social, cultural, and spiritual life of Georgia and the surrounding area.

Homecoming is held in April of each year and continues to grow in numbers and enthusiasm. Awards are presented to alumni annually who have excelled in various professions.

The alumni newspaper, ABAC Today, is published to keep alumni and friends abreast of happenings of the college. It is mailed to all active alumni and donors three times each year.

There are no dues, but financial requests are made through the ABAC Foundation. Contributions to the Foundation fund alumni activities including the alumni newspaper, homecoming, the awards program and alumni scholarships as well as other campus activities.

### **ABAC FOUNDATION**

In 1954 businessmen in Tifton and Tift County organized the Greater Baldwin Association to advance the cause of education by supporting programs and activities of the College which could not be funded through the budget allocated by the state. In 1974, in order to achieve closer identification with the College, the name of the organization was changed to the Abraham Baldwin Agricultural College Foundation. The purpose remains the same. Funds made payable to the Foundation are used for purchasing any needed equipment and property, providing academic and athletic scholarships, campus improvement, and other projects and activities which the board of directors may deem appropriate.

The Foundation accepts gifts of cash, securities, trusts, real estate, gifts-in-kind, life insurance, bequests or a combination thereof. All gifts to the Foundation are tax deductible.

### **GOVERNOR'S AGRICULTURAL ADVISORY COMMISSION**

The Governor's Agricultural Advisory Commission, located on the first floor of Tift Hall, chooses various members of the agricultural community to confer collectively about Georgia's economic development and its effects on agriculture in the state. The board discusses the numerous agricultural changes, problems, and advancements in agriculture today. Along with this task, the members also work to promote and execute the Governor's agricultural initiatives. Donnie H. Smith, the Executive Director of the Georgia Tobacco Community Development Board and Agricultural Liaison to the Governor, is also housed in the office.

### **LOCATION OF THE COLLEGE**

ABAC is located in south central Georgia on a 421-acre tract of land on the north side of the city of Tifton alongside Highway I-75.

The college is also readily accessible via U.S. Highway 41, which lies close to the campus. Abraham Baldwin is approximately 64 miles from the Florida state line via I-75 and 110 miles from the Alabama state line via Highway 82.

Tifton is served by major airlines through airports at Albany, GA, Macon, GA, Valdosta, GA, and Tallahassee, FL.

## BUILDINGS AND GROUNDS

*A campus map is available at [www.abac.edu/map](http://www.abac.edu/map).*

**ABAC LAKESIDE**—Housing is provided for 489 freshmen students at ABAC Lakeside on the north shore of Lake Baldwin.

**ABAC PLACE APARTMENTS**—The 14-acre ABAC Place apartment complex is located on the west side of campus. It includes housing for 835 students, most in 4-bedroom, 2-bath units.

**AGRICULTURAL SCIENCES BUILDING**—This 39,000 square foot building houses offices for the Division of Agriculture and Forest Resources, seven classrooms, an outdoor animal science lab, and a multipurpose classroom.

**BOWEN HALL**—This building, at the center of the campus, houses classrooms and offices for the Division of Social Science and the Regional Police Academy. Two distance-learning classrooms are also located in this building.

**BRITT HALL**—Located on the north side of the campus, this two-story building contains a part of the Science-Mathematics Division, three biology laboratories, a chemistry laboratory, classrooms, and faculty offices.

**CARLTON CENTER**—This facility of 42,000 square feet serves as the central learning resources center for the college. The Baldwin Library is located on the second and third floors of the Carlton Center. It supports teaching and learning at Abraham Baldwin Agricultural College by providing: collections that enhance the curricula, reference and research assistance to identify information, instruction that fosters information literacy, services that are responsive to the needs of its constituents, and access to information beyond its walls. The Library houses approximately 74,000 volumes, 24,000 pieces of microfilm, an audiovisual collection, the Georgiana Collection, the College archives, subscribes to approximately 300 magazines and newspapers, and provides GALILEO and other electronic resources. GALILEO allows access to over 100 databases, Internet, the library catalogs of all University System of Georgia libraries and other Georgia libraries. GALILEO also provides access to information for ABAC students taking courses at off-campus sites. Fax and delivery services are also available to provide information to ABAC students taking courses at remote sites. The Carlton Center also houses media production facilities, a large meeting room, the Academic Assistance Center, the Arts Connection, and the office of Institutional Technology on the ground floor. The building is designed to serve the needs of students, faculty, and the community.

**CENTRAL DISTRIBUTION PLANT**—This building provides heating and cooling for most of the campus.

**CHAMBLISS BUILDING**—Containing 45,000 square feet, this building houses the faculty/staff of Agricultural Engineering and Agricultural Equipment Technology. Classrooms and a wide variety of laboratories are located in the building which are used by students in many different programs of study.

**COMER HALL**—This dormitory building houses students when no apartments are available at ABAC Place.

**CONGER HALL**—This three-story building houses the Business Administration Division, the Learning Support Office, and the Office of Student Support Services, which occupy the first two floors, and the Humanities Division classrooms, which are located on the third floor. Facilities include offices, flexible classroom space and an auditorium. The ABAC microcomputer labs are located on the second floor. The college's Computer Center, situated on the first floor, holds records vital to the

operation of the college.

**DEVELOPMENT-ALUMNI HOUSE**—Located on the northern side of the campus, this building houses the Office of Development and Alumni Relations, the ABAC Foundation, and the ABAC Alumni Association. This building was built in 1967 and was renovated for its present use in 1990. It is complemented by formal gardens and overlooks Lake Baldwin, a recreational area for faculty, staff, and students.

**DONALDSON DINING HALL**—This building provides a seating capacity in excess of 400. In addition to providing dining services for the student body, the dining hall is frequently used for large banquets by groups throughout the Tifton area.

**DRIGGERS LECTURE HALL-CHAPEL**—This non-denominational chapel is used for weddings, recitals, concerts, and lectures.

**ENVIRONMENTAL HORTICULTURE BUILDING**—Containing approximately 20,000 square feet and opened for use in Fall 2001, this facility provides offices, classroom and laboratory space for instructional purposes in all the Environmental Horticulture programs. All classrooms and labs offer faculty and students a professional teaching and learning environment. In addition, the ceramics laboratory is located in this facility. Also, English, mathematics, science, and agricultural classes are taught in the building on a space available basis. Laboratories include computer and graphics (information technology), turf and grounds equipment technology, ornamental plant identification, pest management, and a teaching greenhouse.

**EVANS CENTER**—This building is used for administrative offices for the President, Public Relations, Fiscal Affairs and Procurement.

**FOREST LAKES GOLF CLUB**—This nine-hole, 91-acre golf course located five miles northeast of the campus is used as a learning laboratory for students in many different areas of study at ABAC. Tifton ophthalmologist Larry Moorman and his wife, Debra, donated the course to the ABAC Foundation, and the college now has complete use of the facility. It also remains open for public play.

**GAINES HALL**—This building is used for faculty offices and as the home for the Upward Bound program.

**GRAY HALL**—This building is located adjacent to Britt Hall. It contains laboratories for physics and chemistry, classrooms and faculty offices.

**GRESSETTE GYMNASIUM**—This 42,000 square feet physical education building contains faculty offices, classrooms, special rooms for weight lifting and personal contact sports, and a large basketball court with seating capacity for approximately 2,500. Adjacent to the complex is an Olympic-sized swimming pool.

**HEALTH SCIENCES BUILDING**—This building contains the offices, classrooms, and laboratories for the Division of Nursing. It is a modern, well-equipped building which also contains the student health center.

**HOWARD AUDITORIUM**—Equipped with a large stage and a capacity for nearly 300 people, the auditorium is the center of many college and community activities, including concerts and plays.

**J.G. WOODROOF FARM**—The college's farm contains over 200 acres and is used in such academic programs as agronomy, agricultural engineering, animal husbandry, wildlife, forestry, environmental horticulture, and veterinary medicine.

**J. L. BRANCH STUDENT CENTER**—Located directly behind Tift Hall, the J. Lamar Branch Student Center contains the administrative offices of Academic Affairs, Student Affairs, and the student offices of the Student Government Association,

## General Information

Student Union, Student Judicial Council, and the student communications media. The building also houses the Bookstore, Post Office, and Nickelodeon multi-purpose room.

**JOHN HUNT TOWN CENTER**—This building contains the rental offices for the ABAC Place Apartments as well as a game room, fitness room, computer lab, kitchen, meeting room, and a convenience store.

**KING HALL**—This building houses general classrooms, computer labs, faculty offices, and the Humanities Division Offices.

**MUSIC BUILDING**—Centrally located on campus, the music building houses classrooms, laboratories, practice rooms, rehearsal areas and offices of the vocal and instrumental programs of the college.

**PHYSICAL EDUCATION OUTDOOR FACILITIES**—Situated along the west side of the campus is a 40-acre physical education outdoor sports complex. It features a baseball field, tennis courts, a softball field, a soccer field, an intramural softball field and a field for soccer and intramural sports. In addition, a putting green is located near Lake Baldwin. ABAC also features stables for students' horses and a rodeo arena. These facilities are open to college students, faculty, and staff.

**PHYSICAL PLANT WAREHOUSE**—This facility houses the supply center for the college. It contains a warehouse storage area and offices for the administrative staff of Plant Operations.

**RED HILL ATHLETIC CENTER**—This building houses dressing rooms for baseball, tennis, and softball.

**THRASH GYMNASIUM**—Located at a right angle to the auditorium, and connected with it by a rotunda, this building is used for classes in physical education, intramural sports, and other student activities.

**TIFT HALL**—This building is in the process of renovation.

**WELTNER HALL**—This building houses the Public Service and Business Outreach Center, Office of ABAC Police, and the Office of the College Assistance Migrant Program. In addition, Georgia Department of Education Supervisors of Vocational Agriculture and Home Economics are located in this building.

**YOW FORESTRY AND WILDLIFE BUILDING**—This 20,000 square foot facility provides classroom, laboratory, and faculty office space for the forest and wildlife management programs.

# A d m i s s i o n s

## DOCUMENTS REQUIRED FROM ALL APPLICANTS

1. Admissions Application and \$20 non-refundable application fee
  - [Online application](#)
  - [Request a paper application](#)
2. [Certificate of Immunization](#) must be completed before registration.
3. Additional documents are required for each admissions category.

**Early application for admission to ABAC is advised. In order to be processed for admission for a specific term, your application file should be complete by the following dates.**

**Fall Semester – August 1**

**Spring Semester - December 1**

**Summer term – May 1**

The Director of Admissions makes a decision on all applications. This decision may be appealed by the applicant under the provisions set forth by the College and the Board of Regents of the University System of Georgia. The first step to appeal an admissions decision is for the applicant to submit an appeal request in writing to the Vice President of Student Affairs. Appeal requests must be received in the Office of the Vice President of Student Affairs at least ten days before the start of classes for the semester of application.

## FRESHMAN ADMISSION

All Freshman applicants must have a high school diploma from an accredited high school or have earned a GED. Home educated and applicants who graduated from unaccredited high schools are encouraged to apply to ABAC and will find additional information in the Admissions Application and Portfolio Procedures found on the Admissions web page.

- Definition of Freshman - Never attended college OR have less than 30 transferable semester credit hours of college credit.
- An admissions decision will be made and the student notified as soon as we receive a high school transcript or GED scores.
- A partial high school transcript should be requested from your high school now if you are still in high school. We can make a provisional acceptance decision with a partial high school transcript.

### **FRESHMAN APPLICANT WHO GRADUATED, WILL GRADUATE, OR WOULD HAVE GRADUATED FROM HIGH SCHOOL WITHIN THE PAST 5 YEARS, THE ADMISSION REQUIREMENTS ARE:**

- High school transcripts of all applicants will be evaluated for completion of the College Preparatory Curriculum (CPC).
- If applicant earned a College Prep Diploma, the Academic Core GPA must be 2.0 or.

## Admissions

- If applicant earned a Tech Prep Diploma, the Academic Core GPA must be 2.2 or higher.
- If applicant earned a GED, his/her high school class must have already graduated by the first term of enrollment
- If applicant earned a GED, a partial high school transcript is required and will be evaluated for the CPC.

### **FRESHMAN APPLICANT WHO GRADUATED OR WOULD HAVE GRADUATED FROM HIGH SCHOOL 5 OR MORE YEARS AGO:**

- Any high school diploma type or GED is acceptable
- Applicant is not held to the College Preparatory Curriculum.

### **SUMMARY OF THE ADDITIONAL DOCUMENTS REQUIRED FOR ALL FRESHMAN APPLICANTS:**

1. A partial high school transcript is needed if the student is still in high school.
2. An official copy of the final high school transcript is needed after high school graduation.
3. Official copies of transcripts from each institution attended since high school are required.
4. Official GED score report is required, if appropriate. An official partial high school transcript is also required if the high school class graduated within the past five years.
5. SAT/ACT scores are NOT required, but may be used to exempt placement testing if official scores are above the minimum scores required for exemption and CPC English and math CPC requirements are met.

### **COLLEGE PREPARATORY CURRICULUM:**

The 16 specified University System CPC courses are:

- MATHEMATICS -- 4 college preparatory Carnegie units of mathematics, including Algebra I, Algebra II, and Geometry and a senior mathematics course.
- ENGLISH -- 4 college preparatory Carnegie units which have as their emphasis grammar and usage, literature (American, English, World), and advanced composition skills.
- SCIENCE -- 3 college preparatory Carnegie units of science, with at least one laboratory course from the life sciences and one laboratory course from the physical sciences.
- SOCIAL SCIENCE -- 3 college preparatory Carnegie units of social science, with at least one course focusing on United States studies and one course focusing on world studies.
- FOREIGN LANGUAGE -- 2 college preparatory Carnegie units in the same foreign language emphasizing speaking, listening, reading, and writing.

### **ADDITIONAL INFORMATION ABOUT CPC REQUIREMENTS: IF ANY COURSE IS TAKEN IN MIDDLE SCHOOL FOR CARNEGIE UNIT CREDIT, OBJECTIVES AND CONTENT MUST BE EQUIVALENT TO SAME COURSE IN GRADES 9-12.**

1. Acceptable Courses (or Equivalents) for Fulfilling 4 College Preparatory Carnegie Units in Mathematics  
Algebra I (or Department of Education-approved equivalent), Statistics, Algebra II, Analysis (Pre-Calculus), Geometry (Euclidean or Informal), International Baccalaureate Mathematics, Advanced Algebra and Trigonometry, Calculus, Algebra III (Senior Mathematics), Advanced



- Placement Calculus AB or BC, Analysis, Advanced Placement Statistics, Discrete Mathematics, Pacesetter Mathematics
2. Acceptable Courses for Fulfilling 4 College Preparatory Carnegie Units in English  
Advanced Placement: Language/Composition, Advanced Placement Literature/Composition, Advanced Composition, American Literature/Composition, Comparative Literature/Composition, Contemporary Literature/Composition, English Literature/Composition, International Baccalaureate Communication, International Baccalaureate English 11, International Baccalaureate English 12, Literary Types/Composition, Multicultural Literature/Composition, Ninth Grade Literature/Composition, Tenth Grade Literature/Composition, World Literature/Composition, Pacesetter English, Writer's Workshop (only if taken before fall 2000), All Other AP and IB English Courses, All Other AP and IB Mathematics Courses
  3. Acceptable Courses for Fulfilling 3 College Preparatory Carnegie Units in Science  
Biology II, Advanced Placement Biology (9-12), Genetics, International Baccalaureate Biology, Botany, Microbiology, Environmental Science (replaces Ecology), Zoology, Entomology, Human Anatomy/Physiology, Physical Science, Astronomy, Meteorology, Chemistry I, Chemistry II, Advanced Placement Chemistry (9-12), Earth Science, Geology, Oceanography, Science, Technology, Society, Physics I, Physics II, Advanced Placement Physics B, Advanced Placement Physics C: Electricity, Magnetism, and Mechanics, All Other AP and IB Science Courses
  4. Acceptable Courses for Fulfilling 3 College Preparatory Carnegie Units in Social Science  
Citizenship Education (Government), Advanced Placement Government/Policies, United States Advanced Placement Government/Policies, Comparative American Political Behavior, Constitutional Theory, The Individual and the Law, Economics/Business/Free Enterprise, Advanced Placement Economics: Macroeconomics, Advanced Placement Economics: Microeconomics, Comparative Political/Economic Systems, International Baccalaureate Economics, United States History, Advanced Placement United States History, World History, International Baccalaureate History of the Americas, United States and World Affairs, World Area Studies, International Baccalaureate Internship, International Baccalaureate Theory of Knowledge, All Other AP and IB Social Science Courses

## **TRANSFER ADMISSION**

All transfer applicants must be eligible to return to the last institution attended.

- Definition of Transfer student – Applicant has 30 or more transferable semester college credits.
- Until an evaluation of the official college transcript determines that the applicant has 30 or more transferable college credits, the applicant is held to the Freshman Admission Requirements.
- An admission decision will be made and the student notified as soon as college transcripts are received and evaluated to have 30 or more transferable semester college credits.

## Admissions

- A partial transcript should be requested if applicant is still attending another college.

### **SUMMARY OF ADDITIONAL DOCUMENTS REQUIRED FROM ALL TRANSFER APPLICANTS:**

1. Official copy of the final transcript from each institution attended since applicant earned high school diploma or GED. We can make a provisional acceptance decision with a partial transcript if you are still attending another institution.

## **READMISSION**

Any student who has not attended ABAC for one calendar year must apply for readmission through the Office of Enrollment Services. In addition, the student must furnish an official transcript from any institution attended since the last enrollment at ABAC. Former ABAC students who have been enrolled at ABAC within one calendar year and have not attended any other college since last attending ABAC may enroll, if eligible, without submitting an application for readmission. Students applying for readmission to the college are not required to pay the \$20 application fee again, but must submit an updated [Certificate of Immunization](#).

Former students who have attended another institution since their enrollment at ABAC must furnish official transcripts from each institution attended since last attending ABAC, and must meet transfer admission requirements as listed in the catalog in effect at the time of return. Students requesting readmission due to Learning Support dismissal should refer the section entitled Learning Support Program for additional information.

## **SPECIAL ADMISSION CATEGORIES**

### **JOINT ENROLLMENT/EARLY ADMISSION OF HIGH SCHOOL STUDENTS**

The University System of Georgia recognizes the need to provide academically talented high school students with opportunities for acceleration of their formal academic programs. This recognition has led to the development of two organized programs: (1) a joint enrollment program in which the student, while continuing his/her enrollment in high school as a junior or senior, enrolls in courses for college credit; and (2) an early admission program in which the student enrolls as a full-time college student following completion of the junior year in high school. To participate in either program a student must be enrolled in a public or private secondary high school which is accredited by one of the following:

- a regional accrediting association (such as the Southern Association of Colleges and Schools)
- the Georgia Accrediting Commission
- the Georgia Private School Accrediting Commission (GAPSAC)
- the Accrediting Commission for Independent Study (ACIS) ([List of Accredited Centers for Independent Study](#) (PDF))
- enrolled in a public school regulated by a school system and state department of education.

**Admission Requirements:** The minimum admission standards for joint enrollment and early admission are:

1. Minimum SAT I score of 970, combined Critical Reading and Mathematics sections, or ACT Composite of 21.
2. Minimum cumulative high school grade point average of 3.0 or higher in courses taken from the required 16 CPC units;
3. Exemption of all LS requirements for early admission;
4. Written consent of parent or guardian (if the student is a minor);
5. On track towards the completion of the University System of Georgia 16-unit CPC requirements and high school graduation.
6. Students who are interested in joint enrollment or early admission may be eligible for funding under Accel, the State of Georgia's dual admission program. For additional information about the Accel program, students should contact their high school guidance counselor.

Students wishing to complete their CPC or high school graduation requirements by enrolling in college courses must also meet the following admission requirements:

- CPC English and/or Social Science - Students planning to complete their 4th year high school English and/or 3<sup>rd</sup> year social studies requirements with college credit must have an SAT I Critical Reading score of 530 or higher or ACT English score of 24.
- CPC Math - Students planning to complete their 4th year of high school mathematics must have completed Algebra I and II and Geometry and have a SAT I Mathematics score of at least 530 or ACT Mathematics scores of at least 22.
- Electives - Students can enroll in appropriate elective courses as approved by the high school counselor. (Students must have completed two units of a foreign language to enroll in a college foreign language course and three units of science prior to enrolling in a college science course.)

### **INTERNATIONAL STUDENTS ADMISSION**

In addition to meeting all the regular admissions requirements, the applicant must:

- Submit an official English translation with his or her secondary school transcripts.
- Be among the upper level in academic achievement with high grades in school subjects
- Students whose native tongue is not English must demonstrate proficiency in English by taking the Test of English as a Foreign Language (TOEFL). Test scores will be used in placement of students and a minimum score of 523 on the paper TOEFL, 193 on the computer TOEFL or 69 on the Internet TOEFL is required.
- Show financial independence or sponsorship by completing the [Certificate of Financial Support](#) form, and submitting bank statements for the past six months.
- Required to provide information in the GLACIER software upon receiving User ID/Password. This information is used to determine Tax Status for scholarships received. This is mandated by the Internal Revenue Service.
- Required to purchase or be exempt from University System health and accident insurance.

The out-of-state fee shall apply to all international students except those accepted under the special provisions of the Board of Regents. ABAC does not offer state or federal financial aid to non-citizen students.

## **POST-BACCALAUREATE ADMISSION REQUIREMENTS**

Students who have earned a baccalaureate degree from a regionally accredited institution will be allowed to take courses with no limitation on the number of hours of undergraduate credit, with or without the intention of earning a degree from ABAC.

### **NON-DEGREE APPLICANTS**

Applicants who have not already earned a baccalaureate degree from a regionally accredited institution may enroll as a non-degree student for a maximum of 12 hours (including institutional credit). Students may not enroll in any course for which there is a Learning Support prerequisite unless they have been screened for and have exempted the relevant Learning Support course(s).

### **TRANSIENT ADMISSION**

A transient student is currently enrolled in another accredited college or university, plans to enroll in ABAC classes for one term only, and intends to return to the other institution. A transient student can enroll for no more than three consecutive terms. An admission decision will be made and the student notified as soon as all required documents are received. The acceptance letter will explain how the transient student registers for classes. It is the responsibility of the transient student to request a copy of the ABAC transcript be sent to the home institution after grades are posted at the end of the term.

#### **ADDITIONAL DOCUMENTS REQUIRED FOR TRANSIENT APPLICANTS:**

- Transient permission letter from the home institution.
- Transient students are admitted for one semester. If they wish to remain at ABAC longer than one semester they must submit a new Transient Permission Letter from the home institution.
- Transient students wishing to transfer to ABAC must contact the Enrollment Services Office and must meet all admission requirements for transfer admission.

### **AMENDMENT 23 - ADMISSION OF PERSONS 62 YEAR OF AGE OR OLDER**

Pursuant to the provisions of the Georgia Constitution, the University System established the following rules with respect to enrollment of persons 62 years of age or older in units of the University System. To be eligible for enrollment under this provision such persons:

1. Must be residents of Georgia, 62 years of age or older at the time of registration, and shall present a birth certificate or other comparable written documentation of age to enable the institution to determine eligibility.
2. May enroll as a regular or auditing student in courses offered for resident credit on a "space available" basis without payment of fees, except for supplies, laboratory or shop fees.
3. Shall meet all System and institution undergraduate or graduate admission requirements; however, institutions may exercise discretion in exceptional cases where circumstances indicate that certain requirements such as high school graduation and minimum test scores are inappropriate. In those instances involving discretionary admission, institutions will provide diagnostic methods to determine whether or not participation in Learning Support will be

required prior to enrollment in regular credit courses. Reasonable prerequisites may be required in certain courses.

4. Shall have all usual student and institutional records maintained; however, institutions will not report such students for budgetary purposes.
5. Must meet all System, institution, and legislated degree requirements, if they are degree-seeking students.

### **LEARNING SUPPORT**

A beginning freshman whose COMPASS placement test scores reveal weaknesses in basic academic skills will be accepted into the Program of Learning Support. On the basis of placement testing, he/she may be placed in learning support courses, in regular college-level courses, or in a combination of the two. Credit earned in learning support courses is not transferable. Complete information pertaining to the Program of Learning Support will be found at in the Learning Support Program section.

### **ADMISSION TO AUDIT CLASSES**

Persons wishing to attend regular college classes without credit may apply for admission as auditors. Applicants must meet either freshman or transfer admission requirements. Fees are the same as for credit students.

This page is intentionally left blank.

# E x p e n s e s   a n d   F e e s

College expenses are payable in advance. **All charges are subject to change at the end of any term.**

For the purpose of paying fees, twelve or more semester hours are considered a full-time load, and eleven or fewer semester hours are considered a part-time load. There are separate fee schedules for each. The schedule below indicates semester ABAC costs for the 2007-2008 academic year for new students new to the University System.

**Matriculation Fees (tuition):**

Georgia Resident, Full-time	\$ 936
Georgia Resident, Part-time	\$ 78 per semester hour
Non-resident, Full-time	\$3,744
Non-resident, Part-time	\$ 312 per semester hour

Student Activity Fee	\$ 45
Athletic Fee	\$ 78
Clinical Fee	\$ 65
Technology Fee	\$ 38
One-Card Fee	\$ 15
Public Safety Fee	\$ 10

The estimated cost for books and supplies is approximately \$400 per semester.

## REFUND POLICY

Except for those institutions for which special refund policies have been approved by the Board of Regents, the policy for determining refunds to be made on institutional charges, and other mandatory fees at institutions of the System follows.

The refund amount for students withdrawing from the institution shall be based on a pro rata percentage determined by dividing the number of calendar days in the semester that the student completed by the total calendar days in the semester. The total calendar days in a semester includes weekends, but excludes scheduled breaks of five or more days and days that a student was on an approved leave of absence. The unearned portion shall be refunded up to the point in time that the amount earned equals 60%.

Students that withdraw from the institution when the calculated percentage of completion is greater than 60% are not entitled to a refund of any portion of institutional charges. A refund of all non-resident fees, matriculation fees, and other mandatory fees shall be made in the event of the death of a student at any time during the academic session.

After the published drop/add period of each semester, a student who drops below 12 credit hours or who registered for fewer than 12 semester hours and further reduces the load is not entitled to any refund of tuition.

## REGENTS' POLICIES GOVERNING THE CLASSIFICATION OF STUDENTS FOR TUITION PURPOSES

The following policies have been adopted by the Board of Regents for the purpose of determining the tuition status of a student:

1. a) If a person is 18 years of age or older, he or she may register as an in-state student only upon a showing that he or she has been a legal resident of Georgia for a period of at least 12 months immediately preceding the date of registration.

Exceptions:

- i. A student whose parent, spouse, or court appointed guardian is a legal resident of the State of Georgia may register as a resident providing the parent, spouse, or guardian can provide proof of legal residency in the State of Georgia for at least 12 consecutive months immediately preceding the date of registration.
  - ii. A student who previously held residency status in the State of Georgia but moved from the state, then returned to the state in 12 or fewer months.
  - iii. Students who are transferred to Georgia by an employer are not subject to the durational residency requirement.
- b) No emancipated minor or other person 18 years of age or older shall be deemed to have gained or acquired in-state status for tuition purposes while attending any educational institution in this State, in the absence of a clear demonstration that he or she has in fact established legal residence in this State.
2. If a parent or legal guardian of a minor changes his or her legal residence to another state following a period of legal residence in Georgia, the minor may retain his or her classification as an in-state student as long as he or she remains continuously enrolled in the University System of Georgia, regardless of the status of his or her parent or legal guardian.
  3. In the event that a legal resident of Georgia is appointed by a court as guardian of a nonresident minor, such minor will be permitted to register as an in-state student providing the guardian can provide proof that he or she has been a resident of Georgia for the period of 12 months immediately preceding the date of the court appointment.
  4. Aliens shall be classified as nonresident students, provided, however, that an alien who is living in this country under an immigration document permitting indefinite or permanent residence shall have the same privilege of qualifying for in-state tuition as a citizen of the United States.
  5. **Waivers:** An institution may waive out-of-state tuition and assess in-state tuition for:
    - a) Academic Common Market. Students selected to participate in a program offered through the Academic Common Market.
    - b) International and Superior Out-of-State Students. International students and superior out-of-state students selected by the institutional president or an authorized representative, provided that the number of such waivers in effect does not exceed 2% of the equivalent full-time students enrolled at the institution in the fall term immediately preceding the term for which the out-of-state tuition is to be waived.
    - c) University System Employees and Dependents. Full-time employees of the University System, their spouses, and their dependent children.



- d) Medical/Dental Students and Interns. Medical and dental residents and medical and dental interns at the Medical College of Georgia.
- e) Full-Time School Employees. Full-time employees in the public schools of Georgia or of the Department of Technical and Adult Education, their spouses, and their dependent children. Teachers employed full-time on military bases in Georgia shall also qualify for this waiver.
- f) Career Consular Officials. Career consular officers, their spouses, and their dependent children who are citizens of the foreign nation that their consular office represents and who are stationed and living in Georgia under orders of their respective governments.
- g) Military Personnel. Military personnel, their spouses, and their dependent children stationed in or assigned to Georgia and on active duty. The waiver can be retained by the military personnel, their spouses, and their dependent children if the military sponsor is reassigned outside of Georgia, as long as the student(s) remain(s) continuously enrolled and the military sponsor remains on active military status.
- h) National Guard Members. Full-time members of the Georgia National Guard, their spouses, and their dependent children.
- i) Students enrolled in University System institutions as part of Competitive Economic Development Projects. Students who are certified by the Commissioner of the Georgia Department of Industry, Trade & Tourism as being part of a competitive economic development project.
- j) Students in Georgia-Based Corporations. Students who are employees of Georgia-based corporations or organizations that have contracted with the Board of Regents through University System institutions to provide out-of-state tuition differential waivers.
- k) Students in Pilot Programs. Students enrolled in special pilot programs approved by the Chancellor. The Chancellor shall evaluate institutional requests for such programs in light of good public policy and the best interests of students. If a pilot program is successful, the tuition program shall be presented to the Board for consideration.
- l) Students in ICAPP® Advantage programs. Any student participating in an ICAPP® Advantage program.
- m) Direct Exchange Program Students. Any international student who enrolls in a University System institution as a participant in a direct exchange program that provides reciprocal benefits to University System students.
- n) Families Moving to Georgia. A dependent student who, as of the first day of term of enrollment, can provide documentation supporting that his or her supporting parent or court-appointed guardian has accepted full-time, self-sustaining employment and established domicile in the State of Georgia for reasons other than gaining the benefit of favorable tuition rates may qualify immediately for an out-of-state tuition differential waiver which will expire 12 months from the date the waiver was granted. An affected student may petition for residency status according to established procedures at the institution.
- o) Recently Separated Military Service Personnel. Members of a uniformed military service of the United States who, within 12 months of separation from such service, enroll in an academic program and demonstrate an intent to become a permanent resident of Georgia. This waiver may be granted for not more than one year.

## SPECIAL FEES AND CHARGES

**A non-refundable fee** of \$20 must accompany each application for admission.

**The clinical fee** of \$65 does not cover a physician's bill but is used instead to defray supplies and nursing services for first aid care. All first aid services must originate at the Health Center.

**The graduation fee** of \$20 covers the cost of the diploma. Students participating in the graduation ceremony purchase a disposable cap and gown through the ABAC Bookstore. These should be purchased at least four weeks prior to the graduation ceremony.

**A public safety service fee** of \$10 will be charged to each student.

**A One Card fee** of \$15 will be charged to each student for the operation and maintenance of the college's student identification card system.

**Each returned check** given to the College by an individual will result in a service charge of \$20. If two checks are returned for the same student or family, no other checks will be accepted by the College.

**A non-refundable orientation fee** of \$30 will be charged each student entering ABAC for the first time.

**Student Health insurance** provided by Pearce & Pearce is required for the following types of students:

1. All International students holding F or J visas.
2. All students enrolled in the Nursing program.

The cost that will be charged is as follows:

Fall - \$358

Spring/Summer - \$472

First time Summer - \$203

Waivers are subject to the discretion of Pearce & Pearce. Student Health Insurance is not refundable through the institution.

## UNMET OBLIGATIONS

A student who has not met financial obligations or who violates institutional regulations will have educational records withheld. Records subject to this regulation include, but are not limited to, transcripts and certifications of student's achievement and performance.

A student who owes money to the college may have his/her registration canceled.

Students who have unpaid fees may be referred to a collection agency. Any associated collection costs will be the responsibility of the student.

# F i n a n c i a l   A i d

## STUDENT FINANCIAL AID

The Financial Aid Office is located on the second floor of the J. Lamar Branch Student Center. Correspondence should be addressed to the Financial Aid Office, ABAC 23, 2802 Moore Highway, Tifton, Georgia 31793-2601.

Through a program of institutional, state and federal aid, Abraham Baldwin can assist a qualified student in obtaining a college education. A student with limited resources can be offered a package which will help further his/her education beyond the high school level. One purpose of the Financial Aid Program is to recognize students who appear to have outstanding potential (merit-based awards) and to provide assistance to students who, without such aid, would be unable to attend college (need-based awards). Thus, financial aid is awarded on the basis of financial need and scholastic achievement. The college uses the [Free Application for Federal Student Aid \(FAFSA\)](#) to determine financial need.

Each financial aid student is required to comply with the selective service registration procedure. Each student must certify that he/she is not in default on any Title IV educational loans, does not owe a repayment on any Title IV educational grants, and has not borrowed in excess of loan limits.

An applicant for financial aid is requested to have the results from the FAFSA in the Financial Aid Office by May 1, and all other required documentation by July 15, to ensure completed processing for fall term. Applications received after this date will be considered as long as funds are available, in the order of the date of receipt. A student enrolled less than full-time will receive full consideration for financial aid. A student must be working toward a degree to receive federal financial aid.

In planning for their college years, students should bear in mind that all financial aid programs operate on a first come, first served basis. Sound planning strongly suggests that the student make application for financial aid (merit or need-based) at least 10 weeks in advance of the time he/she intends to enroll. Failure to apply on a timely basis may significantly reduce the amount of aid the student receives.

Eligibility for receiving financial assistance at ABAC is determined by comparing the cost of attending college with the ability of the student (and parents or spouse) to meet these expenses. Cost of attendance is calculated for each of several groups of students at ABAC using criteria such as resident status and living accommodations. For each of these student groups, cost of attendance includes anticipated expenses such as room and board, books and supplies, personal expenses, and the ability of the student (and parents or spouse) to contribute to college expenses. The ability of the student (and parents or spouse) to contribute to college expenses (also called the Expected Family Contribution) is determined by the U.S. Department of Education using criteria established by that agency. Factors used in determining ability to pay include, but are not limited to, all appropriate assets and income (earned and unearned). The factors vary from year to year.

Each year that a student wishes to be considered for aid, a FAFSA and a ABAC Institutional Application for Aid must be filed. Approved awards for each year are based upon proper completion and timely filing for applications and financial statements, the availability of federal, state and/or institutional funds, eligibility for the individual programs for which the student is applying and the applicant's

continued enrollment. The amount of assistance may increase or decrease from one year to the next depending upon educational costs, the financial circumstances of the family and the level of program funding.

A number of applications are selected for verification purposes each year. When a student's application is selected, he/she will be required to submit documentation as requested to verify specific information from his/her financial aid application. Failure to submit the appropriate documentation in a timely manner will prevent the award of federal financial aid.

## GRANTS

### **Federal Pell Grant**

This federal aid program is designed to assist undergraduate students who cannot attend college without financial assistance. This form of financial assistance is a grant with no repayment required. An applicant must be enrolled at Abraham Baldwin in a degree program and be a citizen or permanent United States resident. The amount of the grant is governed by financial need and the cost of attending Abraham Baldwin for an academic year. The duration of the student's eligibility for a Pell Grant is limited to the time the student is enrolled in an undergraduate degree or certificate program of four years or less and is making satisfactory academic progress. Application is made by completing Abraham Baldwin's Institutional Application for Financial Aid and the FAFSA.

### **Federal Supplemental Educational Opportunity Grant (SEOG)**

Grants are available through this federally funded program, ranging from \$100 to \$4,000 per academic year. These grants are awarded to students who have demonstrated financial need. Grants are renewable each year during undergraduate study, provided the student shows satisfactory academic progress and financial need. Funding for this program is limited, so not every student who is eligible will receive an SEOG award. Application is made by completing Abraham Baldwin's Institutional Application for Financial Aid and the FAFSA.

### **Helping Outstanding Pupils Educationally (HOPE)**

The HOPE scholarship is funded by the Georgia Lottery for Education and is available to certain eligible Georgia high school graduates. Others are eligible to receive the HOPE scholarship as a renewal of their previous HOPE award, or by having a 3.0 cumulative GPA at the 30<sup>th</sup>, 60<sup>th</sup>, or 90<sup>th</sup> attempted hour or Spring Semester benchmark. Full time enrollment is not a requirement. The HOPE scholarship will cover tuition and mandatory fees, but the fees are capped at the amount paid at each institution for the 2003-2004 award year, in January 2004. If an institution increases its fees, HOPE will not pay the difference. HOPE scholarship will also provide a \$150 book allowance each semester for those working on a first undergraduate degree. Grade point eligibility for entering freshmen is based on a final high school core curriculum of 3.0 or better as determined by the high school and reported to the Georgia Student Finance Commission (GSFC). ABAC students currently receiving HOPE may renew the HOPE scholarship based on ABAC's certification of their grade point eligibility on their course work attempted and the completion of their financial aid application. These renewal check points are at the end of attempted 30 hours, 60 hours, 90 hours, AND at the end of each spring semester. The only HOPE recipients whose grades are not checked at the end of each spring semester are freshmen who were enrolled for less than twelve hours for each of their first three terms. After these first three terms of less than full time enrollment, the end-of-spring check point must be applied, regardless of the number

of hours for which they are enrolled. Students who have lost HOPE due to not having the required 3.0 GPA may regain it after their 30<sup>th</sup>, 60<sup>th</sup>, or 90<sup>th</sup> attempted hour if their GPA has reached 3.0. But HOPE eligibility cannot be gained or regained at the end-of-spring check point. Effective fall semester 2004, HOPE scholarship recipients will have a paid-hours limit in addition to an attempted hours limit. Hours for which students received payment from the Accel program plus HOPE grant hours plus HOPE scholarship hours are included. Recipients are eligible for a maximum of 127 semester hours of HOPE payment.

Students who are only seeking HOPE scholarship or grant must apply through the website [www.GAcollege411.org](http://www.GAcollege411.org) and must also complete an ABAC Institutional Application for Financial Aid. Students applying for federal financial aid, in addition to HOPE, must complete a Free Application for Federal Student Aid (FAFSA) and ABAC's Institutional Application for Financial Aid. Transfer students who received HOPE elsewhere will be evaluated on the basis of their GPA on all previous course work attempted after high school graduation. HOPE recipients who wish to enroll as transient students at other HOPE eligible institutions are eligible to receive HOPE funds at the transient institution.

The HOPE grant is available to eligible certificate seeking students, regardless of high school graduation date or GPA requirements mentioned above. Students must be a Georgia resident and must apply through the web site [www.GAcollege411.org](http://www.GAcollege411.org). Grant monies will only fund the courses that a student is required to take for the certificate.

Students must meet ABAC's Standards of Academic Progress policy in order to be eligible. Beginning Fall term, 2004, all hours for which a student received HOPE grant payment are counted as "paid hours", regardless of whether the student is also enrolled in high school. Students are eligible for HOPE grant payment for a maximum of 63 semester hours, unless they are enrolled in specific programs that require more than 63 semester hours for graduation. In that case, students are eligible for a maximum of 86 semester hours, OR the number of hours required for graduation, whichever is less.

HOPE also provides a \$500 one-time incentive for students earning the GED in Georgia on or after July 1993. These students will receive a voucher from the Georgia Department of Technical and Adult Education. A GED recipient applies using the Institutional Application for Financial Aid.

## LOANS

### **Federal Perkins Loan (formerly National Direct Student Loan)**

The Perkins Loan program is for a student who is enrolled in a degree or certificate program in a participating postsecondary institution and who needs a loan to meet educational expenses. Abraham Baldwin participates in this loan program established under the National Defense Education Act of 1958. Funds jointly provided by Abraham Baldwin and the federal government are used to make long-term, low-interest loans to a qualified student. Awards range up to a maximum of \$4,500 for the first two years of undergraduate study. Interest at the rate of 5% and repayment over a period up to ten years begins six or nine months (depending upon when the student received his/her first Perkins Loan) after a student ceases to be enrolled at least half-time in any college or university. During repayment a student will be required to make \$30/40 minimum payments monthly. There is not a penalty for prepayment or accelerated payments. To assist with timely repayment, a student will be billed monthly. The college contracts with Academic Financial Services Association (AFSA) for billing of these loans. Payments should be made as instructed in each statement. Special circumstances, such as active military duty or Peace Corps

## Financial Aid

assignment, may defer interest and repayment for an additional period. Portions of a Perkins Loan may also be canceled if the student borrower teaches in a school designated as one with a concentration of low-income students, is employed as a teacher of handicapped children, and in some cases is a full-time staff member of a Head Start Program. Cancellation of these loans is also possible for service as a law enforcement officer. The student must file the required forms with AFSA to qualify for such deferments. To qualify for the Perkins awards, the student must be a permanent resident or a citizen of the United States, register at Abraham Baldwin, show financial need and satisfactory progress. Application is made by completing Abraham Baldwin's Institutional Application for Financial Aid and the FAFSA.

### **Federal Stafford Loans (formerly GSL)**

A student may qualify for a "subsidized" Federal Stafford Loan which is based on financial need. The federal government will pay the interest on the subsidized loan while the student is in college. The student may qualify for an "unsubsidized" Federal Stafford Loan, regardless of need. Interest will accrue on unsubsidized loans during the in-school and repayment periods. A dependent undergraduate student can borrow up to \$2,625 as a freshman and up to \$3,500 as a sophomore. An independent undergraduate student can borrow up to \$6,625 as a freshman (at least \$4,000 of this amount must be unsubsidized) and up to \$7,500 as a sophomore (at least \$4,000 of this amount must be unsubsidized). An applicant will complete the FAFSA and institutional application to determine eligibility. Stafford Loans for first-time borrowers carry a variable interest rate, capped at 8.25%. An origination fee of varying amounts may be deducted from the student's loan proceeds. Repayment is not required as long as the student is enrolled at least half-time. A student will have a six-month grace period after he ceases to be enrolled before repayment must begin. The total outstanding loans that a dependent undergraduate may have cannot exceed \$23,000. An independent undergraduate may borrow up to a total of \$46,000.

### **Federal Parents Loan to Undergraduate Students (PLUS)**

A parent may borrow up to the cost of attendance minus any other financial aid per academic year on behalf of an eligible dependent student. The applicant does not have to demonstrate financial need. Application is made by completing Abraham Baldwin's Institutional Application for Financial Aid and the FAFSA.

### **State Direct Nursing Loan**

Up to \$2,500 is available to a student enrolled with at least 6 hours. These loans are repayable by service in the State of Georgia at the rate of one year of service for each year of assistance received. They are available to a student who is enrolled in the nursing program and is a legal resident of Georgia. Closing date for application is May 1.

## WORK

### **Federal Work-Study Program (FWSP)**

Students who qualify may work on campus or at an approved off-campus location to help earn money to meet educational expenses. To qualify for FWSP, the student must be a permanent resident or a citizen of the United States, registered at Abraham Baldwin, show financial need, and make satisfactory academic progress. Application is made by completing Abraham Baldwin's Institutional Application for Financial Aid and the FAFSA.

### **Regular Work Program**

A few jobs are also available to students under the regular program of work. The College provides information concerning these opportunities. Application should be made through the Job Placement Office.

## **SCHOLARSHIPS**

The following scholarships will be granted on the basis of prior academic achievement. Economic need is not a criterion for the selection of recipients except where specifically stated. One-half of each scholarship is payable each semester unless specifically stated otherwise. In the case of scholarships that carry awards for more than one semester, the recipient must maintain a 2.0 current GPA (GPA) throughout the period of the award and must not drop below a full load during the semester unless stated otherwise. Transfer to another institution will result in the termination of the scholarship. Withdrawal will result in termination unless withdrawal was for circumstances beyond the student's control. Unused portions of a scholarship resulting from withdrawal during a semester, failure to maintain the prescribed GPA, or suspension, will revert to the scholarship fund. Reinstatement of the scholarship after withdrawal must be initiated by the student. Any deviation from this regulation requires written approval from the academic dean.

The application form for all ABAC Foundation Scholarships may be obtained from the Office of Academic Affairs or online at [www.abac.edu](http://www.abac.edu). Completed forms must be submitted to the Office of Academic Affairs by March 1.

## **GENERAL**

**Abraham Baldwin Alumni Scholarships:** Recipients must have a minimum GPA of 2.5 and maintain a 2.5 GPA in order to receive the scholarship the following semester. Scholarships will be presented to students who have completed a minimum of 20 semester hours of degree credit. Recipients must be full-time students, must plan to attend ABAC the next semester, and must plan to graduate. The students' need for financial assistance will be given priority when other factors are approximately equal. Priority will be given to children of alumni.

**ABAC Foundation FFA Scholarship:** Awarded to a Georgia State FFA Officer (preference will be given to state president). Qualifications: (1) student must be an entering freshman, (2) student must plan to enroll full time toward a degree and (3) student must have a 750 minimum SAT or its equivalent and a 2.5 high school GPA.

**ABAC Staff Forum Scholarship:** Awarded to an entering freshmen and/or enrolled Abraham Baldwin College students. Qualifications: (1) student must be a dependent of an ABAC staff employee; (2) student must have a 750 minimum combined SAT or its equivalent, and a 2.0 high school GPA as determined by the ABAC Admissions Office.

**Abraham Baldwin Foundation Scholars Scholarships:** These scholarships will be awarded to three of the top five honor graduates of the following schools: Berrien High School, Colquitt County High School, Cook High School, Fitzgerald High School, Irwin County High School, Tift County High School, Tiftarea Academy, Turner County High School, and Worth County High School. The scholarships will be offered in descending order to the top five honor graduates of each school until all three scholarships have been accepted or until all five graduates have been offered the scholarships. In order for a student to receive the scholarship, he/she must enroll at Abraham Baldwin within one calendar year after his/her high school graduation date and carry a full academic load each semester. To receive the second semester

## Financial Aid

allocation he/she must achieve a minimum 3.0 academic GPA.

**Dr. Mike Bader Memorial Scholarship:** Awarded each year to an ABAC student who works at the Rural Development Center/Tifton Campus. Worthy candidates are those who would be exemplary students demonstrating sufficient commitment and dedication to be successful in future career pursuits.

**Baldwin Woman's Club Scholarship:** Qualifications: (1) financial need, and (2) available to any student who has completed at least one semester or more with a 2.0 GPA or higher.

**E. P. And Iliene Bowen, Jr. Memorial Scholarship:** Available to entering freshman, rising sophomore, full-time non-traditional and/or part-time students. Entering freshmen must have a minimum 2.5 GPA; rising sophomores must have completed 20 semester hours of academic work with a minimum 2.5 GPA and currently enrolled with plans to return the following year.

**Britt Memorial Scholarships:** Recipient may be a freshman or sophomore at Abraham Baldwin who shows potential for success in his/her chosen academic field while also demonstrating a real need for financial assistance.

**Maria Guadalupe Cervantes Memorial Scholarship:** Open to Georgia residents of Hispanic/Latino descent who may not qualify for State or Federal Aid. Recipient may be a freshman or sophomore. All factors being equal students majoring in Education shall be given preference. Separate application required, [www.abac.edu/foundation/scholarships/General/cervantes.htm](http://www.abac.edu/foundation/scholarships/General/cervantes.htm).

**Josephine L. Cloudman Scholarships:** Open to entering freshmen and rising sophomores. Qualifications: (1) predicted academic success, and (2) financial need.

**George D. Conger Scholarship:** Open to rising sophomores. Qualifications: (1) predicted academic success, and (2) financial need.

**John H. Davis/First Community Bank of Tifton Scholarship:** Awarded to a member of the ABAC Men's Basketball team with a minimum 2.5 GPA while taking a full class load and working toward an Associates degree. All other factors being equal students with financial need shall be given preference.

**Agnes Davis Donaldson Scholarships:** The recipient must have attended ABAC for two semesters as a full-time student, earned 20 semester hours of degree credits and have a cumulative academic GPA of 3.3 or higher. The student's need for financial assistance and residents of Tift County will be given priority when other factors are approximately equal. The recipients must plan to attend ABAC for an additional semester and plan to graduate.

**Eastman Scholarship:** Open to entering freshmen and rising sophomores. Qualifications: (1) applicants must have a minimum 2.5 GPA and (2) financial need.

**FFA Welding Scholarship:** Awarded to the overall individual winner of the District 5 Welding Contest.

**James Perry Gleaton Scholarship:** Awarded to an entering freshman or a currently enrolled freshman with a minimum 2.0 GPA. Recipient must be planning to enroll at Abraham Baldwin with the intention of remaining at the college until graduation. Priority will be given to the employees or children of the employees of Plant Telecommunications. A student awarded this scholarship must maintain at least a 2.5 GPA in order to continue receiving the funds.

**The Goizueta Foundation Scholars Fund:** Recipient shall be of Hispanic/Latino decent whose parents reside in the US. Recipient may a freshman or a sophomore. Student



must maintain at least a 2.5 GPA in order to continue receiving the funds. A separate application is necessary and can be found at [www.abac.edu/foundation/goizueta.htm](http://www.abac.edu/foundation/goizueta.htm).

**C. Alex Kemp Scholarship:** Available to an entering freshman or a rising sophomore with preference to a student with financial need. Criteria: freshmen must have a minimum 2.5 GPA and sophomores must have completed 20 semester hours of academic work with a minimum 2.5 GPA.

**Gertrude and Charles Kemp, Jr. Scholarship:** Available to an entering freshman or a rising sophomore with preference given to a freshman. Criteria: freshmen must have a minimum 2.5 GPA and sophomores must have completed 20 semester hours of academic work with a minimum 2.5 GPA.

**Fredrick William Kinard, Jr. Scholarship:** Open to an entering freshman or a rising sophomore with a minimum 2.5 GPA. Scholarship will be given to an academically qualified student who needs financial assistance.

**George H. King Scholarship:** Available to an entering freshman or a rising sophomore with a minimum 2.5 GPA. Scholarship will be given to an academically qualified student who needs financial assistance.

**Clarence Robert Lang Scholarship:** Criteria: freshmen must have a minimum 2.5 GPA; sophomores must have completed 30 hours of academic work with a minimum 2.5 GPA with plans to return the following year. In order to continue to receive the scholarship, student must maintain a minimum 2.5 GPA with a full class load.

**Zell and Shirley Miller Scholarship:** Open to rising sophomores and entering freshman. Freshman must have a minimum 2.5 GPA; rising sophomores must have completed 20 semester hours of academic work with a minimum 2.5 GPA. When all factors are nearly equal, preference will be given to students with financial need.

**Moorman Scholarship:** Available to an entering freshman or a rising sophomore who is not receiving the HOPE scholarship with a minimum 2.0 GPA.

**Moreno Family Migrant Scholarship:** Awarded to migrant students or dependents of migrant workers. An applicant must have engaged in agriculturally-related work; have been in the field for a minimum of 75 days each year and whose work requires him/her to relocate with the changes in seasons; must be a United States citizen; must have a minimum 2.0 GPA in high school, and must be enrolled in at least six credit hours per semester.

**J. P. Short Scholarship:** Awarded to a Short and Paulk employee or employee's dependent with preference given employees. May be awarded to an entering freshman or rising sophomore with a minimum 2.5 GPA.

**Vera Conger Smith Scholarship:** Awarded to a rising sophomore who has completed 20 semester hours of academic work with a minimum 3.0 GPA.

**John W. Strickland Scholarship:** Awarded to a rising sophomore who has completed two or more semesters at Abraham Baldwin with a cumulative academic GPA of 3.2 and who plans to attend the college for two semesters the following year. Student must show evidence of leadership as demonstrated through extracurricular activities on the campus. When all factors are nearly equal, preference will be given to an agriculture major and/or a student with a background of achievement in 4-H Club.

**Tift County Council on Child Abuse Service Scholarship:** Awarded to a rising sophomore with a minimum 2.5 GPA and a member of ABAC's Circle K Club.

**Larry W. (Buck) Wheeler Memorial Scholarship:** Awarded to a rising sophomore who

## Financial Aid

has attended Abraham Baldwin at least two semesters, has a cumulative academic GPA of 3.2 or higher, and plans to complete their sophomore year at ABAC.

**John David Wood Memorial Scholarship:** Awarded to an entering freshman with a minimum 2.5 GPA or to a rising sophomore with 20 semester hours of academic work with a minimum 2.5 GPA.

**James E. Zorn Memorial Scholarship:** Open to entering freshmen and rising sophomores. Qualifications: (1) applicants must have a minimum 2.5 GPA and (2) financial need.

## RESTRICTED TO CURRICULUM

### DIVISION OF AGRICULTURE AND FOREST RESOURCES

**ABAC Ag Alumni Scholarship:** Recipient must be enrolled within the Division of Agriculture and Forest Resources. Open to all first, second or in some cases a third year student. Factors to be considered in selection, in addition to scholastic ability, are: Leadership ability as demonstrated through participation in recognized activities, especially FFA, FCCLA, and 4-H; Character qualities such as integrity, honesty, loyalty and dependability; Personal qualities such as enthusiasm, initiative, cooperativeness and consideration of others; Professional qualities such as thoroughness in work habits, adjusting to situations and response to supervision.

**Larry D. Allen Agricultural Leadership Scholarship:** Awarded to a rising sophomore enrolled within the Division of Agriculture and Forest Resources who has completed 30 semester hours with a minimum 3.0 GPA.

**J. Lamar Branch Memorial Scholarship:** A student must study in the Division of Agriculture and Forest Resources. Preference will be given student studying Agricultural Education, Forestry or Family and Consumer Sciences. Recipient must have a minimum 2.5 GPA.

**Brightwell Horticulture Scholarship:** Awarded to a worthy student in Ornamental Horticulture Technology. The recipient must have completed two semesters at Abraham Baldwin with a minimum 2.0 GPA with plans to attend ABAC for two additional semesters. Recipient must be actively involved in the Horticulture Club and interested in and involved with campus beautification projects as certified by the horticulture faculty. When all factors are nearly equal, preference will be given to students with financial need.

**Daren Brownlow Memorial Scholarship:** Awarded to a worthy student enrolled the Division of Agriculture and Forest Resources. The recipient may be an entering freshman or rising sophomore at ABAC with a minimum 2.5 GPA. When all factors are nearly equal, preference will be given to students with financial need.

**Jesse and Dolly Chambliss Scholarship:** Awarded to a student majoring in Agricultural and Industrial Equipment Technology and/or Agricultural Engineering. Student must have a minimum GPA of 2.5 and have completed at least 20 semester hours of academic work toward a degree. Other factors to be considered include participation in divisional organizations and activities, leadership abilities, and personal growth as attested by peers and faculty.

**B.H. and Lanell Claxton Scholarship:** Awarded to a rising sophomore majoring in Agricultural Education with a minimum 3.0 GPA. All factors being equal financial need will be considered.

**J. E. (Pat) and Annie Lou Connor Forestry Scholarship:** Available to a rising sophomore forest technology major who has completed 30 hours of academic work

with a minimum 3.0 GPA. Student must be currently enrolled with plans to return the following year. In the event a sophomore student is not available, freshman forest technology students with a minimum 3.0 high school average will be considered.

**J. Baldwin Davis Scholarship:** Awarded to a worthy student in agriculture. Student must have earned a minimum 3.2 academic GPA; have attended ABAC two or more semesters; and attend the college for two semesters the following year; and be of high moral character and exhibit leadership potential. Financial need and participation in organized college sanctioned activities will be considered.

**Eason Agricultural Studies Scholarship:** Awarded to an entering freshman or rising sophomore in the Division of Agriculture and Forest Resources. Preference will be given students studying Agri-Business or Agronomy. Recipient must remain in that area in order and have a minimum 2.5 GPA to continue receiving the scholarship.

**Family and Consumer Sciences Scholarship:** Awarded to an entering freshman or a rising sophomore majoring in Family and Consumer Sciences. Freshman criteria: Must have a 2.5 average or higher; sophomore criteria: Must have completed 30 hours of academic work with a 2.5 average or higher.

**Georgia Forestry Association Scholarship:** Awarded to a sophomore Forest Technology student having a 2.5 GPA or higher.

**Georgia Vegetation Management Association Scholarship:** Awarded to a rising sophomore not receiving the HOPE scholarship who is majoring in an agriculture related field. All factors being equal financial need will be considered.

**Lane Green Wildlife Management Scholarship:** Awarded to a rising sophomore who has completed 25 or more hours at ABAC in the Wildlife Technology Program, while maintaining a minimum 3.0 GPA. Student must also have demonstrated the necessary excellent work habits, attitude, and ethics required of a wildlife professional. Review of the applications and selection of deserving recipient(s) will be conducted by the faculty of the ABAC Wildlife Technology Program.

**Jimmy R. Grubbs Ag Scholarship:** Awarded to a rising sophomore majoring in Agricultural Equipment Technology or Agricultural Education with a minimum 2.5 GPA and leadership in AET Club, FFA or Ag Education programs.

**Marshall Guill Scholarship:** Open to an entering freshman or a rising sophomore with a minimum 2.5 GPA. Student must be enrolled in Agricultural Equipment Technology program. Sophomores must have completed 20 semester hours of academic work. In order to continue to receive the scholarship, the student must earn a minimum 2.5 GPA with a full class load.

**Oren H. and Aileen Grace Harden Memorial Scholarship:** Available to an entering freshman or rising sophomore with preference given to a freshman. Criteria: Student must be studying in the area of agriculture and have a minimum 2.5 GPA.

**E. Ray Jensen Turf Grass Scholarship:** Awarded to a rising sophomore majoring in Golf Turf Management, Commercial Turf Management, or Golf Club Management with a minimum 3.0 GPA. Other factors considered for selection in addition to scholastic ability, are integrity, honesty, dependability, leadership ability, and cooperativeness and consideration of others.

**Mary P. Jones Scholarship:** Available to an entering freshman or rising sophomore enrolled within the Division of Agriculture and Forest Resources not receiving the HOPE scholarship with a minimum 2.0 GPA.

**James and Joyce Kirk Scholarship:** Awarded to an entering freshman or a rising sophomore enrolled within the Division of Agriculture and Forest Resources not

## Financial Aid

receiving the HOPE scholarship with a minimum 2.5 GPA. Preference will be given to previous year's recipient. All factors being equal financial need will be considered.

**Langdale Company Forestry Scholarship:** Awarded to a sophomore Forest Technology student at ABAC with a minimum 2.5 GPA.

**S. L. Lewis Memorial Scholarship:** Open to rising sophomores and entering freshmen. Qualifications: (1) Minimum 3.0 GPA, and (2) Georgia resident.

**Garland S. McIntyre Forestry Scholarship:** Open to freshmen and sophomore forestry majors with preference given to students from the following Georgia Counties: Ben Hill, Cook, Irwin, Tift, Turner and Wilcox.

**Robert L. Miles Scholarship:** Awarded to a student majoring in agriculture or an agriculturally related field. Preference will be given to a student with a farm background. Student may be an entering freshman or a rising sophomore with a minimum 2.5 GPA and have proven financial need.

**Monty Moncrief Turfgrass Scholars:** Awarded to students majoring in Golf Turfgrass Management. Recipients are selected by a panel of Georgia State Golf Association officials. For further information, please contact the Division of Agriculture and Forest Resources.

**David W. Mullis Memorial Scholarship:** Awarded to a rising sophomore in the Wildlife Technology Curriculum. Applications will be reviewed by a screening committee as designated by the Abraham Baldwin's Wildlife Technology faculty and subsequently submitted to the Abraham Baldwin Scholarship and Awards Committee for final selection. The recipient must have completed a minimum of 30 hours credit in the Wildlife Technology Curriculum and with a minimum 2.5 academic GPA. The recipient must maintain a 2.5 academic GPA to receive the second semester's allocation.

**Dick Payne Scholarship:** Awarded to a rising sophomore majoring in Wildlife Technology with a minimum 2.5 GPA. Must be a member of the Forestry-Wildlife Club, active in campus activities and previously attended the Natural Resources Conservation Camp.

**Tommy C. Perry Scholarship:** Available to an entering freshman or rising sophomore with a GPA of 2.5 or higher. Criteria: Must be a U.S. citizen and a non-resident of Georgia. Preference will be given to students in agricultural engineering, then other agricultural related fields. All factors being equal students with financial need shall be given preference.

**Rakestraw & Associates Environmental Horticulture Technology Scholarship:** Available to an employee of Rakestraw and Associates who shows financial need and is enrolled within the Division of Agriculture and Forest Resources. Preference will be given to a student majoring in Turf Management or Landscape Design. Recipient may be an entering freshman or a rising sophomore.

**Senator and Mrs. Harold Ragan Scholarship:** Awarded to a rising sophomore majoring in Agricultural Education with a minimum 3.0 GPA. The previous year's recipient may be recommended by the faculty to receive the scholarship again if he/she is continuing their education at UGA.

**J. Fielding Reed/Georgia Plant Food Educational Society Scholarship:** Awarded to a sophomore agronomy, plant science or turf management student at ABAC with a minimum 2.5 GPA. ABAC Forestry Faculty will make recommendations.

**James L. Shepherd Scholarship:** The scholarship will be awarded to students studying in the field of agriculture or forestry with preference given to students in agricultural engineering. Awarded to an entering freshman or rising sophomore with

a minimum 2.5 GPA.

**Martin M. Sibbet Agricultural Scholarship:** Available to an entering freshman majoring in Agriculture with a minimum 2.0 GPA. All other factors being equal students with financial need shall be given preference.

**Ethel H. Slatter Memorial Scholarship:** Awarded to a rising sophomore who has completed 20 semester hours earned in the Wildlife Technology or Forest Technology curricula at ABAC, with a minimum academic GPA of 3.2.

**Carlton Smith Scholarship:** Awarded to a worthy student in agriculture and/or forestry who has a minimum 3.2 GPA; attend two semesters during the following year; and be of high moral character and exhibit leadership potential. Financial need and participation in organized, college sanctioned activities will be considered.

**Southeastern Turfgrass Conference Scholarship:** Must be a sophomore Golf Turf Management, Commercial Turf Management, Golf Club Management, or Landscape Design and Grounds Management (with emphasis toward golf course landscaping) student at ABAC with a GPA of 3.0 or higher.

**B. L. Southwell Scholarship:** Awarded to a student majoring in any phase of agriculture or family and consumer sciences with preference given to animal science majors. The scholarship may be awarded to an entering freshman with a minimum of 750 combined SAT score and 2.5 high school average or an ABAC student who has earned 25 or more degree credit hours with a minimum 2.5 GPA.

**L. M. Veazey Memorial Scholarship:** Recipient must be a rising sophomore enrolled within the Division of Agriculture and Forest Resources who has completed 20 semester hours of academic work with a minimum 2.5 GPA. Preference will be given to students majoring in Family and Consumer Sciences.

**Vernon Yow Forestry Scholarships:** Awarded to worthy student enrolled in the two or four-year forestry program who has completed two semesters of academic credit with a minimum 3.0 GPA and plans to attend the college for two additional semesters.

#### **DIVISION OF BUSINESS ADMINISTRATION**

**John L. Herring Scholarship:** Recipient shall be a student majoring in accounting or other business majors. May be awarded to a freshman or a sophomore with preference given to freshmen who has a minimum 2.5 GPA.

**James Holcomb Scholarship for Business Administration:** Recipient shall be a Business Administration major with a minimum 2.5 GPA from one of the following Georgia counties: Chatham, Clarke, Effingham, Hart or Towns. Preference will be given to students not receiving the HOPE scholarship and have documented financial need.

**Donald and Betty Jones Business Scholarship:** Awarded to a rising sophomore majoring in Business Administration with a minimum 2.0 GPA. Other factors to be considered include: character qualities such as integrity, honest, loyalty and dependability; personal qualities such as enthusiasm, initiative and leadership ability, cooperativeness and consideration of others; professional qualifications such as thoroughness in work habits and ability to organize, respond to supervision and to grow.

**Mary Lee Vitange Payne Scholarship for Business Administration Students:** Awarded to a freshman or sophomore majoring in business administration with a minimum

## Financial Aid

SAT score of 1,000. Freshman must have a 2.5 high school GPA and a rising sophomore must have earned 30 hours of academic work with a minimum 2.5 GPA with plans to return the following year.

**Charles W. Powell, III Scholarship:** Awarded to an entering freshman or rising sophomore with a minimum 2.5 GPA. First consideration will be given to students majoring in accounting and other business majors.

**J.S. Sims, III Accounting Scholarship:** Awarded to a student majoring in Accounting with a minimum 3.0 GPA.

## DIVISION OF HUMANITIES

**Ernest Edwards Music Scholarship:** Scholarship to be awarded to a worthy student enrolled in music at Abraham Baldwin. The recipient must be an entering freshman and must plan to major in music. The award of these scholarships will be based on musical talent as evaluated in auditions, leadership in high school music activities, financial need, and GPA. The recipient must maintain a 2.5 GPA each semester while attending Abraham Baldwin. Change of major, withdrawal, or inability to maintain the required GPA will result in termination of the scholarship. Contact the Humanities Division for details on application.

**Elsie and Paul Gaines Applied Music Scholarship:** The scholarships will pay for lab fees for students enrolled in piano, organ or voice. Preference will be given to those students enrolled in piano and who have attended the college for one semester and have a minimum GPA of 3.0. The scholarship is renewable for up to four semesters. The Chairman of the Division of Humanities will determine eligible recipients. For further information, please contact the Division of Humanities.

**Holly Twitty Donaldson Scholarship:** Awarded to an entering freshmen and/or enrolled Abraham Baldwin College student majoring in art, English, foreign language, journalism, liberal arts, music, or speech-drama. Awards are based on SAT scores, high school or college GPA as calculated by ABAC's admissions office, active participation in co-curricular activities or occupation related to the major area of study. Students must have the recommendation of their high school or college teachers, be of high moral character, exhibit leadership potential, plan to attend ABAC for three or more semesters, and maintain a 2.5 cumulative GPA at the college. Financial need will be considered.

**W. Bruce and Rosalyn Ray Donaldson Journalism Scholarship:** Awarded to a student majoring in journalism and possessing the following criteria: (1) a 3.0 cumulative GPA at Abraham Baldwin with at least 30 hours of degree credit; (2) continued attendance at Abraham Baldwin for two semesters with plans to graduate. Student must maintain a minimum current academic average of 2.5 to receive the scholarship the following semester. Strong preference will be given to Tift County students.

**Marian Jones Girtman Scholarship:** Awarded to a worthy student in the Visual Art Program and/or area of Humanities. A student must submit a portfolio of at least three examples of art work; plan to attend ABAC for three or more semesters; maintain a minimum 2.5 cumulative GPA at ABAC and be of high moral character and exhibit leadership potential. Financial need and participation in organized high school or college sanctioned activities will be considered. First priority will be given to a major in the visual arts but if there are not qualified applicants in this area, the scholarship will be open to Journalism, Music, Speech/Drama and English majors. Applicants in these areas must show evidence of creative work and have the

recommendation of their high school or college advisor.

### **DIVISION OF NURSING**

**Russell A. Acree Nursing Scholarship:** This scholarship will be awarded to an entering freshman in the nursing program with a cumulative GPA of 2.5 or higher.

**Louis Beard Nursing Scholarship:** \$2,000 awarded to worthy nursing student in the Thomasville area. Apply to the Administrator of Archbold Memorial Hospital, Thomasville, Georgia. No closing date for application.

**Beckham Nursing Scholarship:** Open to rising sophomores. Qualifications: (1) predicted academic success, and (2) financial need.

**Viola Carswell Johnson Nursing Scholarship:** Available to an entering freshman or rising sophomore enrolled in ABAC's Nursing Program showing financial need. Must be a full time student and maintain a minimum 2.5 GPA.

**J. H. Dorminy Nursing Scholarships:** Scholarships are available rising sophomores in Abraham Baldwin's nursing program who have a 3.0 or higher GPA or to an LPN entering the freshman class of Abraham Baldwin's nursing program who has at least two years full-time work experience during the immediate past three years, a combined SAT score of 750 or higher, and/or must have earned a 3.0 or higher GPA on all previous college courses taken within the immediate past three years, and have documented financial need.

**Georgia Association of Nursing Students Scholarship:** Applicant for the Georgia Association of Nursing Students (GANS) Scholarship must be an active member of the ABAC Chapter of GANS and must have a cumulative GPA of at least a 2.0. Preference will be given to the student who has the highest GPA and is highly active in GANS and community activities. Applications may be obtained from the Office of Academic Affairs. Closing date is March 1.

**Shirley C. Hutchinson Memorial Scholarship:** Open to freshman and sophomores with a minimum 2.5 GPA. Preference will be given to students as follows: First-consideration to family relatives; Second-consideration to students not receiving HOPE Scholarship, and Third-consideration by financial need. In order to continue to receive the scholarship, the student must earn a semester GPA of 2.5 or higher.

**Mary P. Jones Scholarship:** Available to an entering freshman or rising sophomore enrolled within the Division of Nursing not receiving the HOPE scholarship with a minimum 2.0 GPA.

**Janice C. Payne/Baldwin Woman's Club Scholarship:** A recipient must be a rising sophomore nursing student who has completed 30 hours of academic work at ABAC with a minimum GPA of 3.25.

**Jean Bishop Stoufer Nursing Scholarship:** Awarded to a nursing major with a minimum 2.5 GPA from Tift or its contiguous counties. All other factors being equal student with financial need shall be given preference.

### **DIVISION OF SCIENCE AND MATHEMATICS**

**Katherine Rountree Christian Scholarships:** Awarded to first-time entering freshmen at Abraham Baldwin. Recipient must have a composite SAT of 1000 or higher and a minimum 3.0 high school GPA as calculated by the Abraham Baldwin admissions office. Student must also show exceptional performance in science as judged by the

## Financial Aid

Scholarship and Awards Committee. Preference will be given to a student whose declared college majors is: general science, biology, chemistry, computer science, dentistry, medicine, veterinary medicine, or pharmacy. Secondary consideration will be given to students majoring in the following areas: allied health, agriculture, and forestry/wildlife.

### DIVISION OF SOCIAL SCIENCE

**Barbara Bishop Morgan Memorial Scholarship:** Awarded to a student majoring in Education with a minimum 2.0 GPA. Recipient cannot be receiving the HOPE scholarship. Character qualities, personal qualities, professional qualities along with financial need considered.

**Dorris Garrison Nelson Memorial Scholarship:** Awarded to a rising sophomore majoring in Human Sciences. Must have graduated from Tift County High School or Tiftarea Academy and have a minimum 2.5 regents GPA.

### PRE-PROFESSIONAL

**Affinity Health Group Scholarship:** Awarded to an entering freshman or rising sophomore. Criteria: Must have a minimum 3.0 academic GPA, and a minimum SAT score of 1000. Student must be a pre-medicine major. Preference will be given to a) residents of Tift County or b) residents of contiguous counties.

**John Henry Dorminy Scholarship:** Awarded to students majoring in forestry, pre-med, pre-vet, pre-dentistry, pre-law, nursing, accounting, or music (piano). Award of these scholarships will be based on academic ability as measured by SAT scores, GPA as calculated by ABAC's admissions office, and active participation in co-curricular activities which enhance leadership ability.

**J. Murray Turner, Jr. Memorial Scholarship:** Awarded to an entering freshman or rising sophomore. Criteria: Must have a minimum 3.0 GPA on academic work and a minimum SAT score of 1000. Student must be a pre-medicine major. Preference will be given to a) residents of Tift County or b) residents of contiguous counties.

### GEOGRAPHICAL RESTRICTIONS

**4-H Scholarship:** Applicants must be an active 4-H'er. Contact local high school 4-H advisor for further information.

**American Legion Auxiliary Post No. 21 Scholarships:** Pays matriculation, clinical, athletic, and activity fees for two semesters. Qualifications: (1) child of Tift County veteran, (2) financial need, and (3) scholastic ability. Apply through Guidance Department of the high school.

**American Legion Post No. 21 Scholarships:** Pays matriculation, clinical, athletic, and activity fees for two semesters. Qualifications: (1) child of Tift County veteran, (2) financial need, and (3) scholastic ability. Apply through Guidance Department of the high school.

**American Legion Multi-State High School Rodeo Scholarship:** This scholarship will be awarded when funded. The American Legion Rodeo Committee will select the recipient. Recipient must be an entering freshman at ABAC with a GPA of 2.5 or higher; must have been a contestant from one of the States that participated in the American Legion Multi-State High School Rodeo in Tifton. Applicants should contact



their State Director for further information.

**O.V. Barkuloo Memorial Scholarship:** Awarded to an entering freshman from Tift County High School or Tiftarea Academy. Qualifications: Student must have a background of achievement in 4-H Club work in the sophomore, junior and/or senior years of high school. Student need and academic potential shall be considered equally. Student must maintain a 2.8 current GPA with a full load each semester to be eligible for the next semester's allocation.

**Louis Beard Nursing Scholarship:** \$2,000 awarded to a worthy nursing student in the Thomasville area. Apply to the Administrator of Archbold Memorial Hospital, Thomasville, Georgia. No closing date for application.

**Dolly W. Bearden Forestry Scholarship:** Recipient must be a resident of Thomas County, enrolled in either the two-year or four-year forestry curricula, and completed 30 hours of academic work with a 2.0 GPA or higher.

**Lanier Carson/Kelly Manufacturing Company:** Awarded to a Kelly Manufacturing Company employee or employee's dependent with preference given employees. May be awarded to a freshman or sophomore with a minimum 2.5 GPA.

**Coca-Cola/ABAC Athletic Scholarship:** Awarded to a graduate of a high school located within the Tifton Coca-Cola Market, which includes the following counties: Tift, Irwin, Turner, Worth, Ben-Hill, Crisp, Berrien, Cook Brooks, Thomas, and Colquitt. Preference will be given to the student proving both athletic and academic excellence.

**Colquitt Electric Membership Corporation Scholarship:** Qualifications: (1) predicted academic success, (2) financial need, and (3) must be a member of Colquitt County EMC cooperative which covers portions of Berrien, Brooks, Colquitt, Cook, Lowndes, Tift and Worth counties.

**Community National Bank-Ashburn, Georgia:** Awarded to a high school graduate of the public or private school systems serving Turner or Crisp Counties and must attend ABAC. Other factors to be considered include: character qualities such as integrity, honesty, loyalty and dependability; personal qualities such as enthusiasm, initiative and leadership ability, cooperativeness and consideration of others; professional qualifications such as thoroughness in work habits and ability to organize, respond to supervision and to grow. Recipient may be a freshman or sophomore with a GPA of 2.5 or higher to receive/continue the scholarship.

**H. Gordon Davis Nursing Scholarship:** Awarded to entering freshmen at ABAC declaring nursing as a major. A student must have earned a high school GPA of 2.5 or higher, must be a resident of Worth County, and a graduate of Worth County High School. Applications may be obtained from the Worth County High School counselor's office.

**John Kimbrel English Memorial Scholarship:** Recipient must be a resident of Miller County, GA, with preference given to graduates of Miller County High School or South Georgia Academy, Damascus, GA. Recipient may be an entering freshman or a rising sophomore who does not qualify for the HOPE scholarship.

**Allen & Lelia Garden Scholarship:** May be a freshman or sophomore from Ben Hill, Irwin, or Wilcox counties with a minimum 2.0 GPA and not receiving the HOPE scholarship. Preference will be given to non-traditional and/or part-time students.

**Joseph A. Haley, Sr. Scholarship:** Awarded to a worthy entering freshman or rising sophomore from Tift or contiguous counties. Entering freshman must have a 2.5 average or higher; rising sophomore must have completed 30 hours of academic

## Financial Aid

work with a 2.5 average or higher.

**E. B. Hamilton, Jr. Memorial Scholarship:** Awarded to an entering freshman or a rising sophomore with a minimum 2.5 GPA from the Tift County High School Softball program.

**John and Julie Hunt Scholarship:** Awarded to a graduate of Tiftarea Academy to qualify for the second semester's allocation, the student must maintain a 2.2 or higher GPA.

**Middle South Georgia Soil and Water Conservation District Scholarship:** Awarded to the first place district winner of the high school essay contest on soil and water conservation. High school students in Ben Hill, Brooks, Colquitt, Crisp, Irwin, Tift, Thomas, Turner and Worth counties are eligible to participate.

**C. L. Morehead Scholarship:** Awarded to an entering freshman or rising sophomore from Ben Hill and Irwin Counties with a 3.0 or higher GPA.

**John P. O'Connor Memorial Scholarship:** Student must have a 3.0 high school GPA and maintain a minimum current academic average of 2.5 to continue receiving the scholarship; Student must be a graduate from Manatee County High School, Bayshore High School, Palmetto High School, and Southeast High School.

**Hugh and Norma Erwin Perry Scholarship:** Awarded to an entering freshman graduating from Calhoun High School. Preference will be given to the student with financial need.

**Prince Automotive Group Scholarship:** Awarded to a student who is an employee of Prince Chevrolet-Oldsmobile, Inc. or employee's dependent with preference given employees; Recommended by Mr. John Prince or his representative; must be must be a resident of Berrien, Ben Hill, Colquitt, Cook, Tift, Turner, or Worth Counties. Recipient may be a freshman or sophomore and must have a 2.5 GPA or higher.

**Weetie and Homer Rankin Scholarships:** Open to Georgia high school graduates with academic potential as judged by SAT scores, high school records and possibly other tests, who have demonstrated leadership potential and possess financial need. Student must pursue full-time study toward an associate degree and not have previously attended college. (Joint Enrollment students are eligible.) Recipients are paid \$300 per semester with a maximum of \$1,800 per student. Application may be obtained online at [www.abac.edu](http://www.abac.edu) or the Office of Academic Affairs. Deadline is June 1.

**Rotary Club of Tifton Scholarship:** Awarded to a Tift County resident enrolled at Tift County High School or Tiftarea Academy, must plan to enroll full time at Abraham Baldwin, and must show evidence of scholastic ability and financial need.

**Arch Rowan Scholarship:** Recipient must be a Screvens County resident. The selection committee will give first preference to students wishing to study animal science or related subjects. The recipient can be an entering freshman or a rising sophomore. Contact the Farmers & Merchants Bank of Sylvania for an application.

**Shoney's Scholarship:** The scholarship recipient will be chosen by Julie Hunt from among employees and families of employees of Shoney's of Tifton, Inc. The recipient must have a 2.0 or higher high school or college cumulative GPA. Student may be either an entering freshman or an enrolled ABAC student, must be planning to attend ABAC for three additional semesters or to graduate within the next two semesters, and student must maintain a 2.2 or higher GPA each semester to be eligible for the following semester.

**Jessie Lee Stephens Scholarship:** Awarded to a Tift County 4-H member graduating

from Tift County High School or Tiftarea Academy during the year of application. The candidate must have a minimum 2.5 high school average and a SAT score of 750 or higher; must earn a semester GPA of 2.5 or higher with a full load.

**B. Frank Strickland Memorial Scholarship:** Awarded to an entering freshman from a Georgia tobacco-producing county. Preference will be giving to a student majoring in an agriculture related field. For an application or more information, contact the Georgia Tobacco Commission.

**Tift County High School Football Scholarship:** Awarded to an entering freshman from Tift County High School. Recipient must have played football for TCHS for at least three years of their 9th, 10th, 11th or 12th grade.

**Tifton Junior Woman's Club Scholarships:** Qualifications: (1) female, (2) graduating senior from Tift County High School, (3) upper ten percent of class, and (4) financial need. Apply through Guidance Department of the high school.

**Wine and Spirits Wholesalers of Georgia Foundation:** Qualifications: Georgia resident, attending an institution in the University System of Georgia, academic excellence, and financial need. Priority date for application is March 1. Contact the Financial Aid Office.

**Ernest Yates Memorial Scholarship (Tifton Kiwanis Club):** Qualifications: (1) full-time college student, (2) scholastic ability, (3) financial need, and (4) preference given to Tift County students, but others considered. Apply through Guidance Department of the high schools.

## OUTSIDE SCHOLARSHIPS

Available from the Office of Student Financial Aid is a listing of interesting financial aid related web sites on the Internet. These web sites can be used by ABAC students for assistance in locating outside scholarship sources. For further information on this service, contact the Financial Aid Office.

## STATE DEPARTMENT OF VOCATIONAL REHABILITATION

Students who have a physical or an emotional handicap may receive financial assistance to attend college through their nearest vocational rehabilitation office. For details, students may contact the Student Accounts Office or their local rehabilitation office.

## VETERANS SERVICES OFFICE

The Veterans Services Office is located on the second floor of the Student Center. All Veterans, members of the Reserves, and the dependents of disabled or deceased Veterans, should contact the office immediately upon deciding to enroll in the College so that proper administrative procedures can be initiated.

Veterans experiencing academic difficulty may be eligible for additional benefits to help defray the costs of tutoring services. Such Veterans should consult with the personnel in the Veterans Service Office to determine the proper procedure to obtain these additional benefits.

## STUDENTS' RIGHTS AND RESPONSIBILITIES

Students receiving financial aid have certain rights and responsibilities. The applicant must, without exception, report any of the following changes to the Financial Aid Office: (a) withdrawal from school, (b) transfer to another school, (c) any change in enrollment status, (d) name changes, (e) address change or parents'

## Financial Aid

address change, and (f) joining military service.

The financial aid applicant is responsible for obtaining, completing, and filing the proper financial aid application, statements, forms, etc., each year on a timely basis. The applicant has the right to seek and receive full information and counseling from the Financial Aid Office in regard to any financial aid matter. If the family's financial circumstances have changed due to death, divorce, marriage, disability, long-term unemployment or low income, the applicant's eligibility may change. The applicant must take the initiative in notifying the office of these changes.

Correct information must be provided on all financial aid forms. False reporting of information on financial aid application forms is a violation of law and may be considered a criminal offense which could result in indictment under the U.S. Criminal Code.

An applicant for financial aid must return all additional documentation, verification, corrections, and/or new information requested by either the financial aid office for the agency to which the financial aid application or confidential statement was submitted.

The applicant is responsible for reading and understanding all forms requiring signature and for obtaining copies of them. Applicants must accept responsibility for all agreements signed. The student is also responsible for understanding the school's refund policies and procedures.

### REFUND POLICY

A student who withdraws from college may be entitled to a refund depending on his/her date of withdrawal. Any refund, to which a student receiving financial aid may be entitled, will be first applied against accounts in the following priority:

Student Accounts Receivables	Federal SEOG Supp. Edu. Opportunity Grant
Unsubsidized Federal Stafford Loan	Other Student Financial Aid Programs
Subsidized Federal Stafford	Other Federal, State, private, or
Federal PLUS Loans	instructional sources of aid
Federal Perkins Loan	The "student"
Federal Pell Grant	

### STANDARDS OF ACADEMIC PROGRESS

The Higher Education Act of 1965, as amended by Congress, mandated institutions of higher education to establish minimum standards of "satisfactory progress" for students receiving financial aid. The College makes these standards applicable to all institutionally-awarded Federal and State funds to include Federal Pell Grant, Federal Supplemental Educational Grants, Federal Work-Study, HOPE Scholarships, Federal Perkins Loans, Federal Stafford Student Loans, and Federal Parent Loans (PLUS) to Undergraduate Students, for the purpose of maintaining a consistent policy for all students receiving assistance.

Effective with the beginning of the Fall Term, 1998, the following standards will apply to any student receiving any type of financial aid outlined above.

#### A. First Term Recipients

To receive Federal financial assistance for the first time, each eligible person will have met the admission requirements of the college and, by his/her signature, acknowledged awareness and acceptance of the standards set forth in the remainder of this document.

#### B. Continuing Recipients

A student will be expected to achieve certain minimum levels of progress toward the successful academic completion of course requirements for a

degree or certificate. Progress toward the credential is measured both quantitatively and qualitatively. There is also a maximum allowable time frame for completion of the credential. At Abraham Baldwin Agricultural College (ABAC), standards for maintaining such progress are as follows:

**Qualitative Standard**

A student must maintain the following minimum cumulative institutional grade point average (IGPA), depending upon the number of hours attempted:

<u>Hours Attempted</u>	<u>Minimum IGPA</u>
1-12	1.50
13-24	1.60
25-36	1.70
37-48	1.80
49-60	1.90
60+	2.00

**Quantitative Standard**

A student enrolled in six (6) or more credit hours must satisfactorily complete at least 67% of the credit hours attempted, and on which financial aid was based. A student enrolled in less than six (6) credit hours must satisfactorily complete all hours attempted, and on which financial aid was based. Satisfactory completion is defined as a letter grade of A, B, C, D, or IP. Unsatisfactory completion is defined as a letter grade of F, I, W, or WF.

**Time-Frame**

Federal regulations limit receipt of federal financial aid to no more than 150% of the coursework required for any particular degree or certificate. The average certificate program at ABAC requires approximately 30 credit hours, 150% of which is 45. The average degree program at ABAC requires 60 credit hours, 150% of which is 90. Therefore, no further aid will be awarded when a student has attempted 45 credit hours in the one-year certificate program or 90 credit hours in the associate degree program. Developmental/remedial courses will not be included in the hourly limitation. Transfer credit will be included in the hourly limitation. Pre-nursing majors are limited to a total of 50 semester credit hours of financial aid eligibility. Financial aid eligibility is re-established for pre-nursing majors once accepted into the nursing program.

The Financial Aid Office will evaluate satisfactory progress once each academic year. At the end of each Spring Term any student who has attempted 6 or more hours, and is failing to make satisfactory progress, will be informed, in writing, of the ineligibility to receive future financial aid at the college.

**C. Withdrawal from the College**

A student who withdrew, or is withdrawn, from ABAC will not receive further financial aid, except under documented mitigating circumstances.

**D. Reinstatement Provisions**

A student whose aid has been discontinued in accord with these standards may have aid reinstated subject to the following conditions.

*Deficient GPA:* A student may enroll without financial aid, attain the appropriate GPA as specified above, and regain their eligibility status.

*Withdrawals:* A student may be reinstated, at the discretion of the Director of Student Financial Aid, if mitigating circumstances, that were beyond normal and immediate

control, can be documented.

*Appeals:*

A student with mitigating circumstances who is notified of ineligibility for federal aid for any of the above reasons, may appeal such decisions in writing and in person, using the following channels, in the following order:

1. Director of Student Financial Aid: A student must submit a written appeal, including any appropriate third-party documentation of the circumstances. The Director will inform the student in writing of his/her decision. The Director will read only one appeal per student per circumstance.
2. Student Financial Aid Committee: A student must make appointments to appeal in person, and must also submit a written letter of appeal. He or she is encouraged to present at least one letter of support from their academic advisor or faculty member familiar with their situation. The Committee will notify the student in writing of their decision. The Committee reserves the right to advise a student regarding course loads and the possible need for counseling and/or academic advisement. The Committee will hear only one appeal per student per circumstance. If the appeal is denied, the student may enroll using his/her own resources. If the appeal is granted and the student subsequently fails to maintain progress, no further appeal will be heard.
3. Vice President for Student Affairs: Appeals must reasonably show that one of the following has occurred
  - a) The student has not received due process.
  - b) The student has been discriminated against.
  - c) The student has not been treated in an equitable manner.
  - d) The decision of the Student Financial Aid Committee was arbitrary and capricious.

If granted, the student will be given one last administrative hearing as designated by the Vice President for Student Affairs.

*Availability of Funds:* The Financial Aid Office may have rewarded any forfeited funds; consequently, receipt of originally awarded funds following reinstatement depends upon whether funds are available and uncommitted to other students.

**E. HOPE Scholarship Recipients:**

In order to maintain eligibility for the HOPE Scholarship, degree-seeking HOPE scholars have the following **additional** GPA requirements, as set forth by the State of Georgia: Such students will be required to demonstrate a minimum cumulative GPA of 3.00 at the end of each Spring Semester and when they have attempted 30, 60, and 90 hours.

The Director of Student Financial Aid reserves the right to examine and issue a post-facto judgment on any financial aid recipient who fails to maintain satisfactory academic progress.

# Student Services

## DISABILITY SERVICES

The College complies with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act by providing reasonable accommodations for those who are qualified. Students with a learning disability, attention deficit disorder with or without hyperactivity, physical, mental, emotional, and/or a hearing impairment must contact the college at least one month prior to the first day of class with appropriate documentation of the disability. Students with physical disabilities who plan to live on campus must give the college one month advance notice so that living accommodations can be arranged.

Anyone with an impairment should contact the Director of Student Development located on the second floor of the J. Lamar Branch Student Center.

## POLICY ON SEXUAL HARASSMENT

Federal law<sup>1</sup> provides that it shall be unlawful, discriminatory practice for any employer, because of the sex of any person, to discharge without just cause, to refuse to hire, or otherwise discriminate against any person with respect to any matter directly or indirectly related to employment or academic standing. Harassment of an employee on the basis of sex violates this federal law.

Sexual harassment of employees or students in the University System is prohibited and shall subject the offender to dismissal or other sanctions after compliance with procedural due process requirements. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitutes sexual harassment when:

1. Submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment or academic standing; or
2. Submission to or rejection of such conduct by an individual is used as a basis for employment or academic decisions affecting an individual; or
3. Such conduct unreasonably interferes with an individual's work or academic performance or creates an intimidating, hostile, or offensive work or academic environment.

A student who feels subjected to any type of sexual harassment should consult with the Director of Student Development or the Vice President for Student Affairs.

## POLICY ON RACIAL HARASSMENT

It is the policy of Abraham Baldwin College to conduct and provide programs, activities and services to students, faculty, and staff in an atmosphere free from racial harassment. Racial harassment is any behavior that would verbally or physically threaten, torment, badger, heckle, or persecute an individual because of his/her race. Racial harassment of college faculty, staff, students, or visitors is prohibited and shall subject the offender to appropriate disciplinary action including dismissal.

Students, faculty and staff who feel they have been subjected to racial harassment can seek advice from:

---

<sup>1</sup> Section 703 of Title VII of the Civil Rights Act of 1964, as amended.

## Student Services

Civil Rights Issues (Students)—The Vice President for Student Affairs or Dean Bernice Hughes, Director of Student Life, Branch Student Center (second floor).

Civil Rights Issues (Faculty)—Dr. Caroline Helms, Vice President for Academic Affairs and Dean, Tift Hall, Room 27.

Civil Rights Issues (Staff)—Ms. Bertha Daniel, Director of College Services, Tift Hall (second floor).

## STUDENT DEVELOPMENT CENTER

The Student Development Center services are available without charge to any student to facilitate achieving maximum educational development under a holistic approach. In addition, services are available to the College's faculty, staff, employers, alumni, prospective students, and community members. Priority is given to currently enrolled students.

The Student Development Office is located on the second floor of Branch Student Center. Direct correspondence to Dr. Maggie Martin, Director of Student Development, ABAC 48, 2802 Moore Highway, Abraham Baldwin College, Tifton, GA 31793. The e-mail address is [mmartin@abac.edu](mailto:mmartin@abac.edu).

### Counseling and Testing

The Counseling and Testing component of the Student Development Center provides a wide variety of services to promote personal growth and development and to help students address problems of daily living. These services include personal, individual or group counseling, career exploration, study skills assessment programs, crisis intervention, and interpersonal skills training. Other educational opportunities such as leadership training, human relations skill building, assertiveness training, decision making skills, and stress management are provided. In addition, proactive and preventative group workshops, programs and outreach services are available. Consultation and referral services are also provided. National and college-wide test administrations are offered such as the NSAT, ISAT, ACT, CLEP, MELAB, CAT, the Regents' Test, DSST (formerly DANTES) and individual test proctoring services. Individual personality testing services are utilized by the counselors when appropriate.

### Career Development

The Career Development component of the Student Development Center assists students in assessing choices of academic majors and career alternatives. These choices are guided through individual career counseling utilizing interest, skills, values and abilities inventories, and other testing. The Career Center also offers the use of the computerized career planning program, DISCOVER. Information about other colleges and universities is available for students desiring to transfer to a four-year institution. The center also oversees academic advising for undecided/undeclared majors to facilitate the career decision making process.

The Career Placement component is geared toward helping students in career-technological programs with their career job search. This component offers resume writing, interviewing, dress for success and job search strategies through individual and group sessions and workshops available to all students. Students are encouraged to utilize these services early in their college career.

### Student Administrative Withdrawals

A student may be administratively withdrawn from the college when in the judgment of the Vice President for Student Affairs in consultation with the Director of Student Development and/or the College Physician, it is determined that the student suffers from a physical, mental, emotional, or psychological health condition which (a) poses significant danger or threat of physical harm to the student or to the



person or property of others or (b) causes the student to interfere with the rights of other members of the college community or with the exercise of any proper activities or functions of the college or its personnel, or causes the student to be unable to meet institutional requirements for admission and continued enrollment, as defined in the Student Conduct Code and the Catalog.

Except in emergency situations, a student shall, upon request, be accorded an appropriate hearing prior to final decision concerning his/her continued enrollment at the College. (Policies and appeal procedures may be obtained from the Student Development Center or the Vice President for Student Affairs.)

## **JOB PLACEMENT**

The Job Placement Office is a component of the Office of Financial Aid and Veterans Affairs and is staffed by a Financial Aid and Job Placement Counselor. The Job Placement Office provides a wide range of services, including employment referral opportunities for all college work study students and for all other enrolled students seeking part-time and full-time, on-campus or off-campus employment.

The Job Placement Office is located on the second floor of the Student Center. Direct correspondence to Coordinator of Job Placement, ABAC 18, 2802 Moore Highway, Abraham Baldwin College, Tifton, GA 31793.

## **STUDENT HEALTH CENTER**

The College provides students with health care services and health-related educational programs consistent with its mission and reflecting the needs of the campus community. The ABAC Student Health Center is located in the Health Sciences Building, through the rear entrance. The Health Center is staffed by physicians, nurses, and nurse practitioners who provide care for acute illnesses, minor injuries, allergy shots, immunizations, and well-woman care such as Pap smears and contraception. All student health records are held in strict confidence by the Health Center staff.

### **Student Health Center Hours:**

Monday - Thursday, 9:00 AM-4:30 PM and Friday, 9:00 AM-2:00 PM

The Student Health Center is open from the first day of classes until the final day of final examinations each semester for patient care. The Health Center is open during semester breaks for immunizations and access to records. Visit the Student Health Center web site for updated information on hours and services.

Students with serious illness or injury should seek emergency health care in the community or call "911".

Students registered for 6 or more hours pay a health fee at registration and are eligible for services. There is no charge to see the physician, nurse, or nurse practitioner. However, modest co-payments may be charged to cover medical supplies, laboratory tests and medications. The Student Health Center has a limited formulary of the most commonly used prescription and non-prescription medications used in college health. Students seeking health care in the community by referral from the Student Health Center are responsible for any costs incurred.

**REQUIRED IMMUNIZATIONS:** Each student must submit a certificate of immunization to the Admissions Office prior to admission to the College. This form is part of the admission paperwork.

**MMR:** Students born in 1957 or later must prove immunity to measles, mumps, and rubella by taking two MMR vaccinations or by providing laboratory evidence of immunity.

**Tetanus:** Students must have taken a tetanus booster within 10 years of

## Student Services

- matriculation.
- Varicella** Students must prove immunity to varicella (chicken pox). This may be accomplished by giving a history of chicken pox or shingles illness to a health care provider with the date of illness or by taking two varicella vaccinations or by providing laboratory evidence of immunity.
- Hepatitis B:** Students under the age of 19 years must prove immunity to Hepatitis B. This may be accomplished by taking three Hepatitis B vaccines or providing laboratory evidence of immunity.
- Meningitis:** Students planning to reside in campus housing must receive information regarding meningococcal disease. For students electing to take the vaccine, one dose is recommended. Otherwise, students must sign a form that documents that they decline the vaccine.

**NOTE:** It is strongly recommended that students make a copy of their immunization records and keep these records among their important papers. The Student Health Center archives student health records for five years. After five years the records are destroyed.

## CAMPUS HOUSING AND RESIDENTIAL LIFE

Campus residential life is an important part of the college experience. On-campus living is much more than simply a convenience to students. Students living in a community of fellow students are positively influenced with regard to retention, personal growth and development, participation in extra-curricular activities, and overall successful adaptation to the college experience.

In order to facilitate students' success and to help them make a successful transition to college, Abraham Baldwin Agricultural College has a Freshman Residency Requirement. All freshmen are required to live on campus. To be exempted from this requirement, a student must apply for exemption and meet one of the following criteria:

- Living with and commuting daily from the legal residence of a parent, legal guardian, or grandparent within a 50-mile radius of Tifton.
- Married
- Single parent
- 21 years of age prior to September 1, of the academic year
- Have attended another college for a minimum of two semesters.

ABAC offers state-of-the-art on-campus housing opportunities for students. ABAC Lakeside provides housing for 489 freshmen in two-person and four-person suites. Rooms in each suite are fully furnished with bed, chest of drawers, desk, and chair. Kitchenettes in each suite contain a full-size refrigerator, microwave, and sink. All utilities, including common-area phone line, wireless connectivity, and cable television, are provided. ABAC Place has 835 beds in apartment-style units. The majority of the apartment units are 4-bedroom, 2-bathroom, but a limited number of 3-bedroom, 2-bath, and 2-bedroom, 2-bathroom units are also available.

Each private bedroom is fully furnished and the common living room is furnished with sofa, oversized chair and tables. Kitchens are equipped with dishwashers, microwaves, garbage disposals, full-size ranges and refrigerators. A common phone line, cable television, and high speed internet access are also available in each apartment unit. Laundry facilities, group study space, and computer labs are available on each floor of the apartment complex.

ABAC Place also includes the Town Hall. This facility contains administrative offices, recreational facilities, a fitness center, group meeting space, and a

convenience store.

In accordance with state law, each student living in on-campus housing is required to be vaccinated against meningitis or to document that he/she is aware of the vaccine but elects not to be vaccinated. The meningitis vaccine may be obtained from your local health department or physician, or through the ABAC Health Center.

For more information about on-campus housing, contact the ABAC Housing office at 229-391-5140 or visit [www.abac.edu](http://www.abac.edu).

## CONDUCT INFORMATION AND REGULATIONS

An Abraham Baldwin College student is expected to show proper respect for order, morality, and the rights of others. Conduct which is normally reprehensible or which is of a disorderly nature and in violation of written policy shall subject the student to disciplinary action.

Anyone registered as a student at the College is subject to the regulations outlined in the Student Handbook. He/she is also subject to city, state, and federal law. The College will not intervene nor will it ask special treatment for a student who has violated any law.

College regulations apply to both on- and off-campus students.

The College reserves the right to apply the code of conduct to a student's actions which occur off-campus when the student's behavior and conduct pose a risk or threat to the ABAC community and/or the normal operation of the College.

## VIOLATIONS

A student who violates college regulations regarding conduct may be sanctioned by warning, social probation, probated suspension, restitution, curfew, special sanction, community service, suspension, or expulsion. The nature of the offense will determine the severity of the punishment.

The procedure for suspending or expelling a student is the same. A student who has broken a regulation may be referred to the Student Life Hearing Panel. The student will be given written notification of a hearing at least three days before the hearing is scheduled. He/she will also be informed of the charges against him/her and of his/her right to legal counsel. The Panel will hold a hearing and make its recommendations regarding disciplinary action. Appeals may be made in accordance with the Student Handbook and the published policy of the Board of Regents.

Any student who is charged with or indicted for a violation of state or federal law is subject to disciplinary action by the College while the case is pending. When very severe violations of state or federal law occur, a student may be administratively suspended until the hearing is concluded.

Any student who is guilty of violating college regulations or who is financially indebted to the college will not be eligible for readmission until he/she receives the appropriate clearance. Under these circumstances, a student's ineligibility for readmission will become a part of his/her record.

In addition to the Student Code of Conduct, which may be found in the Student Handbook, the following stipulation exists:

Notwithstanding any provision of this Code, the President is authorized to review any student discipline case and take such action as he deems appropriate with respect thereto. His review may be based upon (1) the record made before the Student Judiciary; (2) oral or written arguments made to him by the parties or their representatives; (3) a *denovo evidentiary* hearing before him substantively following the procedures set out herein for hearings before the Student Judiciary; or (4) any combination of the foregoing methods. A student defendant may appeal the decision of the President in writing to the

Executive Secretary of the Board of Regents within a period of twenty days after the President's decision and shall cite all reasons for dissatisfaction with the previous decision.

### **BOARD OF REGENTS' STATEMENT ON DISRUPTIVE BEHAVIOR**

The following is the policy of the Board of Regents regarding disruptive behavior in any institution of the University System:

The Board of Regents of the University System of Georgia reaffirms its policies to support fully freedom of expression by each member of the academic community and to preserve and protect the rights and freedom of its faculty members and students to engage in debate, discussions, peaceful and non-disruptive protest and dissent. The following statement relates specifically to the problem described below. It does not change or in any way infringe upon the Board's existing policies and practices in support of freedom of expression and action. Rather, it is considered necessary to combat the ultimate effect of irresponsible disruptive and obstructive actions by students and faculty which tend to destroy academic freedom and the institutional structures through which it operates.

In recent years, a serious problem has appeared on many college and university campuses in the nation. Some students, faculty members, and others have on occasion engaged in demonstrations, sit-ins, and other activities that have clearly and deliberately interfered with the regular and orderly operation of the institution concerned. Typically, these actions have been the physical occupation of a building or campus area for a protracted period of time or the use of display of verbal or written obscenities involving indecent or disorderly conduct.

These actions have gone beyond all heretofore recognized bounds of meetings for discussion, persuasion, or even protest, in that: (1) acquiescence to demands of the demonstrators is the conditioning for dispersal, and (2) the reasonable and written directions of institutional officials to disperse have been ignored. Such activities thus have become clearly recognizable as an action of force, operating outside all established channels on the campus, including that in intellectual debate and persuasion which are at the very heart of education.

The Board of Regents is deeply concerned by this problem. Under the Constitution of the State of Georgia, under all applicable court rulings, and in keeping with the tradition of higher education in the United States, the Board is ultimately responsible for the orderly operation of the several institutions of the University System and the preservation of academic freedom in these institutions. The Board cannot and will not divest itself of this responsibility.

Of equal or even greater importance, such action of force as has been described above destroys the very essence of higher education. The essence is found in the unhampered freedom to study, investigate, write, speak, and debate on any aspect or issue of life. This freedom, which reaches its full flowering on college and university campuses, is an essential part of American democracy, comparable to the jury system or the electoral process.

For these reasons and in order to respond directly and specifically to this problem, the Board of Regents stipulates that any student, faculty member, administrator, or employee, acting individually or in concert with others, who clearly obstructs or disrupts, or attempts to obstruct or disrupt any teaching, research, administrative, disciplinary or public service activity, or any other activity authorized to be discharged or held on any campus of the University System of Georgia is considered by the Board to have committed an act of gross irresponsibility and shall be subject to disciplinary procedures, possibly resulting in dismissal or termination of employment.

The Board reaffirms its belief that all segments of the academic community are under a strong obligation and have a mutual responsibility to protect the campus community from disorderly, disruptive, or obstructive actions which interfere with academic pursuits of teaching, learning, and other campus activities.

The Board of Regents understands that this policy is consistent with resolutions adopted by the American Association of University Professors in April, 1968, and by the Executive Committee of the Association for Higher Education in March, 1968, condemning actions taken to disrupt the operations of institutions of higher education.

## **DRUG FREE SCHOOLS POLICY STATEMENT**

In order to comply with the Drug Free Schools and Communities Act Amendments of 1989, (Public Law 101-226) signed by President George Bush on December 12, 1989, Abraham Baldwin Agricultural College hereby prohibits the unlawful possession, use, or distribution of drugs and alcohol by students and employees on the properties of Abraham Baldwin Agricultural College and will impose sanctions on students and employees which are consistent with local, state, and federal law. (See *Student Handbook*, and the *Policy Manual*.)

## **STUDENT ACTIVITIES**

Abraham Baldwin is committed to the philosophy that in a total educational process the student activity program should supplement the academic program and that such a program should be student oriented. Faculty and staff members act as advisors but students plan and implement the programs. The College provides a variety of extra-curricular activities that not only supplement the academic program but also provide training and leadership opportunities as well as entertainment. In order to keep the student activity program one of the best in the state, each student is personally encouraged to take part in one or more of the programs offered. The *Student Handbook* contains more detailed information about the student activity program.

## **STUDENT GOVERNMENT ASSOCIATION**

**SENATE**—The Senate is made up of student-elected representatives from each chartered student club and organization and from the student body at large, representatives from the Residential Housing Association, freshman and sophomore class officers, and officers of the Student Government Association. The body meets one night each week to plan and discuss activities and other matters which concern the student body. This group tries to maintain and strengthen the bonds among students, faculty, and administration, recognizing that a characteristic of an educated person is the ability to cooperate with colleagues. The Vice President of Student Affairs is the administrative advisor for the Senate and faculty advisors are selected by the Senate.

Listed below are the clubs on campus that are dependent upon student participation for their existence: ABAC Cattlemen's Association; ABAC Leadership on the Square; AET Club (Agricultural Equipment Technology); Alpha Beta Gamma; Ambassadors; Assisting Students with Knowledge (ASK); Baldwin Players; Baptist Collegiate Ministries; Campus Activities Board; Cultural Latina Club; Circle K; College Democrats; College Republicans; Christian Student Fellowship; Family and Consumer Sciences; Forestry Wildlife Club; FFA; Georgia Association of Nursing Students; Georgia Association of Educators Student Program; Helping Professions Association; Horticulture Club; MASDA (Minority Academic Social Development Association); Music Educators National Conference (MENC); Pegasus; Political Science; Pre-Vet Club; Phi Theta Kappa; Quiz Bowl; Raccoon Hunters Club; Residential Housing

## Student Services

Association; Rodeo Club; Stallion; Turf Club; WPLH. New clubs can be chartered through IAC as student interests grow. A more complete description of each club can be found in the Student Handbook.

### STUDENT COMMUNICATIONS MEDIA

Student communications media on the Abraham Baldwin Agricultural College campus include the following:

**STALLION**—The campus newspaper is published biweekly to provide news and features focused on campus events as well as present opinion and comment. For several years, the newspaper has earned national recognition and has been named Georgia's top two- year college paper.

**PEGASUS**—This annual literary magazine provides a means for creative expression among students, faculty, and alumni. The magazine features poetry, essays, fiction, articles, art, and photography.

**WPLH-FM**—The College radio station, located at 103.1 on the FM dial, has studios located in the J. Lamar Branch Student Center.

### RECREATIONAL SPORTS

Through a program of recreational sports including basketball, ultimate Frisbee, bowling, softball, flag football, and volleyball, the Department of Health, Physical Education and Recreation and the Student Activity Program offer to every student the opportunity to engage in sports and recreational activities. Participation is entirely voluntary; however, varsity athletes are not allowed to play in the sport in which they participate. The desire for fun, exercise, social contact, and friendly competition in a wholesome, satisfying atmosphere furnishes the stimulation for the activities and tournaments offered.

### ATHLETICS PROGRAMS

Intercollegiate athletics, both male and female, are an integral part of the Division of Health, Physical Education and Recreation and the student activities program. The College participates in eight intercollegiate sports - men's and women's basketball, baseball, golf, men's and women's tennis, women's softball, and women's soccer. Each full-time student is invited and strongly encouraged to try out for collegiate athletic teams.

The College is a member in good standing of Region 17 of the Georgia Junior College Athletic Association and the National Junior College Athletic Association. The "Golden Stallions" and "Fillies" are always strong competitors against the best two-year college competition available. Successful academic endeavors are also stressed to athletes. All home athletic contests are free to full-time students.

### FINE ARTS GROUPS

Musical groups on the Abraham Baldwin College campus are open to all students, although some groups require auditions for membership. Performing groups include Jazz Ensemble, Concert Band, Concert Choir, Jazz Choir, and Chamber Singers. These groups perform at various high schools, civic group events, and community festivals.

The Baldwin Players, consisting of students from throughout the college who are interested in theater, stage two major productions each year. Opportunities for participation include acting, set design and construction, publicity, stage management, and all other aspects of theater production.

# Academic Policies and Procedures

## CLASSIFICATION OF STUDENTS

Students are classified as freshmen or sophomores on the basis of semester hours of work successfully completed, as follows:

1. Freshman: A student who has earned fewer than 30 semester hours credit.
2. Sophomore: A student who has earned 30 or more semester hours credit.

## NEW STUDENT ORIENTATION

Each semester, students new to ABAC are required to attend a New Student Orientation session prior to entering the college. Orientation sessions are conducted at various times and locations to serve our students. Exceptions are made for bachelor degree or higher college graduates, joint enrollees, transient students, and ACE students.

The Orientation programs are designed to assist the student in making the transition into college a rewarding educational experience. The programs at these sessions include group and individual academic advising, registration for courses, and general orientation to college life.

Orientation sessions are held during the summer for new students who enter fall semester. The student is given an opportunity to select the session to attend. Additional sessions are held prior to spring and summer semesters.

A non-refundable orientation fee is charged for each student to cover the costs of meals and other services.

## COURSE LOAD AND ATTENDANCE

The normal course load for a full-time student is 15 semester hours per semester, plus ABAC 1000, PHED 1100 and two PE activities. Ordinarily this course load will consist of five courses of three semester hours each, which meet one, two, or three days per week. The upper limit is 18 semester hours. A student with a cumulative Institutional GPA of 3.0 or better may carry additional course work.

## COLLEGE POLICY ON CLASS ATTENDANCE

Courses at Abraham Baldwin Agricultural College are provided for the intellectual growth and development of students. To attain maximum success, students must attend all their classes, be on time, and attend all scheduled course activities including, but not limited to, field trips, seminars, study sessions, individual conferences, and lectures. This interaction with instructors and other students is an important element of the learning process, and a high correlation exists between class attendance and course grades. A student must understand the importance of regular participation in classroom and laboratory activities. The absence of any student affects not only his or her performance but the performance of the class as a whole. Absence from class, for whatever reason, does not excuse a student from full responsibility for class work or assignments missed. Students must accept this responsibility.

## Academic Policies and Procedures

Instructors will keep accurate attendance records and must report the individual number of absences with midterm and final grades. Students whose number of unexcused absences is more than twice the number of class meetings per week (the equivalent of two weeks of instruction) will receive a grade of "F" for the course. Fewer absences than twice the number of class meetings per week may result in grade penalties at the discretion of the instructor. Specific attendance requirements applying to labs, clinics, accelerated classes or Learning Support will be adapted to the unique situation by the appropriate division. Final determination of what constitutes an excused absence rests with the classroom instructor. In implementing this Policy, faculty will not include in a student's unexcused absences those absences incurred due to authorized and approved College sponsored events (or in the case of joint-enrollment students high-school sponsored events) in which the student represents the institution as part of a group or under the direct supervision of a faculty or staff member.

Whenever a student is absent, whether for official or personal reasons, the student must assume responsibility and provide notice to the instructor, preferably in advance, for making arrangements for any assignments and class work missed because of the absence. However, final approval for make up work remains with the individual instructor.

A student who stops attending class without officially withdrawing from the course is subject to this attendance policy and will receive a grade of "F" for the course.

At the beginning of each semester, instructors will explain clearly to their students specific attendance requirements (including possible penalties). Additionally, they will publish the attendance policy on their syllabi and web-sites.

A student penalized for excessive absences may appeal through the grade appeal process, as stated in ABAC's college catalog and student handbook.

### INSTITUTIONAL ABSENCE

A student who serves as an official representative of the college is defined as one who:

is authorized to use the college name in public relationships outside the institution;

regularly interacts with non-college individuals and groups over an extended period of time (at least one semester);

represents the college as a part of a group and not as an individual;

represents the college under the direct supervision of a college faculty or staff member; and

is authorized in writing, in advance, by the President of the college.

Such a student is in no way released from the obligations and responsibilities of all students, but will not be penalized with unexcused absences when absences result from regularly scheduled activities in which he/she represents the college.

Further, it is the responsibility of each student to contact instructors prior to the absence and to make arrangements to make up any work that will be missed, in a manner acceptable to the instructor. Advisors of activities will schedule off-campus activities in a manner that does not unduly disrupt the learning process for a student.

### WITHDRAWALS

**Dropping Classes:** If a student needs to reduce his/her course load during a particular semester, that student may officially withdraw from a class with a grade of



"W," provided he/she takes this action before the mid-point in the semester or session (see the college calendar) or if very unusual circumstances require the withdrawal after the mid-point. After midterm, a student withdrawing from a class will receive a "WF". The student who wants to withdraw from a course must first see his/her academic advisor for permission to withdraw. At that point the advisor completes a drop form and the student follows the steps outlined on the form and submits it to the Enrollment Services Office. See the "Change of Schedule" section below for further information. Although a "W" has no impact on the GPA, the student should be aware that there are possible negative Financial Aid ramifications in withdrawing from any class.

**Total Withdrawal from the College:** Any student who voluntarily withdraws from the college must first consult the Enrollment Services Office. A student who withdraws from the college prior to mid-term will receive a "W" in all classes in which he/she is enrolled. A student who withdraws from the College after mid-term will receive a "WF," unless significant mitigating circumstances exist and the student is passing the class at the time of withdrawal.

**Withdrawal from Learning Support Courses:** A student who wishes to withdraw from a required learning support course must also withdraw from any college-level courses in which he/she is enrolled. This requirement does not apply to Regents' remediation courses.

**Medical Withdrawal:** Prior to mid-term, medical withdrawals are the same as any other official withdrawal from the college. The student will receive "W's" in all classes. After mid-term, a student seeking a medical withdrawal must submit medical documentation from a physician and/or hospital to the Student Development Office. If the Medical Withdrawal Committee determines that a student be totally withdrawn from classes for a given term for medical reasons, the Student Development Office will notify the student's instructors and the Registrar's Office. The student will be given the grade of "W" in all classes. In cases that the instructor is not notified by the Student Development Office, assignment of a "W" is strictly up the individual instructor's discretion. In all cases, the student should make every effort to keep the instructor informed of any situation which affects class attendance.

## CHANGE OF SCHEDULE (DROP/ADD)

A student is discouraged from changing schedules after classes begin. However, consideration is given to every request for a change in a student's program, and recommendations are made in accordance with the educational goals and the individual needs of the student.

If, after registration, a change in schedule becomes necessary, all changes should be made at the beginning of the semester during the official drop/add period. The official drop/add period is published in the official college calendar. **No refund will be made for a dropped course after the official drop/add period.** During the drop/add period, students may change their schedule through Banner Web.

## ACADEMIC DISHONESTY

Because Abraham Baldwin Agricultural College has the dual responsibility of educating students and helping them mature into worthy citizens who take their place in the larger community, it has adopted a code for dealing with academic irregularities.

Academic irregularities include, but are not limited to, giving or receiving of unauthorized assistance in the preparation of any academic or clinical assignment; taking or attempting to take, stealing, or otherwise obtaining in an unauthorized manner any material pertaining to the education process; selling, giving, lending, or

otherwise furnishing to any person any question and/or answers to any examination known to be scheduled at any subsequent date; fabricating, forging, or falsifying lab or clinical results; plagiarism in any form related to themes, essays, term papers, tests, and other assignments; breaching any confidentiality regarding patient information.

#### **Due Process for Academic Dishonesty Cases**

- Step 1. When a faculty member suspects that a student has engaged in academic dishonesty, the faculty member will call the student into a private meeting in the faculty member's office. (The division chair will be notified of and will approve any action.)
- Step 2. The faculty member will confront the student with the evidence of dishonesty and/or academic irregularity. The faculty member and the student will discuss the specifics of what occurred. If the student confesses and accepts responsibility for academic dishonesty, then the faculty member will ask the student to sign in his/her own handwriting, a statement which makes clear that the student admits responsibility for the academic dishonesty. The faculty member will then consult with the division chair. The faculty member is then free to reprimand the student, to give a failing grade for the assignment, or to require the student to resubmit the assignment in question. With approval of the division chair, the faculty member can increase the penalty up to and including a "WF" for the course if the incident(s) merit this severe penalty.
- Step 3. If the student refuses to sign a statement accepting responsibility for the act(s) of academic dishonesty, then a full hearing on the matter must be held. The faculty member and chair will document this incident and schedule a meeting with the student. This information will be turned over to the Academic Dean, who will make the determination of charges against the student and notify him/her in writing. The charges will be mailed by the Academic Dean to the student along with a notice to appear at a hearing, and, if the student wishes, to bring witnesses. At least three days' notice is necessary unless the student waives the notice in writing.
- Step 4. If the student requests a hearing, the Academic Dean has the option of hearing the case for administrative adjudication, convening a special hearing panel including faculty and students, or of referring it to the Student Life Hearing panel which handles all other disciplinary matters on campus. The committee will provide its recommendation to the Academic Dean. The Student Life Hearing Panel, when hearing cases of academic dishonesty, will include two faculty members, two students (one of whom will be the SGA president and the other an associate justice,) and the Director of Student Life, who oversees campus discipline and the Code of Conduct. The Chief Justice of the SGA chairs the panel. The Vice President for Student Affairs will serve as advisor to the panel for all academic dishonesty cases. In general, the decision of the Academic Dean or his/her designee will not be appealed to the Student Life Hearing Panel. An appeal of the Dean's decision will go directly to the President who may choose to use the Student Life Hearing Panel to make a recommendation to him.
- Step 5. The student has a right to appeal the decision of the hearing officer or hearing panel within ten calendar days of the decision. The appeal will be to the President or his designee. The President's decision is final. The President reserves the right to review all disciplinary cases and the judgments made during the process.

## **RESIDENCY REQUIREMENTS FOR GRADUATION**

Resident credit is defined as credit earned at Abraham Baldwin. In order to be eligible for a transfer degree (Associate of Arts or Associate of Science) from Abraham Baldwin, the student must complete at least 20 semester hours toward the degree in residence at ABAC. To be eligible for any career-technological degree (A.A.S), the student must complete at least 30 hours toward the degree in residence at ABAC. In order to be eligible for a certificate from ABAC, the student must complete at least 2/3 of the credit hours required for the certificate in residence. Transfer, CLEP, Advanced Placement, Physical Education and Freshman Seminar credit does not count as resident credit.

## **FRESHMAN SEMINAR COURSE**

The College offers first-time entering students a freshman seminar course (ABAC 1000). This course is recommended for all first-time entering first year students and covers information considered essential for the transition to a college environment. Among the topics considered are study skills, cultural diversity, time management, career development and identification of various college resources.

## **PHYSICAL EDUCATION REQUIREMENTS**

All students (with the exceptions noted herein) will be required to take two activity courses and the Health & Wellness class (PHED 1100.) The Health & Wellness class is a graduation requirement for all students except those graduating in the ADN Nursing program. The Health & Wellness requirement applies even if the student is exempt from activity courses. A student must select two different activity courses to fulfill the physical education requirement. Students enrolled in certificate programs with less than 20 hours of course work will not be required to complete these courses.

Veterans with 180 days or more active military duty must file a copy of their DD 214 with the Office of Enrollment Services to receive two hours of physical education activity course credit. Veterans exempting their activity requirement through military service are required to successfully complete PHED 1100 as a graduation requirement.

Most physical education courses (labeled PHED) meet twice a week and are assigned one (1) hour credit.

Physical education course grades are calculated in all grade point averages.

Students who have earned a bachelor's degree from another institution will be considered to have met all physical education requirements for graduation from Abraham Baldwin Agricultural College.

## **COMPETENCY REQUIREMENT IN HISTORY AND CONSTITUTION**

Every student who receives an associate degree or certificate of more than 19 hours from a University System of Georgia institution is required by the Georgia legislature to show competency in United States and Georgia history and a knowledge of the constitutions of the United States and Georgia. Successful completion of POLS 1101 may be used to fulfill the constitution requirements for both career-technology and college-transfer students. Successful completion of HIST 2112 may be used to fulfill the history competency requirements. A student who transfers American History and/or Political Science courses from institutions outside the state must also fulfill the legislative requirements in Georgia history and/or Constitution by examination. Certificate students must pass examinations on the Georgia and U.S. Constitutions and must meet the Georgia and U.S. History

competency requirement through a course or examination.

### **COMPUTER COMPETENCY**

A computer competent person understands the capability of computers, as well as the computer-related peripherals, and is able to apply that knowledge to solve problems (personal and professional) and to further his/her overall knowledge. Specifically, a person of minimal computer competency has a basic working knowledge of operating systems, word processing and information retrieval, which includes but is not limited to, use of the Internet, e-mail, on-line library services, and/or other remote services. In addition to level-one competencies, a person of moderate computer competence will have some mastery of the use of spreadsheets, database management, telecommunications, multimedia, and graphic applications. In addition to levels one and two, a person of advanced computer competence will also be proficient in the use and manipulation of specialized software such as statistical analysis packages and computer assisted drafting (CAD) programs, familiar with network concepts, and knowledgeable of a programming language such as Pascal.

Minimum computer competency, which is a requirement for graduation from the College, can be demonstrated through successful completion of, or exemption from, CISM 2201 or higher computer course. For exemption information, contact the Division of Business Administration.

### **SPEECH COMPETENCE**

Minimum speech competence, a requirement for graduation, can be demonstrated through successful completion of COMM 1000 or COMM 1100. BUSA 2105, successfully completed Fall 2007 or later, demonstrates speech competency for Business Administration majors only.

### **PLACEMENT BY EXAMINATION**

A student with high SAT/ACT math scores may exempt College Algebra. This enables him/her to begin in Pre-Calculus or Trigonometry. Trigonometry may be exempted by acceptable scores on CLEP or departmental examination. A student who scores below the college's minimum level on the placement examination is required to successfully complete learning support math before attempting Mathematical Modeling, College Algebra, or other math courses.

### **CREDIT FOR NONCREDIT COURSE WORK**

Although rare, the College awards academic credit for course work taken on a noncredit basis only when there is documentation from a nationally recognized educational organization that the noncredit course work is equivalent to a designated credit experience. The credit must also be approved by the appropriate division chair.

### **CREDIT BY EXAMINATION**

A regularly enrolled student may earn credit for some courses offered by the college, at the discretion of his/her academic advisor and the division chair, by successfully completing a comprehensive proficiency examination. While rare, this method of receiving college credit can reward students who have experienced significant learning experiences through occupational or non-traditional means. Application for such examination must be made to the division chairperson for the course being challenged. Credit by examination cannot be earned for any course

which has been previously attempted by the student. Credit earned by examination will be entered on the student's record, will be counted as credit for graduation, and may be transferable to other institutions in the University System of Georgia. Credits earned by examination are not included in computing grade point averages because a letter grade is not assigned.

### COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

A student enrolled at Abraham Baldwin may earn full credit for certain courses by achieving acceptable scores on the College Level Examination Program tests. With a few exceptions, adequate test scores will match and substitute for specific courses in the current catalog. CLEP Tests are administered by the Student Development Center. All test results are evaluated by the Office of Enrollment Services and if credit is earned the results are recorded by course, course number, and semester hours earned. Successful CLEP tests are credited toward graduation but do not carry grades or quality points. CLEP credit is transferable within the University System of Georgia. Students interested in learning more about the College Level Examination Program should contact the Office of Student Development. Pre-registration and payment are required.

#### CREDIT-BY-EXAMINATION POLICY FOR CLEP EXAMINATIONS

<b>Composition and Literature</b>	<b>ACE Recommended Score</b>	<b>ABAC Course Number</b>	<b>Semester Hours</b>
American Literature	50	ENGL 2131/2132	3
Analyzing and Interpreting Literature	50	No Credit	---
English Composition w/Essay	50	ENGL 1101	3
English Literature	50	ENGL 2121/2122	3
Freshman College Composition	50	No Credit	---
<b>Foreign Languages</b>			
French Language – Level 1 (two semesters)	50	LANG 11XX, LANG 12XX *	6
French Language – Level 2 (four semesters)	62	LANG 11XX, LANG 12XX, LANG 21XX, LANG 22XX *	12
German Language – Level 1 (two semesters)	50	LANG 11XX, LANG 12XX *	6
German Language – Level 2 (four semesters)	63	LANG 11XX, LANG 12XX, LANG 21XX, LANG 22XX *	12
Spanish Language – Level 1 (two semesters)	50	SPAN 1001 & 1002	6
Spanish Language – Level 2 (four semesters)	66	SPAN 1001, 1002, SPAN 2001, 2002	12
<b>Social Sciences and History</b>			
American Government	50	POLS 1101	3
History of the United States I: Early Colonizations to 1877	50	HIST 2111	3
History of the United States II: 1865 to the Present	50	HIST 2112	3
Human Growth and Development	50	PSYC 2103	3
Humanities	50	HUMN 2221, 2222	6
Introduction to Educational Psychology	50	No Credit	---
Principles of Macroeconomics	50	ECON 2105	3
Principles of Microeconomics	50	ECON 2106	3
Introductory Psychology	50	PSYC 1101	3
Social Sciences and History	50	No Credit	---

## Academic Policies and Procedures

Introductory Sociology	50	SOCI 1101	3
Western Civilization I: Ancient Near East to 1648	50	Area E Elective **	3
Western Civilization II: 1648 to Present	50	Area E Elective **	3

### Science and Mathematics

Biology	50	BIOL 2107, 2107L	4
Calculus	50	MATH 2053	4
Chemistry	50	CHEM 1211, 1211 L	4
College Algebra	50	MATH 1111	3
College Algebra-Trigonometry	50	MATH 1113	4
College Mathematics	50	No Credit	---
Natural Sciences	50	No Credit	---
Trigonometry	50	MATH 1112	3

### Business

Principles of Accounting	50	ACCT 2101 & 2102	6
Introductory Business Law	50	BUSA 2155	3
Information Systems and Computer Applications	50	CISM 2201	3
Principles of Marketing	50	MKTG 2175	3
Principles of Management	50	MGMT 2165	3

\* LANG 12XX, LANG 21XX, and LANG 22XX may be used in the core curriculum Area B or Area C to meet the "foreign language (1002 or higher)" requirement.

\*\* This elective may be used in the core curriculum Area E to meet three hours of the "choose 6 hours" requirement.

## ADVANCED PLACEMENT PROGRAM (AP)

Abraham Baldwin participates in the Advanced Placement (AP) Program of the College Entrance Examination Board. Through this program a high school student who plans to enroll at Abraham Baldwin can take AP examinations in several subject areas. Generally, if a student scores a "3" or higher on one or more examinations, the college will provide regular college credit in the subject areas of the exam(s), provided that the subject area(s) are taught by the college. In this way a high school student can gain college credit and/or advanced placement at Abraham Baldwin before actually beginning the college freshman year. Persons desiring further information about the Advanced Placement Program should contact their high school counselor.

Because of variation in credit awarded by different USG institutions, any student who is awarded AP credit at ABAC should determine what AP credit is accepted at their preferred transfer institution. Students should adapt their course work at ABAC to meet the requirements of their intended transfer institution.

AP EXAMINATION	MINIMUM SCORE	ABAC COURSE CREDIT	SEMESTER HOURS
Art History	3	ARTS 2213	3
Biology	3	BIOL 2107/L	4
	4	BIOL 2107/L, BIOL 2108/L	8
Calculus AB	3	MATH 1113, MATH 2053	8
Calculus BC	3	MATH 2053, MATH 2054	8
Chemistry	4	CHEM 1211/L (May challenge CHEM 1212/L see Sci/Math Division)	4
	5	CHEM 1211/L, CHEM 1212/L	8

Computer Science	3	CSCI 1301	4
Econ-Macro	3	ECON 2105	3
Econ-Micro	3	ECON 2106	3
English Lang/Comp	3	ENGL 1101	3
	5	ENGL 1101, ENGL 1102	6
English Lit/Comp	3	ENGL 1101	3
	5	ENGL 1101, ENGL 1102	6
Environmental Science	3	SCIE 1005/L	4
European History	3	ELECTIVE IN CORE AREA E *	3
French	3	LANG 12XX **	3
	4	LANG 12XX, LANG 21XX **	6
	5	LANG 12XX, LANG 21XX, LANG 22XX **	9
German Language	3	LANG 12XX **	3
	4	LANG 12XX, LANG 21XX **	6
	5	LANG 12XX, LANG 21XX, LANG 22XX **	9
Government & Politics	3	POLS 1101	3
Human Geography	3	GEOG 1101	3
Latin	3	LANG 12XX **	3
	4	LANG 12XX, LANG 21XX **	6
	5	LANG 12XX, LANG 21XX, LANG 22XX **	9
Music Theory	3	MUSC 1134, MUSC 1135	4
Physics B	5	PHYS 1111/L, PHYS 1112/L	8
Physics C	3	PHYS 1111/L, PHYS 1112/L	8
	5	PHYS 2211/L, PHYS 2212/L	8
Psychology	3	PSYC 1101	3
Spanish	3	SPAN 1002	3
	4	SPAN 1002, SPAN 2001	6
	5	SPAN 1002, SPAN 2001, SPAN 2002	9
Statistics	3	MATH 2000	3
Studio Art	3	ART ELECTIVE	3
US History	3	HIST 2111	3
	5	HIST 2111, HIST 2112	6
World History	3	HIST 1111	3
	5	HIST 1111, HIST 1112	6

\* This elective may be used in the core curriculum Area E to meet three hours of the "choose 6 hours" requirement.

\*\* LANG 12XX, 21XX, and 22XX may be used in the core curriculum Area B or Area C to meet the "foreign language (1002 or higher)" requirement.

## STUDY ABROAD PROGRAM

Abraham Baldwin College students have an opportunity to participate in an international studies program. A student can register for ABAC credit for classes offered through a summer study program sponsored by the European Council of the University System of Georgia or can arrange other study-abroad opportunities

through the campus International Coordinator. Financial aid is available for many of the programs. For further information, an interested student should contact the International Coordinator in the Division of Humanities.

### **ACADEMIC ASSISTANCE CENTER**

The Academic Assistance Center, located on the ground floor of the Carlton Center, provides tutoring free of charge to all currently enrolled ABAC students. The Math and Writing Centers are open daily on a drop-in basis. Tutoring in other subjects is scheduled according to tutor availability and varies each semester.

### **GRADES AND FINAL EXAMINATIONS**

Grades are based on performance by the student in the classroom and laboratory as shown through tests, oral responses and other class work, outside assignments, experiments, term papers, other acceptable academic procedures and final examinations. The grade is intended to reflect student progress toward objectives of the course.

Each student, including a candidate for graduation, is required to take final examinations in courses each semester in accordance with the published final exam schedule. No instructor shall deviate from the published schedule of final exams for a class or individual student without the written approval of the division chair.

### **THE GRADING SYSTEM**

All institutions of the University System of Georgia shall use a 4.0 grade point average system. The following grades are approved for use in institutions of the University System of Georgia and are included in the determination of the grade point average:

A .....	excellent (4.0)
B .....	good (3.0)
C .....	satisfactory (2.0)
D .....	passing (1.0)
F .....	failure (0.0)
WF .....	withdrew failing (0.0)

The following symbols are approved for use in the cases indicated, but will not be included in the determination of the grade point average.

- I — This symbol indicates that a student was producing satisfactory work, but for non-academic reasons beyond his/her control, was unable to meet the full requirements of the course. If an "I" is not satisfactorily removed after twelve months, the Registrar will change the symbol "I" to the grade "F." "I's" cannot be removed by re-enrolling in and completing a course.
- W — This symbol indicates that a student was permitted to withdraw without penalty. Withdrawals without penalty will not be permitted after the mid-point of the semester except in cases of hardship as determined by the Academic Dean.
- WM— This symbol indicates a student was permitted to withdraw under the Board of Regents policy for military service refunds. The use of this symbol indicates that this student was permitted to withdraw without penalty at any time during the term.
- S — This symbol indicates that credit has been given for completion of degree requirements other than academic course work. The use of this symbol is approved for dissertation and thesis hours, student teaching, clinical practicum, internship, and proficiency requirements in graduate programs.



Exceptions to the use of this symbol for academic course work must be submitted to the Chancellor for approval.

- U — This symbol indicates unsatisfactory performance in an attempt to complete degree requirements other than academic course work. The use of this symbol is approved for dissertation and thesis hours, student teaching, clinical practicum, internship, and proficiency requirements in graduate programs. Exceptions to the use of this symbol for academic course work must be submitted to the Chancellor for approval.
- V — This symbol indicates that a student was given permission to audit the course. Students may not transfer from audit to credit status.
- K — This symbol indicates that a student was given credit for the course via a credit-by-examination program approved by the respective institution's faculty. (CLEP, AP, Proficiency, etc.)

### **TRANSIENT PERMISSION**

To be eligible for transient permission, the student must have attended ABAC within the past three terms. Permission to enroll on a transient basis at another institution for the purpose of transferring credits back to ABAC must be secured in advance of such enrollment. Transient permission originates with the student's academic advisor, and will only be granted for courses equivalent to an ABAC course. The student must request a copy of the transcript from the other institution sent to ABAC at the end of the transient term.

### **GRADE POINT AVERAGES**

The cumulative Regents' grade point average (RGPA) in each institution of the University System of Georgia will be calculated by dividing the number of hours scheduled in all courses attempted in which a grade of A, B, C, D, F, or WF has been received into the number of grade points earned on those hours scheduled. Only grades earned in courses numbered 1000 or higher are included in the ABAC RGPA, and if a course is repeated, all grades are included in the RGPA calculation.

Institutional Courses. These are courses which are numbered below 1000 and are, therefore, not bound by the Uniform Grading System. The main difference is that a non-punitive grade of "IP" may be assigned if a student strives but fails to progress sufficiently enough to earn a "C" or higher grade. An "IP" indicates considerable progress was made but not sufficient for a "C" or better. An "F" is appropriate if the student fails to put forth sufficient effort through lack of class attendance and participation.

The institutional grade point average (IGPA) is similar to the RGPA except that all ABAC credits, including institutional (Learning Support) credits, are included and only the most recent grade earned for repeated courses will be used in the IGPA calculation. The transfer grade point average is similar to the RGPA except that it includes only the earned transfer credits.

The IGPA will be used to determine academic standing at ABAC. However, other institutions may use the RGPA for determining the admission status for transfer students. In addition, only the RGPA will be utilized for determining academic Honors status for Honors Day and for the President's Honor List, the Dean's Honor List, and the Distinguished Achievement List. See the section on Honors Day for more information.

The graduation grade point average (GGPA) is calculated at the time of graduation. The GGPA will include only the grades earned in courses which satisfy degree requirements. If a course is repeated, this GPA includes only the grade earned in the most recent attempt.

Students who graduate from ABAC with a high Regents' GPA and a high Overall GPA are recognized as Honor Graduates. The Overall grade point average is calculated the same as the RGPA except it includes only the credits included in the IGPA and the transfer GPA. See the Honor Graduates section of the catalog for additional information.

### **THE REPORTING OF GRADES**

Mid-term advisory grades are reported on web Banner to a student who has a "C," "D," or "F" in any class. These grades are not entered on the student's permanent record.

Final grades are reported by the instructor to the Office of Enrollment Services within twenty-four hours following the end of the examination schedule. Students should check final grades on web Banner. Final grades are mailed to students placed on suspension. Final grades are mailed to any student who makes a written request through the Enrollment Services Office before the end of the term.

Final grades submitted by the instructor cannot be changed subsequently except when special circumstances merit. A formal grade change request must be submitted to the Registrar by the instructor after the change is approved by the chair of his/her division and the Academic Dean.

### **APPEAL OF GRADES**

A student wishing to contest a grade earned in fall semester must initiate the appeal in writing to the instructor within the first thirty calendar days (from the first day of class) of the following spring semester. A student wishing to contest a grade earned in spring semester or summer term must initiate the appeal within the first thirty calendar days (from the first day of class) of the following fall semester. A student must first appeal the matter in writing to the instructor(s) who taught the course. The appeal must specify reasons indicating why the assigned grade is incorrect or inappropriate. The instructor(s) will respond to the student in writing within ten working days of the date of the appeal. Should this response not satisfy the appeal, the student will appeal in writing within ten working days from the date of the instructor's response to the chair of the academic division in which the course was taught. The chair may conduct a conference including the chair, the student, and the instructor. The chair may convene an impartial committee in the discipline to review pertinent documents. Within ten working days from the date of the student's appeal to the chair, the chair will respond to the student in writing. Should this procedure fail to resolve the appeal, the student must provide a written appeal to the Vice President for Academic Affairs and Dean within ten working days from the date of the division chair's response. The Vice President for Academic Affairs will then take the appeal to the Academic Review Committee, where further hearings may be conducted. Should this procedure fail to resolve the appeal, the student must provide a written appeal to the President of the college within ten working days of the Academic Dean's response. The judgment of the President will be considered the final and binding decision on the matter.

The appeals process is intended to provide a venue whereby a student may voice a claim of discrimination, capricious or unfair dealings, or denial of due process.

### **ACADEMIC PROBATION**

The college recognizes three categories of academic standing: Good Standing, Academic Probation, and Academic Suspension. Each student's academic standing will be determined by academic performance as reflected in the institutional grade point average, calculated each semester.

A student is required to maintain a minimum institutional grade point average (IGPA) to remain in good academic standing. Minimum standards are related to total credit hours attempted by the student. These minimum standards are:

<u>Total Hours Attempted</u>	<u>Minimum Cumulative IGPA</u>
0-12	1.5
13-24	1.6
25-36	1.7
37-48	1.8
49-60	1.9
60+	2.0

A student with a cumulative IGPA below the minimum standard will be placed on Academic Probation. A student on Academic Probation is restricted to enrollment in a maximum of 14 semester hours and is required to seek assistance through the Academic Intervention Management Program (AIM). Students on Academic Probation may be in jeopardy of losing financial aid.

### **ACADEMIC SUSPENSION**

A student not attaining minimum academic standards subsequent to being placed on Academic Probation will be suspended from the college. The minimum standards for avoiding Academic Suspension are related to total hours attempted by the student. These standards are:

<u>Total Hours Attempted</u>	<u>Minimum Cumulative IGPA</u>
0-24	No minimum
25-36	1.5
37-48	1.6
49-60	1.7
60+	1.8

Any student with an IGPA below the above minimum levels will be suspended from the college. The first suspension will be for one semester; subsequent suspensions will be for one calendar year (3 terms). A student may appeal academic suspension by notifying in writing the Vice President for Academic Affairs. Appeals must be filed no later than noon on the day prior to registration day for the semester in which the student wishes to re-enroll.

### **LEARNING SUPPORT SUSPENSION**

If a student does not complete requirements for a Learning Support area in twelve semester hours or three semesters, whichever occurs first, the student will be suspended. The student may not be considered for readmission within three years of the suspension.

Prior to suspending a student who has not exited a Learning Support area within the twelve semester hour or three semester limit, the college may allow the student to appeal for one additional course. The student must:

1. be individually evaluated and determined to have a reasonable chance of success.
2. be in an exit level course.
3. have reached the limit in only one Learning Support area.

If granted the additional course, the student may enroll in only the Learning Support course.

### **ACADEMIC RENEWAL**

The Academic Renewal policy allows ABAC degree-seeking students who have

experienced academic difficulty to make a fresh start after an absence of five calendar years from Abraham Baldwin College. A student returning after the break will be able to start with a new Academic Renewal Grade Point Average (ARGPA). No grades earned prior to the break will be included in the ARGPA, but courses in which a grade of "C" or better was earned will count toward the degree and will not have to be repeated. However, Academic Renewal has no effect on the cumulative Regents grade point average (RGPA), which includes all credit courses taken excluding learning support/developmental studies courses. If a student does not request Academic Renewal status at the time of re-enrollment after a five year or greater period of absence, the student may do so within three academic semesters of re-enrollment or within one calendar year, whichever come first. For more information regarding the Academic Renewal policy, contact the Enrollment Services Office.

### **INSTITUTIONAL POLICY UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974**

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

- (1) The right to inspect and review the student's education records within 45 days of the day the college receives a request for access. Students should submit to the Registrar written requests that identify the record(s) they wish to inspect. The Registrar official will make arrangements for access and notify the student of the time and place where the records may be inspected.
- (2) The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the college to amend a record that they believe is inaccurate or misleading. They should write the college official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the college decides not to amend the record as requested by the student, the college will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the college in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the college has contracted (such as an attorney, auditor, or collection agent); or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:  
Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

No personally identifiable information from the education records of a student will be disclosed to any third party by any official or employee of the college without written consent of the student. FERPA guidelines state that institutions may release, without written consent, those items specified as public or directory information for currently enrolled students and for former students unless the student completes a written request with the Enrollment Services Office to prohibit the release of directory information. The request must be completed in the Enrollment Services Office by the end of the published official drop/add period or it will be assumed that directory information may be disclosed for the current academic term. A request to prohibit the release of directory information will remain in effect until the student notifies the Enrollment Services Office in writing. FERPA defines directory information as information contained in an educational record of a student that generally would not be considered harmful or an invasion of privacy if disclosed. Directory information includes, but is not limited to, student's name, address, telephone listing, email address, photo, date and place of birth, major field of study, grade level (freshman or sophomore), enrollment status (full-time, part-time, or number of credit hours), participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees, honors and awards received (including honors such as Dean's list) and the most recent previous educational agency or institution attended by the student.

### **TRANSCRIPTS AND TRANSFER OF RECORDS**

A transcript is a document containing the student's permanent academic record. It contains a minimum amount of personal data about the student and a chronological account of the student's academic achievements.

Any student or former student who wishes to have a transcript of his/her record at the college released must make the request in writing to the Enrollment Services Office one week prior to the date the transcript is needed. This request may be submitted by mail, fax, or in person and must include complete name and address of the individual or agency to receive the transcript. The request must be signed and dated by the student. A statement describing the purpose for which the transcript is to be used may save the student time and money, since some agencies have special regulations for receiving transcripts.

Transcripts are usually mailed within 3 business days of the date a written request is received. ABAC does not charge for sending transcripts unless a student requests more than 10 copies in one calendar year or unless a student requests our rush transcript service. There is a \$2.00 per transcript charge if more than 10 copies are requested in a calendar year. We provide a rush, or same day, transcript service for a charge of \$20.00 per transcript. Rush transcript requests submitted and paid for by 3:00 pm, will be available for pick up between 4:30 - 4:45 pm on the same business day.

### **PRESIDENT'S HONOR LIST**

Superior achievement in academics is recognized each semester by the publication of a President's Honor List, which includes those students who complete 12 or more academic hours (non-Learning Support) with a Regents' grade point average of 4.0.

The President's Honor List is provided to the hometown newspapers of those students whose names appear on the list.

### **DEAN'S HONOR LIST**

Excellence in scholastic achievement is recognized each semester by the

publication of a Dean's Honor List naming those students who complete all academic work for which they are registered during the semester with a minimum Regents' grade point average of 3.3, and who carry at least 12 hours of academic (non-Learning Support) work.

The Dean's Honor List is provided to the honor students' hometown newspapers.

### **DISTINGUISHED ACHIEVEMENT LIST**

The Distinguished Achievement List, published at the end of each semester, recognizes excellence in scholastic achievement among part-time students. To be included on the Distinguished Achievement List, a student must have completed between six and eleven semester hours of academic (non-Learning Support) course work with a term Regents' grade point average of 3.3 or higher.

### **HONORS PROGRAM**

The Abraham Baldwin Honors Program is a combination of special experiences during the freshman and sophomore years which together provide a more meaningful college career for academically talented students than would otherwise be the case.

All courses in the Honors program encourage student participation through interactive classroom techniques; all classes require the students to engage in some substantial research and/or use of sources beyond the assigned textbook to supplement and enhance the students' understanding of the course material and assignments.

The Honors Program consists of two Honors Seminar courses and six specifically modified Core Curriculum courses (additional Honors Seminars can be offered as needed). Honors Program students take the two Seminar courses as freshman and two of the Core courses each year. These courses are scheduled alongside other courses required for completion of the student's degree.

Upon completion of the Honors Program, a student should be better prepared to undertake junior and senior level work at institutions to which he or she transfers after leaving ABAC.

Normally, membership in the Honors Program is gained by invitation from or application to the Honors Coordinator. For further information, contact the Honors Program Coordinator in the Division of Humanities.

### **CORE CURRICULUM HONORS COURSES**

COMM 1100H Human Communication (Honors).....	3 hours
ENGL 1101H Composition I (Honors).....	3 hours
ENGL 1102H Composition II (Honors).....	3 hours
ENGL 2132H Survey of American Literature II (Honors) .....	3 hours
HIST 2112H United State History II (Honors).....	3 hours
POLS 1101H American Government (Honors) .....	3 hours
SCIE 1005H Environmental Science (Honors) .....	4 hours

### **HONORS SEMINARS**

HNRS 1101 Honors Seminar.....	1 hour
HNRS 1102 Honors Seminar.....	1 hour
HNRS 2101 Honors Seminar.....	1 hour
HNRS 2102 Honors Seminar.....	1 hour

### **HONORS DAY**

Honors Day was introduced to give public recognition to students who achieve

high scholastic records. A student is selected for honors on the basis of the following criteria:

1. completing 15 non-institutional semester hours at Abraham Baldwin with a 3.2 cumulative Regents' grade point average qualifies a student as an Honor Student.
2. completing 15-44 non-institutional semester hours at Abraham Baldwin with a 3.75 cumulative Regents' grade point average qualifies a student as a Superior Honor Student.
3. completing 45 non-institutional semester hours at Abraham Baldwin with a 3.75 cumulative Regents' grade point average qualifies a student as a Distinguished Honor Student.

## REQUIREMENTS FOR GRADUATION

Associate degrees in Arts, in Science, and in Applied Science are awarded in a graduation ceremony at the end of the Spring and Fall Semesters to those students meeting requirements. Participation in the graduation ceremony is encouraged.

Students must meet the graduation requirements as listed in a single ABAC catalog which is not more than five years old at the time of their graduation and which is in effect for a term during which they earned academic credit at ABAC. There will be no exceptions unless specifically approved by the Vice-President for Academic Affairs.

In order to meet the graduation requirements at Abraham Baldwin, a student must:

1. complete the required courses and credit hours outlined in the catalog for the degree and major for which he/she is a candidate.
2. have a 2.0 or higher graduation grade point average and have completed a minimum of 60 semester hours of academic work plus physical education courses.
3. earn at least 20 semester hours at Abraham Baldwin which are applicable to the A.A. or A.S. degrees or 30 hours at Abraham Baldwin which are applicable to the A.A.S. degree for which he/she is a candidate. Transfer, CLEP, Advanced Placement, Physical Education and Freshman Seminar credit does not count as resident credit.
4. satisfactorily complete all parts of the Regents' Exam as required by the specific program requirements.
5. satisfy minimum computer competency through successful completion of, or exemption from, CISM 2201 or equivalent.
6. satisfy speech competence requirement through successful completion of COMM 1000 or COMM 1100 (or BUSA 2105 taken Fall 2007 or after for Business Administration majors).
7. comply with the Georgia law which requires a minimum level of competence in Georgia and U.S. History and in Georgia and U.S. Constitution through examination or through specified courses.
8. complete required physical education or have a specifically approved exemption filed with the Office of Enrollment Services (see PHYSICAL EDUCATION REQUIREMENTS section).
9. meet all financial and other obligations to the college.
10. apply for graduation with the Enrollment Services Office by November 1 for May graduation and by April 1 for July or December graduation. Applications received after the ceremony will be evaluated with the following semester's applications.
11. pay \$20 graduation fee before turning in application to the Enrollment Services Office. A late charge of \$10 is required if the application is turned in

## Academic Policies and Procedures

after the deadlines in item 10 above.

12. If a student is completing graduation requirements at another institution, he/she must have the other institution send an official copy of the transcript to ABAC within one week of the graduation date. In order for the student to participate in ABAC's graduation ceremony, the Enrollment Services Office must receive verification that the student remains enrolled in the required course(s) after the other institution's mid-term withdrawal deadline. This verification should be received no later than the last day of classes for the ABAC graduation term.

A student who is a candidate for a certificate must:

1. complete the required courses prescribed in the catalog for the certificate for which he/she is a candidate.
2. have a 2.0 or higher graduation grade point average.
3. earn at Abraham Baldwin at least 2/3 of the coursework required for a certificate program. Transfer, CLEP, Advanced Placement, Physical Education and Freshman Seminar credit does not count as resident credit.
4. meet all financial and other obligations to the College.
5. apply for graduation with the Enrollment Services Office in the final semester of attendance. The application deadlines are:
  - Fall Semester – 4<sup>th</sup> Friday after classes begin
  - Spring Semester – 4<sup>th</sup> Friday after classes begin
  - Summer Semester – 3<sup>th</sup> Friday after classes beginApplications received after the ceremony will be evaluated with the following semester's applications.
6. pay \$20 graduation fee before turning in application to the Enrollment Services Office. A late charge of \$10 is required if the application is turned in after the deadlines in item 5 above.
7. for certificate programs requiring more than 19 hours of coursework, students must comply with the Georgia law which requires a minimum level of competence in Georgia and U.S. History and in Georgia and U.S. Constitution through examination or through specified courses.
8. for certificate programs requiring more than 19 hours of coursework, students must complete required physical education or have a specifically approved exemption filed with the Office of Enrollment Services (see PHYSICAL EDUCATION REQUIREMENTS section).

A student who does not satisfy the graduation requirements in the term specified on the graduation application should contact the Enrollment Services Office and inform us of plans for completing the degree requirements. The graduation application of these students will be kept in the Enrollment Services Office for one calendar year. If a student does not meet all of the graduation requirements within one calendar year of the original intended term of graduation, the student will be required to submit another graduation application and pay another graduation application fee.

## HONOR GRADUATES

Students who graduate with a high Regents' GPA and a high Overall GPA are recognized as honor graduates.

Honors – Regents' and Overall GPA's of 3.3 to 3.74.

High Honors – Regents' and Overall GPA's of 3.75 to 3.94

Highest Honors – Regents' and Overall GPA's of 3.95 to 4.0



## STATUS OF GRADUATES

The Associate Degree is awarded to students who fulfill a two-year organized curriculum of college work either in a career program or in a parallel or transfer program. The degree, however, does not in itself entitle a student to transfer to advanced standing in a four-year college or university. Each institution prescribes its own admission requirements. A student who wishes to transfer to a higher-level institution must satisfy the course and grade requirements of the college to which he/she intends to transfer.

## REGENTS' TESTING PROGRAM

### REGENTS' TESTING PROGRAM ADMINISTRATIVE PROCEDURES

These procedures implement Policy 307 of the Board of Regents of the University System of Georgia.

#### i. Regents' Reading and Writing Skills Requirements

Students enrolled in undergraduate degree programs leading to the baccalaureate degree and certain Technology Program degrees shall pass the Regents' Reading Skills and Regents' Writing Skills courses as a requirement for graduation. These courses are offered for institutional credit. Students may exempt these courses through examination by passing the Regents' Tests or an approved alternative test in reading comprehension and in writing. Students who have earned 45 credit hours and have not passed or exempted the courses must take the Regents' Skills courses during each subsequent semester of enrollment. Students enrolled in a Regents' Skills course must pass the corresponding Regents' Test in order to receive a passing grade for the course.

Students with 30 or more semester credit hours transferring from outside of the System or from a System program that does not require the Regents' Skills courses must take the courses if they have not passed or exempted the courses before their third semester of enrollment

The following are the specific implementation procedures:

- a. Students in programs leading to the baccalaureate degree and certain Technology Program degrees are expected to have satisfied the Regents' Reading and Writing Skills Requirements by the time they complete 45 college-level semester credit hours. Students satisfy the requirements by passing the Regents' Reading Skills course (RGTR 0198) and Regents' Writing Skills course (RGTE 0199) or by exemption.
- b. These requirements apply regardless of whether the student has taken or passed any other courses, including English courses, or completed any other institutional requirements.
- c. College-level credit hours include all credit with the exception of institutional credit.
- d. Students who have earned 45 college level credit hours and who have not satisfied the requirements will be required to register for the appropriate course(s) the next semester enrolled. The only exception that may be made is for part-time students taking one of the courses and no college-level credit courses.
- e. Students may exempt RGTR 0198 by scoring at or above specified scores on the following examinations:
  - Regents' Reading Test exemption score: 61
  - SAT-I Verbal exemption score: 510
  - ACT Reading exemption score: 23

## Academic Policies and Procedures

(SAT or ACT scores must be from a national administration. Scores from institutional SAT or residual ACT test will not be acceptable for this purpose.)

- f. Students may exempt RGTE 0199 by scoring at or above specified scores on the following examinations:
  - Regents' Essay Test exemption score: 2
  - College Board AP English Language and Composition exemption score: 3
  - College Board AP English Literature and Composition exemption score: 3
  - International Baccalaureate higher-level English exemption score: 4
  - SAT II English Writing exemption score: 650
  - SAT-I Verbal Score and English 1101 grade combination (not available for students entering the System Summer 2008 or later)
    - SAT-I Verbal score of at least 530 and grade of "A" in English 1101
    - SAT-I Verbal score of at least 590 and grade of "B" in English 1101
    - ACT English score of at least 23 and grade of "A" in English 1101
    - ACT English score of at least 26 and grade of "B" in English 1101
  - SAT Reasoning score, Writing Section exemption score: 560 (effective Spring 2007)
- g. Additional standardized test scores may be specified by the Senior Vice Chancellor for Academics and Fiscal Affairs for use in exempting RGTR 0198 and RGTE 0199. Such scores must be from a national test administration and must indicate a very high probability (at least .95) of passing one of the courses or the associated component of the Regents' Test. Tests used to exempt the writing requirement must include an externally-graded writing sample.
- h. Students with fewer than 45 semester hours of college-level credit are not required to take either RGTR 0198 or RGTE 0199. Students can take the Regents' test once they have earned a "C" or better in ENGL 1101. ABAC encourages students to take the test the semester in which they are enrolled in ENGL 1102.
- i. Students should take the Regents' Test in the semester after they have earned 30 credit hours if they have not taken them previously. Institutions may not prohibit students who have earned at least 30 credit hours but are not yet subject to the 45-hour Regents' course requirements from taking the Regents' Tests for the first time.
- j. Students may be permitted or required to take the Regents' Tests prior to the completion of 30 credit hours.
- k. Students may be permitted to take the Regents' Tests during a semester in which they are not enrolled.
- l. Having passed RGTR 0198 and RGTE 0199 shall not be a condition of transfer into an institution. All transferring students from programs leading to the baccalaureate degree within the System shall be subject to all provisions of this policy. Students with 30 or more semester credit hours transferring from outside of the System or from a System program that does not require the Regents' courses should take the Regents' Test during their first semester of enrollment in a program leading to the baccalaureate degree and certain Technology Program degrees unless they have otherwise exempted the courses. Those who have not exempted the courses before their third semester of enrollment are subject to the course requirements.
- m. Students entering with AP credit, credit from other advanced placement programs or examinations, and/or joint enrollment credit may take the Regents' Tests during their first two semesters of enrollment if they have earned a grade of "C" or better in ENGL 1101. They are not subject to

System-mandated course requirements unless they have earned at least 45 hours and been enrolled at least two semesters.

- n. ABAC requires all transfer degree students to pass the Regents' Test in order to graduate. For career-technology programs, the following degrees do not require the Regents' Test to be passed:
  - Nursing
  - Agricultural Business Technology (provided ENGL 1102 is passed with a "C" or better)
  - Fashion Merchandising
  - Children and Family Services
  - Interior Design
  - Agricultural Engineering Technology
  - Golf Turf Management
  - Commercial Turf Management
  - Sports Turf Management
  - Landscape Design and Grounds Management
  - Ornamental Production
  - Golf Clubhouse Management
- o. The Regents' Reading Test and Regents' Essay Test are to be administered in accordance with the instructions provided in the Regents' Testing Program Administration Manual.
- p. Institutions are responsible for enforcing the requirements related to the Regents' Reading Skills and Regents' Writing Skills courses.

**ii. Guidelines for Regents' Reading Skills and Regents' Writing Skills Courses**

- a. Students enrolled in a Regents' course must pass the corresponding Regents' Test in order to receive a passing grade for the course.
- b. Students not passing the course receive a "U" and must repeat the course until they pass. Those passing receive a grade of "S".
- c. Each course carries two hours of institutional credit.
- d. The following are the course descriptions:

**Regents' Reading Skills (RGTR 0198)**

The Regents' Reading Skills course is intended to ensure that all graduates of USG institutions possess certain minimum skills in reading comprehension. Students work on improving their comprehension of material drawn from a variety of subject areas (social science, natural science and humanities) with various modes of discourse (exposition, narration and argumentation). Critical thinking and the following four major aspects of reading are emphasized: vocabulary in context, inferential and literal comprehension, and analysis.

**Regents' Writing Skills (RGTE 0199)**

The Regents' Writing Skills course is intended to ensure that all graduates of USG institutions possess certain minimum skills in writing. Students learn to evaluate their own writing strengths and weaknesses and work on improving their writing skills so that they are able to write an essay meeting the Regents' criteria.

**iii. Special Categories of Students**

- a. Students Holding a Baccalaureate or Higher Degree  
A student holding a baccalaureate or higher degree from a regionally accredited institution of higher education will not be required to pass RGTR 0198 or RGTE 0199 in order to receive a degree from a University System institution.

## Academic Policies and Procedures

- b. **Students Whose Native Language Is Not English**  
Non-native speakers of English must have graduated from a non-U.S. high school in order to receive extra time on the test, or have proof of taking the GED in Spanish, or the TOEFL or MELAB for proof of English proficiency. Students whose first language is not English take the test in two parts at separate times and are allowed double time. Any non-native speaker of English who has not passed both parts of the Regents' Test before earning 45 hours must take remediation every semester until both parts of the test are passed.
- c. **Students With Disabilities**  
ABAC complies with the Americans with Disabilities Act. For students with appropriately documented and approved disabilities, accommodations are provided on a case-by-case basis. Arrangements for special accommodations are made through the Student Development Center.
- d. **Former Students**  
Students who failed the Regents' Reading Test before Fall Quarter, 1980, shall not be held to a higher passing standard at a subsequent retaking of the test than was in effect at the time of their original attempt. All transfer program degree and certain Technology Program degree students, regardless of when they entered the system, must pass or exempt the Regents' Skills courses as a requirement for graduation.
- e. **Students Residing Out Of State**  
Students who live out of state may be permitted to have the Regents' Tests administered out of state if they have fulfilled course requirements and follow the procedures outlined in the Regents' Testing Program Administration Manual.

### **iv. Essay Review**

A student may request a formal review of his or her Regents' Essay Test if that student's essay received at least one passing score among the three scores awarded. The review procedures will be as follows:

- a. A student must initiate the review procedure by mid-term of his/her first semester of enrollment after the semester in which the essay was failed. The review must be initiated, however, within one calendar year from the semester in which the failure occurred.
- b. Students whose essays are under review and who have earned 45 credit hours must enroll in the Regents' Writing Skills course.
- c. The review will be initiated at the campus level, with procedural matters to be determined by the institution. The on-campus review, however, will be conducted by the three faculty members designated by the institution as a review panel. The on-campus review panel may (1) sustain, by majority opinion, the essay's failing score, thus terminating the review process, or (2) recommend, by majority opinion, the re-scoring of the essay by the Regents' Testing Program Office. The student will be notified concerning the results of the on-campus review. A decision by the on-campus review panel to terminate the review process is final.
- d. If the on-campus panel recommends re-scoring of the essay, that recommendation will be transmitted in writing, along with the essay, to the office of the System Director of the Regents' Testing Program. The Director will utilize the services of three experienced Regents' essay scorers other than those involved in the original scoring of the essay to review the essay, following normal scoring procedures for the Regents' Essay Test. The decision of the panel on the merits of the essay will be final, thus terminating

the review process. The student will be notified through the institution concerning the results of the review.

## **SPECIAL ADMINISTRATION OF THE REGENTS' TEST**

### **STUDENTS WITH VISUAL, HEARING, OR MOTOR IMPAIRMENT**

An alternative means of exempting or examining students with visual, hearing, or motor impairment may be used. Such examination shall equal the standards of the Regents' Tests. In most cases, the Regents' Test would be administered with accommodations determined by the institution on the basis of the student's appropriately documented and approved needs.

The Regents' Reading Test administration for a student with a visual, hearing, or motor impairment should correspond as closely as possible to the student's usual means of obtaining information from text. A visually impaired student, for example, could use the Braille, large-print, recorded or text-to-speech version of the Reading Test.

If a student with a visual, hearing, or motor impairment is unable to handwrite an essay on the regular Essay Test form for rating, the essay may be locally rated in the format produced by the student (e.g., typed or written on enlarged paper), or the essay may be copied to the regular Essay Test form by a proctor and submitted to the Regents' Testing Program Office for rating. The Regents' Testing Program Office cannot obtain ratings for essays that are not written on the regular test form or that are otherwise identifiable as special administrations.

### **STUDENTS WITH LEARNING DISABILITIES OR OTHER DOCUMENTED NEEDS**

The following procedure is for the accommodation of students who are competent in the skills required by the Regents' Reading Skills and Regents' Writing Skills courses but are unable to demonstrate competence in a standardized administration of the Regents' Tests because of a learning disability or other documented problem. A diagnosis of learning disability must include evidence of a discrepancy between ability and achievement in the area affecting test performance and must be consistent with the definition and criteria for evaluation provided in Section 2.22 of the Academic Affairs Handbook. This documentation must be approved by the Regents' Center for Learning Disorders and is coordinated through the Student Development Center. Arranging for appropriate documentation and approval needs to be completed preferably the semester before a student takes the test.

The documentation for each student is to be evaluated and maintained by the institution.

### **Allowable Accommodations and Restrictions**

The accommodations that may be made are limited to the following:

- extended time
- separate room for test administration
- large-print test format
- use of a word processor, typewriter, or scratch paper for composing the essay (The student must handwrite the essay on the regular essay form for grading, or, if the student's diagnosis indicates an inability to copy the essay, the test administrator or proctor must copy the essay as written by the student with no changes and send both the original and copied essay to the Regents' Testing Program Office.)
- reading of the essay to the student (If the student's diagnosis indicates a visual processing deficit that prevents the student from reading his or her own essay accurately, the proctor may read the essay aloud exactly as written)

while the student makes corrections to the essay.)

- transcription of reading test responses to the scanner sheet

Essays must be rated through the usual rating process, which does not allow for the provision of any information about the student to the raters. Raters cannot be asked to take a student's disabilities into account when rating an essay. Instead, appropriate modifications in the test administration process must allow the student's essay to be rated through the usual process.

All test administrations must meet the following conditions:

- The Essay and Reading Test responses must be submitted to the Regents' Testing Program Office for scoring.
- The product submitted must be in the standard format for grading: the essay must be handwritten on the regular Essay Test form with no extra paper, and the Reading Test responses must be recorded on the student's scanner sheet.
- Tests must be administered under secure conditions, and all work must be completed under supervision.

Accommodations other than those described above may be made only upon recommendation of a Regents Center for Learning Disorders. The Centers will make recommendations for students with learning disabilities or acquired brain impairment. The procedures used by the Centers are described in Section 2.22.

The Regents' Reading and Writing Skills courses may not be waived for students with disabilities. However, appropriate accommodations will be provided.

### **STUDENTS ENROLLED IN REGENTS' READING SKILLS OR REGENTS' WRITING SKILLS COURSES AT LEAST TWICE**

Students who perform well in RGTR 0198 or RGTE 0199 but continue to fail the corresponding Regents' Test may have test anxiety that interferes with their test performance. A student may be given double time if he or she has been enrolled in RGTR 0198 at least twice or not passed the reading test after two attempts; or enrolled in RGTE 0199 at least twice or not passed the writing test after two attempts and there is evidence that the student has the skills required for passing the corresponding Regents' Test but is unable to display the skills during a regular timed test administration.

### **THE LEARNING SUPPORT PROGRAM**

The Learning Support Program offers courses in English, reading, and mathematics. All learning support courses numbered below 1000 carry institutional credit only. All entering students are required to take the COMPASS placement tests in writing, reading, and mathematics to determine whether they are required to take learning support courses. Exception: Students who graduated high school less than 5 years ago with a College Preparatory Diploma may not be required to take all parts of the placement test if they also:

- Scored 480 or above on SAT Verbal or
- Scored 400 or above on SAT Math or
- Scored 20 or above on ACT English or
- Scored 17 or above on ACT Math

Non-traditional students must take all three areas of the COMPASS placement test. A student scoring below the minimum score on the writing, reading, and/or mathematics placement test, must take the appropriate learning support courses since these courses are designed to teach skills needed for success in college level work. Placement test scores, ACT or SAT scores, and high school records are used to determine whether a student is placed in learning support courses, regular college courses, or advanced college courses. Below is a summary of the learning support

requirements from the Learning Support Policy of the University System of Georgia.

- A. Until learning support requirements have been satisfied, students shall not be permitted to take credit courses which require the content or the skills of the prerequisite courses. Students with learning support placement must:
1. exit or exempt learning support reading as a prerequisite for social, natural, and physical science courses;
  2. exit or exempt learning support English and reading as prerequisites for college-level English;
  3. exit or exempt learning support mathematics as a prerequisite for mathematics, physics, and chemistry;
- B. The following requirements apply to those students who have learning support requirements:
1. During each semester of enrollment a student must first register for all required learning support courses before being allowed to register for other courses. This policy also applies to part-time students. Two exceptions are possible:
    - When two or three learning support areas are required and a student is enrolled in at least one learning support course, a freshman seminar course or physical education or other activity or performance courses may be taken that semester instead of one of the required learning support courses.
    - In the event that a required learning support course is not available, a student may enroll in a course for degree credit if the student has met the course prerequisites, subject to the written approval of the division chair.
  - 1a. A third exception applies to students in Career-Tech programs at ABAC
    - If career tech students need all three learning support areas, they may take English and reading with other college level courses that do not have a learning support prerequisite. The following semester, the student should enroll in MATH 0090.
  2. Students who have accumulated 20 semester hours of college-level credit and have not successfully completed required learning support courses may enroll only in learning support courses until requirements are successfully completed.
  3. Students with learning support requirements who are enrolled in both learning support courses and credit courses may not withdraw from the required learning support courses with a "W" unless they also withdraw from credit courses.
  4. To exit a learning support area, students must successfully complete (C or better) the exit level learning support course in that area, meet any established institutional standards, and attain at least the University System minimum score on the appropriate part of COMPASS. An exit writing sample shall also be required in learning support English.
- C. If a student does not complete requirements for an area in twelve semester hours or three semesters, whichever occurs first, the student will be suspended. The student may not be considered for readmission within three years of the suspension.
- Prior to suspending a student who has not exited a learning support area within the twelve-semester hour or three semester limit, an institution may allow the student to appeal for one additional course. The student must:
- be individually evaluated and determined to have a reasonable chance of success
  - be in an exit level course
  - have reached the limit in only one learning support area
- If granted the additional course, the student may enroll in only the learning

support course.

- D. Students who have been suspended from the institution without completing learning support requirements may not be exempted from their learning support requirements through transfer of course credit unless they are eligible for transfer admission under the institution's regular transfer admission policies.
- E. Students who have not taken any college work in the University System for three years may be retested with COMPASS (in any unsatisfied area) and readmitted without a learning support requirement if they meet the institutional criteria for exemption. Students who do not exempt on the retest may appeal for readmission. Students readmitted under this provision are subject to the 20-hour limit on college-level course work and may not take credit work if they had earned 20 credit hours during their previous period(s) of enrollment.
- F. Students with learning disorders who are required to enroll in learning support must fulfill all stated requirements, including the COMPASS requirements. These students should be provided with appropriate course accommodations.

Appropriate course and testing accommodations will be made for students with visual, hearing, or motor impairment.

## Evening and Off-Campus Programs

### GENERAL INFORMATION

Abraham Baldwin's Evening and Off-Campus Programs seek to accommodate both traditional and non-traditional students through flexible programming designed to provide educational opportunities when and where students need them. Through the on-campus evening program a student may obtain one of eight different associate degrees entirely by attending classes at night. Several off-campus locations offer evening core curriculum classes from all 53 programs of study at the college.

A student may attend classes at the Moultrie off-campus location and earn an associate degree either in early childhood education or business administration. In addition, through cooperative agreements with East Central Technical College and Moultrie Technical College, a student may earn an associate of applied science degree in one of several different areas.

ABAC also offers advanced degrees from area universities for associate of science graduates. The universities include Albany State University, Georgia Southwestern State University, Macon State College, and Valdosta State University. The courses are delivered on the ABAC campus through lecture, distance learning, and online classes. These programs permit area residents to receive four-year and graduate degrees without leaving the ABAC campus.

### ADULT COLLEGE ENTRY (ACE) PROGRAM

Adults who want to enter college after being out of school for a number of years may opt to participate in the Adult College Entry (ACE) Program. During the eleven-week program, ACE participants

- complete each step in the admissions, placement, financial aid, advising, and registration processes;
- learn how to take notes, how to study, how to manage their time, and how to master other skills that will contribute to success in college; and
- brush up on math skills in a program tailored to individual needs and goals.



Prospective students who want more information about the ACE Program should call the Evening & Off-Campus Programs Office at ABAC or the Public Service & Business Outreach Center.

## **NON-TRADITIONAL STUDENTS**

Abraham Baldwin has long been known as an academic institution that is willing to help those who are willing to help themselves. This is evidenced by a rapidly growing segment of the student body, non-traditional students, who wholeheartedly embrace both the work ethic and a creed of self-improvement. In turn, the college endorses their efforts, believing that those who are willing to help themselves add a special dimension to the learning process and should be encouraged to do so.

Abraham Baldwin is committed to accommodating the needs of non-traditional students by offering college transfer, career, and developmental programs at times and places which are convenient. It acknowledges that most non-traditional students are adult learners who have family and work responsibilities. Because of this, many have special needs but quite often possess unique strengths and experiences which enhance the classroom environment.

Because of its commitment to the non-traditional student, ABAC has established the Office of Evening and Off-Campus Programs to coordinate and administer the college's evening and off-campus credit programs. The Director serves under the Vice-President for Academic Affairs as chief administrator for the planning, improvement, development, implementation, marketing, and management of these programs. The Office of Evening and Off-Campus Programs works to foster an environment which enhances the partnership among administrators, faculty, staff, and non-traditional students, recognizing that achievement can accrue on a part-time schedule, that there is more than one way to achieve a degree than the traditional path from high-school student directly to day full-time college student, and that learning is often enhanced by the richer context of experience that adults bring to their studies.

## **ON-CAMPUS EVENING DEGREE PROGRAMS**

Through Abraham Baldwin College's Evening Program a student may take advantage of eight different degree programs available during the evenings on campus or may choose to take courses to satisfy a personal interest or a job-related need. The degree programs available through night classes are as follows:

- Associate of Arts — Liberal Arts
- Associate of Science — Criminal Justice
- Associate of Arts — Psychology
- Associate of Arts — Sociology
- Associate of Science — Business Administration
- Associate of Science — Early Childhood Education
- Associate of Science — Human Services (Social Science)
- Associate of Applied Science — Cooperative programs with East Central Technical College and Moultrie Technical College

In addition to these, all core curriculum courses required in each of the 40 college parallel (transfer) programs at Abraham Baldwin are offered through the evening program. Also, because of a unique agreement with other units of the University System in this area, ABAC offers cooperative programs leading to four-year and graduate degrees in several areas.

## **OFF-CAMPUS DEGREE PROGRAMS**

At ABAC on the Square in Moultrie, students can complete the following degree programs:

Associate of Science — Business Administration

Associate of Science — Early Childhood Education

Core curriculum classes required for transfer degrees in a number of other majors are also available.

## **FINANCIAL AID**

Financial aid is available to evening and off-campus students who qualify. Special scholarship opportunities are available for deserving non-traditional, part-time students as well. Scholarship applications may be obtained from the Office of the Vice President for Academic Affairs. The deadline for submitting scholarship applications is March 1 each year. For specific information on financial aid, contact the Financial Aid Office.

**COLLEGE-WIDE COURSE DESIGNATION ABBREVIATIONS**

ABAC	Orientation/Study Skills	HNRS	Honors
ACCT	Accounting	HORT	Horticulture
AECO	Agricultural Economics	HUMN	Humanities
AENG	Agricultural Engineering	ITEC	Information Technology
AENT	Agricultural Technology	JRNL	Journalism
AGRI	Agriculture	MATH	Mathematics
AGRP	Agricultural Pest Mgmt.	MGMT	Management
AGRY	Agronomy	MKTG	Marketing
ARTS	Art	MUSC	Music
ASLH	Animal Husbandry	NURS	Nursing
BIOL	Biology	PHED	Physical Education
BUSA	Business Administration	PHIL	Philosophy
CHEM	Chemistry	PHSC	Physical Science
CISM	Computer Information System	PHYS	Physics
COMM	Communications	PNUR	Pre-Nursing
CRJU	Criminal Justice	POLS	Political Science
CRSS	Plant Science	PSYC	Psychology
CSCI	Computer Science	READ	Reading
ECON	Economics	RELG	Religion
EDUC	Education	RGTR	Regents' Reading Rem
ENGL	English	RGTE	Regents' Essay Rem
ENGL	English	ROTC	Air Force ROTC
FACS	Family and Consumer Sciences	SCIE	Science
FRSC	Forestry	SOCI	Sociology
GEOG	Geography	SOSC	Social Science
GNDR	Gender Studies	SPAN	Spanish
HIST	History	THEA	Drama
HMSR	Human Services		

This page is intentionally left blank.

# College Transfer Programs

The college has seven academic divisions through which the total academic instructional program is conducted. The division faculty work under the guidance of a chair who is responsible to the Vice President for Academic Affairs and Dean. The faculty and chairs are responsible for initiating new programs and changing existing programs.

College transfer programs and career programs of study are available to the student. The college transfer studies are designed to prepare the student to enter a senior institution as a junior. Some courses prescribed are common to both the career and transfer programs; others are not. To avoid loss of credit, any student who is undecided about entering a transfer program or a career program should work closely with his/her advisor to take courses common to both types of programs.

The college offers two associate degrees in the college transfer program: the Associate of Science and the Associate of Arts. Under one of these two degrees comes the program of study which the student chooses. An Associate of Science degree is offered in all divisions except Humanities. The college transfer curricula which lead to this degree prepare the student to transfer and continue a program leading to the Bachelor of Science degree in the elected major. The Associate of Arts degree offered in the Humanities and Social Science Divisions prepares the student who seeks to earn the Bachelor of Arts degree in the elected major.

Regardless of the program of study chosen, each student in the transfer program must complete the requirements of the college-wide Core Curriculum. Physical Education course requirements are in addition to 60 hours required in the Core Curriculum.

## **The Division of Agriculture and Forest Resources**

- Agriculture
- Agribusiness and Agricultural Economics
- Agricultural Education
- Agriscience and Environmental Systems
- Biological and Agricultural Engineering
- Forestry and/or Wildlife Management
- Family and Consumer Sciences

## **The Division of Business Administration**

- Business Administration
- Economics
- Information Technology

## **The Division of Health and Physical Education**

- Physical Education

## **The Division of the Humanities**

- Agricultural Communications
- Art
- Communications
- English
- Foreign Language

## College Transfer Programs

Journalism/Mass Communication  
Liberal Arts  
Music

### **The Division of Nursing**

Nursing

### **The Division of Science and Mathematics**

Allied Health  
Biology  
Chemistry  
Computer Science  
Mathematics  
Pharmacy  
Physics

### **The Division of Social Science**

Criminal Justice  
Educator Preparation Programs  
    Early Childhood Education  
    Middle Grades Education  
    P-12 Education  
    Secondary Education  
History  
Human Services  
Political Science  
Psychology  
Sociology

### **Pre-Professional Courses of Study**

Dentistry  
Engineering  
Law  
Medicine  
Veterinary Medicine

## The Core Curriculum

Students who complete the core curriculum (Areas A-F) at a University System of Georgia institution are guaranteed full credit in transfer to another System institution if they do not change major or program of study. Students who complete an area of the core curriculum will receive credit for that area if they transfer without changing their major. Transfer credit will normally be accepted by all other fully accredited colleges and universities in the nation. The following areas constitute the College's core curriculum.

### AREA A: Essential Skills – 9 hours

ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3

Choose one of the following:

MATH 1101 Mathematical Modeling.....	3
MATH 1111 College Algebra.....	3
MATH 1112 Trigonometry.....	3
MATH 1113*Pre-Calculus Mathematics.....	4

#### Science Majors

Allied Health, Physical Education & Nursing majors may take MATH 1111, MATH 1112, or MATH 1113.

MATH 2053 is required for Engineering majors.

MATH 1112 or MATH 1113 is required for all other Science majors and either course serves as an immediate prerequisite to MATH 2053. Completion of MATH 1112 fulfills the MATH 1113 requirement.

\*Only Science majors that take a 4 hour MATH will have one hour that may be counted in Area F.

### AREA B: Institutional Options – 4-5 hours

Choose any four or five hours from the following:

AGRI 2209 Agricultural Seminar.....	1
BUSA 1101 Business Seminar.....	1
CISM 2201 Fundamentals of Computer App.....	3
COMM 1000 Oral Communication Skills.....	2
COMM 1100 Human Communication.....	3
Foreign language (1002) or higher.....	3
HNRS 1101, 1102*, 2101 & 2102 Honors Seminar.....	1
HUMN 1100 Topics in the Humanities.....	1
PNUR 1106 Perspectives in Women's Healthcare.....	2
PNUR 1108 Cultural Diversity in Health and Illness.....	2
SCIE 1000 Addressing Environmental Issues.....	1
SOSC 1100 Values, Issues,& Perspectives in Social Sciences.....	1

\*If credit for HNRS 1101 is used in Area B, HNRS 1102 can be used to satisfy the Freshman Seminar graduation requirement

## College Transfer Programs

### AREA C: Humanities/Fine Arts – 6 hours

Choose 1 of the following courses:

ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2121 British Literature I .....	3
ENGL 2122 British Literature II .....	3
ENGL 2131 American Literature I .....	3
ENGL 2132 American Literature II .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II.....	3

Choose 3 hours from the following:

ARTS 2211 Art History I.....	3
ARTS 2212 Art History II.....	3
ARTS 2213 Art Appreciation .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2121 British Literature I .....	3
ENGL 2122 British Literature II .....	3
ENGL 2131 American Literature I .....	3
ENGL 2132 American Literature II .....	3
Foreign language (1002) or higher .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II.....	3
MUSC 1100 Music Appreciation .....	3
THEA 1100 Theatre Appreciation .....	3

### AREA D: Science, Mathematics, & Technology – 10-11 hours

#### I. Non-Science Majors:

Choose one of the following lab science courses:

*BIOL 1003/1003L Introductory Biology I.....	4
**PHSC 1011/1011L Physical Science I.....	4
**PHSC 1012/1012L Physical Science II.....	4

\*BIOL 1003/1003L is a pre-requisite for BIOL 1004/1004L.

\*\*Either of the PHSC classes or BIOL 1003/1003L can serve as a pre-requisites for any SCIE course below.

After completing one of the above courses, take an additional course from the above list or choose a three-hour or a four-hour course from the following:

BIOL 1004/1004L Introductory Biology II .....	4
BIOL 1004 (w/o lab) Introductory Biology II .....	3
SCIE 1005/1005L Environmental Science .....	4
SCIE 1005 (w/o lab) Environmental Science .....	3
SCIE 1006 Marine Science.....	3
SCIE 1007 Introductory Geology .....	3

#### PLUS 3-4 HOURS FROM THE FOLLOWING:

Any course from either of the above lists.....	3-4
Any MATH (except MATH 1002 or MATH 2008)** .....	3-4

\*\*Math electives may be discipline specific

Note: Students changing from a science to a non-science major or transferring from another USG institution may use courses taken in Area D part II, to meet the Core Area D requirement.



**II. Science Majors:**

Choose any sequence from the following:

BIOL 2107/2107L and BIOL 2108/2108L .....	8
CHEM 1211/1211L and CHEM 1212/1212L.....	8
PHSC 1011/1011L and PHSC 1012/1012L.....	8
PHYS 1111/1111L and PHYS 1112/1112L .....	8
PHYS 2211/2211L and PHYS 2212/2212L .....	8

**PLUS 3-4 HOURS FROM THE FOLLOWING\***

Any lab course from the above list —4 hours	
Any MATH higher than 1113 (Except Math 2003).....	4**

MATH 2053 is required for Mathematics, Chemistry, Pharmacy, Physics, & Computer Science majors.

MATH 2054 is required for Engineering majors.

Ag Ed majors are exempt from the Area D sequence requirement for Science majors.

\*Science majors who choose 4 hours will have one hour that may be counted in Area F.

\*\*Allied Health, Physical Education & Nursing majors may take MATH 1112 or MATH 1113

**AREA E: Social Science – 12 hours**

HIST 2112 United States History II.....	3
POLS 1101 American Government.....	3

Choose 6 hours from the following courses:

ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography.....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HIST 2201 African-American History.....	3
HIST 2232 Minorities in American History .....	3
POLS 2401 Global Issues .....	3
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2101 Introduction to the Psychology of Adjustment .....	3
RELG 1100 Introduction to World Religions .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems.....	3

**AREA F: Major-Specific Courses – 18 hours**

# The Division of Agriculture and Forest Resources

## AGRICULTURE

The curriculum for the freshman and sophomore years has been designed to provide core courses in introductory agricultural sciences and general education. A student who completes this curriculum will receive the Associate of Science degree and will be prepared to enter a program of study in one of the following fields of interest:

Agronomy/Plant Science  
Dairy Science  
Pest Management  
Poultry Science  
Turf Management

Animal Science  
Horticulture  
Plant Pathology  
Soil Science

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: 18 HOURS DIRECTED ELECTIVES\***

\*\*CISM 2201 Fundamentals of Computer Applications ..... 3

Select 15 hours from the following:

AECO 2258 **or** ECON 2106, AENT 1113, AENT 2280, CRSS 2010/2010L, AENG 2207, ASLH 2000, ASLH 2010 and ASLH 2010L, ASLH 1125, ASLH 2203, ACCT 2101, ACCT 2102, BIOL 1003/1003L, BIOL 1004/1004L **or** BIOL 2107/2107L, BIOL 2108/2108L, BIOL 2011, BIOL 2012, CSCI 1301, ECON 2105, EDUC 2110, EDUC 2120, EDUC 2130 HORT 2201, JRNL 1101, JRNL 2060, MATH 1113, MATH 2000, MATH 2003, MATH 2053

PHED 1100 and two PE activities

**TOTAL 60**

\*See advisor for assistance in Area F course selection.

\*\*With advisor approval, a student may count CISM in AREA B. Students using CISM in AREA B will select 18 hours from the list of AREA F courses.

## **AGRIBUSINESS AND AGRICULTURAL ECONOMICS**

The curriculum for the freshman and sophomore years has been designed to provide core courses in introductory agricultural sciences and general education. A student who completes this curriculum will receive the Associate of Science degree and will be prepared to enter a program of study in Agribusiness and/or Agricultural Economics.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS**

**AREA F: 18 HOURS DIRECTED ELECTIVES\***

Select 18 hours from the following:

AECO 2258, AENT 1113, AENT 2280, AENG 2207, ASLH 2000, ASLH 2010/2010L, ASLH 1125, ASLH 2203, ACCT 2101, ACCT 2102, CISM 2201, CRSS 2010/2010L, CSCI 1301, ECON 2106, HORT 2201, JRNL 1101, JRNL 2060, MATH 2000, MATH 2003, MATH 2053

PHED 1100 and two PE electives

**TOTAL 60**

*\*See advisor for assistance in Area D and Area F course selection*

*AREA D Recommendations: BIOL 2107/2107L and BIOL 2108/2108L should be the sequence.*

## AGRICULTURAL EDUCATION

The curriculum for the freshman and sophomore years have been designed to provide core courses in introductory agricultural sciences and general education. A student who completes this curriculum will receive the Associate of Science degree and will be prepared to enter a program of study in Agricultural Education.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS\***

**AREA F: 18 HOURS DIRECTIVE ELECTIVES\*\***

Required twelve hours:

CISM 2201 Fundamentals of Computer Applications .....	3
EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3

Choose at least six hours from the following:

AENG 2207***Introductory Metal and Wood Technology .....	3
AENT 1113***Power Equipment .....	3
AENT 2280***Farm Electrification .....	3
ASLH 2010/2010L Intro to Animal Science & Lab .....	4
CRSS 2010/2010L Introduction to Crop Science & Lab.....	4
HORT 2201 Principles of Horticulture .....	3
PHSC 1011/1011L Physical Education I & Lab.....	4

PHED 1100 and two PE electives

\*Ag Ed majors are exempt from the Area D sequence requirement for Science majors.

Area D Recommendations: BIOL 2107/2107L, CHEM 1211/1211L, and PHSC 1011/1011L.

\*\*See advisor for assistance in Area D and Area F course selection

\*\*\*It is recommended that you take these courses prior to transferring to UGA-Athens or UGA-Tifton.

## AGRISCIENCE AND ENVIRONMENTAL SYSTEMS

The curriculum for the freshman and sophomore years have been designed to provide core courses in introductory agricultural sciences and general education. A student who completes this curriculum will receive the Associate of Science degree and will be prepared to enter a program of study in Agriscience and/or Environmental Systems.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS\***

**AREA F: 18 HOURS DIRECTIVE ELECTIVES\*\***

Select 6-8 hours from the following:

ASLH 2010/2010L Introduction to Animal Science

**or**

ASLH 1125 Introduction to Poultry Science ..... 3 or 4

CRSS 2010K Introduction to Crop Science

**or**

HORT 2201 Principles of Horticulture..... 3 or 4

Select 10-12 hours from the following:

AECO 2258, AENG 2207, AENT 1113, CHEM 1211/1211L, CHEM 1212/1212L,  
CHEM 2040/2040L, CHEM 2041/2041L, CISM 2201

PHED 1100 and two PE electives

*\*AREA D Recommendations:* BIOL 2107/2107L and BIOL 2108/2108L should be the sequence.

*\*\*See advisor for assistance in Area F course selection*

## BIOLOGICAL AND AGRICULTURAL ENGINEERING

Agricultural engineering is that branch of engineering which is concerned with problems of agriculture that are engineering in nature. Agriculture of today and the future has and will have its emphasis on diversity, automation, efficiency, quality and abundant production.

The expansion in the field of agricultural engineering has created an increasing need for individuals trained as professionals in basic science, agricultural and engineering subjects. These professionals will be engaged in industry with machinery companies, feed manufacturers, electric power suppliers, building material suppliers, government service with the Soil Conservation Service, Agricultural Research Service, Agricultural Marketing Service, activities of the United States Department of Agriculture, teaching, research, or extension at colleges and universities, or self-employed as consultants, contractors, or sales engineers. A student who completes this curriculum will receive the Associate in Science degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS**

**AREA F: 18 HOURS DIRECTED ELECTIVES\***

BIOL 2107/2107L Principles of Biology I/Lab .....4

Select 4-12 hours from the following:

MATH 2053 Calculus I.....4

MATH 2054 Calculus II .....4

MATH 2055 Calculus III .....4

Select 4-8 hours from the following:

PHYS 2211/2211L .....4

PHYS 2212/2212L .....4

Select 0-6 hours from the following:

AENG 1109 Engineering Graphics .....3

AENT 1113 Power Equipment.....3

PHED 1100 and two PE activities

**TOTAL 60**

\*See advisor for assistance in Area F course selection.

**FORESTRY AND/OR WILDLIFE MANAGEMENT**

The educational preparation for professionals in forest resources is necessarily diversified and demanding. The quality of our physical environment and, ultimately, the quality of human life, rests to a great extent in the hands of forest resources personnel. The graduate in forest resources must be capable of making sound natural resources policy decisions which contribute heavily to social and economic well-being.

The curriculum prepares students to transfer to the University of Georgia as juniors. Although courses satisfactorily completed in meeting the core curriculum at Abraham Baldwin are accepted in transfer to the University of Georgia, completion of the prescribed pre-forest resources curriculum is required for admission to the professional program of the School of Forest Resources at the University of Georgia. If the student plans to transfer to a senior college other than the University of Georgia, he/she should inform the faculty advisor of such intentions. Students completing this curriculum will receive the Associate of Science degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS**

**AREA F: 18 HOURS DIRECTED ELECTIVES\***

MATH 2000 Statistics.....	3
CHEM 1211/1211L Principles of Chemistry I/L.....	4
CHEM 1212/1212L Principles of Chemistry II/L.....	4
COMM 1100 Human Communications.....	3

For Forestry, Wildlife, and Fisheries/Aquaculture majors, choose four hours from the following electives:

FRSC 1170 Dendrology .....	3
FRSC 1190 Natural Resource Conservation .....	3
FRSC 1192 Forest Wildlife Management.....	3
FRSC 2263 Advanced Wildlife Technology .....	3
Math or Lab Science approved by advisor .....	1

For Water and Soil Resources majors, choose:

PHYS 1111 Intro. to Physics I .....	3
PHYS 1111L Intro. to Physics I Lab.....	1

PHED 1100 and two PE activities

**TOTAL 60**

\*See advisor for assistance in Area F course selection.

NOTE: Selected Forestry or Wildlife Management courses offered at Abraham Baldwin College may be transferred to the University of Georgia in addition to the 60 hours listed above.

## FAMILY AND CONSUMER SCIENCES

The Family and Consumer Sciences curriculum has been designed for a student planning to pursue the B.S. in Family and Consumer Sciences at a senior institution. Students' choice of electives is dependent upon their intended major at a senior institution. Students should meet with an academic advisor to select appropriate electives. A student who completes this curriculum will receive the Associate of Science degree and will be prepared to enter a program of study in one of the following fields of interest:

Apparel Design & Management	Family Financial Planning
Child & Family Development	Fashion Merchandising
Consumer Economics	Furnishings & Interiors
Consumer Foods	Hotel/Restaurant Management
Consumer Journalism	Housing
Dietetics	Nutrition Science
Family & Consumer Sciences Education	

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F**

**Required: ..... 6 hours**

FACS 2293/SOCI 2293 Introduction to Marriage & Family  
CISM 2201 Fundamentals of Computer Applications

**Guided Electives: ..... 12 hours\***

FACS 1103, FACS 1120, FACS 1151, FACS 2214, FACS 2220, FACS 2224, FACS 2275, ARTS 1010, ARTS 1020, ARTS 1030, ARTS 2211, ACCT 2101, BIOL 1003/1003L, BIOL 1004/1004L, BIOL 2011/2011L, CHEM 1211/1211L, CHEM 1212/1212L, CHEM 2040/2040L, CHEM 2041/2041L, ECON 2105, ECON 2106, EDUC 2110, EDUC 2120, EDUC 2130, MATH 2000, MATH 2053, PSYC 1101, PSYC 2103, SOCI 1101, SPAN 1002

PHED 1100 and two PE activities

**TOTAL 60**

\*Consult with advisor on selection of guided electives.



## The Division of Business Administration

This program is designed to prepare a student for the first two years of a four year degree in business. The major part of this program for the freshman and sophomore years consists of courses that provide a sound foundation in the humanities, natural and behavioral sciences and mathematics as well as the basic courses in business. These courses are designed to transfer to a senior college or university. The junior and senior years would consist of an intensive study in one of the selected areas of business (some of which are listed below.) If the student plans to transfer outside the University System of Georgia, he should contact the college or university and obtain a catalog or curriculum guide from the School of Business to determine whether different requirements for that school can be accommodated in the Abraham Baldwin curriculum.

## BUSINESS ADMINISTRATION

A student who completes the Business Administration Curriculum will receive the Associate of Science Degree.

A student who chooses this program has a wide variety of majors to choose from at senior colleges and universities. Some of the various majors that this curriculum would prepare the student for are:

Accounting	Logistics and Transportation Management
Advertising	Management Services
Banking and Finance	Management Information Systems
Business Administration	Marketing
Business Systems	Management
Economics	Office Administration
Fashion Merchandising	Organizational Management
General Business	Human Resource Management
Industrial Relations	Public Administration
Information Technology	Pre-Law
Insurance and Risk Management	Real Estate
International Business	

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major Courses—18 hours**

ACCT 2101 Principles of Accounting I .....	3
ACCT 2102 Principles of Accounting II.....	3
ECON 2105*Principles of Macroeconomics .....	3
ECON 2106*Principles of Microeconomics .....	3
Select 6 hours from the following:	
BUSA 1105 Introduction to Business.....	3
BUSA 2105 Communicating in the Bus Environment.....	3
BUSA 2106 The Environment of Business .....	3
CISM 2201 Fundamentals of Computer Applications.....	3
PHED 1100 and two PE activities	

**TOTAL 60**

\*A student may not simultaneously enroll in ECON 2105 and ECON 2106.

Students intending to teach grades 9 – 12 should also take the following pre-professional courses:

EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3

**TOTAL 69**

\* A minimum grade of C is required in all EDUC courses for Education majors.

## ECONOMICS

A student completing the curriculum in economics will receive the Associate of Science degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

<b>Courses</b>	<b>Hours</b>
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
Select 12 hours from the following:	
CISM 2201 Fundamentals of Computer Applications .....	3
Foreign Language 1002, 2001, 2002.....	3-6
GEOG 1101 Introduction to Human Geography.....	3
HIST 1112 World History II .....	3
MATH 2000 Statistics.....	3
MATH 2053 Calculus I.....	4
MATH 2054 Calculus II .....	4
MATH 2055 Calculus III .....	4
POLS 2401 Global Issues .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems.....	3
PHED 1100 and two PE activities	

**TOTAL 60**

## INFORMATION TECHNOLOGY

A student completing the curriculum in Information Technology will receive the Associate of Science degree.

The program has been designed to provide core courses in introductory information technology and general education. After successfully completing this curriculum a student will be prepared to enter a senior college or university in one of the following areas of interest:

Computer Programming	Multimedia and Graphics Design
Database Administration	Web Technology
Educational Technology	Networking and Date Communication
Management Information Systems	

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

Courses	Hours
ITEC 2215 Introduction to Information Technology .....	3
ITEC 2260 Computer Programming I .....	3
ITEC 2370 Computer Programming II .....	3
MATH 2000 Statistics.....	3
Select 2 courses from the following:	
ITEC 2220 Computer Hardware & Software Concepts .....	3
ITEC 2245 Microcomputer Database Management.....	3
ITEC 2261 Web Applications Development.....	3
PHED 1100 and two PE activities	

**TOTAL 60**

## The Division of Health, Physical Education and Recreation

The curriculum for the freshman and sophomore years has been designed to provide core courses in the areas of humanities, mathematics, natural and behavioral sciences, and education. If the student plans to transfer outside the University System, he should contact the appropriate school or guidance officers to determine whether there are variations required in the program he should follow.

### PHYSICAL EDUCATION

A student completing the physical education curriculum will receive the Associate of Science degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
BIOL 2011/2011L Human Anatomy and Physiology .....	4
BIOL 2012/2012L Human Anatomy and Physiology .....	4
EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3
PHED 1170 Field Experience .....	1

PHED 1100 and two PE activities

- \* Physical Education majors may take MATH 1111, MATH 1112, or MATH 1113 to satisfy the Area A math requirement
- \* *Area D Recommendation:* BIOL 2107/2107L and BIOL 2108/2108L are strongly recommended.
- \* A minimum grade of C is required in all EDUC courses for Education majors.

**TOTAL 60**

## The Division of Humanities

The Division of the Humanities offers freshman and sophomore programs in art, English, foreign language, journalism, music, communications, liberal arts, and agricultural communications leading to the Associate in Arts Degree and to further study at a senior college. These programs provide sufficient general education and basic major courses for a student to enter a four-year college at the junior level. Career options for students in these programs include fine and commercial art; advertising, photography, and graphics; newspaper, periodical, radio, TV, or technical writing; broadcasting; speech writing; public relations; theatre; music directing and teaching, musical instrument repair and sales, music recording; management and other careers dependent on excellent communication skills.

A student augments humanities course work by extensive practical experience, by co-curricular activity, and by participating in the programs of the unique and nationally recognized Abraham Baldwin Arts Connection.

## AGRICULTURAL COMMUNICATIONS

The curriculum for the freshman and sophomore years has been designed to provide core courses in introductory agricultural sciences and general education. A student who completes this curriculum will receive the Associate of Science degree and will be prepared to enter a program of study in Agricultural Communications.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: 18 HOURS DIRECTED ELECTIVES\***

	<b>Hours</b>
Required eleven hours:	
COMM 1100 Human Communication .....	3
JRNL 1101 Introductory Journalism .....	4
JRNL 2060 News Writing and Reporting .....	4
Select one hour from the following**:	
AGRI 2209 Agricultural Seminar .....	1
BUSA 1101 Business Seminar .....	1
HUMN 1100 Topics in the Humanities .....	1
Select six hours from the following:	
AECO 2258 Agricultural Economics .....	3
AENG 2207 Introductory Metal and Wood Technology .....	3
AENT 1113 Power Equipment.....	3
AENT 2280 Farm Electrification .....	3
ASLH 1125 Introduction to Poultry Science .....	3
ASLH 2000 Practicum in Animal Science .....	3
ASLH 2010/2010L Intro to Animal Science & Lab .....	4
ASLH 2203 Elements of Dairying .....	3
CISM 2201*** Fundamentals of Computer Applications.....	3
CRSS 2010/2010L Introduction to Crop Science & Lab.....	4
HORT 2201 Principles of Horticulture .....	3
MATH 2000 Statistics.....	3
PHED 1100 and two PE electives	
<b>TOTAL 60</b>	

\*See advisor for assistance in Area D and Area F course selection. Area D Recommendations: BIOL 2107/2107L and BIOL 2108/2108L should be the sequence.

\*\*Students pursuing the print or the public relations tracks should take HUMN 1100 (Peer Editing) for use in either Area F or in Area B.

\*\*\*With advisor approval, a student may count CISM in Area F. This course is generally used in Area B.

Note: Students pursuing this curriculum will maintain an advisor in Journalism/Mass Communications and consult with the General Agriculture advisor.

**ART**

A student completing the art curriculum will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

<b>Courses</b>	<b>Hours</b>
<u>Required courses:</u>	
ARTS 1010 Drawing .....	3
ARTS 1020 Basic Design I .....	3
ARTS 1030 Basic Design II .....	3
Select 3 hours from the following:	
ARTS 2030 Computer Arts.....	3
ARTS 2217 Painting.....	3
ARTS 2240 Ceramics .....	3
Select 6 hours from the following:	
ARTS 1040 Introduction to Careers in Visual Art .....	1
ARTS 2030 Computer Arts.....	3
ARTS 2211 Art History I.....	3
ARTS 2212 Art History II.....	3
ARTS 2217 Painting.....	3
ARTS 2240 Ceramics .....	3
ARTS 2241 Ceramics II.....	3
ARTS 2242 Ceramics III.....	3
PHED 1100 and two PE activities	

**TOTAL 60**

If the student plans to transfer to a 4 year school, ARTS 2213 Art Appreciation will not transfer in many Fine Arts Departments. If the student desires an Art History to fulfill an Area C requirement, the student should take either ARTS 2211 or ARTS 2212.



## COMMUNICATIONS

A student completing the communication curriculum will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

<b>Courses</b>	<b>Hours</b>
COMM 2100 Interpersonal Communication.....	3
COMM 2300 Communication Theory and Research .....	3
MATH 2000*Statistics.....	3
PSYC 1101*Introduction to Psychology .....	3
 Select 6 - 12 hours from the following:	
BUSA 2105 Communicating in the Business Environment.....	3
COMM 1110 Public Speaking.....	3
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography.....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HIST 2112 United States History II.....	3
HIST 2201 African-American History .....	3
HIST 2232 Minorities in American History .....	3
POLS 2101 Introduction to Political Science .....	3
POLS 2401 Global Issues .....	3
RELG 1100 Introduction to World Religions .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems.....	3
SPAN 1002 Elementary Spanish II.....	3
SPAN 2001 Intermediate Spanish .....	3
SPAN 2002 Intermediate Spanish .....	3
 PHED 1100 and two PE activities	

**TOTAL 60**

\*If taken in another allowable area of the core, choose an additional elective from Area F.

## ENGLISH

A student completing the English curriculum will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
Foreign Language 2001-2002 .....	6
Select 3 hours from the following:	
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2121 British Literature I .....	3
ENGL 2122 British Literature II .....	3
ENGL 2131 American Literature I .....	3
ENGL 2132 American Literature II .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II.....	3
Select 9 hours from the following:	
ARTS 2213 Art Appreciation .....	3
THEA 1100 Theatre Appreciation .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2121 British Literature I .....	3
ENGL 2122 British Literature II .....	3
ENGL 2131 American Literature I .....	3
ENGL 2132 American Literature II .....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II.....	3
RELG 1100 Introduction to World Religions .....	3
JRNL 1101 Introductory Journalism .....	4
JRNL 2060 News Writing and Reporting.....	4
MUSC 1100 Music Appreciation .....	3
COMM 1100 Human Communication .....	3
COMM 1110 Public Speaking.....	3
Foreign Language 1002 or higher .....	3
PHED 1100 and two PE activities	<b>TOTAL 60</b>

Students intending to teach grades 9 – 12 should also take the following pre-professional courses:

EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3

**TOTAL 69**

\* A minimum grade of C is required in all EDUC courses for Education majors.

## FOREIGN LANGUAGE

A student completing the foreign language curriculum will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
Foreign Language 2001-2002 .....	6
Select 6 hours from the following:	
GEOG 1101 Introduction to Human Geography .....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
Select 6 hours from the following:	
ARTS 2213 Art Appreciation .....	3
THEA 1100 Theatre Appreciation .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2121 British Literature I .....	3
ENGL 2122 British Literature II .....	3
ENGL 2131 American Literature I .....	3
ENGL 2132 American Literature II .....	3
HUMN 2221 Western World Humanities I .....	3
HUMN 2222 Western World Humanities II .....	3
COMM 1100 Human Communication .....	3
COMM 1110 Public Speaking .....	3
Foreign Language 1002 or higher .....	3
PHED 1100 and two PE activities	
<b>TOTAL</b>	<b>60</b>

## JOURNALISM/MASS COMMUNICATION

A student completing the journalism curriculum will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
Select 8 hours from the following:	
JRNL 1101 Introductory Journalism .....	4
JRNL 2060 News Writing and Reporting .....	4
Foreign Language Requirement:	
Select 3-9 hours from the following:	
Foreign Language 1002 or higher .....	3-9
Select 1-7 hours from the following:	
AGRI 2209, BUSA 1101, HNRS 1101, HNRS 1102, HNRS 2101, HNRS 2102, HUMN 1100, or SOSC 1100.....	1
ARTS 2213 Art Appreciation .....	3
CISM 2201 Fundamentals of Computer Applications .....	3
COMM 1100 Human Communications .....	3
COMM 1110 Public Speaking .....	3
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2121 British Literature I .....	3
ENGL 2122 British Literature II .....	3
ENGL 2131 American Literature I .....	3
ENGL 2132 American Literature II .....	3
HUMN 2221 Western World Humanities I .....	3
HUMN 2222 Western World Humanities II.....	3
MUSC 1100 Music Appreciation .....	3
POLS 2101 Introduction to Political Science .....	3
PSYC 1101 Introduction to General Psychology.....	3
SOC 1101 Introduction to Sociology .....	3
SOC 1160 Introduction to Social Problems.....	3
THEA 1100 Theatre Appreciation .....	3
PHED 1100 and two PE activities	
<b>TOTAL</b>	<b>60</b>

## LIBERAL ARTS

A student completing the liberal arts curriculum will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
Foreign Language 2001-2002.....	6
Select 3 hours from the following courses:	
ARTS 2213 Art Appreciation .....	3
ARTS *1010 Drawing.....	3
ARTS *2217 Painting.....	3
ARTS 2240 Ceramics .....	3
ARTS 2211 Art History I.....	3
ARTS 2212 Art History II.....	3
THEA 1100 Theatre Appreciation .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II.....	3
JRNL 1101 Introductory Journalism .....	4
JRNL 2060 News Writing and Reporting.....	4
MUSC *1000 Beginning Keyboards .....	2
MUSC 1000N Beginning Keyboards Non-Major.....	2
MUSC 1100 Music Appreciation .....	3
MUSC *1134 Elementary Music Theory .....	2
MUSC *1135 Elementary Music Theory .....	2
MUSC *2234 Advanced Music Theory .....	2
MUSC *2235 Advanced Music Theory .....	2
RELG 1100 Introduction to World Religions .....	3
COMM 1100 Human Communication .....	3
COMM 1110 Public Speaking.....	3
Select 6 hours from the following courses:	
ECON 2105 Principles of Macroeconomics .....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HIST 2112 United States History II.....	3
HIST 2255 Intro to Georgia and Local History .....	3
RELG 1100 Introduction to World Religions .....	3
SOCI 1101 Introduction to Sociology .....	3
PSYC 1101 Introduction to General Psychology.....	3
Select 3 hours from the following:	
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2121 British Literature I .....	3
ENGL 2122 British Literature II .....	3
ENGL 2131 American Literature I .....	3
ENGL 2132 American Literature II .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II.....	3
PHED 1100 and two PE activities	<b>TOTAL 60</b>

\*Entrance by permission of instructor.

## MUSIC

A student completing the music curriculum will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA F: Major courses – 18 hours**

**AREA D: NON-SCIENCE MAJORS**

MUSC 1134* Elementary Music Theory .....	2
MUSC 1135* Elementary Music Theory .....	2
MUSC 2234* Advanced Music Theory .....	2
MUSC 2235* Advanced Music Theory .....	2
MUSC 1182A Applied Music .....	2
MUSC 1182B Applied Music .....	2
MUSC 2282A Applied Music .....	2
MUSC 2282B Applied Music .....	2
MUSC 2080**Concert Band .....	2
<b>or</b>	
MUSC 2090**Concert Choir.....	2

PHED 1100 and two PE activities

**TOTAL 60**

\*MUSC 1001 or MUSC 1182 and/or MUSC 2282 (Applied Music (Piano) is a co-requisite and must be taken concurrently with these courses. Music majors take MUSC 1001 or MUSC 1182 and/or MUSC 2282 each semester or satisfy the requirement via a proficiency exam.

\*\*Instrumental music majors are required to take MUSC 2080 and vocal music majors MUSC 2090 each semester of attendance.

# The Division of Nursing

## NURSING

A student interested in earning a BSN in nursing can obtain an Associate of Science Degree with a program of study in Nursing by taking the prescribed course work at Abraham Baldwin College. A student would then transfer to a four-year college or university where, after completion of the junior and senior requirements, would receive the Bachelor of Science in Nursing. This program should not be confused with the two-year career associate degree program in nursing.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
BIOL 2050/2050L .....	4
BIOL 2011/2011L, BIOL 2012/2012L .....	8
Select 4 to 12 hours from the following:	
BIOL 2107/2107L, BIOL 2108/2108L, CHEM 1211/1211L, CHEM 1212/1212L .....	4-12
Select 0 to 6 hours from the following:	
PSYC 1101, PSYC 2201, PSYC 2103, SOCI 1101 .....	0-6
PHED 1100 and two PE activities	
	<b>TOTAL 60</b>

## The Division of Science and Mathematics

A student completing the college-wide core curriculum along with eighteen additional hours from one of the programs of study listed below will be granted an Associate in Science Degree. He/she is then prepared to transfer to a senior institution as a junior. A student desiring to transfer to an institution outside the University System of Georgia or desiring a major in a science not listed can, with the approval of the advisor, obtain an Associate of Science Degree by selecting eighteen hours of appropriate courses from the areas listed below.

### ALLIED HEALTH

Students majoring in one of the fields below will be preparing for a career in the health care industry. Human health care will be an area of increasing need as the population continues to age. Detailed descriptions of the various programs in Allied Health can be obtained at the Science and Mathematics Division Office.

**Core Curriculum: Area A-E (see pages 87-89)**

**AREA D: Science Major**

**AREA F: Major courses – 18 hours**

#### Dental Hygiene Concentration

##### Required courses:

BIOL 2011/2011L Anatomy & Physiology I.....	4
BIOL 2012/2012L Anatomy & Physiology II.....	4
*COMM 1100 Human Communication .....	3
*PSYC 1101 Introduction to General Psychology.....	3
*SOC 1101 Introduction to Sociology.....	3

##### Select 1-10 hours from the following as Guided Electives

CHEM 1212/1212L Principles of Chemistry II.....	4
BIOL 2050/2050L Principles of Microbiology .....	4
BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
MATH 2000 Statistics.....	3
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
SOCI 1160 Introduction to Social Problems.....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SCIE 1003 Medical Terminology .....	1
1 hour from Area A or D.....	1

\*If this is taken in another area of the core, the hours would be taken in additional guided electives.

*Area D Recommendation:* CHEM 1211/1211L should be one of the four-hour lab science courses.



**Health Information Management Concentration**

**Area F: Major Courses – 18 hours**

Required courses:

BIOL 2011/2011L Anatomy & Physiology I.....	4
BIOL 2012/2012L Anatomy & Physiology II.....	4

Select a minimum of 10 hours from the following as Guided Electives

ACCT 2101 Principles of Accounting I.....	3
ACCT 2102 Principles of Accounting II.....	3
CISM 2201 Fundamentals of Computer Applications.....	3
MGMT 2165 Fundamentals of Management.....	3
SCIE 1003 Medical Terminology.....	1
1 hour from Area D.....	1

**Physical Therapy Concentration**

**Area F: Major Courses – 18 hours**

Required courses:

BIOL 2011/2011L Anatomy & Physiology I.....	4
BIOL 2012/2012L Anatomy & Physiology II.....	4

Select a minimum of 10 hours from the following as Guided Electives

CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
MATH 2000 Statistics.....	3
PSYC 2103 Human Growth and Development.....	3
SCIE 1003 Medical Terminology.....	1
1 hour from Area D.....	1

**Radiologic Sciences Concentration**

**Area F: Major Courses – 18 hours**

Required courses:

BIOL 2011/2011L Anatomy & Physiology I.....	4
BIOL 2012/2012L Anatomy & Physiology II.....	4

Select a minimum of 10 hours from the following as Guided Electives

CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
PHSC 1011/1011L Physical Science I.....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
MATH 2000 Statistics.....	3
MATH 2053 Calculus I.....	4
MGMT 2165 Fundamentals of Management.....	3
SCIE 1003 Medical Terminology.....	1
1 hour from Area D.....	1

*Area D Recommendation:* CHEM 1211/1211L, 1212/1212L and PHSC 1111/1111L are strongly recommended

**Respiratory Therapy Concentration**

**Area F: Major Courses – 18 hours**

Required courses – a minimum of 18 hours needed:

BIOL 2011/2011L Anatomy & Physiology I.....	4
BIOL 2012/2012L Anatomy & Physiology II.....	4
BIOL 2050/2050L Principles of Microbiology.....	4

Select a minimum of 6 hours from the following as Guided Electives

BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory to Physics II.....	4
MATH 2000 Statistics.....	3
PSYC 2103 Human Growth and Development.....	3
SCIE 1003 Medical Terminology.....	1
1 hour from Area D.....	1

**Sports Medicine (Exercise Science) Concentration**

**Area F: Major Courses – 18 hours**

Required courses:

BIOL 2011/2011L Anatomy & Physiology I.....	4
BIOL 2012/2012L Anatomy & Physiology II.....	4

Select a minimum of 10 hours from the following as Guided Electives

CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
MATH 2000 Statistics.....	3
PSYC 1101 Introduction to General Psychology.....	3
SCIE 1003 Medical Terminology .....	1
1 hour from Area D .....	1

**Occupational Therapy Concentration**

**Area F: Major Courses – 18 hours**

Required courses:

BIOL 2011/2011L Anatomy & Physiology I.....	4
*SOC1 1101 Introduction to Sociology.....	3
*PSYC 1101 Introduction to Psychology .....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3

Select a minimum of 5 hours from the following as Guided Electives

CHEM 1211/1211L Principles of Chemistry I.....	4
BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
BIOL 2012/2012L Anatomy & Physiology II.....	4
MATH 2000 Statistics.....	3
PSYC 2103 Human Growth and Development.....	3
SCIE 1003 Medical Terminology .....	1
1 hour from Area D .....	1

\* If this is taken in another area of the core, the hours would be taken in additional guided electives.

*Area D Recommendation:* CHEM 1211/1211L and CHEM 1212/1212L are strongly recommended. PHYS 1111/1111L and PHYS 1112/1112L would be the second choice. Whichever sequence is taken in Area D, the first course of the other sequence should be taken in Area F.

## College Transfer Programs

### Physician Assistant Concentration

#### Area F: Major Courses – 18 hours

##### Required courses:

CHEM 2040/2040L Fundamental Organic Chemistry I.....	4
BIOL 2050/2050L Principles of Microbiology .....	4

##### Select a minimum of 10 hours from the following as Guided Electives

BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
*BIOL 2011/2011L Anatomy & Physiology I.....	4
BIOL 2012/2012L Anatomy & Physiology II.....	4
PSYC 1101 Introduction to Psychology .....	3
PSYC 2103 Human Growth and Development.....	3
SCIE 1003 Medical Terminology .....	1
1 hour from Area D .....	1

\* Strongly suggested

*Area D Recommendation:* CHEM 1211/1211L and CHEM 1212/1212L should be taken as the lab sequence.

### Medical Technology Concentration

#### Area F: Major Courses – 18 hours

##### Required courses:

*BIOL 2107/2107L Principles of Biology I .....	4
CHEM 2040/2040L Fundamental Organic Chemistry I.....	4
BIOL 2050/2050L Principles of Microbiology .....	4

##### Select a minimum of 6 hours from the following as Guided Electives

BIOL 2108/2108L Principles of Biology II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
MATH 2000 Statistics.....	3
SCIE 1003 Medical Terminology .....	1
1 hour from Area D .....	1

PHED 1100 and two PE activities

**TOTAL 60**

\*If this is taken in another area of the core, the hours would be taken in additional guided electives.

*Area D Recommendation:* CHEM 1211/1211L and CHEM 1212/1212L should be taken as the lab science sequence.

## BIOLOGY

A student interested in biology can obtain an Associate of Science Degree with a program of study in biology by taking the prescribed course work at Abraham Baldwin College. A student would then transfer to a four-year college or university where after completion of the junior and senior requirements the Bachelor of Science Degree with a major in biology may be received. A great diversity of employment opportunities exist in biology. Biologists are involved in research which seeks to discover ways of curing disease, eliminating famine, controlling climate, increasing life expectancy, and in many other ways improving our lives. Biologists may be employed by a variety of government agencies such as the Department of Agriculture, the Fish and Wildlife Service, the National Park Service, and NASA. Additional job opportunities are also available for biologists in the teaching profession as teachers. The major private industries employing biologists are those related to food and drug production where individuals are employed in research and sales. The military service provides many jobs for biologists both in uniform and as civilian employees.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJOR**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
<u>Required courses:</u>	
BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
<u>Select a minimum of 10 hours from the following as Guided Electives</u>	
CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
SCIE 1005H Environmental Science (Honors).....	4
CHEM 2040/2040L Fundamental Organic Chemistry I.....	4
CHEM 2041/2041L Fundamental Organic Chemistry II.....	4
BIOL 2026/2026L Vertebrate Zoology .....	4
Hours from Core Areas A & D.....	1-2
PHED 1100 and two PE activities	
<b>TOTAL 60</b>	

Students intending to teach grades 9 – 12 should also take the following pre-professional courses:

EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3

**TOTAL 69**

\* A minimum grade of C is required in all EDUC courses for Education majors.

**CHEMISTRY**

A student interested in chemistry can obtain an Associate of Science Degree with a program of study in chemistry by taking the prescribed course work at Abraham Baldwin College. A student would then transfer to a four-year college or university to complete course work at the junior and senior level. A chemistry graduate is qualified for employment in research and development work in commercial or government laboratories, in the teaching profession, or in chemical industries in production and inspection or sales.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJOR**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
<u>Required courses:</u>	
CHEM 2040/2040L Fundamental Organic Chemistry I.....	4
CHEM 2041/2041L Fundamental Organic Chemistry II.....	4
MATH 2054 Calculus II .....	4
<u>Select a minimum of 6 hours from the following as Guided Electives</u>	
CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
MATH 2055 Calculus III .....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
PHYS 2211/2211L Principles of Physics I .....	4
PHYS 2212/2212L Principles of Physics II .....	4
SCIE 1000 Addressing Environmental Issues.....	1
Hours from Areas A & D .....	1-2
PHED 1100 and two PE activities	
	<b>TOTAL 60</b>

Students intending to teach grades 9 – 12 should also take the following pre-professional courses:

EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3

**TOTAL 69**

\* A minimum grade of C is required in all EDUC courses for Education majors.

## COMPUTER SCIENCE

A student interested in computer science can obtain an Associate of Science Degree with a program of study in Computer Science by taking the prescribed course work at Abraham Baldwin College. This curriculum prepares a student to transfer to a senior institution where, after completion of the junior and senior requirements, a B.S. degree with a major in Computer Science may be earned. A degree in computer science leads to a career as a programmer/analyst, systems analyst, or systems programmer.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJOR**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
<u>Required courses:</u>	
CSCI 1301 Computer Science I .....	4
CSCI 1302 Computer Science II .....	4
MATH 2054 Calculus II .....	4
<u>Select a minimum of 6 hours from the following as Guided Electives</u>	
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
PHYS 2211/2211L Principles of Physics I .....	4
PHYS 2212/2212L Principles of Physics II .....	4
MATH 2055 Calculus III .....	4
MATH 2000 Statistics.....	3
MATH 2208 Intro to Linear Algebra.....	3
Hours from Areas A and D.....	1-2
PHED 1100 and two PE activities	
<b>TOTAL</b>	<b>60</b>

## MATHEMATICS

A student interested in mathematics can obtain an Associate of Science Degree with a program of study in mathematics by taking the prescribed course work at Abraham Baldwin College. This curriculum prepares a student to transfer to a four-year college or university to complete course work at the junior and senior level. A student holding a Bachelor of Science degree with a major in mathematics is qualified as a mathematician for employment by governmental agencies, private industries, insurance companies, institutions of higher learning, computer centers and engineering firms.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJOR**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
<u>Required courses:</u>	
MATH 2054 Calculus II .....	4
MATH 2055 Calculus III .....	4
<u>Select a minimum of 10 hours from the following as Guided Electives</u>	
PHYS 1111/1111L Introductory Physics I.....	4
PHSY 1112/1112L Introductory Physics II.....	4
PHYS 2211/2211L Principles of Physics I .....	4
PHYS 2212/2212L Principles of Physics II .....	4
CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
CSCI 1301 Computer Science I .....	4
CSCI 1302 Computer science II .....	4
MATH 2000 Statistics.....	3
MATH 2208 Introduction to Linear Algebra.....	3
Hours from Areas A & D .....	1-2
PHED 1100 and two PE activities	
<b>TOTAL 60</b>	

Students intending to teach grades 9 – 12 should also take the following pre-professional courses:

EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3
<b>TOTAL 69</b>	

\* A minimum grade of C is required in all EDUC courses for Education majors.



## PHARMACY

A student interested in receiving the Doctor of Pharmacy Degree can obtain an Associate of Science Degree with a program of study in pharmacy by taking the prescribed course work at Abraham Baldwin College. A student who graduates from Abraham Baldwin will have completed all necessary requirements for applying for admission to a college of pharmacy.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJOR**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
<u>Required Courses:</u>	
BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
CHEM 2040/2040L Fundamental Organic Chemistry I.....	4
CHEM 2041/2041L Fundamental Organic Chemistry II.....	4
<u>Select a minimum of 2 hours from the following as Guided Electives</u>	
CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
MATH 2000 Statistics.....	3
SCIE 1000 Addressing Environmental Issues.....	1
Hours from Areas A & D.....	1-2
PHED 1100 and two PE activities	
<b>TOTAL</b>	<b>60</b>

## PHYSICS

A student interested in physics and any of its sub-disciplines like solid state, atomic, nuclear or elementary particle physics can obtain an Associate of Science with a program in physics by taking the prescribed course work at Abraham Baldwin College. A physics major can then transfer to a four-year college or university to complete a bachelor's degree in physics. Double majors in physics and some engineering disciplines are also possible at the bachelor's level. Physicists are employed, for example, in research and development, engineering technology, and the manufacture of modern devices.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJOR**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
<u>Required courses:</u>	
PHYS 2211/2211L Principles of Physics I .....	4
PHYS 2212/2212L Principles of Physics II .....	4
MATH 2054 Calculus II .....	4
MATH 2055 Calculus III .....	4
<u>Select a minimum of 2 hours from the following as Guided electives</u>	
CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
CSCI 1301 Computer Science I .....	4
MATH 2208 Introduction to Linear Algebra.....	3
Hours from Areas A & D .....	1-2
PHED 1100 and two PE activities	
<b>TOTAL 60</b>	

Students intending to teach grades 9 – 12 should also take the following pre-professional courses:

EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3
<b>TOTAL 69</b>	

\* A minimum grade of C is required in all EDUC courses for Education majors.

# The Division of Social Science

## CRIMINAL JUSTICE

Students majoring in Criminal Justice must earn a "C" or better in CRJU courses.  
 A student completing the curriculum in criminal justice will receive the Associate of Science degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
CRJU 1100 Introduction to Criminal Justice .....	3
CRJU 2200 Criminal Law .....	3
CRJU 2215 Constitutional Law <b>OR</b>	
CRJU 2155 Introduction to Criminal Procedure .....	3
Select 9 hours from the following:	
CRJU 1110 Police Administration .....	3
CRJU 1125 Introduction to Policing .....	3
CRJU 1150 Narcotics and Dangerous Substances .....	3
CRJU 1165 Homicide Investigation .....	3
CRJU 1170 Correctional Process .....	3
CRJU 2155 Introduction to Criminal Procedure .....	3
CRJU 2210 Juvenile Procedures .....	3
CRJU 2220 Criminal Investigation .....	3
CRJU 2230 Introduction to Criminology .....	3
Foreign Language 1002 or higher .....	3-6
PHED 1100 and two PE activities	

**Total 60**

## EDUCATOR PREPARATION PROGRAMS

The following requirements apply to any student who wishes to transfer to a senior institution within the University System of Georgia to earn a bachelor's degree in any field of education (Early Childhood, Middle Grades, Secondary, or P-12 Education).

To be admitted to an undergraduate educator preparation program within the University System of Georgia:

1. Students must earn a minimum cumulative GPA of 2.5 on all attempted hours in the System core curriculum in areas A-F, as required for teacher preparation.
2. Students must have a passing score on the Regents' Test.
3. Students must have a passing score on GACE (Georgia Assessments for the Certification of Educators) Basic Skills Test.
4. The receiving institution may have a higher admission requirement than these guidelines.

## EARLY CHILDHOOD EDUCATION

The Early Childhood Education Program is designed for the student who intends to transfer to a senior college or university for the bachelor's degree in Early Childhood Education. A student completing the curriculum in Early Childhood Education will receive the Associate of Science degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3
ISCI 2001 Life & Earth Science for Elementary Teachers .....	3
ISCI 2002 Physical Science for Elementary Teachers.....	3
MATH 2008 Foundations of Numbers and Operations .....	3
PHED 1100 and two PE activities	

**TOTAL 60**

\* A minimum grade of C is required in all EDUC courses for Education majors.

\*\* Area E recommendation: PSYC 1101 are strongly recommended.

**MIDDLE GRADES EDUCATION**

The Middle Grades Education Program is designed for the student who intends to transfer to a senior college or university for the bachelor’s degree in Middle Grades Education. A student completing the curriculum in Middle Grades Education will receive the Associate of Science degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3
Select 6 hours* from courses within one of the following areas as Major Concentration:	
Select 3 hours* from courses within the second of the following areas as Minor Concentration:	

\*Hours may vary slightly but must total at least 9 hours in major and minor concentrations. If both mathematics and science are chosen as concentrations, the 2 hours required from AREAS A and D apply only to one area.

**ENGLISH/LANGUAGE ARTS: AREA D - NON-SCIENCE MAJORS**

COMM 1110 Public Speaking.....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2121 British Literature I .....	3
ENGL 2122 British Literature II .....	3
ENGL 2131 American Literature I .....	3
ENGL 2132 American Literature II .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II.....	3

**MATHEMATICS: AREA D - SCIENCE MAJORS** (One of the following + 1 hr. each from AREAS A and D)

(Must take MATH 1113 in AREA A and MATH 2053 in AREA D)	
MATH 2000 Statistics.....	3
MATH 2054 Calculus II .....	4
MATH 2055 Calculus III .....	4

College Transfer Programs

**SCIENCE: AREA D - SCIENCE MAJORS** (One of the following + 1 hr. each from AREAS A and D)

(Must take MATH 1113 in AREA A and MATH 2053 in AREA D)

BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
BIOL 2026/2026L Vertebrate Zoology .....	4
CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
PHYS 2211/2211L Principles of Physics I .....	4
PHYS 2212/2212L Principles of Physics II .....	4

Option in Minor Concentration only:

SCIE 1005 (w/or w/out 1005L) Enviro Science .....	3-4
---	-----

**SOCIAL SCIENCE: AREA D - NON-SCIENCE MAJORS**

GEOG 1101 Introduction to Human Geography.....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HIST 2201 African American History .....	3
HIST 2232 Minorities in American History .....	3
HIST 2255 Intro to Georgia and Local History .....	3
POLS 2101 Introduction to Political Science .....	3
POLS 2201 State and Local Government.....	3
POLS 2401 Global Issues .....	3
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2101 Intro to the Psychology of Adjustment .....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
RELG 1100 Introduction to World Religions .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems.....	3

PHED 1100 and two PE activities

**Total 60**

\* A minimum grade of C is required in all EDUC courses for Education majors.

\*\* Area E recommendation: PSYC 1101 are strongly recommended.

**P-12 EDUCATION**

**(Art, Foreign Language, Music, Special Education)**

The P-12 (Pre-Kindergarten through Grade 12) Education Program is designed for the student who plans to teach special education, foreign language, art, or music at any grade level and intends to transfer to a senior college or university for the bachelor’s degree in P-12 Education. A student completing the curriculum in P-12 Education will receive the Associate of Science degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3

**ART:**

Select 9 hours from the following:

ARTS 1010 Drawing .....	3
ARTS 1020 Two Dimensional Design .....	3
ARTS 1030 Three Dimensional Design.....	3
ARTS 2211 Art History I.....	3
ARTS 2212 Art History II.....	3
ARTS 2217 Painting.....	3
ARTS 2240 Ceramics .....	3

**FOREIGN LANGUAGE:**

Foreign Language 2001-2002 .....	6
----------------------------------	---

Select 3 hours from the following:

GEOG 1101 Introduction to Human Geography.....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3

**MUSIC:**

Select 9 hours from the following:

MUSC 1134 Elementary Music Theory .....	2
MUSC 1135 Elementary Music Theory .....	2
MUSC 2234 Advanced Music Theory.....	2
MUSC 2235 Advanced Music Theory.....	2
MUSC 1182A Applied Music .....	2
MUSC 1182B Applied Music .....	2
MUSC 2282A Applied Music .....	2
MUSC 2282B Applied Music .....	2
MUSC 1090A Concert Choir .....	1
MUSC 2090A Concert Choir .....	1
MUSC 1090B Concert Choir .....	1
MUSC 2090B Concert Choir .....	1

## College Transfer Programs

### SPECIAL EDUCATION:

Select 9 hours from the following:

PSYC 2201 Introduction to Abnormal Behavior .....	3
MATH 2008 Foundations of Number and Operations .....	3

Language Arts, 3 to 6 hours from the following:

ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2121 British Literature I .....	3
ENGL 2122 British Literature II .....	3
ENGL 2131 American Literature I .....	3
ENGL 2132 American Literature II .....	3
HUMN 2221 Western World Humanities I .....	3
HUMN 2222 Western World Humanities II .....	3
SPAN 1002 Elementary Spanish II .....	3
SPAN 2001 Intermediate Spanish .....	3
SPAN 2002 Intermediate Spanish .....	3

PHED 1100 and two PE activities

**Total 60**

\* A minimum grade of C is required in all EDUC courses for Education majors.

\*\* Area E recommendation: PSYC 1101 are strongly recommended.

### SECONDARY EDUCATION

Students desiring to teach at the secondary level should complete the program of study in the discipline in which they plan to teach. Examples are: English, Biology, Chemistry, Mathematics, History. See Educator Preparation Programs for admission requirements to a senior institution as well.

In addition to the courses in the major discipline, students should also take the following pre-professional courses, for a total of 69 credit hours for secondary education majors.

EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts .....	3
EDUC 2130 Exploring Learning and Teaching .....	3

\* A minimum grade of C is required in all EDUC courses for Education majors.



## HISTORY

A student completing the curriculum in history will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
Foreign Language 1002, 2001, or 2002.....	6
HIST 1111 World History I.....	3
HIST 1112 World History II.....	3
Select 6 hours from the following:	
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography.....	3
HIST 2111 United States History I.....	3
HIST 2201 African American History .....	3
HIST 2232 Minorities in American History .....	3
HIST 2255 Intro to Georgia and Local History .....	3
POLS 2101 Introduction to Political Science .....	3
POLS 2201 State and Local Government.....	3
POLS 2401 Global Issues .....	3
RELG 1100 Introduction to World Religions .....	3
PHED 1100 and two PE activities	
<b>TOTAL</b>	<b>60</b>

Students intending to teach grades 9 – 12 should also take the following pre-professional courses:

EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3
<b>TOTAL</b>	<b>69</b>

\* A minimum grade of C is required in all EDUC courses for Education majors.

**HUMAN SERVICES  
(Social Work)**

A student completing the curriculum in social work will receive the Associate of Science degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
SOCI 1101 Introduction to Sociology <b>OR</b>	
PSYC 1101 Introduction to General Psychology .....	3
PSYC 2103 Human Growth and Development <b>OR</b>	
PSYC 2201 Introduction to Abnormal Behavior.....	3
Select 6 hours from the following:	
SOCI 1160 Introduction to Social Problems.....	3
SOCI 2110 Human Services and Social Policy.....	3
SOCI 2293 Introduction to Marriage and Family .....	3
Select 6 hours from the following:	
CRJU 1100 Introduction to Criminal Justice.....	3
CRJU 1170 Correctional Process .....	3
CRJU 2210 Juvenile Procedures.....	3
ECON 2105 Principles of Macroeconomics .....	3
GNDR 1101 Introduction to Gender Studies .....	3
HIST 2201 African American History .....	3
HIST 2232 Minorities in American History .....	3
MATH 2000 Statistics.....	3
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2103 Human Growth and Development .....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems.....	3
SOCI 2110 Human Services and Social Policy.....	3
SOCI 2293/FACS 2293 Introduction to Marriage & Family .....	3
SPAN 1002 or higher .....	3-6
PHED 1100 and two PE activities	
<b>TOTAL</b>	<b>60</b>

**POLITICAL SCIENCE**

A student completing the curriculum in political science will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
POLS 2101 Introduction to Political Science .....	3
POLS 2201 State and Local Government <b>OR</b>	
POLS 2401 Global Issues .....	3
Select 12 hours from the following:	
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography.....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HIST 2201 African American History .....	3
HIST 2232 Minorities in American History .....	3
HIST 2255 Intro to Georgia and Local History .....	3
MATH 2000 Statistics.....	3
POLS 2201 State and Local Government.....	3
POLS 2401 Global Issues .....	3
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2103 Human Growth and Development.....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems.....	3
SPAN 1002 or higher .....	3-9
PHED 1100 and two PE activities	
	<b>TOTAL 60</b>

Students intending to teach grades 9 – 12 should also take the following pre-professional courses:

EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2120 Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts.....	3
EDUC 2130 Exploring Learning and Teaching .....	3
	<b>TOTAL 69</b>

\* A minimum grade of C is required in all EDUC courses for Education majors.

## PSYCHOLOGY

A student completing the curriculum in psychology will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
PSYC 1101 Introduction to General Psychology .....	3
Select 6 - 9 hours from the following:	
PSYC 2101 Intro to the Psychology of Adjustment .....	3
PSYC 2103 Human Growth and Development .....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
Select 6 - 9 hours from the following:	
BIOL 2107/2107L*Principles of Biology I .....	4
BIOL 2108/2108L*Principles of Biology II .....	4
BIOL 2011/2011L Human Anatomy & Physiology I .....	4
BIOL 2012/2012L Human Anatomy & Physiology II .....	4
CISM 2201 Fundamentals of Computer Applications .....	3
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I .....	3
MATH 2000 Statistics .....	3
SOC 1101 Introduction to Sociology .....	3
SOC 1160 Introduction to Social Problems .....	3
SOC 2293/FACS 2293 Introduction to Marriage & Family .....	3
Foreign Language 1002 or higher .....	3 - 6
PHED 1100 and two PE activities	
	<b>TOTAL 60</b>

\* Not allowed if BIOL 1003/1003L or BIOL 1004/1004L are in Area D.

**SOCIOLOGY**

A student completing the curriculum in sociology will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
SOCI 1101 Introduction to Sociology .....	3
Select 6 hours from the following:	
SOCI 1160 Introduction to Social Problems.....	3
SOCI 2110 Human Services and Social Policy.....	3
SOCI 2293/FACS 2293 Introduction to Marriage & Family .....	3
Select 9 hours from the following:	
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography.....	3
GNDR 1101 Introduction to Gender Studies .....	3
HIST 2201 African American History .....	3
HIST 2232 Minorities in American History .....	3
MATH 2000 Statistics.....	3
POLS 2201 State and Local Government.....	3
POLS 2401 Global Issues .....	3
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2103 Human Growth and Development.....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SOCI 1160 Introduction to Social Problems.....	3
SOCI 2110 Human Services and Social Policy.....	3
SOCI 2293/FACS 2293 Introduction to Marriage & Family .....	3
SPAN 1002 or higher .....	3-6
PHED 1100 and two PE activities	
	<b>TOTAL 60</b>

## Pre-Professional Courses of Study

A student interested in attending Schools of Dentistry, Medicine, Veterinary Medicine or Law should work toward one of the following curricula while at Abraham Baldwin. The following courses fall within the suggestions of the University of Georgia and the Medical College of Georgia for freshman and sophomore students who plan to pursue Dentistry, Medicine, Veterinary Medicine, or Law.

### DENTISTRY

A student interested in becoming a dentist can obtain an Associate of Science degree by taking the prescribed course work at Abraham Baldwin College. Most students take four years (2 years at Abraham Baldwin and 2 years at a senior institution) to complete their program and usually graduate with a Bachelor of Science degree before being accepted into a school of dentistry.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	Hours
<u>Required courses:</u>	
CHEM 1212/1212L Principles of Chemistry II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
<u>Select a minimum of 10 hours from the following as Guided Electives</u>	
BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
BIOL 2050/2050L Principles of Microbiology.....	4
CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 2040/2040L Fundamental Organic Chemistry I.....	4
CHEM 2041/2041L Fundamental Organic Chemistry II.....	4
PHYS 1112/1112L Introductory Physics II.....	4
SCIE 1003 Medical Terminology .....	1
Hours from Areas A & D .....	2
PHED 1100 and two PE activities	
	<b>TOTAL 60</b>

## ENGINEERING

A student interested in engineering, including aeronautical, architectural, biomedical, chemical, civil, electrical, industrial, mechanical, and nuclear, can obtain an Associate of Science degree at Abraham Baldwin College. The engineering major may then transfer to a four-year college or university to complete a bachelor's degree in engineering. The prescribed course work at Abraham Baldwin prepares an engineering major to begin work in the chosen area of engineering at the senior college level.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
<u>Required courses:</u>	
PHYS 2211/2211L Principles of Physics I .....	4
PHYS 2212/2212L Principles of Physics II .....	4
MATH 2055 Calculus III .....	4
<u>Select a minimum of 6 hours from the following as Guided Electives</u>	
CSCI 1301 Computer Science I .....	4
CSCI 1302 Computer Science II .....	4
MATH 2208 Introduction to Linear Algebra.....	3
Hours from Areas A & D .....	2
PHED 1100 and two PE activities	
<b>TOTAL</b>	<b>60</b>

**LAW**

A student interested in pursuing a career in law can obtain an Associate of Arts degree in Political Science by taking the prescribed course work at Abraham Baldwin College. Most students take four years (2 years at Abraham Baldwin and 2 years at a senior institution) to complete their programs and usually graduate with the Bachelor of Arts degree before being accepted into law school. A student with an exceptionally good academic record may be accepted into law school after only 3 years of college work. Other programs of study which can serve as appropriate pre-law curricula include such fields as history, English, and business administration.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
POLS 2101 Introduction to Political Science .....	3
POLS 2201 State and Local Government <b>OR</b>	
POLS 2401 Global Issues .....	3
Twelve hours from the following:	
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography .....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HIST 2201 African American History .....	3
HIST 2232 Minorities in American History .....	3
HIST 2255 Intro to Georgia and Local History .....	3
MATH 2000 Statistics.....	3
POLS 2201 State and Local Government.....	3
POLS 2401 Global Issues .....	3
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2103 Human Growth and Development.....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems.....	3
SPAN 1002 or higher .....	3
PHED 1100 and two PE activities	
<b>TOTAL 60</b>	



## MEDICINE

A student interested in receiving the MD degree can obtain an Associate of Science degree by taking the prescribed course work at Abraham Baldwin College. Most students take four years (2 years at Abraham Baldwin and 2 years at a senior institution) to complete their program and usually graduate with a Bachelor of Science degree before being accepted into medical school.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
<u>Required courses:</u>	
CHEM 1212/1212L Principles of Chemistry II.....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
<u>Select a minimum of 6 hours from the following as Guided Electives</u>	
BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II.....	4
BIOL 2050/2050L Principles of Microbiology .....	4
CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 2040/2040L Fundamental Organic Chemistry I.....	4
CHEM 2041/2041L Fundamental Organic Chemistry II.....	4
SCIE 1003 Medical Terminology .....	1
Hours from Areas A & D .....	2
PHED 1100 and two PE activities	
<b>TOTAL</b>	<b>60</b>

## VETERINARY MEDICINE

A student interested in receiving the Doctor of Veterinary Medicine degree can obtain an Associate of Science degree by taking the prescribed course work at Abraham Baldwin College. Most students take four years (2 years at Abraham Baldwin and 2 years at a senior institution) to complete the requirements for admission to this professional school and usually graduate with a Bachelor of Science Degree before being accepted into veterinary college. A student with an exceptionally good college record may be accepted into veterinary college after only 3 years of college work. Depending upon the state of residency, a student at Abraham Baldwin students usually attends the Veterinary College at the University of Georgia, Auburn University, or the University of Florida.

**Core Curriculum: Areas A-E (see pages 87-89)**

**AREA D: SCIENCE MAJORS**

**AREA F: Major courses – 18 hours**

	<b>Hours</b>
<u>Select a minimum of 18 hours from the following as Guided Electives</u>	
BIOL 2107/2107L Principles of Biology I .....	4
BIOL 2108/2108L Principles of Biology II .....	4
CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
CHEM 2040/2040L Fund of Organic Chemistry I .....	4
CHEM 2041/2041L Fund of Organic Chemistry II .....	4
PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II.....	4
BIOL 2026/2026L Vertebrate Zoology .....	4
BIOL 2050/2050L Principles of Microbiology .....	4
SCIE 1000 Addressing Environmental Issues.....	1
SCIE 1003 Medical Terminology .....	1
Hours from Areas A & D .....	2
PHED 1100 and two PE activities	
<b>TOTAL</b>	<b>60</b>

# Career-Technological Programs

The Career-Technological Programs are designed to prepare a student for employment immediately after completion of the prescribed courses of study. These programs are under the direction of the various academic divisions listed in the College Parallel programs section of this catalog. Many courses listed in Career programs are approved for College Parallel programs.

## **The Division of Agriculture and Forest Resources**

- Agricultural Business Technology
- Livestock Production Technology
- Agriculture Production Technology
- Agricultural Engineering Technology
- Forest Technology
- Wildlife Technology
- Family and Consumer Sciences Technology
  - Children and Family Services
  - Fashion Merchandising
  - Interior Design
- Environmental Horticulture Technology
  - Commercial Turf Management
  - Golf Clubhouse Management
  - Golf Turf Management
  - Landscape Design and Grounds Management
  - Ornamental Production
  - Sports Turf Management
- Certificate Programs
  - Children and Family Services
  - General Animal Industry Management
  - Horse Operation Management
  - Interior Design

## **The Division of Business Administration**

- Management and Marketing
- Certificate Programs
  - Information Technology
  - Management and Marketing
  - General Business
  - Office Technology
  - Web Technologies

## **The Division of Nursing**

- Nursing (RN)
- Certificate Program
  - Advanced Certified Nurse Technician

## **The Division of Social Science**

- Criminal Justice
  - General
  - Law Enforcement

## Career-Technological Programs

Human Services Technology  
General  
Social and Legal Services  
Certificate Program  
Instructional Support Personnel (ISP)

**Co-operative Degree Program**  
East Central Technical College  
Moultrie Technical College

## Humanities Electives

Humanities electives required for Career-Technological programs may be chosen from the following list, unless otherwise noted.

ARTS 2211 Art History I.....	3
ARTS 2212 Art History II.....	3
ARTS 2213 Art Appreciation .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II.....	3
ENGL 2121 British Literature I .....	3
ENGL 2122 British Literature II .....	3
ENGL 2131 American Literature I .....	3
ENGL 2132 American Literature II .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II.....	3
MUSC 1100 Music Appreciation .....	3
THEA 1100 Theatre Appreciation .....	3

# The Division of Agriculture and Forest Resources

## AGRICULTURAL BUSINESS TECHNOLOGY

The two-year program is designed to prepare a student for employment in occupations in agricultural management, mid-management or marketing which require an agricultural college education but not necessarily a senior college degree. The course of study includes a general education core, general business and agribusiness courses, plus a choice of agricultural specialties. Upon completion of the graduation requirements, an Associate of Applied Science degree in Agricultural Business Technology is awarded.

<b>COURSES</b>	<b>Hours</b>
ACCT 2101 Principles of Accounting I.....	3
AECO 1150 Farm Organization and Management.....	3
AECO 2260 Agricultural Marketing.....	3
CISM 2201 Fundamentals of Computer Applications.....	3
COMM 1100 Human Communications .....	3
ENGL 1101 Composition I .....	3
ENGL 1102*Composition II .....	3
HIST 2112 United States History II .....	3
MATH 1002 Technical Mathematics (or higher).....	3
POLS 1101 American Government.....	3
Agricultural Specialty: Select any 3 courses from the following areas:	
Agricultural Engineering	
Animal Science	
Crop Science	
Soil Science	
Agriculture	
	<b>subtotal 9-10 hrs</b>
Business Specialty: Select any 2 classes from either of the following areas:	
Marketing	
Management	
	<b>subtotal 6 hrs.</b>
ACCT 2102 Principles of Accounting II <b>OR</b>	
BUSA 2155 Business Law <b>OR</b>	
BUSA 2106 The Environment of Business .....	3
Humanities Elective (see page 140).....	3
Internship** .....	12
PHED 1100 and two PE activities	
	<b>TOTAL 63-64</b>

\* Grade of "C" or better in ENGL 1102.

\*\*Internship options are AGRI 2202, 2203, 2204, 2205 or 2206. A student must complete 30 hours of course work before taking any internship course.

## LIVESTOCK PRODUCTION TECHNOLOGY

The Livestock Production Tech curriculum is designed for students interested in careers in the production, marketing and utilization of livestock. Knowledge of business management and marketing is combined with knowledge and experiential learning in livestock genetic selection, feeding, health, and reproduction. A student completing this course work will receive the Associate of Applied Science degree in Agricultural Technology.

<b>COURSES</b>	<b>Hours</b>
CISM 2201 Fundamentals of Computer Applications .....	3
COMM 1100 Human Communications .....	3
ENGL 1101*Composition I .....	3
ENGL 1102*Composition II .....	3
HIST 2112 United States History II. ....	3
Humanities Elective (see page 140).....	3
MATH 1002*Technical Mathematics (or higher) .....	3
POLS 1101 American Government.....	3
AGRI 2100 Livestock Computer Software Application .....	1
AGRI 2208**Internship .....	12
ASLH 1000 Careers in the Livestock Industry.....	3
ASLH 1120 Herd Health .....	3
ASLH 2010/2010L Intro to Animal Science/Lab .....	4
ASLH 2215 Feeding Farm Animals.....	3
Electives in General Agriculture* (prefer ASLH 2225).....	3
Choose one of the following five Option Areas	
<u>Beef Option:</u>	
ASLH 1110 Food Animal Evaluation and Selection .....	3
ASLH 2205 Beef Cattle Production .....	3
AGRY 1110 Forage Crops and Pastures .....	3
MGMT 2166 Small Business Management .....	3
 <u>Swine Option:</u>	
ASLH 1110 Food Animal Evaluation and Selection .....	3
ASLH 2210 Swine Production I.....	3
ASLH 2211 Swine Production II.....	3
MGMT 2167 Human Resource Management.....	3
 <u>Dairy Option:</u>	
AENT 1110 Farm Machinery and Equipment OR	
AENT 1120 Principles of Engines .....	3
AGRY 1110 Forage Crops and Pastures .....	3
ASLH 2203 Elements of Dairying .....	3
MGMT 2166 Small Business Management OR	
MGMT 2167 Human Resource Management.....	3
 <u>Equine Option:</u>	
AENT 1113 Power Equipment.....	3
AGRY 1110 Forage Crops and Pastures .....	3
ASLH 2220 Horse Production .....	3
ASLH 2221 Horse Production II .....	3

Poultry Option:

AENT 1113 Power Equipment.....	3
ASLH 1125 Introduction to Poultry Science .....	3
ASLH 2228 Poultry Production and Management.....	3
MGMT 2167 Human Resource Management.....	3

**TOTAL 65**

PHED 1100 and two PE activities  
Regents' Test

\*A student is required to earn a "C" or higher in the following courses used to complete the graduation requirement for this degree: ENGL 1101, 1102; MATH 1002 or higher; all ASLH and AGRI courses.

\*\*A student must complete 30 hours of course work before taking any internship course.

## AGRICULTURE PRODUCTION TECHNOLOGY

The Agriculture Production curriculum is designed for a student desiring preparation in the production sector of agriculture. This training affords the student knowledge that will be of immediate value on a diversified farm. A student completing this course work will receive the Associate of Applied Science degree in Agricultural Technology.

<b>COURSES</b>	<b>Hours</b>
ACCT 2101 Principles of Accounting I.....	3
CISM 2201 Fundamentals of Computer Applications.....	3
COMM 1100 Human Communications .....	3
ECON 2106 Principles of Microeconomics.....	3
ENGL 1101*Composition I .....	3
ENGL 1102*Composition II .....	3
HIST 2112 United States History II .....	3
Humanities Elective (see page 140).....	3
MATH 1111 College Algebra .....	3
POLS 1101 American Government.....	3
AECO 1150 Farm Organization and Management.....	3
AENG 2207 Metal Technology .....	3
AENT 1110 Farm Machinery and Equipment.....	3
AGRP 1125 Fundamentals of Plant Protection.....	3
AGRP 1126 Pesticide Management .....	1
AGRY 2020 Soils and Fertilizers .....	4
AGRY 2030 Field Crop Production.....	3
ASLH 2010/2010L Intro to Animal Science/Lab .....	4
Internship** .....	12
PHED 1100 and two PE activities	
Regents' Test	
<b>TOTAL</b>	<b>66</b>

\* Grade of "C" or better in ENGL 1101 and ENGL 1102.

\*\*Internship options are AGRI 2202, 2203, 2204, 2205 or 2207. A student must complete 30 hours of course work before taking any internship course.



## AGRICULTURAL ENGINEERING TECHNOLOGY

The Agricultural Engineering Technology Program is designed to educate a student in the repair, service, operation, and marketing of equipment used in agricultural production, industrial applications, and turfgrass management. This program of study is intended to provide young men and women with the education needed for entry-level positions in both the agricultural and industrial equipment areas. A student will also have received sufficient courses in the general education area to allow for rising to middle management level positions. Typical employment opportunities include parts manager, service manager, or service representative. Upon completion of the program of study, the student is eligible for the Associate of Applied Science degree in Agricultural Engineering Technology.

A grade of less than C indicates a level of knowledge that is unacceptable in a professional field. A student is required to earn a C or better in **all** AENG/AENT courses.

BUSA 1105 Introduction to Business .....	3
CISM 2201 Fundamentals of Computer Applications .....	3
COMM 1100 Human Communications .....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
HIST 2112 United States History II.....	3
Humanities Elective (see page 140).....	3
MATH 1002 Technical Mathematics (or higher) .....	3
POLS 1101 American Government.....	3
AECO 2258 Agricultural Economics <b>OR</b>	
ECON 2106 Principles of Microeconomics .....	3
AENG 2207 Introductory Metal and Wood Technology .....	3
AENT 1110 Farm Machinery and Equipment.....	3
AENT 1120 Principles of Engines .....	3
AENT 2213 Principles of Hydraulics.....	3
AENT 2269*Internship.....	12
AENT 2280 Farm Electrification .....	3
 A student should select three of the following classes:	
AECO 1150 Farm Organization and Management .....	3
AECO 2260 Agricultural Marketing .....	3
AENG 2210 Surveying .....	3
AENT 2220 Drainage, Irrigation & Erosion Control.....	3
AGRP 1125 Fundamentals of Plant Protection .....	3
AGRY 1110 Forage Crops and Pastures .....	3
AGRY 2020 Soils and Fertilizers.....	4
AGRY 2030 Field Crop Production .....	3
ASLH 1110 Livestock Evaluation and Selection .....	3
ASLH 1115 Livestock Production .....	3
ASLH 2010/ASLH 2010L Intro to Animal Science/Lab .....	4
FRSC 1190 Natural Resource Conservation .....	3
FRSC 1192 Forest Wildlife Management.....	3
HORT 2232 Turf Pest Management .....	3
PHED 1100 and two PE activities	

**TOTAL 66-68**

\*A student must complete 30 hours of course work before taking AENT 2269.

## FOREST TECHNOLOGY

The objective of this major is to educate students in the basic concepts and practical techniques of forestry. It is intended that graduates will function in a supporting capacity to professional foresters in private, state, and federal organizations.

To receive the Associate of Applied Science degree in Forestry, a student must complete the following courses. A minimum grade of "C" is required for successful completion of ENGL 1101, ENGL 1102 MATH 1002, and all courses with an FRSC prefix. First year courses are listed in the general order in which they should be taken. ENGL 1101, MATH 1002, FRSC 1190 and AENT 1113 must be successfully completed prior to taking the second year "blocks".

### FIRST YEAR

Course	Hours
ENGL 1101 Composition I .....	3
MATH 1002 Technical Mathematics.....	3
FRSC 1190 Natural Resource Conservation .....	3
AENT 1113 Power Equipment .....	3
ENGL 1102 Composition II .....	3
COMM 1100 Human Communications .....	3
HIST 2112 United States History II .....	3
Humanities Elective (see page 140) .....	3
POLS 1101 American Government.....	3

### SECOND YEAR

Course	Hours
FRSC 1155 Microcomputers in Forest Resources.....	2
FRSC 1170 Dendrology.....	3
FRSC 2225 Forest Measurements I.....	2
FRSC 2230 Forest Ecology & Soils .....	4
FRSC 2235 Forest Surveying & Mapping.....	4
FRSC 2240 Forest Safety .....	1
FRSC 2243 Geographic Info Systems.....	4
FRSC 2250 Forest Protection .....	2
FRSC 2255 Forest Measurements II.....	5
FRSC 2265 Silviculture .....	4
FRSC 2270 Principles of Supervision .....	2
FRSC 2275 Forest Industries .....	2
FRSC 2280 Forest Harvesting .....	2
FRSC 2285 Forestry Seminar.....	1
FRSC 2290 Timber Management .....	5
PHED 1100 and two PE activities	
Regents' Test	

**TOTAL 70**

NOTE: Courses in each term of the second year are taken together as a unit.

**WILDLIFE TECHNOLOGY**

The objective of this major is to educate a student in the basic concepts and techniques of Wildlife Management. It is intended that a student who graduates under this program will function in a supporting capacity to professionals employed by private, state, and federal organizations. To receive the Associate of Applied Science degree in Wildlife Technology, a student must complete the following courses. A grade of C or better is required in ENGL 1101, MATH 1002, and all courses with an FRSC prefix.

**First Year**

<b>COURSES</b>	<b>Hours</b>
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
MATH 1002 Technical Mathematics (or higher).....	3
AENT 1113 Power Equipment .....	3
FRSC 1170 Dendrology.....	3
FRSC 1130 Soils & Herbaceous Vegetation .....	3
FRSC 1140 Forest Measurements & Mapping I .....	3
FRSC 1155 Microcomputers in Forest Resources.....	2
FRSC 1190 Natural Resource Conservation .....	3
FRSC 1192 Forest Wildlife Management .....	3
HIST 2112 United States History II .....	3

**Summer Session**

<b>COURSES</b>	<b>Hours</b>
FRSC 2240 Forest Safety .....	1
FRSC 2260 Conservation Law Enforcement.....	3
FRSC 2261 Forest Game Management .....	3
FRSC 2262 Aquatic Resource Management .....	3
Elective (not required for degree)	
FRSC 2266 Aquatic Habitat Management.....	3

**Second Year**

<b>COURSES</b>	<b>Hours</b>
BIOL 2107/2107L Principles of Biology I/Lab .....	4
BIOL 2108/2108L Principles of Biology II/Lab .....	4
FRSC 1160 Forest Surveying .....	3
FRSC 1135 Nongame Wildlife .....	2
FRSC 2265 Silviculture .....	4
FRSC 2263 Advanced Wildlife Technology.....	3
FRSC 2270 Principles of Supervision .....	2
POLS 1101 American Government.....	3
COMM 1100 Human Communications .....	3
FRSC 2264 Wildlife Seminar .....	1
Humanities Elective (see page 140) .....	3

PHED 1100 and two PE activities  
 Regents' Test

**TOTAL 74-77**

## FAMILY AND CONSUMER SCIENCES TECHNOLOGY

The two-year Family and Consumer Sciences program offers four programs of study designed to prepare students for employment in Family and Consumer Sciences related occupations. Upon completion of the selected option, the student is eligible to receive the Associate of Applied Science degree in Family and Consumer Sciences.

### Children and Family Services

This curriculum is appropriate for a student wishing to prepare for work with young children in public nursery schools, day care centers, child-serving agencies, children’s clinics and hospitals, and agencies dealing with family adjustment.

<b>COURSES</b>	<b>Hours</b>
CISM 2201 Fundamentals of Computer Applications.....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
FACS 1100 Career Exploration .....	1
FACS 1103 Introduction to Child Development.....	3
FACS 1151 Wellness Nutrition .....	3
FACS 2211 Children’s Creative Activities .....	3
FACS 2206 Experiential Learning .....	3
FACS/SOCI 2293 Introduction to Marriage and Family.....	3
GNDR 1101 Introduction to Gender Studies.....	3
HIST 2112 United States History II .....	3
Humanities Elective (see page 140) .....	3
MATH 1002 Technical Mathematics (or higher).....	3
POLS 1101 American Government.....	3
PSYC 1101 Introduction to General Psychology .....	3
PSYC 2103 Human Growth and Development <b>OR</b>	
SOCI 2400 Human Services Lab in Field Work.....	3
SOCI 1101 Introduction to Sociology .....	3
COMM 1100 Human Communications .....	3
SOCI 2110 Human Services and Social Policy .....	3
Select 5 of the following courses:	
BUSA 1105 Introduction to Business.....	3
EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
EDUC 2130 Exploring Learning and Teaching .....	3
FACS 2212 Early Childhood Care and Education Program Management .....	3
FACS 2220 Consumer Economics .....	3
FACS 2225 Professional Development .....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SOCI 1160 Introduction to Social Problems.....	3
SPAN 1001 Introductory Spanish (or higher).....	3
PHED 1100 and two PE activities	

**TOTAL 70**

## Fashion Merchandising

This option consists of organized subject matter and learning experiences related to the variety of sales, fashion coordination, and sales-supporting tasks performed by marketing employees and management personnel in retail or wholesale establishments primarily engaged in selling clothing of all kinds, related articles for personal wear and adornment, and/or home furnishings and decorations.

<b>COURSES</b>	<b>Hours</b>
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
HIST 2112 United States History II .....	3
Humanities Elective (see page 140) .....	3
MATH 1002 Technical Mathematics (or higher) .....	3
COMM 1100 Human Communications .....	3
POLS 1101 American Government.....	3
CISM 2201 Fundamentals of Computer Applications.....	3
ECON 2105 Principles of Macroeconomics <b>OR</b>	
ECON 2106 Principles of Microeconomics.....	3
FACS 1100 Career Exploration .....	1
FACS 1120 Textile Construction .....	3
FACS 2225 Professional Development.....	3
ACCT 2101 Principles of Accounting I.....	3
FACS 1101 Fashion Fundamentals.....	3
FACS 2214 Clothing & Consumer Behavior .....	3
FACS 2224 Textiles for Consumers.....	3
FACS 2293/SOCI 2293 Intro to Marriage & Family .....	3

Business Specialty: Select 4 classes from the following areas:

- Marketing
- Management

Select 2 of the following courses:

FACS 2220 Consumer Economics .....	3
FACS 2206 Experiential Learning.....	3
ARTS 1010 Drawing .....	3
ARTS 1020 Two Dimensional Design .....	3
ARTS 1030 Three Dimensional Design.....	3

PHED 1100 and two PE activities

**Total 67**

## Interior Design

This curriculum is appropriate for a student wishing to prepare for work as an interior design consultant, and home furnishings buyer or coordinator.

<b>COURSES</b>	<b>Hours</b>
ARTS 1010 Drawing <b>OR</b>	
ARTS 1030 Three Dimensional Design .....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
HIST 2112 United States History II .....	3
Humanities Elective (see page 140) .....	3
MATH 1002 Technical Mathematics (or higher) .....	3
POLS 1101 American Government .....	3
COMM 1100 Human Communications .....	3
CISM 2201 Fundamentals of Computer Applications .....	3
FACS 1100 Career Exploration .....	1
FACS 2275 Housing & Interiors .....	3
FACS 2279 Special Problems in Interiors .....	3
FACS 2290 Residential Interiors & Furnishings .....	3
FACS 1161 Interior Systems & Equipment .....	3
FACS 2225 Professional Development .....	3
FACS 1120 Textile Construction .....	3
FACS 2220 Consumer Economics .....	3
FACS 2293/SOCI 2293 Intro to Marriage & Family .....	3
FACS 2224 Textiles for Consumers .....	3
HORT 2215 Landscape Design .....	4
Select 3 of the following courses:	
ARTS 1010 Drawing <b>OR</b>	
ARTS 1030 Three Dimensional Design (if not taken above) .....	3
ARTS 1020 Two Dimensional Design .....	3
ACCT 2101 Principles of Accounting I .....	3
FACS 2206 Experiential Learning .....	3
MGMT 2166 Small Business Management .....	3
MGMT 2167 Human Resource Management .....	3
MKTG 2175 Principles of Marketing .....	3
MKTG 2176 Advertising and Sales Promotion .....	3
MKTG 2177 Personal Selling .....	3
PHED 1100 and two PE activities	
<b>TOTAL 68</b>	

## ENVIRONMENTAL HORTICULTURE TECHNOLOGY

Commercial Turf Management  
Golf Turf Management  
Ornamental Production

Golf Clubhouse Management  
Landscape Design and Grounds Management  
Sports Turf Management

Environmental Horticulture Technology offers training and education in these specialized areas for men and women. As highly skilled technicians and supervisory personnel, graduates obtain gainful employment in one of these highly specialized turfgrass, ornamental and landscape, or environmental industries. This program provides the individual with a detailed understanding of the technical requirements of the industry and helps the student develop the skills needed as golf course superintendent, sports field managers, professional lawn care managers, turf production managers, landscape designers and managers, and horticulturalists. Also, the program allows students the opportunity to further develop critical and logical thinking and problem solving skills, as well as information literacy skills, needed in the work place. Students trained in this program will find employment with golf courses, sports fields, commercial properties, contract maintenance, garden centers, athletic and recreational areas, production and retail nurseries, schools, colleges, lawn maintenance and landscape companies, and related horticultural and agronomic service and/or production careers. The Golf Clubhouse Management option prepares students to become assistant clubhouse managers at golf courses.

To be eligible to receive the Associate of Applied Science degree in Environmental Horticulture, each student must complete the required courses of one specific management area. A grade of C or better is required for graduation in ENGL 1101, MATH 1002, and all classes with AGRP, AGRY and HORT prefixes.

Many students earn at least two of the above degrees to better prepare them for the work force, and improve their employability. The program is a mix of traditional and nontraditional students. Many nontraditional students enter the program with a previous degree and complete the technical classes within a year. Students lacking sufficient job training are encouraged to participate in a minimum of two internship (on job training) programs. Also students are encouraged to become a student member of the state and/or national professional trade organization (ie. Golf Course Superintendents Association of America, Georgia Golf Course Superintendents Association, Professional Landcare Network, Club Managers Association of America, American Association of Nurserymen, Southern Nurserymen Association, Georgia Green Industry Association, etc.) as applicable to their chosen major. Scholarships are available to specific majors from industry and professional organizations.

Student clubs in the department include The ABAC Student Chapter of the Golf Course Superintendents Association of America (Turf Club) and The Horticulture Club. The Torbett-Dobrosky Golf Facility on campus provides multiple experiential learning activities. Also, the college has its very own golf course, Forest Lakes Golf Club, which provides multiple experiential learning opportunities through teaching, demonstration, and competency performance for many of our students not only in golf turf and environmental horticulture but also in the many disciplines of agriculture. Furthermore, students get the opportunity to participate as tournament volunteers in course preparation and setup at select golf tournaments and participate in college representation at international meetings of GCSAA, STMA, etc.

## ENVIRONMENTAL HORTICULTURE TECHNOLOGY

### Commercial Turf Management

COURSES	Hours
CISM 2201 Fundamentals of Computer Applications.....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
HIST 2112 U. S. History II .....	3
Humanities Elective (see page 140) .....	3
MATH 1002 Technical Mathematics.....	3
POLS 1101 American Government.....	3
COMM 1100 Human Communication.....	3
AGRP 1126 Pesticide Applications.....	1
AGRP 1125 Fundamentals of Plant Protection or	
AGRY 2020 Soils and Fertilizers .....	3 - 4
HORT 2250*Commercial Turf Intern (Experiential Learning) .....	12*
HORT 2231 Turfgrass Science and Technology .....	3
HORT 2232 Turf and Ornamental Pest Management.....	3
HORT 2234 Commercial Turf Management .....	3
HORT 2239 Grounds Irrigation Systems .....	3
HORT 2270 Woody Ornamental Plant Identification.....	3
Select 6 hours from the following:	
ACCT 2101 Principles of Accounting I .....	3
FACS 2225 Professional Development .....	3
MGMT 2167 Human Resource Management .....	3
SPAN 1110 Spanish for Green Industry Professionals .....	3
Select 6 hours from below with advisor approval:	
HORT 2201 Principles of Horticulture .....	3
HORT 2202 Grounds Maintenance Equipment.....	3
HORT 2208 Experiential Learning in Turfgrass.....	3
HORT 2233 Golf Course Design and Management .....	3
HORT 2236 Environmental Issues.....	3
HORT 2238 Fundamentals of Grinding Technology .....	3
HORT 2241 Grounds Management.....	4
<b>TOTAL 67-68</b>	

PHED 1100 and two PE activities

\*Student must complete 30 semester hours of course work and receive advisor approval before taking HORT 2250. HORT 2280 (Internship II) is available to students lacking in experience and needing additional internship training.



**ENVIRONMENTAL HORTICULTURE TECHNOLOGY  
MARKETING**

**Golf Clubhouse Management**

This option consists of a combination of basic business, turfgrass management, golf clubhouse management, and general education courses designed to prepare a graduate to enter a golf club as an assistant manager or other entry level management training position. The internship must offer extensive training experiences needed to prepare a graduate for entry level management positions. Students who complete this curriculum will receive an Associate of Applied Science in Golf Clubhouse Management.

<b>COURSES</b>	<b>Hours</b>
ACCT 2101 Principles of Accounting I.....	3
CISM 2201 Fundamentals of Computer Applications.....	3
ENGL 1101 Composition I.....	3
ENGL 1102 Composition II.....	3
FACS 2225 Professional Development or	
SPAN 1110 Spanish for Green Industry Professionals.....	3
HIST 2112 U. S. History II.....	3
Humanities Elective (see page 140).....	3
HORT 2231 Turfgrass Science and Technology.....	3
HORT 2233 Golf Course Design & Management.....	3
MATH 1002 Technical Mathematics.....	3
MGMT 2165 Principles of Management.....	3
HORT 2290*Golf Clubhouse Intern (Experiential Learning).....	12
HORT 2291 Golf Clubhouse Operations.....	3
HORT 2292 Golf Clubhouse Management.....	3
HORT 2293 Experiential Learning in Golf Clubhouse or	
BUSA 2155 Business Law.....	3
MGMT 2167 Human Resource Management.....	3
MKTG 2175 Principles of Marketing or	
MKTG 2176 Advertising and Sales Promotion.....	3
POLS 1101 American Government.....	3
COMM 1100 Human Communication.....	3
<b>TOTAL 66</b>	

PHED 1100 and two PE activities

\*Student must complete 30 semester hours of course work and receive advisor approval before taking HORT 2290. HORT 2280 (Internship II) is available to students lacking in experience and needing additional internship training.

## ENVIRONMENTAL HORTICULTURE TECHNOLOGY

### Golf Turf Management

COURSES	Hours
CISM 2201 Fundamentals of Computer Applications.....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
HIST 2112 U. S. History II .....	3
Humanities Elective (see page 140) .....	3
MATH 1002 Technical Mathematics.....	3
POLS 1101 American Government.....	3
COMM 1100 Human Communication.....	3
AGRP 1126 Pesticide Applications.....	1
AGRP 1125 Fundamentals of Plant Protection or	
AGRY 2020 Soils and Fertilizers .....	3 - 4
HORT 2230*Golf Turf Intern (Experiential Learning) .....	12*
HORT 2231 Turfgrass Science and Technology .....	3
HORT 2232 Turf and Ornamental Pest Management.....	3
HORT 2233 Golf Course Design & Management.....	3
HORT 2239 Grounds Irrigation Systems.....	3
HORT 2270 Woody Ornamental Plant Identification.....	3
Select 6 hours from the following:	
ACCT 2101 Principles of Accounting I .....	3
FACS 2225 Professional Development .....	3
MGMT 2167 Human Resource Management .....	3
SPAN 1110 Spanish for Green Industry Professionals .....	3
Select 6 hours from below with advisor approval:	
HORT 2201 Principles of Horticulture .....	3
HORT 2202 Grounds Maintenance Equipment.....	3
HORT 2208 Experiential Learning in Turfgrass.....	3
HORT 2234 Commercial Turf Management.....	3
HORT 2236 Environmental Issues.....	3
HORT 2237 Sports Turf Management .....	3
HORT 2238 Fundamentals of Grinding Technology .....	3
HORT 2241 Grounds Management.....	4
HORT 2291 Golf Clubhouse Operations.....	3
HORT 2292 Golf Clubhouse Management.....	3
<b>TOTAL 67-68</b>	
PHED 1100 and two PE activities	

\*Student must complete 30 semester hours of course work and receive advisor approval before taking HORT 2230. HORT 2280 (Internship II) is available to students lacking in experience and needing additional internship training.

## ENVIRONMENTAL HORTICULTURE TECHNOLOGY

### Landscape Design and Grounds Management

COURSES	Hours
CISM 2201 Fundamentals of Computer Applications.....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
HIST 2112 U. S. History II .....	3
Humanities Elective (see page 140) .....	3
MATH 1002 Technical Mathematics.....	3
POLS 1101 American Government.....	3
COMM 1100 Human Communication.....	3
AGRP 1126 Pesticide Applications.....	1
AGRP 1125 Fundamentals of Plant Protection or	
AGRY 2020 Soils and Fertilizers .....	3 - 4
HORT 2215 Landscape Design .....	4
HORT 2232 Turf and Ornamental Pest Management.....	3
HORT 2240*Grounds Intern (Experiential Learning).....	12
HORT 2241 Grounds Management.....	4
HORT 2270 Woody Ornamental Plant Identification.....	3
Select 6 hours from the following:	
ACCT 2101 Principles of Accounting I .....	3
FACS 2225 Professional Development .....	3
MGMT 2167 Human Resource Management .....	3
SPAN 1110 Spanish for Green Industry Professionals .....	3
Select 6 hours from below with advisor approval:	
HORT 2201 Principles of Horticulture .....	3
HORT 2202 Grounds Maintenance Equipment.....	3
HORT 2207 Experiential Learning in Landscaping.....	3
HORT 2231 Turfgrass Science and Technology .....	3
HORT 2233 Golf Course Design and Management .....	3
HORT 2236 Environmental Issues.....	3
HORT 2239 Grounds Irrigation Systems .....	3
HORT 2261 Nursery Crop Production.....	4
HORT 2271 Herbaceous Ornamental Plant Identification .....	3
<b>TOTAL 66-67</b>	

PHED 1100 and two PE activities

\*Student must complete 30 semester hours of course work and receive advisor approval before taking HORT 2240. HORT 2280 (Internship II) is available to students lacking in experience and needing additional internship training.

## ENVIRONMENTAL HORTICULTURE TECHNOLOGY

### Ornamental Production

<b>COURSES</b>	<b>Hours</b>
CISM 2201 Fundamentals of Computer Applications.....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
HIST 2112 U. S. History II .....	3
Humanities Elective (see page 140) .....	3
MATH 1002 Technical Mathematics.....	3
POLS 1101 American Government.....	3
COMM 1100 Human Communication.....	3
AGRP 1126 Pesticide Applications.....	1
AGRP 1125 Fundamentals of Plant Protection or	
AGRY 2020 Soils and Fertilizers .....	3 - 4
HORT 2201 Principles of Horticulture .....	3
HORT 2220*Production Intern (Experiential Learning).....	12
HORT 2221 Greenhouse Operations and Management.....	4
HORT 2261 Nursery Crop Production .....	4
HORT 2270 Woody Ornamental Plant Identification.....	3
Select 6 hours from the following:	
ACCT 2101 Principles of Accounting I .....	3
FACS 2225 Professional Development .....	3
MGMT 2167 Human Resource Management .....	3
SPAN 1110 Spanish for Green Industry Professionals .....	3
Select 6 hours from below with advisor approval:	
HORT 2202 Grounds Maintenance Equipment.....	3
HORT 2206 Experiential Learning in Production .....	3
HORT 2232 Turf and Ornamental Pest Management .....	3
HORT 2236 Environmental Issues.....	3
HORT 2239 Grounds Irrigation Systems .....	3
HORT 2241 Grounds Management.....	4
HORT 2271 Herbaceous Ornamental Plant Identification .....	3
<b>TOTAL 66-67</b>	

PHED 1100 and two PE activities

\*Student must complete 30 semester hours of course work and receive advisor approval before taking HORT 2220. HORT 2280 (Internship II) is available to students lacking in experience and needing additional internship training.

**ENVIRONMENTAL HORTICULTURE TECHNOLOGY**

**Sports Turf Management**

<b>COURSES</b>	<b>Hours</b>
CISM 2201 Fundamentals of Computer Applications.....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
HIST 2112 U. S. History II .....	3
Humanities Elective (see page 140) .....	3
MATH 1002 Technical Mathematics.....	3
POLS 1101 American Government.....	3
COMM 1100 Human Communication.....	3
AGRP 1126 Pesticide Applications.....	1
AGRP 1125 Fundamentals of Plant Protection or	
AGRY 2020 Soils and Fertilizers .....	3 - 4
HORT 2260*Sports Turf Intern (Experiential Learning).....	12
HORT 2231 Turfgrass Science and Technology .....	3
HORT 2232 Turf and Ornamental Pest Management.....	3
HORT 2237 Sports Turf Management.....	3
HORT 2239 Grounds Irrigation Systems.....	3
HORT 2270 Woody Ornamental Plant Identification.....	3
Select 6 hours from the following:	
ACCT 2101 Principles of Accounting I .....	3
FACS 2225 Professional Development .....	3
MGMT 2167 Human Resource Management .....	3
SPAN 1110 Spanish for Green Industry Professionals .....	3
Select 6 hours from below with advisor approval:	
HORT 2201 Principles of Horticulture .....	3
HORT 2202 Grounds Maintenance Equipment.....	3
HORT 2208 Experiential Learning in Turfgrass.....	3
HORT 2233 Golf Course Design and Management .....	3
HORT 2236 Environmental Issues.....	3
HORT 2238 Fundamentals of Grinding Technology .....	3
HORT 2241 Grounds Management.....	4
<b>TOTAL 67-68</b>	

PHED 1100 and two PE activities

\*Student must complete 30 semester hours of course work and receive advisor approval before taking HORT 2260. HORT 2280 (Internship II) is available to students lacking in experience and needing additional internship training.

### Certificate in Children and Family Services

Individuals completing this program will learn basic principles of group management of infants and preschoolers. An emphasis will be placed on health and safety, licensing, and general organization of day care facilities. Individuals will learn personal income management skills, and the basic principles of nutrition. Individuals will also learn about the diverse careers in the field of Family and Consumer Sciences. Individuals will be prepared to work in day care centers.

<b>COURSES</b>	<b>Hours</b>
Select 18 hours from the following:	
BUSA 1105 Introduction to Business .....	3
CISM 2201 Fundamentals of Computer Applications .....	3
FACS 1100 Career Exploration .....	1
FACS 1103 Introduction to Child Development .....	3
FACS 1151 Wellness Nutrition .....	3
FACS 2211 Children’s Creative Activities.....	3
FACS 2212 Early Childhood Care & Education Prog Mgmt.....	3
FACS 2220 Consumer Economics .....	3
FACS 2225 Professional Development .....	3
PHED 1100 Health & Wellness.....	2
<b>TOTAL 18</b>	

### Certificate in General Animal Industry Management

Individuals completing this program will be better equipped for the daily management and operation of a beef/dairy cattle operation. They will have acquired the basic skills to work with computer software programs designed around computer spreadsheet and word processing applications. Management activities needed for successful operation of small businesses will also be learned. The student will be able to implement practices needed for forage production and management. Individuals completing this program will be able to deal with beef/dairy cattle management and production principles dealing with cattle health care, cattle nutrition, and reproductive management.

<b>COURSES</b>	<b>Hours</b>
<b>Semester One</b>	
ASLH 1115 Livestock Production .....	3
AGRY 1110 Forage Crops and Pastures .....	3
AECO 1150 Farm Organization and Management.....	3
MATH 1002 Technical Mathematics.....	3
<b>Semester Two</b>	
ASLH 2205 Beef Production <b>OR</b>	
ASLH 2203 Elements of Dairying.....	3
ASLH 1120 Herd Health .....	3
AGRI 2100 Livestock Computer Software Application .....	1
<b>TOTAL 19</b>	

\* A student is required to earn a "C" or higher in all ASLH and AGRI courses used to complete the graduation requirements in this certificate.  
 \*\* A grade of "C" or higher is required in the course completing the math requirement for this certificate whether it is MATH 1002 or an equivalent or higher math course.

### Certificate in Horse Operation Management

Individuals completing this program will be better equipped for the daily management and operation of an equine facility. They will have acquired the basic skills to work with computer software programs designed around computer spreadsheet and word processing applications. Management activities needed for successful operation of small businesses will also be learned. The student will be able to implement practices needed for forage production and management. Individuals completing this program will be able to deal with horse management and production principles dealing with horse health care, horse selection and facility design.

<b>COURSES</b>	<b>Hours</b>
<b>Semester One</b>	
ASLH 1115 Livestock Production .....	3
AGRY 1110 Forage Crops and Pastures .....	3
AECO 1150 Farm Organization and Management.....	3
MATH 1002 Technical Mathematics.....	3
<b>Semester Two</b>	
ASLH 2220 Horse Production.....	3
AGRI 2100 Livestock Computer Software Application .....	1
ASLH 1120 Herd Health .....	3
<b>TOTAL 19</b>	

\* A student is required to earn a "C" or higher in all ASLH and AGRI courses used to complete the graduation requirements in this certificate.  
 \*\* A grade of "C" or higher is required in the course completing the math requirement for this certificate whether it is MATH 1002 or an equivalent or higher math course.

### Certificate in Interior Design

Individuals completing this program will learn and develop skills used in Interior Design. They will learn personal income management skills, garment care and construction, selection and care of textiles used in home furnishings and fashion, and the principles of design. Individuals will also learn about the diverse careers in the field of Family and Consumer Sciences. This curriculum is appropriate for a student wishing to prepare for work as an interior-design consultant.

<b>COURSES</b>	<b>Hours</b>
Select 18 hours from the following:	
CISM 2201 Fundamentals of Computer Applications .....	3
FACS 1100 Career Exploration .....	1
FACS 1120 Textile Construction .....	3
FACS 1161 Interior Systems & Equipment .....	3
FACS 2220 Consumer Economics .....	3
FACS 2224 Textiles for Consumers .....	3
FACS 2225 Professional Development .....	3
FACS 2275 Housing & Interiors .....	3
FACS 2279 Special Problems in Interiors .....	3
FACS 2290 Residential Interiors & Furnishings .....	3
PHED 1100 Health & Wellness.....	2
<b>TOTAL 18</b>	

# The Division of Business Administration

## MANAGEMENT AND MARKETING

The Management and Marketing Program is designed to prepare students for entry-level management and marketing positions or for management or marketing training programs in retail, wholesale, service and manufacturing companies. A student in this program also receives the well-rounded training necessary to initiate and run his/her own business.

A student who completes the requirements will be awarded the Associate of Applied Science degree in Applied Business Technology: Major-Management and Marketing.

<b>COURSES</b>	<b>Hours</b>
ACCT 2101 Principles of Accounting I.....	3
ACCT 2102 Principles of Accounting II .....	3
BUSA 1105 Introduction to Business.....	3
BUSA 2155 Business Law.....	3
CISM 2201 Fundamentals of Computer Applications.....	3
BUSA 2105 Communicating in the Business Environment <b>OR</b>	
COMM 1100 Human Communications .....	3
ECON 2105 Principles of Macroeconomics <b>OR</b>	
ECON 2106 Principles of Microeconomics.....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
HIST 2112 United States History II .....	3
Humanities Elective (see page 140).....	3
MATH 1101 Math Modeling <b>OR</b>	
MATH 1111 College Algebra .....	3
MGMT 2165 Principles of Management .....	3
MGMT 2166 Small Business Management.....	3
MGMT 2167 Human Resource Management .....	3
MKTG 2175 Principles of Marketing .....	3
MKTG 2176 Advertising and Sales Promotion .....	3
MKTG 2177 Personal Selling.....	3
POLS 1101 American Government.....	3

Select 6 hours from the following:

Any BUSA or ITEC course (other than courses already required) ..... 6

**TOTAL 63**

PHED 1100 and two PE activities



## Certificate in Information Technology

Successful completion of this program enables the student to gain employment in businesses and industries which use microcomputers to perform word processing, spreadsheet, and database management operations. Students majoring in this certificate program are required to earn a "C" or better in all CISM and ITEC courses and will receive a Certificate in Information Technology.

<b>COURSES</b>	<b>Hours</b>
ENGL 1101*Composition I .....	3
HIST 2112*United States History II.....	3
POLS 1101*American Government.....	3
CISM 2201*Fundamentals of Computer Applications.....	3
Any 7 of the following courses below:	
ITEC 2215*Introduction to Information Technology .....	3
ITEC 2220*Micro Hardware & Software.....	3
ITEC 2230 Advanced Office Applications.....	3
ITEC 2236 Introduction to Multimedia for Web .....	3
ITEC 2245 Microcomputer Database Management .....	3
ITEC 2260*Computer Programming I .....	3
ITEC 2261 Web Applications Development.....	3
ITEC 2370*Computer Programming II .....	3
<b>Total Hours: 33</b>	

PHED 1100 and two PE activities

\* These courses can be applied toward an Associate of Science degree in Information Technology. The student may then transfer to the Macon State program on the ABAC campus and receive a Bachelor of Science in Information Technology degree.

### Certificate in Management and Marketing

The Management and Marketing program is designed to prepare students for entry-level management and marketing positions or for management or marketing training programs in retail, wholesale, service and manufacturing companies. A student in this program also receives the well-rounded training necessary to initiate and run his/her own business.

The objective of this certificate option is to give a student the foundation needed for obtaining a sales or service position in a merchandising firm. A student who completes the requirements under this option will receive a Certificate in Applied Business Technology: Management and Marketing.

<b>COURSES</b>	<b>Hours</b>
ENGL 1101*Composition I .....	3
ENGL 1102 Composition II <b>or</b>	
BUSA 2105*Communicating in the Bus Environment.....	3
HIST 2112*United States History II.....	3
CISM 2201*Fundamentals of Computer Applications.....	3
BUSA 1105*Introduction to Business.....	3
BUSA 2155 Business Law.....	3
MGMT 2166 Small Business Management.....	3
MKTG 2175 Principles of Marketing .....	3
MKTG 2176 Advertising & Sales Promotion .....	3
MKTG 2177 Personal Selling.....	3
Any ITEC course as elective .....	3
	<b>Total Hours: 33</b>

PHED 1100 and two PE activities

\* These courses can be applied toward an Associate of Science degree in Business Administration. All of these courses can be applied toward an Associate of Applied Science degree in Management and Marketing.

### Certificate in General Business

This program is designed to acquaint students with the fundamental aspects of the American business environment. Those who complete this program will be familiar with the various tracts within the business discipline and be better prepared to make a decision regarding further study and/or training.

<b>COURSES</b>	<b>Hours</b>
ACCT 2101 Principles of Accounting I.....	3
BUSA 2105 Communicating in the Business Environment .....	3
CISM 2201 Fundamentals of Computer Applications.....	3
ECON 2105 Principles of Macroeconomics.....	3
ENGL 1101 Composition I .....	3
MATH 1111 College Algebra .....	3
<b>Total Hours: 18</b>	

### Certificate in Office Technology

Individuals who complete this program will be skilled in the use and application of Microsoft Office in a professional administrative environment. They will also be prepared for MOUS (Microsoft Office User Specialist) testing. These individuals will be prepared for employment as administrative assistants and/or management trainees.

<b>COURSES</b>	<b>Hours</b>
CISM 2201 Fundamentals of Computer Applications.....	3
ITEC 2215 Introduction to Information Technology .....	3
ITEC 2220 Micro Hardware & Software .....	3
ITEC 2230 Advanced Office Applications.....	3
ITEC 2245 Microcomputer Database Management .....	3
ITEC 2261 Web Applications Development.....	3
<b>Total Hours: 18</b>	

### Certificate in Web Technologies

Individuals who complete this program will be skilled in the development of web-based applications including the incorporation of a variety of media to build data-driven web sites. They will also learn the principles of web-server management. These individuals will be prepared for employment as webmasters and/or instructional support specialists.

<b>COURSES</b>	<b>Hours</b>
CISM 2201 Fundamentals of Computer Applications.....	3
ITEC 2215 Introduction to Information Technology .....	3
ITEC 2220 Micro Hardware & Software .....	3
ITEC 2236 Introduction to Multimedia for Web .....	3
ITEC 2245 Microcomputer Database Management .....	3
ITEC 2261 Web Applications Development.....	3
<b>Total Hours: 18</b>	

## The Division of Nursing and Health Services

### ASSOCIATE DEGREE PROGRAM

The Division of Nursing and Health Services is an integral part of the college and offers educational opportunities to qualified individuals who seek a career in nursing. A student pursues a planned course of study, which will help him/her develop intellectually, emotionally, and socially in preparation for nursing practice as a registered nurse (RN).

The associate degree program is accredited by the National League for Nursing Accrediting Commission and approved by the Georgia Board of Nursing. The nursing program provides a curriculum, which assists an individual to give safe, effective nursing care to culturally diverse clients in a variety of health care settings. The registered nurse functions as a member of the health care team in promoting and restoring optimal health. The program consists of courses in nursing Fundamentals, Health & Physical Assessment, Medical/Surgical, Maternal-Child & Women's Health, Pediatric, Mental health and Leadership Management Nursing. A variety of teaching/learning strategies are utilized throughout the program. In addition to the classroom hours, the student will participate in clinical, skills, and computer laboratory experiences.

Abraham Baldwin College offers a Generic RN Track and a One Year Registered Nurse Program Track. The Generic Track is the six semester traditional nursing program for any student who meets the admission criteria. The One Year Registered Nurse Program Track is offered to provide the licensed practical nurse, registered paramedic, respiratory therapist and certified surgical technician with an opportunity for advanced placement. A student successfully completing NURS 1115 Transition to Associate Degree Nursing, NURS 1109B Health & Physical Assessment may enroll in the sophomore nursing sequence.

Prospective students need to be aware that clinical, skills and computer laboratory experiences may be taught during day, evening or night hours and at different locations based on the availability of appropriate learning experiences for each nursing course. Certain hours for clinical, skills or computer laboratory experiences cannot be guaranteed. Transportation to clinical sites is the responsibility of the student. Students may be subjected to criminal background checks, expanded medical profiles, and random drug screens based on individual clinical agency requirements.

Students must complete several general education courses to be eligible for admission into the nursing program. Because of the academically demanding program of study in the nursing curriculum, it is highly recommended that a student who anticipates enrolling in the nursing program complete as many additional general education courses as possible prior to admission.

The College offers many extra-curricular activities, which supplement the academic program and provide leadership and diversional opportunities. A nursing student is encouraged to be active in the Abraham Baldwin College Chapter of the Georgia Association of Nursing Students (GANS) and to participate in other college related activities.

Upon graduation the student receives the Associate of Science in Nursing Degree and is eligible to apply to take the examination for licensure as a registered nurse (RN). Permission to take the licensing examination is granted by the state examining board. Graduates who have been arrested/convicted of a moral and/or legal violation of the law may not be granted permission to take the licensing examination.

## Program Outcomes

The nursing graduate will:

1. Demonstrate a knowledge of nursing practice necessary for performance as an entry level registered nurse.
2. Demonstrate the ability to function as an associate degree nurse in the roles of provider of care, manager of care, and member within the discipline of nursing.
3. Demonstrate critical thinking skills in the utilization of the nursing process to meet the needs of culturally diverse clients.
4. Demonstrate the ability to practice in diverse health care settings.
5. Participate in activities which support the value of life-long learning.

## STANDARDS FOR ADMISSION AND RETENTION

To enter the nursing program, a student must first be admitted to the college. Admission to the college, however, does not guarantee admission into the nursing program, a separate letter from the Division of Nursing and Health Services will be sent to the student upon acceptance into the program. A candidate for the Associate Degree in Nursing must possess assessment, communication, psychomotor, and behavioral skills. Reasonable accommodations may be made for some disabilities. However, each candidate is expected to perform in a safe and reasonably independent manner as demonstrated by:

\*1. Assessment – A candidate must be able to assess a client accurately.

Examples of assessment include:

- Listening to heart and breath sounds
- Visualizing the appearance of a surgical wound
- Detecting the presence of a foul odor
- Palpating an abdomen

2. Communication – A candidate must be able to interact therapeutically with clients and to communicate effectively with other members of the health care team.

Examples of effective communication include:

- Writing clearly and neatly in charts and other sources of documentation
- Reading and interpreting physician orders
- Hearing/seeing a nurse call bell and emergency alarms
- Hearing the telephone and accepting phone orders correctly
- Hearing a client calling for help
- Reading fine or small print on medication containers
- Perceiving non – verbal communication
- Visually assessing and describing client situations

3. Psychomotor – A candidate must have adequate psychomotor function to work effectively with nursing problems and issues and carry out related nursing care.

Examples of nursing care and psychomotor function include:

- Assisting clients with daily hygiene care
- Moving, ambulating and positioning clients
- Performing invasive procedure such as venipuncture and urinary catheterization
- Administering intravenous, intramuscular, subcutaneous, and oral medications
- Applying pressure to stop bleeding
- Lifting heavy objects at least three times each day
- Standing for long periods of time and working at a fast pace
- Demonstrating manual dexterity
- Demonstrating the use of various equipment and instruments in the care of clients

## Career-Technological Programs

- Working alternating shifts of 8 – 12 hours on days, evenings, or nights
4. Behavioral – A candidate must have the emotional health required to maximize his/her intellectual abilities. Candidates must be able to tolerate physically demanding workloads and to function effectively during stressful situation. All candidates must be able to adapt to ever-changing environments, which require flexibility, interaction skills, and ability to function in the case of uncertainty that is inherent in the nursing profession. Other examples include:
- Acting ethically
  - Exercising sound clinical judgment
  - Being compassionate and displaying empathy
  - Separating own needs and experiences to be able to provide objective non-judgmental client care
  - Responding appropriately to stressful situations and in emergency situations (physically, emotionally, and mentally)

\*Adapted from Medical College of Georgia's catalog.

Generic Track students are admitted to the nursing program twice a year, at the beginning of fall and spring semesters. One Year Registered Nurse Program Track students are admitted once a year at the beginning of the summer semester.

Deadline dates for application to the nursing program are as follows: a) Generic Track: March 15 (Fall admission) or September 15 (Spring admission); b) One Year Registered Nurse Program Track: February 15. Applications received after these dates will be considered only if vacancies remain.

### ADMISSION REQUIREMENTS

**Admission** to the nursing program is academically competitive and will be based on academic qualifications. When space limits the acceptance of all qualified applicants, those meeting the minimum requirements will be ranked according to their grade point average. This ranking will determine admission status. **Minimum requirements** for consideration for admission are as follows:

1. Human Anatomy & Physiology I and II and the corresponding labs must have been completed within the five (5) years prior to initial admission into the nursing program.
2. Pharmacology for Health Professions must have been completed within one (1) year prior to initial admission into the nursing program. This course is not transferable from another institution and must be taken at ABAC.
3. Human Anatomy & Physiology I and II and Microbiology and the corresponding labs and Pharmacology for Health Professions may be repeated **one time only**. Failed courses that are more than five (5) years old can be repeated. After successful completion of the course(s), the student may apply to the nursing program.
4. A student must achieve a minimum grade of a C in all core courses applicable to the nursing program.
5. A student who has received two failures at another nursing program(s) will not be eligible for admission into ABAC's nursing programs.
6. Students will be required to adhere to the Policy & Procedure Manual for Nursing Students in force at the time of admission into the Nursing Program.
7. Students must meet the graduation requirements as listed in a single ABAC catalog which is not more than five years old at the time of their graduation and which is in effect for a term during which they earned academic credit at ABAC.
8. In addition to the immunizations required for admission to the college, a student must show current immunization to Hepatitis B (through completion of the

- Hepatitis B immunization series or titer screening) or be in the process of completing the HBV series of immunizations before attending clinical laboratory. It is highly recommended that a student have an antibody screening test performed following completion of the HBV series to show adequacy of immunization. A student choosing not to take the HBV series must sign a disclaimer.
9. All nursing students must have a PPD skin test within the past year prior to entering the nursing program or a chest x-ray within the past 3 years. The PPD skin test or chest x-ray must be updated as recommended by the CDC until graduation.
  10. A student must have current cardiopulmonary resuscitation (CPR) certification (must include infant, child & adult CPR) and current malpractice insurance while enrolled in the nursing program.
  11. Students are required to complete a criminal background check and drug screen prior to entry into the nursing program.
  12. A candidate for the Generic Track must meet all of the above admission requirements (#1-11) plus the following additional requirements:
    - a. A student with a minimum composite SAT score of 850 or a composite ACT score of 18 and a minimum 2.50 grade point average (GPA), is eligible to enter the program after successful completion of Pharmacology for Health Professions, Human Anatomy & Physiology I, and Introduction to General Psychology each with a C or better. All other core course requirements will be finished while completing the nursing sequence.
    - b. A student without the minimum composite SAT or ACT score is required to have a minimum 2.50 grade point average (GPA) on a minimum of 20 semester hours of core courses applicable to the nursing curriculum. The 20 hours **must include** Human Anatomy & Physiology I and II and corresponding labs, Pharmacology for Health Professions, and Introduction to General Psychology with a grade of C or better. All other core course requirements will be finished while completing the nursing sequence.
    - c. Only core courses required for the associate degree nursing program will be used to calculate the grade point average. Grades achieved in **each attempt** will be used in the calculation of this grade point average.
    - d. Students who have been rejected due to limited program space and GPA ranking may have BSN level and PNUR core courses counted in the calculation of their GPA if all program core courses have been completed.
    - e. Grades of D, F, or WF in core courses applicable to the associate degree nursing program that are older than 10 years will not be calculated in the admission/readmission GPA.
    - f. A student who is not required to take the SAT or ACT by the college (a student who has been out of high school for five or more years) may elect to take one of these tests in order to achieve the minimum score required for nursing or may elect to take the 20 hours, as described above.
    - g. A student with a previously earned bachelor's or higher degree may enter the program with a minimum 2.50 grade point average and successful completion of Pharmacology for Health Professions, Human Anatomy and Physiology I and corresponding lab, and Introduction to General Psychology each with a C or better.
  13. A candidate for the One Year Registered Nurse Program Track must meet all of the above admission requirements (#1-11) plus the following additional requirements:
    - a. A student must hold current licensure or certification as a practical nurse, paramedic, respiratory therapist, or surgical technician in the state of

## Career-Technological Programs

- Georgia.
- b. A student must successfully complete all core course requirements prior to entering the nursing program.
  - c. A student must have a minimum grade point average of 2.50. Only core courses required for the associate degree nursing program will be used to calculate the grade point average. Grades achieved in each attempt will be used in the calculation of this grade point average. Students who have been rejected due to limited program space and GPA ranking may have BSN level and PNUR core courses counted in the calculation of their GPA. Grades of D, F, or WF in core courses applicable to the associate degree program that are older than 10 years will not be calculated in the admission/readmission GPA.
  - d. A student must purchase One Year RN Program Review Modules and successfully complete the comprehensive and pharmacology validation exam prior to admission into the program. Students will have two attempts to successfully complete each exam. The comprehensive exam must be completed with 75% or higher and the pharmacology exam with 95% or higher. If the minimum grade is not achieved on one or both of the exams, the student is no longer eligible for the One Year RN track program. Successful completion of these exams and subsequent One Year RN track nursing courses grants the student CLEP credit for NURS 1108, NURS 1110, and NURS 1113.
  - e. Successful completion of the One Year RN track comprehensive and pharmacology validation exams are only applicable to the current year's application. If a student is not accepted due to limited program space and GPA ranking, both exams must be retaken with future applications.
  - f. Students transferring all core course credit from another institution must take a minimum of 28 semester hours at ABAC to be eligible for graduation.

### ACADEMIC PROGRESSION REGULATIONS

1. Students must achieve a minimum theory grade of 75 and a satisfactory grade in the clinical laboratory, nursing skills laboratory, and designated class activities in each nursing course in order to be admitted into the next semester of nursing.
2. A student must achieve a minimum grade of a C in all core courses applicable to the nursing program. A minimum grade point average (GPA) of 2.00 must be maintained.
3. Human Anatomy and Physiology II must be taken as a pre-requisite or as a co-Requisite with NURS 1110. Microbiology must be taken as a pre-requisite to NURS 2207 & 2208
4. Each Human Anatomy & Physiology, Microbiology and corresponding lab courses and Pharmacology for Health Professions may be repeated **one time only**.
5. Failure in two nursing courses (same course or separate courses) in the Generic Track Program will result in dismissal from that track. Failure in one nursing course in the One Year Registered Nurse Program Track will result in dismissal from that track. A "WF" will be considered a failure.
6. If a student chooses to withdraw from a nursing course, he/she must withdraw from all co-requisite nursing courses if applicable.
7. If a student has one proven incident of gross unprofessional conduct or behavior, he/she will receive a "WF" in the course and be permanently dismissed from the nursing program without possibility of readmission.
8. Academic dishonesty will not be tolerated. Any proven occurrence may result in a course grade of "WF" and permanent dismissal from the nursing program without possibility of readmission. Refer to the college policy regarding due process for academic dishonesty.



9. Students are required to purchase the Total Testing Package. Fees for this package are equally divided over the four nursing semesters. This package includes the cost of malpractice insurance, HESI Testing Program, a midcurricular and competency validation examination, course syllabi and materials, skills laboratory equipment, and a NCLEX review course.
10. Successful completion of the HESI Mid-Curricular exam is required to exit NURS 1110 Medical Surgical One. Successful completion of the Comprehensive Competency Validation Examination is required to exit NURS 2211/2211B Nursing VIII-Entry into Professional Practice. Failure to pass the examination after two attempts will result in a grade of "D" in the course(s). Only students with a passing grade in NURS 1110, NURS 1113, NURS 2209/2209B, NURS 2210/2210B and NURS 2211/2211B will be allowed to take the examination(s). The student's initial attempt at this exam is covered under the "HESI Testing Program". If the student must re-take the exam, he/she will be responsible for the cost.
11. Completion of the Pharmacology Competency Validation according to the plan and procedure described in the Policy and Procedure Manual for Nursing Students.
12. Students must complete a criminal background check and demonstrate acceptable results from a drug screen prior to entry into the Nursing Program. Expanded medical profiles maybe required by clinical agencies which are not optional.
13. Students should be aware that any clinical facility reserves the right to subject them to random drug screens, at the expense of the facility, as outlined in the facility's policy manual. If a student refuses he/she will be required to leave the clinical facility immediately and will not be allowed to return. If a student is prohibited from returning to a clinical facility because of the results of a drug screen, the student will be subject to disciplinary action as listed in the Policy and Procedures Manual for Nursing Students.
14. A student must maintain current cardiopulmonary resuscitation (CPR) certification (must include infant, child & adult CPR), TB testing, Hepatitis B immunization and current malpractice insurance while enrolled in the nursing program. Proof of these must be provided to the Division of Nursing Office.
15. A student enrolled in the nursing program must adhere to the policies and procedures as outlined in the current Nursing Policy and Procedure Manual for Nursing Students. Readmitted students will be held to the Nursing Policy and Procedure Manual in effect when they are formally readmitted to the program.
16. The two-year nursing sequence must be completed within four years from the beginning of the term in which the student was initially admitted to the nursing program.

## READMISSION REQUIREMENTS

**Readmission** to the nursing program is academically competitive and will be based on academic qualifications. When space limits the readmission of all qualified students, applicants meeting the readmission requirements will be ranked according to their grade point average. This ranking will determine readmission status.

**Minimum requirements** for consideration for readmission are as follows:

1. Any student wishing to be considered for readmission must make application to the Nursing Division at least three weeks prior to the desired semester of re-entry. Applications will be reviewed by the Admission/Readmission Committee. Students who experience any break or delay in the progression through the nursing course sequence must apply for readmission to the nursing program. This includes students who have withdrawn (W) from any nursing course or have

## Career-Technological Programs

- earned a D or F in a nursing course.
2. Any student wishing to be considered for readmission must have a minimum 2.30 cumulative GPA (calculation based on all attempted nursing courses and all attempted core courses which are applicable to the nursing program) and meet all other initial admission criteria for the nursing program. If all ADN core courses have been completed, then any core courses applicable to the BSN and any PNUR course will also be used in the GPA calculation.
  3. Any student who has a break or delay in progression through the nursing program (failure or withdrawal) may be considered for readmission, provided criteria 1 and 2 above are met and space is available.
  4. The two-year nursing sequence must be completed within four years from the beginning of the term in which the student was initially admitted to the nursing program.
  5. Readmitted students will be held to the current Policy and Procedure Manual for Nursing Students in effect when they are formally readmitted to the program.
  6. Readmitted students must purchase the Total Testing Package the semester they are readmitted as well as all subsequent semesters.
  7. Readmitted students must meet the graduation requirements as listed in a single ABAC catalog which is not more than five years old at the time of their graduation and which is in effect for a term during which they earned academic credit at ABAC.
  8. Students who have been dismissed from the Generic Track program due to earning two failures in nursing courses may be considered for readmission **only** if criteria 1 and 2 above are met **plus** the following stipulations:
    - a. The student must become (be) a LPN, Paramedic, respiratory therapist or surgical technician and hold current licensure in the state of Georgia.
    - b. The student applies for admission to the One Year Registered Nurse Program Track, if eligible (see Admission Requirements applicable to the One Year Registered Nurse Program Track).
  9. Students who have received one failure in the One Year Registered Nurse Program Track must apply for re-admission into the Generic Track program, if eligible.
  10. Students who have received one failure in the One Year Registered Nurse Program and then receive one failure in the Generic Track Program are no longer eligible for either program.

### Cost of the Program

1. Textbooks: \$650-800 for the first semester nursing courses and \$350 or less for each subsequent semester nursing courses
2. Total Testing Package: \$225 - \$250 every semester of the nursing sequence. This package includes:
  - Course materials
  - Skills lab supplies
  - Standardized tests
  - Malpractice Insurance
  - NCLEX-RN Review Course
3. Uniforms and Accessories: \$250-300.
4. Transportation to clinical agencies: cost varies and is the responsibility of each student.
5. Georgia Board of Nursing application and NCLEX-RN exam fees: \$300 upon completion of the nursing program.
6. Graduate Nurse Pin (optional): \$100-200
7. Membership in the Abraham Baldwin College Chapter of the Georgia Association

- of Nursing Students (GANS) (optional): \$39 per year
8. Student health insurance provided by Pearce & Pearce is required unless a waiver is granted. The cost that will be charged is as follows:
    - Fall - \$358
    - Spring/Summer - \$472
    - Summer only (Bridge students) - \$203
  9. Additional expenses may be incurred during completion of the nursing program.
  10. Criminal Background check: \$40
  11. Drug Screen: \$25-\$40

**CURRICULUM FOR GENERIC TRACK  
STUDENTS ENTERING NURSING IN THE FALL**

<b>COURSES</b>	<b>SEMESTER</b>	<b>HOURS</b>
<b>SUMMER</b>		
PNUR 1104	Pharmacology For Health Professions .....	2
PSYC 1101	Introduction To General Psychology .....	3
CISM 2201	Fundamentals Of Computer Applications.....	3
BIOL 2011	Human Anatomy & Physiology I .....	3
BIOL 2011L	Human Anatomy & Physiology Lab I.....	1
<b>FALL</b>		
NURS 1108	Nursing I-Fundamentals.....	6
NURS 1109	Nursing II- Health & Physical Assessment.....	3
ENGL 1101	Composition I .....	3
<b>SPRING</b>		
NURS 1110	Nursing III- Medical/Surgical One .....	6
NURS 1113	Nursing IV- Health Promotion & Disease Prevention Across The Life Span.....	2
BIOL 2012	Human Anatomy & Physiology II .....	3
BIOL 2012L	Human Anatomy & Physiology Lab II .....	1
<b>SUMMER</b>		
COMM 1000	Oral Communication Skills .....	2
BIOL 2050	Principles Of Microbiology .....	3
BIOL 2050L	Principles Of Microbiology Lab .....	1
HIST 2112*	United States History II OR	
POLS 1101*	American Government .....	3
<b>FALL</b>		
NURS 2207	Nursing IV- Medical/Surgical Two .....	6
NURS 2208	Nursing V- Maternal-Child & Women's Health .....	4
ARTS 2213	Art Appreciation OR	
MUSC 1100	Music Appreciation OR	
THEA 1100	Theatre Appreciation .....	3
<b>SPRING</b>		
NURS 2209	Nursing VI- Pediatrics .....	4
NURS 2210	Nursing VII- Medical/Surgical Three.....	4
NURS 2211	Nursing IX- Entry Into Professional Practice .....	3

**TOTAL 69**

Physical Education as required.

\*For the course not taken, successful completion of the corresponding proficiency examination is required to meet the Georgia legislative requirements in Georgia and U.S. History and Georgia and U.S. Constitution.

**CURRICULUM FOR GENERIC TRACK  
STUDENTS ENTERING NURSING IN THE SPRING**

<b>COURSES</b>	<b>SEMESTER</b>	<b>HOURS</b>
<b>FALL</b>		
PNUR 1104	Pharmacology For Health Professions .....	2
PSYC 1101	Introduction To General Psychology .....	3
CISM 2201	Fundamentals Of Computer Applications.....	3
BIOL 2011	Human Anatomy & Physiology I .....	3
BIOL 2011L	Human Anatomy & Physiology Lab I.....	1
<b>SPRING</b>		
NURS 1108	Nursing I-Fundamentals.....	6
NURS 1109	Nursing II- Health & Physical Assessment.....	3
ENGL 1101	Composition I .....	3
<b>SUMMER</b>		
BIOL 2012	Human Anatomy & Physiology II .....	3
BIOL 2012L	Human Anatomy & Physiology Lab II .....	1
HIST 2112*	United States History II OR	
POLS 1101*	American Government .....	3
<b>FALL</b>		
NURS 1110	Nursing III- Medical/Surgical One.....	6
NURS 1113	Nursing IV- Health Promotion & Disease Prevention Across The Life Span.....	2
COMM 1000	Oral Communication Skills.....	2
BIOL 2050	Principles Of Microbiology .....	3
BIOL 2050L	Principles Of Microbiology Lab .....	1
<b>SPRING</b>		
NURS 2207	Nursing IV- Medical/Surgical Two .....	6
NURS 2208	Nursing V- Maternal-Child & Women's Health .....	4
ARTS 2213	Art Appreciation OR	
MUSC 1100	Music Appreciation OR	
THEA 1100	Theatre Appreciation .....	3
<b>FALL</b>		
NURS 2209	Nursing VI- Pediatrics .....	4
NURS 2210	Nursing VII- Medical/Surgical Three.....	4
NURS 2211	Nursing IX- Entry Into Professional Practice .....	3

**TOTAL 69**

Physical Education as required

\*For the course not taken, successful completion of the corresponding proficiency examination is required to meet the Georgia legislative requirements in Georgia and U.S. History and Georgia and U.S. Constitution.

**CURRICULUM FOR ONE YEAR REGISTERED NURSE PROGRAM TRACK**

<b>COURSES</b>	<b>SEMESTER</b>	<b>HOURS</b>
<b>SUMMER</b>		
BIOL 2011	Human Anatomy & Physiology I .....	3
BIOL 2011L	Human Anatomy & Physiology Lab I.....	1
ENGL 1101	Composition I .....	3
PSYC 1101	Introduction To General Psychology .....	3
<b>FALL</b>		
BIOL 2012	Human Anatomy & Physiology II .....	3
BIOL 2012L	Human Anatomy & Physiology Lab II .....	1
PNUR 1104	Pharmacology For Health Professions .....	2
CISM 2201	Fundamentals Of Computer Applications.....	3
HIST 2112*	United States History II OR	
POLS 1101*	American Government .....	3
<b>SPRING</b>		
BIOL 2050	Principles Of Microbiology .....	3
BIOL 2050L	Principles Of Microbiology Lab .....	1
COMM 1000	Oral Communication Skills .....	2
ARTS 2213	Art Appreciation OR	
MUSC 1100	Music Appreciation OR	
THEA 1100	Theatre Appreciation .....	3
<b>SUMMER</b>		
NURS 1109B	Nursing I- Health & Physical Assessment .....	3
NURS 1115B	Nursing II- Transition To Associate Degree Nursing.....	3
<b>FALL</b>		
NURS 2207B	Nursing III- Medical/Surgical Two .....	6
NURS 2208B	Nursing IV-Maternal-Child & Women’s Health .....	4
<b>SPRING</b>		
NURS 2209B	Nursing V- Pediatrics .....	4
NURS 2210B	Nursing VI- Medical/Surgical Three .....	4
NURS 2211B	Nursing VII- Entry Into Professional Practice .....	3
		<b>TOTAL 58</b>

Physical Education as required

Students will be required to schedule a minimum of FOUR days during the two-year program for observation in specialty units (OR, Day Surgery, Endoscopy, etc).

\*For the course not taken, successful completion of the corresponding proficiency examination is required to meet the Georgia legislative requirements in Georgia and U.S. History and Georgia and U.S. Constitution.

### **Accrediting Agencies**

National League for Nursing Accrediting Commission  
61 Broadway  
New York City, NY 10006  
(212) 363-5555

Georgia Board of Nursing  
237 Coliseum Drive  
Macon, GA 31217-3858  
(478) 207-1640

## ADVANCED CERTIFIED NURSE TECHNICIAN

Individuals who complete this certificate program will be skilled in the basics of age specific patient care and demonstrate the ability to recognize common physical abnormalities. They will be able to utilize the practical aspects of legal and ethical principles to communicate and perform both basic and advanced patient care skills. Satisfactory completion of the competencies of this certificate program will validate the individual's acquisition and application of the knowledge, skills, attitudes, behaviors and work ethic necessary for employment as patient care assistants in adult and pediatric care areas supervised by licensed health care personnel.

### PROGRAM OF STUDY

#### SEMESTER ONE

MATH 1002 Technical Mathematics .....	3
PNUR 1000 Introduction to Patient Care .....	3
PNUR 1001 Basic Patient Care Skills .....	3

#### SEMESTER TWO

ENGL 1101 Composition I .....	3
PNUR 1100 Advanced Patient Care .....	3
PNUR 1101 Advanced Patient Care Skills .....	4

**Total Hours 19**

### PROGRAM THEORETICAL OUTCOMES

Students who successfully complete this program will function under the supervision of a licensed health care provider and will be able to:

1. Demonstrate the ability to utilize basic therapeutic communication techniques to interact with pediatric and adult patients.
2. Recognize common physical abnormalities among a variety of age groups.
3. Report patient findings that have the potential to seriously jeopardize care or recovery.
4. Apply health care related legal and ethical principles to a variety of patient care situations.
5. Utilize knowledge of growth and development concepts to administer age specific care to patients.
6. Demonstrate the attitudes, behaviors and work ethic required to function as a part of the health care team.

### PROGRAM PSYCHOMOTOR SKILL OUTCOMES

Students who successfully complete this program will, under the supervision of a licensed health care worker, be able to:

1. Apply the principles of Standard Precautions and medical and surgical asepsis to the care of pediatric and adult patients.
2. Assess vital signs.
3. Perform clean and sterile dressing applications.
4. Obtain clean and sterile specimens for standard diagnostic tests.
5. Insert, monitor and discontinue an intermittent and indwelling urinary catheter.
6. Remove sutures and staples as directed.
7. Apply and monitor standard, external oxygen delivery appliances.
8. Utilize a pulse oximetry device to assess a patient's oxygenation status.
9. Administer cleansing enemas.



10. Perform hemocult testing.
11. Assess finger stick glucose levels utilizing bedside equipment.
12. Perform venapuncture for the purpose of diagnostic laboratory testing.
13. Assess both intermittent and continuous peripheral intravenous access sites.
14. Assist with patient positioning and activity skills.
15. Perform ostomy care.
16. Calculate and record simple patient intake and output measurements.
17. Apply the external monitoring devices commonly used in patient areas.

### **VALIDATION OF PROGRAM OUTCOMES**

This program will conclude with the successful completion of a supervised practicum of thirty hours in the clinical laboratory setting and the application of theoretical concepts and psychomotor skills. Successful completion and / or attainment of specific skills and theoretic competences will yield certification by the division.

### **STANDARDS FOR ADMISSION**

To enter the certificate program, a student must first be admitted to the college and exit all learning support requirements. Candidates for the certificate program must possess the communication, psychomotor and behavioral skills to perform in a safe and reasonably independent manner. Application for admission must be made through the division of nursing and health services. Preference will be given based upon application date. Applications will be good for one year.

### **ACADEMIC RETENTION AND PROGRESSION**

Students must achieve a C in all courses. Division of Nursing and Health Services courses may be repeated one (1) time only. PNUR 1101 (Advanced Patient Care Skills) will culminate with the student achieving a passing score of 70% on the theory portion of a certification examination and Satisfactory (S) on the Skills Performance Examination. Each portion of the certification examination may be repeated one (1) time only. The practicum experience of PNUR 1101 will occur following completion of the certification examination. Prior to beginning the practicum the student must complete number 7, 8 and 9 (with the exception of malpractice insurance) under Admission Requirements for the Associate Degree Program. Uniforms for the practicum will be required.

# The Division of Social Science

## CRIMINAL JUSTICE General Option

The Criminal Justice Curriculum is designed to prepare a student for a variety of careers in the criminal justice system. The two-year Associate degree program has been designed to include courses in general education and to provide a minimum of 36 semester hours in the specialized field of law enforcement. Students majoring in Criminal Justice must earn a "C" or better in CRJU courses.

The student who completes the curriculum listed below will receive the Associate of Applied Science degree in Criminal Justice.

<b>COURSES</b>	<b>Hours</b>
CISM 2201 Fundamentals of Computer Applications.....	3
CRJU 1100 Introduction to Criminal Justice .....	3
CRJU 2200 Criminal Law .....	3
CRJU 2215 Constitutional Law .....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II.....	3
HIST 2112 United States History II .....	3
Humanities Elective (see page 140) .....	3
MATH 1002 Technical Mathematics (or higher).....	3
POLS 1101 American Government.....	3
PSYC 2101 Introduction to the Psychology of Adjustment <b>or</b>	
SOCI 1101 Introduction to Sociology .....	3
Select 3 hours from the following:	
COMM 1000 Oral Communication Skills .....	2
COMM 1100 Human Communications.....	3
SPAN 1000A Spanish for Law Enforcement Officers .....	1
Select 27 hours from the following:	
CRJU 1110 Police Administration .....	3
CRJU 1125 Introduction to Policing .....	3
CRJU 1150 Narcotics and Dangerous Substances.....	3
CRJU 1165 Homicide Investigation .....	3
CRJU 1170 Correctional Process .....	3
CRJU 2155 Introduction to Criminal Procedure .....	3
CRJU 2210 Juvenile Procedures.....	3
CRJU 2220 Criminal Investigation.....	3
CRJU 2230 Introduction to Criminology .....	3
CRJU 2235 Law Enforcement Internship .....	6
SOCI 1160 Introduction to Social Problems.....	3
PHED 1100 and two PE activities	
Regents' Test	

**TOTAL 63**

### Law Enforcement

The Criminal Justice—Law Enforcement curriculum is the ideal choice for students intending to seek immediate employment as a police officer or sheriff’s deputy upon graduation. A student completing this program will obtain their Georgia P.O.S.T. Basic Peace Officer Certification through successful completion of the South Georgia Police Academy. Students majoring in Criminal Justice must earn a “C” or better in CRJU courses.

The student who completes the curriculum listed below will receive the Associate of Applied Science degree in Criminal Justice—Law Enforcement.

<b>COURSES</b>	<b>Hours</b>
CISM 2201 Fundamentals of Computer Applications.....	3
CRJU 1100 Introduction to Criminal Justice .....	3
CRJU 1110 Police Administration.....	3
CRJU 1125 Introduction to Policing.....	3
CRJU 1150 Narcotics and Dangerous Substances.....	3
CRJU 1165 Homicide Investigation .....	3
CRJU 2155 Introduction to Criminal Procedure .....	3
CRJU 2200 Criminal Law .....	3
CRJU 2210 Juvenile Procedures .....	3
CRJU 2215 Constitutional Law .....	3
CRJU 2220 Criminal Investigation .....	3
CRJU 2230 Introduction to Criminology.....	3
CRJU 2235 Law Enforcement Internship.....	6
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II.....	3
HIST 2112 United States History II .....	3
Humanities Elective (see page 140) .....	3
MATH 1002 Technical Mathematics (or higher).....	3
POLS 1101 American Government.....	3
PSYC 2101 Introduction to the Psychology of Adjustment <b>or</b>	
SOCI 1101 Introduction to Sociology .....	3
Select 3 hours from the following:	
COMM 1000 Oral Communication Skills .....	2
COMM 1100 Human Communications.....	3
SPAN 1000A Spanish for Law Enforcement Officers .....	1
PHED 1100 and two PE activities	
Regents’ Test	
	<b>TOTAL 66</b>

## HUMAN SERVICES TECHNOLOGY

The Human Services program is designed to serve the following objectives:

1. To contribute to the enrichment of general education by helping a student know and understand social welfare needs, services, and issues.
2. To prepare a student for immediate employment in social welfare positions not requiring the bachelor's degree or graduate work in Human Services.
3. To prepare a student for immediate employment in one of the other human services occupations.

### General Option

The Human Services curriculum is a four or five semester program with cooperative work experience being required as indicated. The student who completes the curriculum listed below will receive the Associate of Applied Science degree in Human Services.

<b>COURSES</b>	<b>Hours</b>
CISM 2201 Fundamentals of Computer Applications.....	3
COMM 1100 Human Communications .....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II .....	3
ENGL 2111 World Literature I (or higher).....	3
GNDR 1101 Introduction to Gender Studies.....	3
HIST 2112 United History II .....	3
HMSR 2101 Coop Field Exp in Human Services <b>and</b>	
HMSR 2102 Coop Field Exp in Human Services .....	8
MATH 1002 Technical Mathematics (or higher).....	3
POLS 1101 American Government.....	3
PSYC 1101 Introduction to General Psychology .....	3
PSYC 2103 Human Growth & Development.....	3
PSYC 2201 Introduction to Abnormal Behavior.....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems .....	3
SOCI 2110 Human Services and Social Policy .....	3
SOCI 2293/FACS 2293 Introduction to Marriage & Family.....	3
SPAN 1001 Elementary Spanish I (or higher).....	3
Select 3 of the following courses:	
GEOG 1101 Introduction to Human Geography.....	3
HIST 2232 Minorities in American History .....	3
POLS 2201 State and Local Government .....	3
POLS 2401 Global Issues .....	3
RELG 1100 Introduction to World Religions .....	3
SPAN 1002 Elementary Spanish II (or higher).....	3
PHED 1100 and two PE activities	
Regents' Test	
<b>TOTAL 68</b>	

### Social and Legal Services Option

This curriculum is appropriate for a student wishing to prepare for work with clients of all ages needing services from social work agencies or the criminal law system. The student who completes the curriculum listed below will receive an Associate of Applied Science degree in Human Services.

<b>COURSES</b>	<b>Hours</b>
CISM 2201 Fundamentals of Computer Applications.....	3
COMM 1100 Human Communications .....	3
CRJU 1100 Introduction to Criminal Justice .....	3
ENGL 1101 Composition I .....	3
ENGL 1102 Composition II.....	3
ENGL 2111 World Literature I (or higher).....	3
GNDR 1101 Introduction to Gender Studies.....	3
HIST 2112 United States History II .....	3
MATH 1002 Technical Mathematics or higher .....	3
POLS 1101 American Government.....	3
PSYC 1101 Introduction to General Psychology .....	3
PSYC 2103 Human Growth & Development.....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 2110 Human Services and Social Policy .....	3
SOCI/FACS 2293 Introduction to Marriage & Family.....	3
SOCI 2400 Human Services Lab in Field Work.....	3
SPAN 1001 Elementary Spanish I (or higher).....	3

Select 5 of the following courses:

CRJU 1150 Narcotics and Dangerous Substances.....	3
CRJU 1170 Correctional Process .....	3
CRJU 2210 Juvenile Procedures.....	3
CRJU 2230 Introduction to Criminology .....	3
GEOG 1101 Introduction to Human Geography.....	3
HIST 2232 Minorities in American History .....	3
POLS 2201 State and Local Government .....	3
POLS 2401 Global Issues .....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
RELG 1100 Introduction to World Religions .....	3
SOCI 1160 Introduction to Social Problems.....	3
SPAN 1002 Elementary Spanish II (or higher).....	3 - 6

PHED 1100 and two PE activities

Regents' Test

**TOTAL 66**

**Certificate in Instructional Support Personnel (ISP)  
Designed for the Paraprofessional**

This program of study for Instructional Support Personnel is designed to develop knowledge in core subject matter areas necessary to increase achievement levels for all students. Those seeking this certificate will also be able to strengthen their interpersonal, communication, and management skills. All coursework completed satisfactorily in this program will count toward an Associate of Science transfer major in Early Childhood Education, in response to the requirements of No Child Left Behind. Students must follow the application procedures of ABAC, take appropriate placement exams, and complete any required Learning Support courses prior to acceptance into this certificate program.

<b>COURSES</b>	<b>Hours</b>
<b>First Semester</b>	
ENGL 1101 Composition I .....	3
PSYC 1101 Introduction to Psychology .....	3
<b>Second Semester</b>	
ENGL 1102 Composition II .....	3
MATH 1101 Mathematical Modeling or MATH 1111 College Algebra.....	3
<b>Third Semester</b>	
EDUC 2110 Investigating Critical and Contemporary Issues in Education .....	3
CISM 2201 Fundamentals of Computer Applications or HIST 2112 United States History II.....	3
	<b>TOTAL 18</b>

# Cooperative Degree Program Abraham Baldwin College and East Central Technical College

**Business Office Technology  
Computer Information Systems  
Cosmetology**

**Early Childhood Care and Education  
Marketing Management  
Practical Nursing**

Under a cooperative arrangement with the East Central Technical College, Abraham Baldwin offers a joint program leading to the Associate of Applied Science degree in the areas listed above. These programs are designed to educate a student in areas leading to immediate employment.

The technical component of these joint programs is completed at East Central Tech's campus in Fitzgerald. A student who completes one of the programs at East Central Tech listed above, the 24 semester hours listed below, and other graduation requirements (including Learning Support) listed elsewhere in this catalog will receive the Associate of Applied Science degree from Abraham Baldwin College. At least 16 of the 24 semester hours required for the cooperative degree diploma (Associate of Applied Science) must be earned in residence at Abraham Baldwin College.

1. Learning Support as required.
2. Career Core Curriculum as outlined below:

<b>COURSES</b>	<b>Hours</b>
ENGL 1101 English Composition I.....	3
HIST 2112 United States History II.....	3
POLS 1101 American Government.....	3
COMM 1100 Human Communications.....	3
One of the following.....	4
PHSC 1011/1011L Physical Science I	
PHSC 1012/1012L Physical Science II	
BIOL 1003/1003L Introductory Biology I	
CHEM 1211/1211L Principles of Chemistry I	
Choose 3 hours below .....	3
ENGL 1102 Composition II	
PSYC 1101 Introduction to General Psychology	
SOCI 1101 Introduction to Sociology	
ECON 2105 Macro-economics	
HIST 2111 United States History I	
CISM 2201 Introduction to Computer Information Systems	
Choose 3 hours below .....	3
ARTS 2213 Art Appreciation	
MUSC 1100 Music Appreciation	
THEA 1100 Theatre Appreciation	
Physical Education requirement:	
PHED 1100 Health and Wellness.....	2
<b>TOTAL 24</b>	

3. Block transfer quarter credit for successful completion of an approved technical program with East Central Tech

## Cooperative Degree Program Abraham Baldwin College and Moultrie Technical College

Accounting  
 Air Conditioning Technology  
 Automotive Collision Repair  
 Automotive Fundamentals\*  
 Automotive Technology  
 Business and Office Technology  
 Cabinetmaking  
 Carpentry  
 Database Specialist\*  
 Diesel Equipment Technology  
 Drafting Technology  
 E-Commerce Programming\*  
 Early Childhood Care and Education  
 Electrical Construction & Maintenance  
 Electronics Fundamentals\*

Electronics Technology  
 Fire Science Technology  
 Industrial Electrical Technology  
 Industrial Systems\*  
 Internet Specialist-Website Design\*  
 Marketing Management  
 Medical Assisting  
 Microcomputer Specialist\*  
 Networking Specialist\*  
 Plumbing  
 Practical Nursing  
 Public Works Civil Technician\*  
 Radiologic Technology  
 Surgical Technology\*

Under a cooperative arrangement with the Moultrie Area Technical College, Abraham Baldwin offers a joint program leading to the Associate of Applied Science degree in the areas listed above. These programs are designed to educate a student in areas leading to immediate employment.

The technical component of these joint programs is completed through Moultrie Technical College. A student who completes one of the programs at Moultrie Area Technical Institute listed above, the 24 hours listed below, and other graduation requirements (including Learning Support) listed elsewhere in this catalog will receive the Associate of Applied Science degree from Abraham Baldwin. At least 16 of the 24 semester hours required for the cooperative degree diploma (Associate of Applied Science) must be earned in residence at Abraham Baldwin College.

1. Learning Support as required.
2. Career Core Curriculum as outlined below:

<b>COURSES</b>	<b>Hours</b>
ENGL 1101 English Composition I.....	3
HIST 2112 United States History II.....	3
POLS 1101 American Government.....	3
COMM 1100 Human Communications.....	3
One of the following .....	4
PHSC 1011/1011L Physical Science I	
PHSC 1012/1012L Physical Science II	
BIOL 1003/1003L Introductory Biology	
CHEM 1211/1211L Principles of Chemistry I	
Choose 3 hours below .....	3
ENGL 1102 English Composition II	
PSYC 1101 Introduction to General Psychology	
SOCI 1101 Introduction to Sociology	
ECON 2105 Macro-economics	
HIST 2111 United States History I	
CISM 2201 Introduction to Computer Information Systems	



Choose 3 hours below .....	3
ARTS 2213 Art Appreciation	
MUSC 1100 Music Appreciation	
THEA 1100 Theatre Appreciation	
Physical Education requirements:	
PHED 1100 Health and Wellness .....	2

**TOTAL 24**

3. Block transfer quarter credit for successful completion of an approved technical program with Moultrie Tech

\*Pending approval by the Board of Regents.

This page is intentionally left blank.

# Description of Courses

**ABAC 1000 FRESHMAN SEMINAR.** 1 hour. Two hours of lecture each week for the first half of the semester. This course is designed to provide orientation to the institution and to college living that will aid the student in transition to the college environment. Fall, Spring, Summer.

**ACCT 2101 PRINCIPLES OF ACCOUNTING I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A study of the underlying theory and application of financial accounting concepts. Fall, Spring, Summer.

**ACCT 2102 PRINCIPLES OF ACCOUNTING II.** 3 hours. Prerequisite: ACCT 2101 with a "C" or better. A study of the underlying theory and application of managerial accounting concepts. Fall, Spring, Summer.

**AECO 1150 FARM ORGANIZATION AND MANAGEMENT.** 3 hours. A study of farm management with major emphasis upon decision-making and efficient use of farm resources. Fall.

**AECO 2258 AGRICULTURAL ECONOMICS.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A study of the economic principles of Agricultural Economics and the application of these principles to the solution of agricultural and farm business problems. Fall, Spring.

**AECO 2260 AGRICULTURAL MARKETING.** 3 hours. A technical course of marketing methods, practices and policies in agriculture. The course emphasizes the management applications of marketing techniques in an agricultural environment. Spring.

**AENG 1109 ENGINEERING GRAPHICS.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A course designed to teach the use of computer aided drafting for lettering, detailing, orthographic and pictorial methods of presentations; and the representation of geometrical magnitudes by means of points, lines, planes and solids and their application in the solution of problems is also covered. Fall.

**AENG 1121 ENGINEERING MEASUREMENTS.** 3 hours. A course teaching surveying methods, instruments and computations related to field problems in taping, leveling, directions, curves and land surveying. As needed.

**AENG 2207 INTRODUCTORY METAL AND WOOD TECHNOLOGY.** 3 hours. A course designed to develop the basic understanding and skills in metal work; selection, care and use of materials, hand tools, and power equipment. Emphasis will be made in cold and hot metal work, gas and arc welding, plumbing, soldering, and surface finishing. Fall, Spring, Summer.

**AENG 2210 SURVEYING.** 3 hours. A course designed to teach surveying methods, instruments, and computations related to field problems in taping, leveling, directions, curves, and level surveying. Fall, Spring.

**AENT 1110 FARM MACHINERY AND EQUIPMENT.** 3 hours. The study of basic farm machinery including the assembly, operation, repair and care of machinery used on the farm. Fall.

**AENT 1113 POWER EQUIPMENT.** 3 hours. A course designed to teach the operation and maintenance of various equipment used in agricultural and forest production. Fall, Spring, Summer.

**AENT 1114 TURFGRASS EQUIPMENT.** 3 hours. A study of the operation and maintenance of power equipment used in golf course and recreational park construction and maintenance. Topics include assembling, operating, servicing, welding, hydraulics, lapping and grinding, and small engine management. Fall.

**AENT 1120 PRINCIPLES OF ENGINES.** 3 hours. A course designed to teach the theory of engines along with practical application of power units and the associated components. Fall.

**AENT 2200 AGRICULTURAL EQUIPMENT PROJECTS.** 3 hours. A conference and practical experience course directed toward the Agricultural Equipment Technology student. A project selected by the student and his advisor will form the basis for the course. Fall, Spring, Summer.

**AENT 2213 PRINCIPLES OF HYDRAULICS.** 3 hours. A course designed to teach the hydraulic theory of transmission of power: Analysis of hydraulic systems by mathematical means and testing are covered. Spring.

**AENT 2220 DRAINAGE, IRRIGATION AND EROSION CONTROL.** 3 hours. This course includes many of the

## Course Descriptions

practical aspects and field techniques of soil and water conservation with emphasis in those aspects important to the Southeast. A study is made of the nature of the erosion processes and the need for conservation practices. The design and construction of terraces, waterways, drainage systems, irrigating systems and farm ponds are covered. Spring, Summer.

**AENT 2269 INTERNSHIP.** 12 hours. An internship for students in Agricultural Equipment Technology should have completed 27 semester hours prior to enrolling. Fall, Spring, Summer.

**AENT 2280 FARM ELECTRIFICATION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A basic course in electrification designed to cover AC and DC electrical principles. Electrical wiring, load capacity, and current carrying capability will be stressed. Spring.

**AGRI 2100 LIVESTOCK COMPUTER SOFTWARE APPLICATION.** 1 hour. The student will be introduced to software programs that will assist in record keeping of daily activities and financial transactions in a livestock operation. Spring.

**AGRI 2200 AGRICULTURAL PROJECTS.** 3 hours. A conference and practical-experience course directed to the technology student. A project selected by the student and advisor will form the basis of this course. Individual and group problems related to projects will be discussed. Fall, Spring, Summer.

**AGRI 2201 SPECIAL PROBLEMS IN AGRICULTURE.** 3 hours. The course will be conducted in an informal manner with no regularly scheduled classes. Assignments and work will depend upon project and staff member involved. A written report will be required. Objectives are to provide the student an opportunity to become acquainted with research and problem solving in all areas of agriculture. Fall, Spring, Summer.

**AGRI 2202, 2203, 2204 INTERNSHIP.** 3 hours each. An internship for students in Agriculture and Horticulture Technology desiring to enroll in multiple non-full time internship experiences. Fall, Spring, Summer.

**AGRI 2205 INTERNSHIP.** 6 hours. An internship for students in Agriculture and Horticulture Technology desiring to enroll for 6 credit hours in one semester. Fall, Spring.

**AGRI 2206 INTERNSHIP.** 12 hours. An internship for students in the Agricultural Business Technology program. Fall, Spring, Summer.

**AGRI 2207 INTERNSHIP.** 12 hours. An internship for students in the Plant Sciences Option of the Agricultural Technology program. Fall, Spring, Summer.

**AGRI 2208 INTERNSHIP.** 12 hours. An internship for students in the Livestock Production Technology program. Fall, Spring, Summer.

**AGRI 2209 AGRICULTURAL SEMINAR.** 1 hour. Prerequisite: Exemption from or successful completion of READ 0099. An industry-awareness and exploration course consisting of various topics associated with the agricultural industry. Fall, Spring.

**AGRP 1125 FUNDAMENTALS OF PLANT PROTECTION.** 3 hours. A combined lecture and laboratory course embracing the basic principles of insects, disease and weed control in field crops and turfgrass. Emphasis is given to widely applicable control principles and the practical application of control methods. Fall, Spring.

**AGRP 1126 PESTICIDE APPLICATION.** 1 hour. Discussions and practicums offered over an 8-week session. Focus will include interpreting pesticide labels, pesticide selection and calibrations, safe mixing practices and equipment calibrations. A basic understanding of mathematics will be needed to successfully complete mathematical problems associated with calibrations. Fall and Spring.

**AGRY 1110 FORAGE CROPS AND PASTURES.** 3 hours. A combined lecture and laboratory course designed to study in greater detail the crops pertaining to livestock farming. Emphasis is placed on the grasses, legumes and grain crops produced in the area. Topics include assessment, crop production, grazing schedules, pasture renovation and basic plant biology. Fall.

**AGRY 2020 SOILS AND FERTILIZERS.** 4 hours. Prerequisite: Exemption from or successful completion of MATH 0099. A lecture course with a laboratory component designed to complement and support course work in the division's various agricultural programs. Emphasis is placed on the more important soil properties, the nutrient requirements of plants, and fertilizers. Fall, Spring.

**AGRY 2030 FIELD CROP PRODUCTION.** 3 hours. Prerequisite: Exemption from or successful completion of MATH 0099. A lecture course with a laboratory component designed to familiarize students with the basic principles and theories for modern field crop production. Emphasis is placed on the major field crops of Georgia and the Southeast. All aspects of production are covered from initial planning to market. Spring.

**ARTS 1010 DRAWING.** 3 hours. 6 hours lab per week. An introduction to the techniques, principles and materials of drawing. A foundation course in which concepts of composition, figure/ground, line, and value plus the techniques of contour and gesture drawing and the conventions of linear and aerial perspective are studied using a variety of traditional and non-traditional drawing techniques. Fall.

**ARTS 1020 TWO DIMENSIONAL DESIGN.** 3 hours. 6 hours lab per week. An elementary course in formal elements of art and principles of two-dimensional design and an introduction to color theory. Fall.

**ARTS 1030 THREE DIMENSIONAL DESIGN.** 3 hours. 6 hours lab per week. A course in principles of three-dimensional design. An introduction to the methods, materials, tools and safety-procedures of sculpture. Spring.

**ARTS 1040 INTRODUCTION TO CAREERS IN VISUAL ART.** 1 hour. An introduction to the options for professional training and careers in the visual arts. Fall.

**ARTS 2030 COMPUTER ARTS.** 3 hours. 6 hours lab per week. An introductory course to develop basic skills in computer applications used in the visual arts. Students explore the computer and digital technologies as tools to produce digital images for commercial and fine art. Spring.

**ARTS 2211 ART HISTORY I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A survey of Western art from prehistoric through medieval times. The formal characteristics of the painting, sculpture, architecture, and some of the minor arts will be analyzed. An introduction to the basic knowledge necessary for painting, sculpture, and the related arts. A study of outstanding examples of painting, sculpture, and the related arts. Spring, even years.

**ARTS 2212 ART HISTORY II.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A survey of Western art from the early Renaissance to the present. The formal characteristics of the painting, sculpture, architecture, and some of the minor arts will be analyzed. An introduction to the basic knowledge necessary for the understanding and appreciation of the visual arts. A study of outstanding examples of painting, sculpture, and the related arts. Spring, odd years.

**ARTS 2213 ART APPRECIATION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. An introduction to the basic knowledge necessary for the understanding and appreciation of the visual arts. A study of outstanding examples of painting, sculpture, and the related arts. Fall, Spring.

**ARTS 2216 INTRODUCTION TO PAINTING.** 1 hour. 2 hours lab per week. An introduction to the techniques, principles and materials of painting. This course is intended for non-art majors. Fall.

**ARTS 2217 PAINTING.** 3 hour. 6 hours lab per week. An introduction to the techniques, principles and materials of painting. Fall.

**ARTS 2240 CERAMICS.** 3 hours. 6 hours lab per week. An introduction to basic clay hand building techniques, glazing processes, kiln firing methods and hand-building techniques, including pinch, coil, and slab construction. Spring.

**ARTS 2241 CERAMICS II.** 3 hours. 6 hours lab per week. Advanced study in ceramics. A continuation of Art 2240. Spring.

**ARTS 2242 CERAMICS III.** 3 hours. 6 hours lab per week. Advanced study in ceramics. A continuation of Art 2241. Spring.

**ASLH 1000 CAREERS IN THE LIVESTOCK INDUSTRY.** 3 hours. This course introduces students to the diverse options of careers related to the United States beef, swine, poultry and equine industries. Students will learn the principles of and demonstrate their ability to create a career exploration system that results in career planning, preparation and placement. Students will create a resume', career plan, internship plan and career shadowing plan. Guest speakers representing career areas will be used extensively. Fall.

**ASLH 1110 FOOD ANIMAL EVALUATION AND SELECTION.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2010. Evaluation of livestock for carcass composition and selection for the breeding herd. Beef cattle, swine and sheep are emphasized. Fall.

**ASLH 1120 HERD HEALTH.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2010. An introductory course of the more common infectious and non-infectious diseases affecting farm livestock. Emphasis is upon disease, disease prevention and development of herd health programs. Spring.

**ASLH 1125 INTRODUCTION TO POULTRY SCIENCE.** 3 hours. An introductory course designed to cover the basics of the poultry industry including breeds, basic nutrition, and the biology of the domestic fowl and the application of the factors to the poultry industry. Fall.

**ASLH 2000 PRACTICUM IN ANIMAL SCIENCE.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. Care and techniques of farm animal management, handling, movement, restraint and facilities needed for efficient and profitable animal production. Fall, Spring.

**ASLH 2010 INTRODUCTION TO ANIMAL SCIENCE.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. Co-requisite: ASLH 2010L. A study of basic principles of animal genetics, selection, nutrition, growth, reproduction and lactation. Economic importance of livestock and poultry are emphasized. Fall, Spring.

## Course Descriptions

**ASLH 2010L INTRODUCTION TO ANIMAL SCIENCE LAB.** 1 hour. One two-hour laboratory period each week to accompany ASLH 2010. Fall, Spring.

**ASLH 2203 ELEMENTS OF DAIRYING.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A grade of "C" or better in ASLH 2010. An elementary course dealing with dairying and its relationship to agriculture. Includes the areas of breeding, nutrition, marketing of milk, facilities, and the management of the dairy herd. Spring.

**ASLH 2205 BEEF PRODUCTION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A grade of "C" or better in ASLH 2010. A study in breeding, feeding, and managing of beef cattle. Emphasis on the cow-calf segment of the industry. Spring.

**ASLH 2210 SWINE PRODUCTION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A grade of "C" or better in ASLH 2010. A study of the breeding, feeding and managing of swine. Course will cover farrowing to finishing of swine. Fall.

**ASLH 2211 SWINE PRODUCTION II.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2210. This course will expand on the management practices introduced in ASLH 2210 as they relate to key issues of the swine industry in the U.S. and internationally. Key issues include but are not limited to animal rights/welfare, environmental, government regulations, exports and consumer demands. Fall and Spring as needed.

**ASLH 2215 FEEDING FARM ANIMALS.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099. A grade of "C" or better in ASLH 2010 and complete MATH 1002 or higher. General course in livestock feeding and management with emphasis on nutrients and feedstuffs. Fall, Spring.

**ASLH 2220 HORSE PRODUCTION.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2010. A general introductory course which covers the basics of the horse industry such as breeds, selection, form-to-function, care and management, soundness, health, feeding and facilities. Spring.

**ASLH 2221 HORSE PRODUCTION II.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2220. A continuation of the material covered in ASLH 2220 with more emphasis on feeding programs, reproduction, health and management issues. Fall.

**ASLH 2225 REPRODUCTION OF LIVESTOCK.** 4 hours. Prerequisite: A grade of "C" or better in ASLH 2010, "C" or better in ASLH 1120, and a "C" or better in one of the animal sciences species production courses. A study of the anatomy and physiology of reproduction, mating systems, and breeding techniques. Spring.

**ASLH 2228 POULTRY PRODUCTION AND MANAGEMENT.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 1125. A study of the production and management practices used in the production of poultry meat and eggs. Spring.

**BIOL 1003 INTRODUCTORY BIOLOGY I.** 3 hours. Prerequisite: Exemption from or successful completion of ENGL 0099 and READ 0099. Co-requisite: BIOL 1003L. Three hours of lecture each week. General topics to be covered include cell structure and function, cell division, plant and animal energy pathways, genetics and evolution. This course is intended for non-science majors only. Fall, Spring, Summer.

**BIOL 1003L INTRODUCTORY BIOLOGY I LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 1003. Fall, Spring, Summer.

**BIOL 1004 INTRODUCTORY BIOLOGY II.** 3 hours. Prerequisite: BIOL 1003/1003L with a grade of C or higher. Co-requisite: BIOL 1004L. Three hours of lecture each week. General topics to be covered include diversity of viruses and bacteria, plant and animal classification, structure and function of major plant and animal systems and ecology. Human biology is emphasized during the latter part of the course. This class is intended for the non-science major interested in a general understanding of biological concepts. Fall, Spring, Summer.

**BIOL 1004L INTRODUCTORY BIOLOGY II LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 1004. Fall, Spring, Summer.

**BIOL 2011 HUMAN ANATOMY AND PHYSIOLOGY I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. Co-requisite: BIOL 2011L. Three hours of lectures each week. A detailed, integrated study of the structure and function of the human body including basic chemistry of living systems, study of the cell; tissues; and the integumentary, skeletal, muscular, nervous, and endocrine systems. Fall, Spring, Summer.

**BIOL 2011L HUMAN ANATOMY AND PHYSIOLOGY I LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 2011. Fall, Spring, Summer.

**BIOL 2012 HUMAN ANATOMY AND PHYSIOLOGY II.** 3 hours. Co-requisite: BIOL 2012L. Prerequisite: BIOL 2011 and 2011L with a grade of C or higher. Three hours of lecture each week. A continuation of BIOL 2011 including study of the cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems. Fall, Spring, Summer.

**BIOL 2012L HUMAN ANATOMY AND PHYSIOLOGY II LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 2012. Fall, Spring, Summer.

**BIOL 2026 VERTEBRATE ZOOLOGY.** 3 hours. Co-requisite: BIOL 2026L. Prerequisite: BIOL 2107 and 2107L and BIOL 2108 and 2108L with a grade of C or higher or BIOL 2012 and 2012L with a grade of C or higher. Three hours of lecture each week. A study of the classification, life histories, development, behavior, structure and function of vertebrate animals. Spring.

**BIOL 2026L VERTEBRATE ZOOLOGY LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 2026. Spring.

**BIOL 2050 PRINCIPLES OF MICROBIOLOGY.** 3 hours. Co-requisite: BIOL 2050L. Prerequisite: BIOL 2107 and 2107L with a grade of C or higher or BIOL 2012 and 2012L with a grade of C or higher. Three hours of lectures each week. A study of the basic microorganism including pathogens, culturing, methods of staining, disinfection and disease. Fall, Spring, Summer.

**BIOL 2050L PRINCIPLES OF MICROBIOLOGY LABORATORY.** 1 hour. Two one-hour laboratory periods each week to accompany BIOL 2050. Fall, Spring, Summer.

**BIOL 2107 PRINCIPLES OF BIOLOGY I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. Co-requisite: BIOL 2107L. Three hours of lecture each week. An integrated introduction to modern biology from atomic particles to evolution. General topics to be considered include chemical, molecular and cellular basis of life, photosynthesis, cell metabolism, cell division, genetics, biotechnology, and evolution. This course is intended for science related majors. Fall, Spring, Summer.

**BIOL 2107L PRINCIPLES OF BIOLOGY I LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 2107. Fall, Spring, Summer.

**BIOL 2108 PRINCIPLES OF BIOLOGY II.** 3 hours. Co-requisite: BIOL 2108L. Prerequisite: BIOL 2107 and BIOL 2107L with a grade of C or higher. Three hours of lecture each week. General topics to be considered include Domain/Kingdom diversity and classification, plant and animal structure and physiology, plant and animal reproduction, animal homeostasis, responsiveness, coordination, and ecology. This course is intended for science related majors. Fall, Spring, Summer as needed.

**BIOL 2108L PRINCIPLES OF BIOLOGY II LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 2108. Fall, Spring, Summer as needed.

**BUSA 1101 BUSINESS SEMINAR.** 1 hour. An industry awareness and exploration course consisting of various topics associated with Business and Economics.

**BUSA 1105 INTRODUCTION TO BUSINESS.** 3 hours. An integrative survey of the functional areas of business (finance, operations, marketing, human resources, etc.). Fall.

**BUSA 2105 COMMUNICATING IN THE BUSINESS ENVIRONMENT.** 3 hours. Prerequisite: ENGL 1101 with a grade of "C" or better. Emphasizes both interpersonal and organizational communications as they relate to the business environment; includes delivery of different types of speeches as well as written exercises appropriate to business practice; designed to develop written and oral communication skills including the clear, concise, effective oral presentation of ideas and to develop an acceptable speaking voice. Fall, Spring.

**BUSA 2106 THE ENVIRONMENT OF BUSINESS.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. An introduction to the legal, regulatory, political, social, ethical, cultural, environmental and technological issues which form the context for business; to include an overview of the impact of demographic diversity on organizations. Spring.

**BUSA 2155 BUSINESS LAW.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A general study of law and its relationship to business. Special emphasis is upon the Law of Contracts as related to sales, property, negotiable instruments, and business organization. Fall.

**CHEM 1211 PRINCIPLES OF CHEMISTRY I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099. Co-requisite: CHEM 1211L. Co-requisite: MATH 1111. Three hours of lecture each week. A general course in chemistry including dimensional analysis, atomic and molecular structures, chemical and physical properties, gas laws, and solutions. Fall, Spring, Summer.

**CHEM 1211L PRINCIPLES OF CHEMISTRY I LABORATORY.** 1 hour. One-two hour laboratory and one one-hour lab preparation/recitation period each week to accompany CHEM 1211. Fall, Spring, Summer.

**CHEM 1212 PRINCIPLES OF CHEMISTRY II.** 3 hours. Co-requisite: CHEM 1212L. Prerequisite: CHEM 1211, CHEM 1211L and MATH 1111 with a grade of C or higher. Three hours of lectures each week. A continuation of CHEM 1211 including thermodynamics, kinetics, equilibrium, and selected descriptive chemistry. Fall, Spring, Summer as needed.

**CHEM 1212L PRINCIPLES OF CHEMISTRY II LABORATORY.** 1 hour. One-two hour laboratory and one one-hour lab preparation/recitation period each week to accompany CHEM 1212. Fall, Spring, Summer as

## Course Descriptions

needed.

**CHEM 2040 FUNDAMENTAL ORGANIC CHEMISTRY I.** 3 hours. Co-requisite: CHEM 2040L. Prerequisite: CHEM 1212 and CHEM 1212L with a grade of C or better. Three hours of lecture each week. This course covers basic topics of structure and function, organic reaction fundamentals, and stereoisomerism. Aliphatic and cyclic compounds, including alkanes, alkenes, alkyl halides, alcohol, ethers, and alkynes, are studied. Emphasis is placed upon investigating the common types of reactions these compounds undergo. Fall.

**CHEM 2040L FUNDAMENTAL ORGANIC CHEMISTRY I LABORATORY.** 1 hour. One-three hour laboratory period each week to accompany CHEM 2040. Fall.

**CHEM 2041 FUNDAMENTAL ORGANIC CHEMISTRY II.** 3 hours. Co-requisite: CHEM 2041L. Prerequisite: CHEM 2040 and 2040L with a grade of C or better. Three hours of lecture each week. This course is a continuation of CHEM 2040. Selected topics include aromatic compounds, ketones and aldehydes, carboxylic acids, amines, and amides. The structure, function, and reactivity of these compounds are investigated. IR, MS, and NMR spectroscopies are utilized as an aid in determining the structure of simple organic compounds. Spring.

**CHEM 2041L FUNDAMENTAL ORGANIC CHEMISTRY II LABORATORY.** 1 hour. One-three hour laboratory period each week to accompany CHEM 2041. Spring.

**CISM 2201 FUNDAMENTALS OF COMPUTER APPLICATIONS.** 3 hours. A course designed to assure a basic level of computer applications literacy; to include word processing, spreadsheet, data-base, LAN, e-mail and Internet utilization. Fall, Spring, Summer.

**CISM 2201H FUNDAMENTALS OF COMPUTER APPLICATIONS (HONORS).** 3 hours. A course designed to assure a higher level of computer applications literacy; to include word processing, spreadsheet, data-base, LAN, e-mail and Internet utilizations. Fall, Spring.

**COMM 1000 ORAL COMMUNICATION SKILLS.** 2 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A course in the principles of effective oral communication. Students will gain experience in research, organization, and delivery of different types of speeches. This course meets the graduation requirement for speech and may be used as one of the courses required in Area B, Institutional Options. Not appropriate for most majors. Fall, Spring.

**COMM 1100 HUMAN COMMUNICATION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. Designed to develop techniques in research, organization and delivery of different types of speeches; to develop communication skills including the clear, concise, effective oral presentation of ideas; and to develop an acceptable speaking voice. Fall, Spring, Summer.

**COMM 1100H HUMAN COMMUNICATION (HONORS).** 3 hours. Prerequisite: Honors Program membership or permission of Honors Director. A study of the techniques required in speech research, organization and argument development. Designed to develop advanced delivery techniques for different types of speeches in various public forums. Fall.

**COMM 1110 PUBLIC SPEAKING.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099 and "C" or better in COMM 1100. A study of various forms of public address, and practice in the preparation and delivery of several types of speeches. Designed for a student interested in performing advanced work in speech research and organization. As needed.

**COMM 2100 INTERPERSONAL COMMUNICATION.** 3 hours. Prerequisite: COMM 1100 and PSYC 1100 with a grade of "C" or better. Communication as it occurs in dyadic and small group settings. Primary concern is given to understanding how individuals use both verbal and nonverbal communication to affect relationships and how context affects outcome. Fall.

**COMM 2300 COMMUNICATIONS THEORY AND RESEARCH.** 3 hours. Prerequisite: COMM 2100 and MATH 2000 with a grade of "C" or better. Introduction to the nature of academic inquiry in communications, the basic structure and methodology of professional and academic research, resources available for access to published research, and the major theories that have evolved within the communication discipline as a result of research. Spring.

**CRJU 1100 INTRODUCTION TO CRIMINAL JUSTICE.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. An examination of the major components of the American criminal justice system at local, state, and federal levels. The course will examine the different functions and interrelationships of police, the courts, prosecutors and defense attorneys, basic criminal law and court procedures, and the adult prison system. Fall and Summer, even numbered years.

**CRJU 1110 POLICE ADMINISTRATION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. An examination of the administration and operation of police organizations. The course will examine the different organizational and command structures used for different police functions, the management and control functions of department administrators, recruitment and hiring practices, budget and other fiscal concerns, and other human resource issues in policing. Spring – Even numbered years



**CRJU 1125 INTRODUCTION TO POLICING.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. This course looks at the day-to-day activities of American-style policing with an emphasis on the duties and responsibilities of a patrol officer: response to criminal complaints, domestic disturbances, traffic stops, drug arrests, as well as other patrol-related functions such as citizen assistance. There will be a field experience program with local law enforcement agencies. Summer, odd numbered years.

**CRJU 1150 NARCOTICS AND DANGEROUS SUBSTANCES.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. This course examines drug abuse in American society, past and present. The course will focus on the different categories of drugs, legal and illegal, their effects and potential levels of abuse, the impact of drug abuse on other criminal activity. Domestic and foreign drug production, smuggling and law enforcement interdiction efforts will be examined, along with gangs, organized crime rings, their involvement in the illegal drug culture, and their impact on American society and crime rates. Fall

**CRJU 1165 HOMICIDE INVESTIGATION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. This course will provide the student with a general knowledge of homicide investigation procedures. The student will become familiar with the distinctions between cause and manner of death and the determinations of homicide, suicide, accidental and undetermined deaths. A particular focus will be on the actual mechanisms of death such as gunshot wounds, edged weapon injuries, blunt force trauma, drowning, burning, poisoning, and various forms of asphyxia. Spring, odd numbered years.

**CRJU 1170 CORRECTIONAL PROCESS.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. This course will introduce the student to the adult correctional systems used in the United States, the different incarceration categories such as minimum, medium, maximum and "super max" facilities as well as the different alternatives to incarceration such as probation, parole, and intermediate sanctions. The course will provide a historical perspective on the development and evolution of different theories of the purpose, goals, and proper methods of corrections, the different applications, and the results. Summer, even numbered years.

**CRJU 2155 INTRODUCTION TO CRIMINAL PROCEDURE.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. This course is an examination of the criminal justice processes relating to testimonial and physical evidence. Areas to be covered will be the legal standards for admitting and presenting evidence, the latest key U.S. Supreme Court decisions governing admissibility of evidence, and procedures followed by prosecutors, defense attorneys, and judges before, during, and after the criminal trial. Fall

**CRJU 2200 CRIMINAL LAW.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. This course will provide the student with a knowledge of the principles and sources of criminal law in America, the elements of proof, criminal responsibility, venues and parties to a crime. The student will be able to recognize the appropriate elements of proof required for major felony and misdemeanor crimes under the appropriate section of the Georgia Revised Statutes. Fall and Summer, odd numbered years.

**CRJU 2210 JUVENILE PROCEDURES.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. An examination of the American juvenile justice system and its associated components, beginning with the development of delinquent and criminal behavior, and sociological and physiological theories of delinquency. The course will focus on functions of the American juvenile justice system, its creation and existence separate from the adult criminal justice process, and examine the historical background, organization, function, and jurisdiction of juvenile justice courts and other agencies. This course will address special problems faced by the police, social workers, case officers and others associated with juveniles in a modern society. Spring

**CRJU 2215 CONSTITUTIONAL LAW.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. This course will provide the student with a background into the U.S. Constitution, the Bill of Rights, the protections contained in these documents, and the constraints imposed on law enforcement officers. The primary focus will be detailed examinations of the legal issues involving the 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> and 8<sup>th</sup> Amendments to the U.S. Constitution and similar individual rights protections of the Georgia State Constitution. In addition, the student will become familiar with relevant court decisions in the areas of search and seizure, rights against self-incrimination, representation by counsel, prohibitions against cruel and unusual punishments. Spring

**CRJU 2220 CRIMINAL INVESTIGATION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. This course provides the student with knowledge of criminal investigation procedures. The primary focus of the course will be on the proper procedures for processing a crime scene, photography, evidence handling, preparation of crime scene notes and sketches. In addition, the student will be introduced to the proper techniques for interviewing persons connected to a crime, and the course will address the particular problems presented by crimes such as murder, arson, burglary, and sexual assault. Spring.

**CRJU 2230 INTRODUCTION TO CRIMINOLOGY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. This course is an examination of the different sociological and physiological

## Course Descriptions

theories of criminology, as well as a historical perspective of deviant and criminal behaviors in American society. The course focuses on different theories of prevention and intervention, the biological, physiological, social, and environmental causes of criminal behavior and delinquency. The course will also address specific topic areas of personal violence, property and white-collar crimes, crime victims, and crime prevention. The student will be introduced to the concepts of criminal behavior profiling, and several high-profile criminal cases where it was used. Fall.

**CRJU 2235 LAW ENFORCEMENT INTERNSHIP.** 6 hours. A faculty-supervised internship while the student attends the South Georgia Police Academy as a cadet. Students must successfully complete the 11-week Police Academy program of instruction and be certified as Basic Peace Officer in accordance with the P.O.S.T. standards. Open to all students; physical ability and administrative restrictions apply. Additional fees required. Students must contact the ABAC Criminal Justice Program coordinator 60 days prior to the start of the course. Summer (May – July)

**CRSS 2010 INTRODUCTION TO CROP SCIENCE.** 3 hours. Co-requisite: CRSS 2010L. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099. A lecture and laboratory designed to provide students who are pursuing a 4-year degree with an in-depth understanding of the form and function of plants, and their use in agriculture. Typical agronomic and horticultural plants are used as examples. Some topics include cell division, growth, development, crop production, usage, genetics and metabolism. Fall, Spring.

**CRSS 2010L INTRODUCTION TO CROP SCIENCE LAB.** 1 hour.

**CSCI 1301 COMPUTER SCIENCE I.** 4 hours. Prerequisite: Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099 and MATH 1111 or exemption. Four hours of lecture/demonstration each week. This course includes an overview of computers and programming; problem-solving and algorithm development; simple data types; arithmetic and logical operators; selection structures; repetition structures; text files; arrays (one- and two-dimensional); procedural abstractions and software design; object-oriented programming techniques. Fall.

**CSCI 1302 COMPUTER SCIENCE II.** 4 hours. Prerequisite: CSCI 1301. Four hours of lecture/demonstration each week. The course includes an overview of abstract data types (ADTs); arrays (multi-dimensional) and records; sets and strings; binary files; searching and sorting; introductory algorithm analysis (including Big-O); recursion; pointers and linked lists; software engineering concepts; dynamic data structures (stacks, queues, trees). Spring.

**ECON 2105 PRINCIPLES OF MACROECONOMICS.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099. This principles of economics course is intended to introduce students to concepts that will enable them to understand and analyze economic aggregates and evaluate economic policies. Fall, Spring, Summer.

**ECON 2106 PRINCIPLES OF MICROECONOMICS.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099. This principles of economics course is intended to introduce students to concepts that will enable them to understand and analyze structure and performance of the market economy. Fall, Spring, Summer.

**EDUC 2110 INVESTIGATING CRITICAL AND CONTEMPORARY ISSUES IN EDUCATION.** 3 hours. Prerequisite: ENGL 1101 with a "C" or better; at least fifteen semester hours of academic credit with a minimum of a 2.0 GPA. This course engages students in observations, interactions, and analyses of critical and contemporary education issues. Students will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Students will actively examine the teaching profession from multiple vantage points both within and outside the school. Against this backdrop, students will reflect on and interpret the meaning of education and schooling in a diverse culture and examine the moral and ethical responsibilities of teaching in a democracy. Ten hours of field experience in an approved educational setting are required. Fall, Spring.

**EDUC 2120 EXPLORING SOCIO-CULTURAL PERSPECTIVES ON DIVERSITY IN EDUCATIONAL CONTEXTS.** 3 hours. Prerequisite: ENGL 1101 with a "C" or better; at least fifteen semester hours of academic credit with a minimum of a 2.0 GPA. Given the rapidly changing demographics in our state and country, this course is designed to equip future teachers with the fundamental knowledge of understanding culture and teaching children from diverse backgrounds. Specifically, this course is designed to examine 1) the nature and function of culture; 2) the development of individual and group cultural identity; 3) definitions and implications of diversity; and 4) the influences of culture on learning, development and pedagogy. Ten hours of field experience are required. Fall, Spring.

**EDUC 2130 EXPLORING LEARNING AND TEACHING.** 3 hours. Prerequisite: ENGL 1101 with a "C" or better; at least fifteen semester hours of academic credit with a minimum of a 2.0 GPA. Students enrolled in this course explore key aspects of learning and teaching through examining their own learning processes and those of others, with the goal of applying this knowledge to enhance the learning of all students in a variety of educational settings and contexts. Ten hours of field experience are required. Fall, Spring.

**ENGL 0099 DEVELOPMENTAL ENGLISH.** 4 hours. Four hours of lecture each week. A composition course required of students scoring below an established cut-off score of the writing placement exam. Instruction focuses on helping students develop proficiency and confidence in their writing processes and in reading and responding to the writing of others. Students may exit Learning Support English by successfully completing ENGL 0099, passing the WPE, and making a satisfactory score on the COMPASS exam. Fall, Spring, Summer.

**ENGL 1101 COMPOSITION I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A composition course focusing on skills required for effective writing in a variety of contexts, with emphasis on exposition and argumentation, and also including introductory use of a variety of research skills. Fall, Spring, Summer.

**ENGL 1101H COMPOSITION I (HONORS).** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099 and Honors Program membership or permission of Honors Director. A composition course focusing on skills required for effective writing in a variety of contexts, with emphasis on exposition and argumentation, and also introductory use of a variety of research skills. Fall.

**ENGL 1102 COMPOSITION II.** 3 hours. Prerequisite: ENGL 1101 with a grade of "C" or better. English 1102 is a composition course in which literature is used as a basis for argument and which emphasizes analysis, interpretation, and evaluation of a variety of texts. The course promotes academic writing and incorporates advanced research methods, including capability in electronic resources and documentation. Fall, Spring, Summer.

**ENGL 1102H COMPOSITION II (HONORS).** 3 hours. Prerequisite: ENGL 1101 with a grade of "C" or better (or exempt status) and Honors Program membership or permission of Honors Director. A composition course focusing on academic writing skills that emphasizes interpretation and evaluation of a variety of texts and that incorporates advanced research skills. Spring.

**ENGL 2111 WORLD LITERATURE I.** 3 hours. Prerequisite: ENGL 1102 with a grade of "C" or better.. A survey of important works of world literature from ancient times through the mid-seventeenth century. Designed to foster in the student some knowledge and appreciation of world literature through the seventeenth century. Lectures, discussions, and research are devoted to major literary works, figures, and movements in historical context, with attention to recurrent themes, archetypes, and techniques of literary analysis as well as to the influence of philosophical and religious views on literature. Fall, Spring, Summer.

**ENGL 2112 WORLD LITERATURE II.** 3 hours. Prerequisite: ENGL 1102 with a grade of "C" or better. A survey of important works of world literature from the mid-seventeenth century to the present. Designed to foster in the student some knowledge and appreciation of world literature from the late seventeenth century to modern times. Lectures, discussions and research are devoted to major literary works, figures, and movements in historical context, with attention to recurrent themes, archetypes, and techniques of literary analysis as well as to the influence of philosophical and religious views on the literature. Fall, Spring, Summer.

**ENGL 2121 BRITISH LITERATURE I.** 3 hours. Prerequisite: ENGL 1102 with a grade of "C" or better. A survey of important works of British Literature. Designed to foster in the student some knowledge and appreciation of British Literature from Old English through the Neo classical period (Age of Reason). Lectures, discussions, and research focus on major figures, works, and movements in historical context, with special attention to themes and techniques of literary analysis and to the influence of philosophical, political, social, and religious views on the literature. Fall, Spring, Summer.

**ENGL 2122 BRITISH LITERATURE II.** 3 hours. Prerequisite: ENGL 1102 with a grade of "C" or better. A survey of important works of British Literature. Designed to foster in the student some knowledge and appreciation of British Literature from the Romantic period to the present. Lectures, discussions, and research focus on major figures, works, and movements in historical context, with special attention to themes and techniques of literary analysis and to the influence of philosophical, political, social, and religious views on the literature. Fall, Spring, Summer.

**ENGL 2131 AMERICAN LITERATURE I.** 3 hours. Prerequisite: ENGL 1102 with a grade of "C" or better. A survey of important works of American literature. Designed to foster in the student some knowledge and appreciation of American literature from the sixteenth century pre-colonial to the mid-nineteenth century (civil war). Lectures, discussions, and research focus on major figures, works, and movements in historical context, with special attention to themes and techniques of literary analysis and to the influence of philosophical and religious views on the literature. Fall, Spring, Summer.

**ENGL 2132 AMERICAN LITERATURE II.** 3 hours. Prerequisite: ENGL 1102 with a grade of "C" or better. A survey of important works of American literature. Designed to foster in the student some knowledge and appreciation of American literature from the mid-nineteenth century (civil war) through the present. Lectures, discussions, and research focus on major figures, works, and movements in historical context, with special attention to themes and techniques of literary analysis and to the influence of philosophical

## Course Descriptions

and religious views on the literature. Fall, Spring, Summer.

**ENGL 2132H SURVEY OF AMERICAN LITERATURE II (HONORS).** 3 hours. Prerequisite: Honors Program membership and ENGL 1102H or ENGL 1102 with a grade of "C" or better and permission of Honors Director. A survey of important works of American literature designed to foster in the student some knowledge and appreciation of American literature from the mid-nineteenth century (civil war) through the present. Lectures, discussions, and research focus on major figures, works, and movements in historical context, with special attention to themes and techniques of literary analysis and to the influence of philosophical and religious views on the literature. Fall.

**FACS 1100 CAREER EXPLORATION.** 1 hour. A study of the various fields of Family and Consumer Sciences designed to orient freshman in the opportunities, preparation and personal qualities important for the various fields of Family and Consumer Sciences. Required for all Family and Consumer Sciences majors. Fall, Spring, Summer.

**FACS 1101 FASHION FUNDAMENTALS.** 3 hours. A study of fashions as a social, economic, and merchandising force. Designers, markets, and fashion cycles will be examined. Spring even years.

**FACS 1103 INTRODUCTION TO CHILD DEVELOPMENT.** 3 hours. A study of the development and needs of the infant, through teen years and how these needs may be met by the various members of the family and educational institutions. Spring even years.

**FACS 1120 TEXTILE CONSTRUCTION.** 3 hours. A course designed to teach the fundamentals of clothing based on wardrobe planning, purchase and use of fabrics as well as garment construction. Emphasis upon intellectual reasoning, problem-solving, managing, communicating and manual dexterity is used. Emphasis will also be given to construction of home furnishings and accessories. Fall even years.

**FACS 1151 WELLNESS NUTRITION.** 3 hours. A study of the basic principles of nutrition and selection of foods to maintain health at various stages of the life cycle. Spring odd years.

**FACS 1161 INTERIOR SYSTEMS AND EQUIPMENT.** 3 hours. A study of the selection, care and efficient use of carpet flooring materials, paint, etc. used in commercial and residential design. The development and understanding of the different types of energy used in the operation of equipment and home heating is stressed. Technology and its use within the home is examined. Spring even years.

**FACS 2206 EXPERIENTIAL LEARNING IN FAMILY AND CONSUMER SCIENCES TECHNOLOGY.** 3 hours. An Internship for students in Family & Consumer Sciences Technology. Fall, Spring, Summer.

**FACS 2211 CHILDREN'S CREATIVE ACTIVITIES.** 3 hours. A study of children's creative activities including out of class observation periods. Planning experiences appropriate to age, interest, and background of the young child; including responsibility for guiding groups of children in preschool situations. Fall odd years.

**FACS 2212 EARLY CHILDHOOD CARE & EDUCATIONAL PROGRAM MANAGEMENT.** 3 hours. Instruction and observation in the basic principles of group management of infants and preschoolers, guidance in selection of equipment and play materials, time and space management and business management with special emphasis on health and safety, licensing, staffing, program development and general organization. Spring odd years.

**FACS 2214 CLOTHING AND CONSUMER BEHAVIOR.** 3 hours. A study of the selection of clothing and accessories during various life stages based on aesthetic, economic, psychological, and sociological aspects. Including personal grooming, clothing care, repair and storage. Fall odd years.

**FACS 2220 CONSUMER ECONOMICS.** 3 hours. Management of personal income in relation to individual needs and desires, investigation of consumer information sources, and current financial and consumer credit problems which the individual or family may have to face. Fall even years.

**FACS 2224 TEXTILES FOR CONSUMERS.** 3 hours. A study of textile fibers, yarns, and fabrics; their properties and identification. Selection and care of textiles including their use in home furnishings and wearing apparel. Spring odd years.

**FACS 2225 PROFESSIONAL DEVELOPMENT.** 3 hours. A course designed to equip the student with contemporary etiquette appropriate for business and social situations. Fall odd years.

**FACS 2275 HOUSING AND INTERIORS.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A course designed for the planning, selection, and placing of household furnishings in the home from the artistic, economic, and practical viewpoints. Students will apply design principles in planning furnishings for the home. Spring odd years.

**FACS 2279 SPECIAL PROBLEMS IN INTERIORS.** 3 hours. Individualized projects in the planning and design of interior spaces. Students will construct design boards and create interior spaces using the principles and elements of design. Spring even years.

**FACS 2290 RESIDENTIAL INTERIORS AND FURNISHINGS.** 3 hours. An in-depth study of the history of interior environments and the furnishings and accessories used in them. The course also includes the

adaptation of period and modern furnishings and architecture to contemporary interiors. Fall odd years.

**FACS 2293 INTRODUCTION TO MARRIAGE AND FAMILY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. An introduction to the structure, processes, problems and adjustments of contemporary marriage and family life. Dual listed as SOCI 2293. Fall, Spring.

**FRSC 1130 SOILS & HERBACEOUS VEGETATION.** 3 hours. A study of basic soil properties and their effects on the growth of non-woody plants. Soil classification and use of soil surveys will be related to plant community composition, and wildlife habitat. An introduction to plant taxonomy and family characteristics will provide background for emphasis placed on plants important as wildlife foods, indicator species, and threatened or endangered species. Fall, Spring.

**FRSC 1135 NONGAME WILDLIFE.** 2 hours. This course is designed to acquaint student with wildlife management directed at species whose value lies in nonconsumptive use. Emphasis will be placed on terrestrial and aquatic species important as indicators, or categorized as threatened or endangered. Fall, Spring.

**FRSC 1140 FOREST MEASUREMENTS & MAPPING I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099. An introduction to the methods of assessing information on forest resources and presenting relevant information in a map format. Basic instruction will include forest inventory techniques, measuring standing trees, log rules and scaling, growth measurement. Mapping will include basic drafting and plotting techniques, acreage determination, constructing cover maps of forest types and wildlife habitat, and map orientation and interpretation. Fall, Spring.

**FRSC 1155 MICROCOMPUTERS IN FOREST RESOURCES.** 2 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099. An introduction to the use of desktop computers in forestry and wildlife management. Included are basic computer concepts and terminology, use of Windows operating systems, electronic mail, word processing, spreadsheets, and internet resources. Fall, Spring.

**FRSC 1160 FOREST SURVEYING.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099. An introduction to surveying which includes surveying terminology, distance and area measurement, coordinate systems, surveying methods and equipment use. Emphasis is placed on use of the hand compass and GPS receivers. Fall, Spring.

**FRSC 1170 DENDROLOGY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. An introduction to plant taxonomy and identification. Specific diagnostic features of major forest species will be discussed, with an emphasis on field identification. Fall, Spring.

**FRSC 1190 NATURAL RESOURCE CONSERVATION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. An introductory course dealing with renewable natural resources and basic concepts of their management. Soil, water, range, forests, wildlife, and fisheries will be emphasized. Fall, Spring.

**FRSC 1192 FOREST WILDLIFE MANAGEMENT.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. An introduction to the basic ecological principles which govern the management of wild animal populations. Emphasis will be placed on those concepts which have given rise to present day management principles. The relationships between wildlife species and other natural forest resources will be presented. Fall, Spring.

**FRSC 2225 FOREST MEASUREMENTS I.** 2 hours. Prerequisite: MATH 1002 with a "C" or better. Introduction to forest products measurements, log rules, volume/weight tables and equations, measurement of standing trees, timber stand inventory techniques, and measurement of growth. Fall.

**FRSC 2230 FOREST ECOLOGY & SOILS.** 4 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099; and FRSC 1190 and ENGL 1101 with a "C" or better. This course includes the basic concepts of soil science and forest ecology; soil and vegetation classification; tree variability and diversity; site and climatic influences on tree growth; and the relationship of trees to other organisms. Fall.

**FRSC 2235 FOREST SURVEYING & MAPPING.** 4 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099; and MATH 1002 with a grade of "C" or better. An introduction to land surveying, map preparation and map interpretation. Topics included are: surveying terminology, distance and area measurement, surveying methods and equipment use (including GPS technology), basic map drafting techniques, coordinate systems, and rectangular systems for land referencing. Fall.

**FRSC 2240 FOREST SAFETY.** 1 hour. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099. This course will provide the student with a general competency in basic first aid, with an understanding of safety guidelines for equipment use and field work, and provide information on the proper handling of hazardous chemicals. Fall, Summer.

**FRSC 2243 GEOGRAPHIC INFORMATION SYSTEMS.** 4 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099; and FRSC 1155 and FRSC 2235 or FRSC 1160 with a grade of

## Course Descriptions

"C" or better. This course includes instruction in the following areas: structure and function of Geographic Information Systems (GIS), map projections and coordinate systems, geographic database editing, acquisition and interpretation of aerial photographs, incorporation of Global Positioning System (GPS) coordinate data into a GIS, and production of maps. Course emphasis is on GIS in a land management context. Hands-on experience is provided through laboratory exercises employing GIS software. Spring.

**FRSC 2250 FOREST PROTECTION.** 2 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; and FRSC 2230. This course encompasses identification and control of important forest insects and diseases: fire behavior, weather, and suppression strategies will also be addressed. Spring.

**FRSC 2255 FOREST MEASUREMENTS II.** 5 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; and FRSC 1155, FRSC 2225, and FRSC 2235 with a grade of "C" or better. Study and application of procedures for determining timber stand volumes, including use of electronic data recorders and computation of sampling statistics. Mapping of forest areas is accomplished using GPS technology as well as traditional methods. Spring.

**FRSC 2260 CONSERVATION LAW ENFORCEMENT.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; and FRSC 1192. A summer program designed to acquaint the student with the modern techniques of game and fish law enforcement. Procedures concerned with the prosecution of game and fish law violations will be covered. Field techniques, gun safety, jurisdiction and legal authority will be included. Summer.

**FRSC 2261 FOREST GAME MANAGEMENT.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; and FRSC 1192. Classroom and field instruction in game management, to include life histories, diseases, and study of natural habitats and their management throughout Georgia. Summer.

**FRSC 2262 AQUATIC RESOURCE MANAGEMENT.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; and FRSC 1190. Classroom instruction plus field work under actual working conditions. This includes taking water temperature, dissolved oxygen samples, hardness readings, fish samples, working nets, seining, operating work boats, and fertilizing of ponds. Summer.

**FRSC 2263 ADVANCED WILDLIFE TECHNOLOGY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; and FRSC 2261, recommend BIOL 2107. Designed to give the student knowledge pertaining to the practical application of techniques necessary for the management of wildlife populations. Use of wildlife literature, basic physiology, necropsy, sex and age determination, etc. will be incorporated. Fall, Spring.

**FRSC 2264 WILDLIFE SEMINAR.** 1 hour. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; and FRSC 2261 and FRSC 2263 (or concurrent). A capstone course for second-year Wildlife Technology students emphasizing student-lead discussions and demonstrations pertaining to current wildlife management techniques, research, policy, etc. Fall, Spring.

**FRSC 2265 SILVICULTURE.** 4 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; and FRSC 2230 or FRSC 1130; FRSC 1170 recommended. An introduction to the basic concepts of silvicultural methods and systems that includes all phases of stand management from nursery work to harvest/regeneration systems. Fall, Spring.

**FRSC 2266 AQUATIC HABITAT MANAGEMENT.** 3 hours. Prerequisite: FRSC 1190. This course will focus primarily on the identification and management of aquatic vegetation. Instruction will include training in formulation and application of aquatic herbicides, water chemistry analysis, and manipulation of habitat to benefit desired fish species. Summer.

**FRSC 2270 PRINCIPLES OF SUPERVISION.** 2 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. This course provides the student with instruction in the basic concepts of supervision and human relations: personal prejudices, work place diversity, motivation, interviewing skills, conflict management, and performance evaluation. Fall, Spring.

**FRSC 2275 FOREST INDUSTRIES.** 2 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; and FRSC 2255 with a grade of "C" or better. A survey of forest industries, including tours of woodlands operations and manufacturing facilities. Summer.

**FRSC 2280 FOREST HARVESTING.** 2 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; and FRSC 2255 with a grade of "C" or better. A study of timber harvesting techniques and equipment, including logging cost analysis. Summer.

**FRSC 2285 FORESTRY SEMINAR.** 1 hour. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099. Current research, professional ethics, policy issues, and regional silviculture will be discussed. Summer.

**FRSC 2290 TIMBER MANAGEMENT.** 5 hours. Prerequisite: Exemption from or successful completion of

READ 0099, ENGL 0099, and MATH 0099; and FRSC 2243, FRSC 2255 and FRSC 2265 with a grade of "C" or better. A course in forestry and business management principles and techniques, including measurement of site productivity, determination of timber stand growth and yield, valuation of forest land and premerchantable timber stands, and forest investment analysis. Summer.

**GEOG 1101 INTRODUCTION TO HUMAN GEOGRAPHY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A survey of global patterns of resources, population, culture, and economic systems. Emphasis is placed upon the factors contributing to these patterns and the distinctions between the technologically advanced and less advanced regions of the world. Spring.

**GNDR 1101 INTRODUCTION TO GENDER STUDIES.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A survey course designed to introduce students to the social, cultural, and intellectual concepts of an interdisciplinary field that views gender not only as a major topic of study, but as a tool to analyze modern life. Fall.

**HIST 1111 WORLD HISTORY I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A survey of World History to early modern times. The course focuses on the progress of humankind, the ancient societies of the world, the impact of religion on intellectual thought, the formation of social institutions, key social movements, and the political, social, and economic forces which spawned the development of current global trends. Fall.

**HIST 1112 WORLD HISTORY II.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A survey of World History from early modern times to the present. Issues addressed include the emergence of democracy, totalitarianism, nationalism, and internationalism; analysis of the principal social institutions with the factors and forces influencing them; and the economic aspects of societies during these centuries. Spring.

**HIST 2111 UNITED STATES HISTORY I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A survey of United States history to the post-Civil War period. This course covers the major social, economic, political, and cultural issues which accompanied the development of American life from pre-Columbian beginnings to Reconstruction. A particular emphasis will be placed on the role of Georgia in the development of the nation. Fall, Spring, Summer.

**HIST 2112 UNITED STATES HISTORY II.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A survey of United States history from the post-Civil War period to the present. This course covers the major social, economic, cultural, and political issues in American history since the Civil War. A particular emphasis will be placed on the role of Georgia in the development of the nation. This course satisfies state law requiring examination on Georgia and United States history. Fall, Spring, Summer.

**HIST 2112H UNITED STATES HISTORY II (HONORS).** 3 hours. A survey of United States history from the post-Civil War period to the present. This course covers the major social, economic, cultural, and political issues in American history since the Civil War. A particular emphasis will be placed on the role of Georgia in the development of the nation. This course is taught as a seminar and emphasizes greater student interaction. This course satisfies state law requiring examination on Georgia and United States history. Fall.

**HIST 2201 AFRICAN AMERICAN HISTORY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. An introduction to the history of African-Americans in the United States, emphasizing their African heritage and their unique historical evolution in American society. This study also includes an analysis of the institutions and personalities which influenced and shaped the social, economic, political, and cultural developments of the African-American community and American civilization. Fall odd-numbered years.

**HIST 2232 MINORITIES IN AMERICAN HISTORY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. Ethnic, socio-cultural, and economic perspectives will be employed in considering the essential pluralism of American society from colonial times to the present. Patterns of inclusion and exclusion of minorities throughout American history will be analyzed to give students a clear understanding of the significance of ethnic and cultural diversity in the evolution of modern American society. Fall even-numbered years.

**HIST 2255 INTRODUCTION TO GEORGIA AND LOCAL HISTORY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. An examination of Georgia history from colonial times to the present. By concentrated study of selected issues in state development, the course attempts to develop critical thinking and deeper appreciation of the historical process at the state and local level. Spring odd-numbered years.

**HMSR 2101 COOPERATIVE FIELDWORK EXPERIENCES IN HUMAN SERVICES I.** 4 hours. Prerequisite: SOCI 2110 Students placed in work situations approved by the Coordinator of Human Services will receive academic credit. This course is not recommended to students planning to transfer to a four-year college. The Coordinator will outline the educational objectives to be attained by students and have the co-op

## Course Descriptions

employers agree to provide the opportunity for students to meet these objectives. Final grades will be assigned by the Coordinator. Fall.

**HMSR 2102 COOPERATIVE FIELDWORK EXPERIENCES IN HUMAN SERVICES II.** 4 hours. Prerequisite: HMSR 2101. Students placed in work situations approved by the Coordinator of Human Services will receive academic credit. This course is not recommended to students planning to transfer to a four-year college. The Coordinator will outline the educational objectives to be attained by students and have the co-op employers agree to provide the opportunity for students to meet these objectives. Final grades will be assigned by the Coordinator. Spring.

**HNRS 1101 HONORS SEMINAR.** 1 hour. Freshman level honors seminar built around the concepts of "self," "society," and "nature." Basic questions of human existence are explored in an interdisciplinary manner. The seminars also serve as an orientation to college life and are taken in place of ABAC 1000 by honors program students. Fall.

**HNRS 1102 HONORS SEMINAR.** 1 hour. Freshman level honors seminar built around the concepts of "self," "society," and "nature." Basic questions of human existence are explored in an interdisciplinary manner. These seminars also serve as an orientation to college life and are taken in place of ABAC 1000 by honors program students. Spring.

**HNRS 2101 HONORS SEMINAR.** 1 hour. Sophomore level honors seminar. Selected special topics are explored in an environment that fosters both collaborative and independent learning. As needed.

**HNRS 2102 HONORS SEMINAR.** 1 hour. Sophomore level honors seminar. Selected special topics are explored in an environment that fosters both collaborative and independent learning. As needed.

**HORT 2201 PRINCIPLES OF HORTICULTURE.** 3 hours. Discussions and laboratories addressing basic botany and principles of plant growth. Plant responses to varying climatic, environmental, and plant factors applicable to fruits, vegetables, and ornamentals will be emphasized. Transfer credit to senior colleges. Fall.

**HORT 2202 GROUNDS MAINTENANCE EQUIPMENT.** 3 hours. Discussions and laboratories addressing the selection, operation, and maintenance of power equipment used in various grounds maintenance programs. This course will acquaint students with the various types of mechanized equipment used in maintenance, production, and planting operations and to teach respect for power while learning how to operate and use the equipment safely and to the best advantage. Costs analysis of equipment will be emphasized. Spring.

**HORT 2206 EXPERIENTIAL LEARNING IN PRODUCTION.** 3 hours. A conference and practical experience course directed toward the ornamental production student. Projects selected by the student and the advisor will form the basis of this course. Individual and group problems related to the projects will be discussed. Critical and rational thinking skills and problem-solving abilities will be exercised. Fall and Spring.

**HORT 2207 EXPERIENTIAL LEARNING IN LANDSCAPE.** 3 hours. A conference and practical experience course directed toward the landscape student. Projects selected by the student and the advisor will form the basis of this course. Individual and group problems related to the projects will be discussed. Critical and rational thinking skills and problem-solving abilities will be exercised. Fall and Spring.

**HORT 2208 EXPERIENTIAL LEARNING IN TURFGRASS.** 3 hours. A conference and practical experience course directed toward the turfgrass student. Projects selected by the student and the advisor will form the basis of this course. Individual and group problems related to the projects will be discussed. Critical and rational thinking skills and problem-solving abilities will be exercised. Fall and Spring.

**HORT 2215 LANDSCAPE DESIGN.** 4 hours. Discussions and laboratories addressing the principles of landscape design as applied to residential as well as commercial properties. Emphasis is placed on the theory and principles of landscape design and planning using mechanical drafting and computer skills. Sketching and plan presentation will be stressed also. Spring.

**HORT 2220 PRODUCTION INTERNSHIP (EXPERIENTIAL LEARNING).** 12 hours. On job training for students in Ornamental Production. Orientation session must be completed prior to placement. Detailed worksheets and project assignment to be completed during placement. Critical and rational thinking skills and problem-solving abilities will be exercised. Fall, Spring, Summer.

**HORT 2221 GREENHOUSE OPERATIONS AND MANAGEMENT.** 4 hours. Discussions and laboratories addressing the status of the greenhouse industry with emphasis on locations, plans, structures and markets as applicable to the commercial crops of greenhouses. The economics and practices of greenhouse operations as related to controlled environment structures as well as propagation methods for commercial greenhouse crops. Spring odd years.

**HORT 2230 GOLF TURF INTERNSHIP (EXPERIENTIAL LEARNING).** 12 hours. On job training for students in Golf Turf Management. Orientation session must be completed prior to placement. Detailed worksheet and project assignment to be completed during placement. Critical and rational thinking skills and



problem-solving abilities will be exercised. Fall, Spring, Summer.

**HORT 2231 TURFGRASS SCIENCE AND TECHNOLOGY.** 3 hours. Discussions and laboratories addressing turfgrass cultivar and seed identification, selection, and establishment. The primary and secondary cultural practices will be identified and studied. Fall.

**HORT 2232 TURF AND ORNAMENTAL PEST MANAGEMENT.** 3 hours. Discussions and laboratories addressing turfgrass and ornamental pests. Weed, insect, disease, and nematode management programs will be emphasized. Spring.

**HORT 2233 GOLF COURSE DESIGN AND MANAGEMENT.** 3 hours. Discussions and laboratories addressing principles and practices in design, development, and management of golf courses. Selection and utilization of turfgrass materials, development of specifications for their nutritional, chemical, and mechanical maintenance, equipment, labor management, and public relations will be discussed. Spring.

**HORT 2234 COMMERCIAL TURF MANAGEMENT** 3 hours. Discussions and laboratories addressing site preparation and establishment in commercial turfgrass production. Basic and applied management programs, pricing, customer relations, scheduling, and personnel management will be emphasized. Fall.

**HORT 2235 COMPUTERIZED GROUNDS MAINTENANCE** 3 hours. Discussions and laboratories addressing computerized grounds and golf course management. The GCS for Windows software program will be the basis of this course. Budgets and expenses, inventory and purchase orders, personnel and labor, equipment and maintenance, chemicals and calibrations, schedules and events, irrigation management, and graphics will be discussed. Fall.

**HORT 2236 ENVIRONMENTAL ISSUES.** 3 hours. Three discussions addressing environmental issues in golf course construction and management, the role and conservation of water resources, environmental impacts of turfgrass fertilization and pesticides, development of integrated management systems for turfgrasses, wildlife and golf courses, wetlands and golf courses, and aquatic and terrestrial toxicities. Fall.

**HORT 2237 SPORTS TURF MANAGEMENT.** 3 hours. Discussions and laboratories addressing installation and maintenance of all sports and athletic fields. Emphasis will be placed on the development of maintenance plans, problem solving and event scheduling. Spring.

**HORT 2238 FUNDAMENTALS OF GRINDING TECHNOLOGY.** 3 hours. Discussion and laboratories addressing proper blade, reel, and bedknife grinding and maintenance. Competencies will be identified and assessed through each technology and grinding application. Students will be exposed to multiple techniques and grinding procedures. Fall and Spring.

**HORT 2239 GROUNDS IRRIGATION SYSTEMS.** 3 hours. Discussions and laboratories addressing turfgrass and landscape irrigation systems including basic installation, repairs, and troubleshooting. Fall and Spring.

**HORT 2240 GROUNDS INTERNSHIP (EXPERIENTIAL LEARNING).** 12 hours. On job training for students in Landscape Management. Orientation session must be completed prior to placement. Detailed worksheet and project assignment to be completed during placement. Critical and rational thinking skills and problem-solving abilities will be exercised. Fall, Spring, Summer.

**HORT 2241 GROUNDS MANAGEMENT.** 4 hours. Discussions and laboratories addressing principles in selection, establishment and maintenance of ornamental trees, shrubs, groundcovers, lawns, and flower areas. Planting procedures, pruning, mulching, fertilization, bracing, cabling, and bark and cavity repair will be discussed. Fall.

**HORT 2250 COMMERCIAL TURF INTERNSHIP (EXPERIENTIAL LEARNING).** 12 hours. On job training for students in Commercial Turf Management. Orientation session must be completed prior to placement. Detailed worksheet and project assignment to be completed during placement. Critical and rational thinking skills and problem-solving abilities will be exercised. Fall, Spring, Summer.

**HORT 2260 SPORTS TURF INTERNSHIP (EXPERIENTIAL LEARNING).** 12 hours. On job training for students in Sports Turf Management. Orientation session must be completed prior to placement. Detailed worksheet and project assignment to be completed during placement. Critical and rational thinking skills and problem-solving abilities will be exercised. Fall, Spring, Summer.

**HORT 2261 NURSERY CROP PRODUCTION.** 4 hours. Discussions and laboratories addressing production of nursery crops, labor and sales management, retail and wholesale nurseries, location, layout, equipment, and facilities as well as propagation methods used for woody ornamentals. Spring even years.

**HORT 2270 WOODY ORNAMENTAL PLANT IDENTIFICATION.** 3 hours. Discussions and laboratories addressing the cultural practices and landscape values of woody ornamental plant materials. Laboratory practices will include identification of plants commonly used in landscape planting. Fall and Spring.

**HORT 2271 HERBACEOUS ORNAMENTAL PLANT IDENTIFICATION.** 3 hours. Discussions and laboratories addressing the identification of common and outstanding herbaceous ornamentals. Cultural practices and

## Course Descriptions

landscape values of herbaceous ornamentals will be discussed. Spring.

**HORT 2280 INTERNSHIP II (EXPERIENTIAL LEARNING)** 12 hours. Advanced on job training for students in Environmental Horticulture needing further industry experience. Orientation session must be completed prior to placement. Detailed worksheet and project assignment to be completed during placement. Critical and rational thinking skills and problem-solving abilities will be exercised. Fall, Spring, Summer.

**HORT 2290 GOLF CLUBHOUSE INTERNSHIP (EXPERIENTIAL LEARNING)**. 12 hours. On job training for students in Golf Club Management. Orientation session must be completed prior to placement. Detailed worksheet and project assignment to be completed during placement. Critical and rational thinking skills and problem-solving abilities will be exercised. Fall, Spring, Summer.

**HORT 2291 GOLF CLUBHOUSE OPERATIONS 3 hours**. Discussions addressing time, service, and personnel management including the training of new employees, avoiding overlapping functions, and balancing workloads. Also, cost controls, foods, beverages, labor, insurance, securities, taxes, regulations, computers, communication marketing, telephone courtesy, and customer service will be emphasized. Fall odd years.

**HORT 2292 GOLF CLUBHOUSE MANAGEMENT**. 3 hours. Discussions addressing clubhouse planning, professional dining room management, swimming pool management, mobile refreshment management, and newsletter development and edition. Also, menu design merchandising and marketing, menu engineering (customer demand, menu mix analysis, and item contributions margin), perspectives, (delegating, food cost question, retaining managers, developing annual operational and capital budgets, and forecasting the club industry), preventing internal theft, club by-laws and contracts, and responsible beverage service will be emphasized. Fall even years.

**HORT 2293 EXPERIENTIAL LEARNING IN GOLF CLUBHOUSE MANAGEMENT**. 3 hours. A conference and practical experience course directed toward the golf clubhouse management student. Projects selected by the student and the advisor will form the basis of this course. Individual and group problems related to the projects will be discussed and presented in written and verbal format. Critical and rational thinking skills and problem-solving abilities will be exercised. Fall and Spring.

**HUMN 1100 TOPICS IN THE HUMANITIES**. 1 hour. An exploration of issues and ideas related to the study and/or practice of the humanities in the contemporary world. Topics will vary. Fall, Spring.

**HUMN 2221 WESTERN WORLD HUMANITIES I**. 3 hour. Prerequisite: ENGL 1102 with a grade of "C" or better. Designed to foster in the student some knowledge and appreciation of literature, music, painting, sculpture, and architecture in the following art periods: Greek, Roman, early Christian, Romanesque, Gothic, and Renaissance. Fall, Spring, Summer.

**HUMN 2222 WESTERN WORLD HUMANITIES II**. 3 hour. Prerequisite: ENGL 1102 with a grade of "C" or better. Designed to foster in the student some knowledge and appreciation of literature, music, painting, sculpture, and architecture in the following art periods: Baroque, Rococo, Classic, Romantic, and Twentieth Century. Fall, Spring, Summer.

**ISCI 2001 LIFE AND EARTH SCIENCE FOR ELEMENTARY TEACHERS**. 3 hours. Prerequisite: SCIE 1005 and 1005L with a grade of "C" or better and MATH 1101 or 1111 with a grade of "C" or better. This is an Area F science course for early childhood education majors. The learning outcome and topics of the course are intended to focus on central themes in life and earth science. Themes include: Characteristics of life, cells, heredity, biodiversity, interdependence of life, energy flow, earth systems, lithosphere, hydrosphere and biosphere. This is an activity based class with two hours of lecture and two hours of lab integrated together. Fall, Spring and Summer as needed.

**ISCI 2002 PHYSICAL SCIENCE FOR ELEMENTARY TEACHERS**. 3 hours. Prerequisite: PHSC 1011 and 1011L with a grade of "C" or better. This course is an Area F science course for early childhood education majors. The learning outcomes and topics of the course are intended to focus on central themes in physical science. Themes include: matter, energy, forces, electromagnetic/gravitational fields and astronomy. This is an activity based class with two hours of lecture and two hours of lab integrated together. Fall, Spring and Summer as needed.

**ITEC 2215 INTRODUCTION TO INFORMATION TECHNOLOGY**. 3 hours. Prerequisite: CISM 2201 with minimum grade of "C" or approval of instructor. This is an introduction to the nature and applications of Information Technology. Students become familiar with the concepts and terminology of IT, including hardware, software, networks, databases, and the Internet. They also study examples of ways in which tools of IT are applied in the workplace. Fall.

**ITEC 2220 MICROCOMPUTER HARDWARE AND SOFTWARE CONCEPTS**. 3 hours. Prerequisite: A basic knowledge of computer applications. This course will provide coverage of the functions and architecture of computer hardware; operating system functions, installation, and configuration; and extensive hands-on experience in computer set-up, operation and maintenance. A student passing both parts of the A+ Certification Exam may receive credit by exam for this course. Fall.

**ITEC 2230 ADVANCED OFFICE APPLICATIONS.** 3 hours. Prerequisite: CISM 2201 with a minimum grade of "C". This course is designed to develop a student's advanced word processing skills in the areas of macros, document merging, graphics, and desktop design. Additionally, advanced spreadsheet skills will be covered including data tables, data management, and macros. Focus will be placed on the integration of output from one software program to another. Students passing both expert level MOUS (Microsoft Office User Specialists) exams in Excel 2000 and Word 2000 may receive credit by exam for this course. Spring.

**ITEC 2236 INTRODUCTION TO MULTIMEDIA FOR THE WEB.** 3 hours. Prerequisite: CISM 2201 with minimum grade of "C". Basic design principles and tools for creating multimedia web sites including coverage of techniques for capturing, editing, storing, and retrieving content for presentation and web delivery of video. Spring.

**ITEC 2245 MICROCOMPUTER DATABASE MANAGEMENT.** 3 hours. Prerequisite: CISM 2201 with minimum grade of "C". This course will cover the principles and practices in information modeling and database design; methods to analyze information requirements, devise data models, construct schemas and implement models within common database management software; use of DBMS software to create databases, perform queries, produce reports and perform standard maintenance functions. Students passing the MOUS (Microsoft Office User Specialist) exam in Access 2000 may receive credit by exam for this course. Spring.

**ITEC 2260 COMPUTER PROGRAMMING I.** 3 hours. Prerequisite: CISM 2201 with minimum grade of "C". Students learn to write modular, well-documented programs. Topics begin with an overview of problem-solving methods, algorithms, modules, program flow, flowcharting, pseudo-code, and documentation. This is followed by instruction in data types and basic control structures, including loops, conditionals, arrays, subroutines, files, and records. Weekly programming assignments employ these features as they are introduced. Fall.

**ITEC 2261 WEB APPLICATIONS DEVELOPMENT.** 3 hours. Prerequisite: CISM 2201 with minimum grade of "C". This course is a survey of techniques and tools for developing Web-based information processing applications; page description languages, scripting languages, data structuring languages, file and database access methods and other technologies for creating dynamic, data-driven web sites. Fall.

**ITEC 2370 COMPUTER PROGRAMMING II.** 3 hours. Prerequisite: ITEC 2260 with a minimum grade of "C". This course introduces advanced Visual Basic controls and programming techniques that are used in developing high-level windows applications. Topics include: advanced database handling; data validation routines; error handling procedures; keyboard events; developing menus, toolbars, and status bars; drag and drop events; graphics and animation handling; ActiveX controls; dynamic link libraries (DLL); object linking and embedding (OLE); and object oriented (OO) techniques.

**JRNL 1100A, JOURNALISM SEMINAR.** 1 hour. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. Practical application and study of journalistic techniques in the production and operation of student literacy magazine Pegasus. The equivalent of at least twenty internship-oriented hours must be logged by the student each semester. Fall, Spring.

**JRNL 1100B, JOURNALISM SEMINAR.** 1 hour. Practical application and study of journalistic techniques in production work with ABAC's student radio station, WPLH 103.1 FM. The equivalent of twenty internship-oriented hours must be logged by the student each semester.

**JRNL 1100C, JOURNALISM SEMINAR.** 1 hour. Practical application and study of journalistic techniques in the production and operation of student newspaper The Stallion. The equivalent of at least twenty internship-oriented hours must be logged by the student each semester. Fall, Spring.

**JRNL 1101 INTRODUCTORY JOURNALISM.** 4 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099; and Co-requisite/Prerequisite: ENGL 1101. A survey of contemporary mass media focused on journalism history and current trends, particularly in the area of news gathering. Students will also study and practice basic news writing and photojournalism techniques. Fall.

**JRNL 2060 NEWS WRITING AND REPORTING.** 4 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099; and JRNL 1101 or approval of instructor. A study and practical application of basic news reporting, writing, editing, photojournalism, and design techniques for the print media. Spring.

**MATH 0090 REMEDIAL MATH.** 5 hours. Five hours of lecture each week. This course is designed to help the student with an understanding of the fundamental processes with whole numbers, fractions, decimals, percents, and signed numbers. The course will increase the students' knowledge and competency in geometry concepts and in solving linear equations. Required of a student scoring below an established cut-off score on the pre-algebra placement exam. MATH 0090 is the course that prepares a student for MATH 1002. Fall, Spring.

**MATH 0097 BEGINNING ALGEBRA.** 4 hours. Emphasis is placed on those topics of beginning algebra and the fundamentals of basic algebra. Required of a student scoring below an established cut-off score on the placement exam. Fall, Spring, Summer

## Course Descriptions

**MATH 0099 INTRODUCTORY ALGEBRA.** 4 hours. Prerequisite: MATH 0097 with a grade of "C" or better, or a satisfactory score on the MATH 0097 exemption test. A short review of beginning algebra followed by additional algebra topics including real number operations on algebraic expressions, algebraic fractions, exponents and radicals, graphing equalities and inequalities. Fall, Spring, Summer.

**MATH 1002 TECHNICAL MATHEMATICS.** 3 hours. Prerequisite: Exemption from or successful completion of MATH 0090. Three hours of lectures each week. A study of basic mathematical processes and concepts, metric conversion, elementary descriptive geometry and trigonometry with applications, percent, ratio and proportion and simple algebraic operations. Fall, Spring, Summer as needed.

**MATH 1101 MATHEMATICAL MODELING.** 3 hours. Prerequisite: Exemption from or successful completion of MATH 0099 and READ 0099. This course is an introduction to mathematical modeling using graphical, numerical, symbolic, and verbal techniques to describe and explore real-world data and phenomena. Emphasis is on the use of elementary functions to investigate and analyze applied problems and questions, supported by the use of appropriate technology, and on effective communication of quantitative concepts and results. Fall, Spring, Summer as needed.

**MATH 1105 MATHEMATICAL INQUIRY FOR TEACHERS.** 3 hours. Prerequisite: Exemption from or successful completion of MATH 0099; and MATH 1101 or higher with a grade of C or better. A problem-centered treatment of mathematics including the general content areas of probability, statistics, geometry, and algebra. Designed for elementary education majors. Fall, Spring.

**MATH 1111 COLLEGE ALGEBRA.** 3 hours. Prerequisite: Exemption from or successful completion of MATH 0099 and READ 0099. Three hours of lecture each week. This course is a functional approach to algebra that incorporates the use of appropriate technology. Emphasis will be placed on the study of linear, quadratic, piece-wise defined, rational, polynomial, exponential and logarithmic functions, their graphs and applications. Fall, Spring, Summer.

**MATH 1112 TRIGONOMETRY.** 3 hours. Prerequisite: Exemption from or successful completion of MATH 0099; and MATH 1111 with a grade of C or better or exemption from MATH 1111. Three hours of lecture each week. A study of the trigonometric functions and their inverses, further study of complex numbers. Fall, Spring, Summer as needed.

**MATH 1113 PRE-CALCULUS MATHEMATICS.** 4 hours. Prerequisite: Exemption from or successful completion of MATH 0099; and High School Trigonometry and MATH 1111 exemption; or High School Trigonometry and MATH 1111 with a grade of "C" or better; or score on placement test. This course is designed to prepare students for calculus, physics, and related technical subjects. Topics include an intensive study of algebraic and transcendental functions and analytic geometry. Fall, Spring.

**MATH 2000 STATISTICS.** 3 hours. Prerequisite: Exemption from or successful completion of MATH 0099; and MATH 1101 or MATH 1111 with a grade of "C" or better or exemption. Three hours of lecture each week. An introduction to basic descriptive and inferential statistics. Includes measures of central tendency, variability and position; statistical graphs including the stem and leaf plot, box plot, dot plot, frequency polygon, histogram, circle graph, and ogive; confidence intervals, hypothesis testing, and other applications involving the binomial, normal, t, chi-square, and F-distributions; and correlation and regression analysis. The emphasis is on applications rather than on mathematical theory, and both calculator and computer techniques will be stressed. Fall, Spring, Summer as needed.

**MATH 2003 APPLIED CALCULUS.** 3 hours. Prerequisite: Exemption from or successful completion of MATH 0099; and MATH 1111 with a grade of C or better or exemption from college algebra. Three hours of lecture each week. An overview of analytical geometry and an introduction to calculus with application to problems in business, economics, and social science. Among topics included are analysis and applications of linear and polynomial functions, analysis and applications of differentiation, and analysis and applications of exponential and logarithmic functions. The course is designed for business majors and is not acceptable for science or mathematics majors. Spring.

**MATH 2008 FOUNDATIONS OF NUMBERS AND OPERATIONS.** 3 hours. Prerequisite: Minimum grade of "C" or better in either MATH 1101, 1111, or 1113. This course is an Area F introductory mathematics course for early childhood education majors. This course will emphasize the understanding and use of the major concepts of numbers and operations. As a general theme, strategies of problem solving will be used and discussed in the context of various topics. Credit for this course is excluded from Area D of the Core Curriculum, and excluded from any Career Technological degree program. Fall, Spring, Summer.

**MATH 2053 CALCULUS I.** 4 hours. Prerequisite: Exemption from or successful completion of MATH 0099; and MATH 1112 or MATH 1113 with a grade of C or better, or score on placement test. Four hours of lecture/demonstration each week. A first course in the techniques and theory of the calculus. Topics include: limits, continuity, differentiation and integration, applications of the derivative and the integral. Fall, Spring, Summer as needed.

**MATH 2054 CALCULUS II.** 4 hours. Prerequisite: Exemption from or successful completion of MATH 0099; and MATH 2053 with a grade of C or better. Four hours of lecture/demonstration each week. Topics

include further study of applications of derivative and integral, transcendental functions, polar coordinates, conic sections, infinite series. Fall, Spring.

**MATH 2055 CALCULUS III.** 4 hours. Prerequisite: Exemption from or successful completion of MATH 0099; and MATH 2054 with a grade of C or better. Four hours of lecture/demonstration each week. Topics in real-valued functions of several variables, including vector calculus, three-dimensional analytic geometry, partial differentiation, elementary linear algebra, vector spaces, three dimensional geometry, multiple integration and applications. Spring.

**MATH 2208 INTRODUCTION TO LINEAR ALGEBRA.** 3 hours. Prerequisite: Exemption from or successful completion of MATH 0099; and Minimum grade of 'C' in MATH 2053 or MATH 2003 or exemption. Three hours of lecture each week. Study of systems in linear equations, matrices, determinant, linear transformations, vector spaces, least squares, and eigenvectors and eigenvalues. Spring

**MGMT 2165 FUNDAMENTALS OF MANAGEMENT.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. This course is designed to give a student the knowledge of the applied management techniques, practices, and principles that are universally accepted in contemporary business. Emphasis is placed on the decision-making process and to solve management problems of planning, organizing, staffing, directing and controlling. As needed.

**MGMT 2166 SMALL BUSINESS MANAGEMENT.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099. A study of various small business patterns designed to acquaint students with the problems and procedures of starting a business venture. Strong emphasis will be placed on entrepreneurial opportunities and new venture processes, as well as coverage of managerial activities needed for successful operation of small firms. As needed.

**MGMT 2167 HUMAN RESOURCE MANAGEMENT.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. Includes an introduction to the nature of employer/employee relationships, a study of contemporary human relations techniques employed by business managers, as well as a survey of the primary functions of personnel administration including recruiting, selection, interviewing, training, testing, and supervision. As needed.

**MKTG 2175 PRINCIPLES OF MARKETING.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. Principles and methods involved in the movement of goods and services from producer to consumer. Market institutions and functions are discussed. Special attention to problems encountered in managing the Marketing Mix. As needed.

**MKTG 2176 ADVERTISING AND SALES PROMOTION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. Designed to acquaint the student with all phases of sales promotion, advertising, display, direct mail, radio, and TV. Actual practice in developing material in accordance with modern technique. As needed.

**MKTG 2177 PERSONAL SELLING.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. Designed to develop persuasive oral communication skills and their practical application to the basic principles of selling. The study of product information and its presentation, determination of customer needs, buying motives, customer analysis, opportunities in selling and personality requirements of salespeople. As needed.

**MUSC 1000 KEYBOARDS NON-MAJOR.** 2 hours. Basic, progressive instruction in keyboarding instruments. Designed for a student not majoring in music and who may not take MUSC 1001. Fall, Spring.

**MUSC 1001 KEYBOARDS MUSIC MAJORS ONLY.** 2 hours. Basic, progressive instruction in keyboard instruments. Fall, Spring.

**MUSC 1100 MUSIC APPRECIATION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. An introduction into the basics of music and a study of masterpieces of music literature, as well as a brief overview of the history of music. This course is designed for those individuals who have little background or basic knowledge of music. Fall, Spring, Summer.

**MUSC 1134 ELEMENTARY MUSIC THEORY.** 2 hours. Prerequisite: Exemption from or successful completion of MATH 0099. Pitch, meters, scales, modes, keys, intervals, triads and seventh chords, elementary diatonic harmony, composition of melody and bass lines; melodic and rhythmic dictation and solfeggio; elementary keyboard skills. Students should already be proficient at reading music. Three lectures and two ear training/keyboard labs per week. Fall.

**MUSC 1135 ELEMENTARY MUSIC THEORY.** 2 hours. Prerequisite: MUSC 1134. Continuation of written harmony through extended alteration of tertian harmony and modulation, secondary dominants; analysis and composition of simple musical forms; continuation of dictation, solfeggio, and keyboard harmony. Three lectures and two ear training/keyboard labs per week. Spring.

**MUSC 1181 A, B APPLIED MUSIC.** 1 hour. One 30-minute lesson a week in piano, organ, other instrument or voice. Designed for a music major taking a secondary applied. Fall, Spring.

## Course Descriptions

**MUSC 1182 A, B APPLIED MUSIC.** 2 hours. One 50-minute lesson a week in piano, organ, other instrument or voice. Designed for a music major taking a principal applied. For a music major only. Fall, Spring.

**MUSC 2234 ADVANCED MUSIC THEORY.** 2 hours. 2 lab hours per week. Prerequisite: MUSC 1100. Melodic and harmonic material, analysis of small forms (binary and ternary) with harmonic analysis involving primary and secondary chords and including chromaticism and modulation; altered chords and their functions. The Music computer lab consists of ear-training, melodic and rhythmic dictation, sight-singing and basic keyboard harmony. Required of all students majoring in music. Three lectures and two ear training/keyboard labs per week. Fall.

**MUSC 2235 ADVANCED MUSIC THEORY.** 2 hours. Neapolitan and augmented chords, chromatic chord forms (chromatic mediant, altered dominant, and borrowed chords), advanced modulation, advanced form (rondo and sonata-allegro), contemporary techniques, including extended chords, quartal and secondary harmony, twelve-tone rhythmic devices, sight-singing, eartraining, keyboard harmony, and analysis. Continuation of creative work. Spring.

**MUSC 2080 CONCERT BAND.** 1 hour. Open to any student who has been a member of a junior or senior high school band. Fall, Spring.

**MUSC 2281 A, B, C, D APPLIED MUSIC.** 1 hour. One 30-minute lesson a week in piano, organ, other instrument or voice. Designed for a music major taking a secondary applied. Fall, Spring.

**MUSC 2282 A, B, C, D APPLIED MUSIC.** 2 hours. One 50-minute lesson a week in piano, organ, other instrument or voice. Designed for a music major taking a principal applied. For a music major only. Fall, Spring.

**MUSC 2287 JAZZ CHOIR.** 1 hour. Open to any student who is a member of the chorus and who can qualify. Fall, Spring.

**MUSC 2090 CONCERT CHOIR.** 1 hour. Open to any student who has been a member of a school or church choir. Fall, Spring.

**MUSC 2290 JAZZ ENSEMBLE.** 1 hour. Open to any student who is a member of the concert band and who can qualify. Gives a student the opportunity to experience all types of jazz musical styles (blues, swing, rock, and improvisation) through the actual playing of instruments in a small ensemble. Audition required. Fall, Spring.

**MUSC 2291 SMALL GROUP ENSEMBLE.** 1 hour. Open to any student who can sing or suitably play a musical instrument. Audition Required. Fall, Spring.

**NURS 1108 NURSING I- FUNDAMENTALS.** 6 hours. Co-requisite: NURS 1109. This course is a study of the concepts and psychomotor skills that provide the foundation for nursing theory and practice. A major focus is on the utilization of the nursing process to care for clients from young adulthood through later maturity who require assistance in meeting physiological and psychosocial needs. Lecture/Lab/Clinical (4-2-4). Fall, Spring

**NURS 1109 NURSING II- HEALTH & PHYSICAL ASSESSMENT.** 3 hours. Co-requisite: NURS 1108. This course is a study of the basic skills that provide the foundation for nursing assessment. The major focus of this course is on physical assessment of all body systems. Nutritional and psychosocial assessment is included. Lecture/Lab (3-1-0). Fall, Spring.

**NURS 1110 NURSING III- MEDICAL/SURGICAL ONE.** 6 hours. Prerequisite: NURS 1108 & 1109 with a C or better. Co-requisite: BIOL 2012 & BIOL 2012 L. This course is a study of the perioperative client and clients with gastrointestinal, musculoskeletal, respiratory, cardiovascular, immunological, neurological, and psychosocial dysfunctions. The major focus of this course is on utilization of the nursing process to care for clients experiencing these dysfunctions. Lecture/Lab/Clinical (4-1-5). Fall, Spring.

**NURS 1113 NURSING IV- HEALTH PROMOTION AND DISEASE PREVENTION THROUGH THE LIFESPAN.** 2 hours. Prerequisite: 1108 & 1109 with a c or better. Co-requisite: NURS 1110, BIOL 2012 & BIOL 2012L. The nursing process is utilized to address health promotion and disease prevention for all ages and population groups – individuals, families and communities. Normal growth and development as well as specific problems and health promotion issues common to each stage is discussed. Lecture (2-0-0). Fall, Spring.

**NURS 2207 NURSING V- MEDICAL/SURGICAL TWO.** 6 hours. Prerequisite: NURS 1110, NURS 1113 & BIOL 2050/BIOL 2050L with a C or better. Co-requisite: NURS 2208. This course is a study of clients with cardiovascular, endocrine, gastrointestinal, genitourinary, immunological, neurological, and psychosocial dysfunctions. The major focus of this course is on utilization of the nursing process to care for clients experiencing these dysfunctions. Lecture/Clinical (4-0-6). Fall, Spring.

**NURS 2208 NURSING VI- MATERNAL-CHILD & WOMEN'S HEALTH.** 4 hours. Prerequisite: NURS 1110, NURS 1113 & BIOL 2050/BIOL 2050L with a C or better. Co-requisite: NURS 2207. This course is a study

of female clients from adolescence through later maturity and newborn infants. The major focus of this course is on utilization of the nursing process to care for maternity clients, newborn infants and clients experiencing dysfunctions specific to females. Lecture/Clinical (3-0-3). Fall, Spring.

**NURS 2209 NURSING VII- PEDIATRICS.** 4 hours. Prerequisite: NURS 2207 & 2208 with a C or better. Co-requisite NURS 2210 & NURS 2211. This course is a study of the nursing care of culturally diverse pediatric clients from infancy through adolescence with an emphasis upon wellness and dysfunctions. The major focus of this course is on the utilization of the nursing process to meet the wellness, physiological, and psychosocial needs of pediatric clients. Lecture/Clinical (3-0-3). Fall, Spring.

**NURS 2210 NURSING VIII- MEDICAL/SURGICAL THREE.** 4 hours. Prerequisite: NURS 2207 & 2208 with a C or better. Co-requisite: NURS 2209 & 2211. This course is a study of clients with cardiovascular, endocrine, genitourinary, immunological, neurological, integumentary, musculoskeletal, respiratory, and psychosocial dysfunctions. The major focus of this course is on utilization of the nursing process to care for clients experiencing complex and/or multiple dysfunctions. Lecture/Clinical (3-0-3). Fall, Spring.

**NURS 2211 NURSING IX- ENTRY INTO PROFESSIONAL PRACTICE.** 3 hours. Prerequisites: NURS 2207 & 2208 with a C or better. Co-requisite: NURS 2209 & 2210. This course is a study of the leadership and management component of registered nursing. The student learns to synthesize and apply previously learned theories and principles to client situations involving a variety of ages, cultures and situations. The leadership/manager role of the registered nurse is addressed. Employability skills are discussed. Lecture/Clinical (2-0-3). Fall, Spring.

**NURS 1109B NURSING I- HEALTH & PHYSICAL ASSESSMENT.** 3 hours. Co-requisite: NURS 1115B. A study of the basic skills that provide the foundation for nursing assessment. The major focus of this course is on physical assessment of all body systems. Nutritional, psychosocial and community assessment are included. Labs build on students' prior knowledge and experience of physical assessment. Lecture/Lab (3-1-0). Summer.

**NURS 1115B NURSING II- TRANSITION TO ASSOCIATE DEGREE NURSING.** 3 hours. Co-requisite: NURS 1109B. The major focus of this course is on role transition and selected concepts from nursing courses offered during the first year of nursing. It fosters matriculation into the second year of the Associate in Science in Nursing Program. The clinical and skills lab experience builds on prior healthcare experience and involves a community project. Lecture/Lab/Clinical (3-1-2). Summer.

**NURS 2207B NURSING III- MEDICAL/SURGICAL TWO.** 6 hours. Prerequisite: NURS 1109B, NURS 1115B & BIOL 2050/BIOL 2050L with a C or better. Co-requisite: NURS 2208B. This course is a study of clients with cardiovascular, endocrine, genitourinary, immunological, neurological, and psychosocial dysfunctions. The major focus of this course is on utilization of the nursing process to care for clients experiencing these dysfunctions. Clinical activities build on prior healthcare experience and incorporate a community project follow-up. Lecture/Lab (4-0-6). Fall.

**NURS 2208B NURSING IV- MATERNAL-CHILD & WOMEN'S HEALTH.** 4 hours. Prerequisite: NURS 1109B, NURS 1115B & BIOL 2050/BIOL 2050L with a C or better. Co-requisite: NURS 2207B. This course is a study of female clients from adolescence through later maturity and newborn infants. The major focus of this course is on utilization of the nursing process to care for maternity clients, newborn infants and clients experiencing dysfunctions specific to females. A project involving cultural implications is included. Lecture/Lab (3-0-3). Fall.

**NURS 2209B NURSING V- PEDIATRICS.** 4 hours. Prerequisite: NURS 2207B & 2208B with a C or better. Co-requisite NURS 2210B & 2211B. This course is a study of the nursing care of culturally diverse pediatric clients from infancy through adolescence with an emphasis upon wellness and dysfunctions. The major focus of this course is on the utilization of the nursing process to meet the wellness, physiological, and psychosocial needs of pediatric clients. Clinical experience incorporates preceptorships along with instructor guided activities. Lecture/Clinical (3-0-3). Spring.

**NURS 2210B NURSING VI- MEDICAL/SURGICAL THREE.** 4 hours. Prerequisite: NURS 2207B & 2208B with a C or better. Co-requisite: NURS 2209B & 2211B. This course is a study of clients with cardiovascular, endocrine, genitourinary, immunological, neurological, integumentary, musculoskeletal, respiratory, and psychosocial dysfunctions. The major focus of this course is on utilization of the nursing process to care for clients experiencing complex and/or multiple dysfunctions. Clinical experience incorporates preceptor experiences and includes evaluation of community project. Lecture/Clinical (3-0-3). Fall, Spring.

**NURS 2211B NURSING VII- ENTRY INTO PROFESSIONAL PRACTICE.** 3 hours. Prerequisite: NURS 2207B & 2208B. Co-requisite: NURS 2209B & 2210B. This course is a study of the leadership and management component of registered nursing. The student learns to synthesize and apply previously learned theories and principles to client situations involving a variety of ages, cultures and situations. The leadership/manager role of the registered nurse is addressed. Employability skills are discussed. Clinical builds on prior health care experience. Lecture/Clinical (2-0-3). Fall, Spring.

## Course Descriptions

**PHED 1000 ADAPTIVE PHYSICAL EDUCATION I.** 1 hour. Medical release and physician's verification of physical limitations are required. The course includes screening and assessment to provide individualized programming. The needs of the student will be used to establish a personalized training program. Fall.

**PHED 1001 ADAPTIVE PHYSICAL EDUCATION II.** 1 hour. Medical release and physician's verification of physical limitations are required. This course is a continuation of Adaptive Physical Education I. Spring.

**PHED 1100 HEALTH & WELLNESS.** 2 hours. Designed to provide the student with knowledge of current health problems including physical fitness, nutrition, major diseases, and to encourage application of this knowledge for healthful living. Fall, Spring, and Summer.

**PHED 1104 TENNIS.** 1 hour. A beginning course designed to teach the basic fundamentals of tennis. Rules and strategy will be emphasized. Students are required to furnish their own tennis rackets. Fall, Spring, Summer.

**PHED 1106 VOLLEYBALL.** 1 hour. Designed to teach the basic skills, strategy and rules. Skills include the different volleys, serving, spiking and blocking. Spring.

**PHED 1115 AEROBICS.** 1 hour. A course designed to develop cardio-respiratory fitness, muscle strength, muscle endurance, and flexibility through the use of various modes of exercise. As available.

**PHED 1120 CHALLENGE COURSE.** 1 hour. A class designed to enhance the student's physical fitness through participation in but not limited to cardio games, group initiatives, and individual challenges. Students will develop a game portfolio and make a group initiative. This course is highly recommended for Education majors. Fall.

**PHED 1121 YOGA I.** 1 hour. A course designed to increase stamina and flexibility and reduce stress through instruction in the various styles and techniques of yoga. As available.

**PHED 1122 YOGA II.** 1 hour. Prerequisite: PHED 1121 with a grade of C or better. A continuation of Yoga I with the addition of more challenging asanas (poses), pranayama (breathing), meditation and relaxation techniques and more indepth study into the history and philosophy of yoga. As available.

**PHED 1123 FITNESS FOR LIFE WEIGHT TRAINING.** 1 hour. A course designed for a student interested in improving strength, power, and physical fitness by the use of free weights and weight machines. Fall, Spring, Summer.

**PHED 1124 FITNESS FOR LIFE JOGGING.** 1 hour. A class designed for the development of skills and strategy in jogging. The student will participate in an exercise program designed to improve cardio respiratory endurance as well as learning basic principles and mechanics. THIS IS NOT A WALKING CLASS. Spring.

**PHED 1125 FITNESS FOR LIFE WALKING.** 1 hour. A class designed to provide instruction and skill development in fitness walking. The primary focus of the class will be on the enhancement of cardiorespiratory fitness, muscular endurance, and flexibility. Fall, Spring.

**PHED 1126 FITNESS FOR LIFE PERSONAL CONDITIONING.** 1 hour. A fitness class designed to improve cardiorespiratory fitness, muscular endurance, muscular strength and flexibility through endurance exercise, resistance training, and stretching. Fall, Spring.

**PHED 1130 FITNESS FOR LIFE WATER AEROBICS.** 1 hour. A water aerobics class which enhances fitness levels through jogging, calisthenics, and resistance training. Session A Fall.

**PHED 1135 RECREATIONAL GAMES.** 1 hour. A course designed to enhance the student's physical fitness through participation in various recreational games and sports, such as soccer, team handball, volleyball, and horseshoes. Spring.

**PHED 1137 FITNESS FOR LIFE SWIMMING.** 1 hour. This class encompasses instruction in the crawls, side strokes, elementary back stroke, breast stroke, and basic safety and rescue skills. This course is not for the non-swimmer. Session A Fall, Summer.

**PHED 1139 GOLF II.** 1 hour. Intermediate Golf. Prerequisite: PHED 1141 with a grade of B or better or a 15 or less handicap. A course designed to help a student apply the basic skills learned in PHED 1141 for successful scoring and employment of the game. Further concentration in understanding rules and etiquette will be emphasized. Class is held at Forest Lakes Golf Course. *Students must provide their own transportation to and from the course.* As available.

**PHED 1140 BADMINTON.** 1 hour. A beginning course designed to teach the basic fundamentals of badminton. Rules and strategy will be emphasized. Students are required to furnish their own badminton rackets. Spring.

**PHED 1141 GOLF I.** 1 hour. A course which covers basic fundamental skills in golf. Its purpose is to provide each student with a working knowledge of the game. Lecture classes will cover terminology, rules and etiquette. Practical classes will include driving, chipping and putting. Class is held at Forest Lakes Golf Course. *Students must provide their own transportation to and from the course.* As available.



**PHED 1145 FRISBEE SPORTS.** 1 hour. A class designed to provide the student with basic knowledge of rules, techniques, and strategies of various Frisbee activities and games. Fall, Spring.

**PHED 1150 COUNTRY/WESTERN LINE DANCE I.** 1 hour. Designed to impart knowledge and skill in country/western line dancing. Classes cover terminology and movements used in various line dances. Fall.

**PHED 1151 COUNTRY/WESTERN LINE DANCE II.** 1 hour. Prerequisite: PHED 1150 Country/Western Line Dance I with a 'C' or better. Classes cover terminology and movements used in various line dances. As available.

**PHED 1155 SOCCER.** 1 hour. Designed to provide the student with a working knowledge of soccer through physical conditioning, skill development, and the development of competitive strategies. Spring.

**PHED 1160 BOWLING.** 1 hour. A course designed for students interested in developing the basic fundamentals of bowling. Skill instruction will cover approach and delivery, strikes, and spares. Classroom instruction will cover scoring and rules. Classes meet at the Tift County Lanes. Students must provide their own transportation to and from the lanes. **Additional fee required.** Fall, Spring.

**PHED 1170 FIELD EXPERIENCE.** 1 hour. Practical experience through shadowing an ABAC physical education instructor. Students are required to teach a lesson and keep a daily journal of class activities. FOR PHYSICAL EDUCATION MAJORS ONLY. Fall, Spring.

**PHED 1175 FIRST AID AND CPR.** 2 hours. A course designed to teach the skills needed to respond in respiratory and cardiac emergencies, to reduce pain, and to minimize the consequences of injury or sudden illness until professional help arrives. This course satisfies one of the two physical education activity requirements. As available.

**PHED 1180 VARSITY SPORTS I.** A course restricted to Varsity Athletes only in their sport of participation. Student athletes practice daily during the season. This course offers development of skills and personal potential for student athletes interested in improving their performance or preparing for further competition at the upper collegiate level. *Registration for this class is completed by the coach.* Fall, Spring.

**PHED 1190 VARSITY SPORTS II.** A continuation of Varsity Sports I. A course restricted to Varsity Athletes only in their sport of participation. Student athletes practice daily during the season. This course offers development of skills and personal potential for student athletes interested in improving their performance or preparing for further competition at the upper collegiate level. *Registration for this class is completed by the coach.* Fall, Spring.

**PHSC 1011 PHYSICAL SCIENCE I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099; and MATH 1101 or 1111 with a grade of C or higher or exemption. Co-requisite: PHSC 1011L. Three hours of lecture each week. A survey course dealing with elementary fundamentals of physical science, especially physics, with some study of the simpler applications. Fall and Summer as needed.

**PHSC 1011L PHYSICAL SCIENCE I LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany PHSC 1011. Fall and Summer as needed.

**PHSC 1012 PHYSICAL SCIENCE II.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and MATH 0099. Co-requisite: MATH 1101 or 1111; PHSC 1012L. Three hours of lecture each week. A survey course in which chemistry is used to investigate selected topics of current interest, including global warming, ozone depletion, and air and water pollution. The chemistry is introduced on a need to know basis. Emphasis will be placed upon how chemistry impacts everyday life. Spring, Summer as needed.

**PHSC 1012L PHYSICAL SCIENCE II LABORATORY.** 1 hour. One three-hour laboratory period each week to accompany PHSC 1012. Spring, Summer as needed.

**PHYS 1111 INTRODUCTORY PHYSICS I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099. Co-requisite: PHYS 1111L. Prerequisite: MATH 1112 or MATH 1113 with a grade of C or higher. Three hours of lecture and one hour of recitation each week. An introductory course which will include material from mechanics, thermodynamics, and waves. Elementary algebra and trigonometry will be used. Fall and Summer as needed.

**PHYS 1111L INTRODUCTORY PHYSICS I LABORATORY.** 1 hour. One three-hour laboratory period each week to accompany PHYS 1111. Fall and Summer as needed.

**PHYS 1112 INTRODUCTORY PHYSICS II.** 3 hours. Co-requisite: PHYS 1112L. Prerequisite: PHYS 1111 AND PHYS 1111L with a grade of C or higher. Three hours of lecture and one hour of recitation each week. An introductory course which will include material from electromagnetism, optics, and modern physics. Elementary algebra and trigonometry will be used. Spring.

**PHYS 1112L INTRODUCTORY PHYSICS II LABORATORY.** 1 hour. One three-hour laboratory period each week to accompany PHYS 1112. Spring.

## Course Descriptions

**PHYS 2211 PRINCIPLES OF PHYSICS I.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099, ENGL 0099, and MATH 0099; MATH 2053 with a grade of C or higher. Co-requisite: PHYS 2211L. Three hours of lecture and one hour of recitation each week. An introductory course which will include material from mechanics, thermodynamics, and waves. Elementary differential calculus will be used. Fall.

**PHYS 2211L PRINCIPLES OF PHYSICS I LABORATORY.** 1 hour. One three-hour laboratory period each week to accompany PHYS 2211. Fall

**PHYS 2212 PRINCIPLES OF PHYSICS II.** 3 hours. Co-requisite: PHYS 2212L. Prerequisite: PHYS 2211 and PHYS 2211L with a grade of C or higher. Three hours of lecture and one hour of recitation each week. An introductory course which will include material from electromagnetism, optics, and modern physics. Elementary differential and integral calculus will be used. Spring.

**PHYS 2212L PRINCIPLES OF PHYSICS II LABORATORY.** 1 hour. One three-hour laboratory period each week to accompany PHYS 2212. Spring.

**PNUR 1000 INTRODUCTION TO PATIENT CARE.** 3 hours. Co-requisite: PNUR 1001 and MATH 1002. This course introduces the student to the legal and ethical application of age specific considerations in the recognition of common physical abnormalities and the process of basic client care. Fall and as needed.

**PNUR 1001 BASIC PATIENT CARE SKILLS.** 3 hours. Co-requisite: PNUR 1000 and MATH 1002. This course introduces the student to the applications of basic patient care skills appropriate in a variety of care settings. Fall and as needed.

**PNUR 1100 ADVANCED PATIENT CARE.** 3 hours. Co-requisite: PNUR 1101. Prerequisite: MATH 1002, PNUR 1000 and PNUR 1001 with a grade of C or better. This course builds on a prior foundation of basic patient care concepts and incorporates the use of therapeutic interventions applied under the guidance of a licensed health care professional. Spring and as needed.

**PNUR 1101 ADVANCED PATIENT CARE SKILLS.** 4 hours. Co-requisite: PNUR 1100. Prerequisite: MATH 1002, PNUR 1000 and PNUR 1001 with a grade of C or better. This course provides the student with the work ethics necessary to enter the healthcare setting and provide basic and advanced patient care under supervision. Spring and as needed.

**PNUR 1104 PHARMACOLOGY FOR HEALTH PROFESSIONS.** 2 hours. Prerequisite: Exemption from or successful completion of MATH 0090. A study of the concepts that promote the administration of medication with concern for safety and precision. Incorporated into this course are major principles of mathematics including fractions, decimals, conversions between the various systems of weights and measures, and the use of ratio and proportion. Foundations of pharmacology, drug action at the physiology level, and drug preparation and administration to culturally diverse clients throughout the lifespan is included. Fall, Spring & Summer as needed.

**PNUR 1106 PERSPECTIVES IN WOMEN'S HEALTHCARE.** 2 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A study of the evolution of healthcare related to women's needs. Includes current trends and issues appropriate to social, cultural, and political implications.

**PNUR 1108 CULTURAL DIVERSITY IN HEALTH AND ILLNESS.** 2 hours. A study of the dimensions and complexities involved in perceptions and health care issues of diverse cultural backgrounds. Cultural phenomena affecting an individual's perception of time, space, communication, social organization, biological variations and environmental controls relative to health and health care issues will be discussed. Fall, Spring.

**POLS 1101 AMERICAN GOVERNMENT.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. An introductory course covering the essential facts of federal, state, and local governments in the United States. The origin, development, organization, and practices of national and state governments will be examined. This course satisfies state law requiring examination on Georgia and United States Constitutions. Fall, Spring, Summer.

**POLS 1101H AMERICAN GOVERNMENT (HONORS).** 3 hours. An introductory course covering the essential facts of federal, state, and local governments in the United States. The origin, development, organization, and practices of national and state governments will be examined. This course is taught as a seminar and emphasizes greater student interaction. This course satisfies state law requiring examination on Georgia and United States Constitutions. Spring.

**POLS 2101 INTRODUCTION TO POLITICAL SCIENCE.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. An introduction to the overall discipline of political science as a field of inquiry. The course surveys the various sub-fields of political science, including American, political philosophy, comparative politics, public administration, and international politics. Fall, Spring.

**POLS 2201 STATE AND LOCAL GOVERNMENT.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. An examination of the organization and functions of the state

and its political subdivisions. Emphasis is given to the state and local governments of Georgia. Spring.

**POLS 2401 GLOBAL ISSUES.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. An examination of current global issues. Topics will include environmental, demographic, economic, and security concerns at the international level. An emphasis will be placed on the relevance of these global issues to the citizens of the state of Georgia. Fall, Spring.

**PSYC 1101 INTRODUCTION TO GENERAL PSYCHOLOGY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A broad survey of the major topics in psychology including, but not limited to, research methodology, biological and social factors influencing behavior, development, learning, memory, personality, and abnormal behavior/therapy. Fall, Spring, Summer.

**PSYC 2101 INTRODUCTION TO THE PSYCHOLOGY OF ADJUSTMENT.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. An introductory examination of the applied psychological theory and research concerning mental health and well being. Personal application is stressed. Fall, Spring.

**PSYC 2103 HUMAN GROWTH AND DEVELOPMENT.** 3 hours. Prerequisite: PSYC 1101 with a "C" or better. An introductory, non-laboratory based examination of human development across the life span with an emphasis on normal patterns of physical, cognitive, and social development. Fall, Spring, Summer.

**PSYC 2201 INTRODUCTION TO ABNORMAL BEHAVIOR.** 3 hours. Prerequisite: PSYC 1101 with a "C" or better. An introduction to clinical procedures involved with assessing, diagnosing, treating and anticipating treatment outcomes for persons with identifiable mental disorders. While the course is text-oriented and based in the vocabulary of the Diagnostic and Statistical Manual of Mental Disorders, a student will also be expected to apply theoretical constructs to case studies. Fall, Spring.

**READ 0099 LEARNING SUPPORT READING.** 4 hours. Four hours of lecture each week. This course is designed to teach reading skills necessary for success in comprehending college level courses. Topics include vocabulary development, literal and inferential comprehension, and analytical reading skills. This course requires reading lab work. Required of a student scoring below an established cut-off score on the reading placement exam. Students may exit Learning Support Reading by successfully completing READ 0099 and making a satisfactory score on the COMPASS exam. Fall, Spring, Summer.

**RELG 1100 INTRODUCTION TO WORLD RELIGIONS.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A survey and comparison of the beliefs, practices, traditions, history, and modern developments of the basic world religions, including Christianity, Islam, Judaism, Buddhism, and Hinduism. Fall, Spring.

**RGTE 0199 REGENTS' ESSAY REMEDIATION.** 2 hours. This course is required of a student who fails to meet the essay requirements of the University System Regents' Test. This course includes intensive classroom instruction and individual conferences in English composition skills. Fall, Spring, Summer.

**RGTR 0198 REGENTS' READING REMEDIATION.** 2 hours. This course is required of all students who fail the reading portion of the University System Regents' Test. The course consists of intensive instruction in vocabulary building and reading composition. Fall, Spring, Summer.

**SCIE 1000 ADDRESSING ENVIRONMENTAL ISSUES.** 1 hour. This seminar will address current controversial environmental issues concentrating on the problems and solutions associated with these issues. The basis for class discussions will be the background and controversy surrounding these issues and ethics involved in solving the problems as well as cultural, social, and political ramifications. Fall, Spring.

**SCIE 1003 MEDICAL TERMINOLOGY.** 1 hour. Two or three hours per week for half of the term. Designed to teach the meaning of 300 Latin and Greek roots, suffixes, and prefixes. With the knowledge of these 300 elements, a student is able to interpret and understand more than 10,000 complex medical terms. Fall, Spring.

**SCIE 1005 ENVIRONMENTAL SCIENCE.** 3 hours. Prerequisite: Exemption from or successful completion of ENGL 0099; A grade of C or higher in PHSC 1011/1011L, PHSC 1012/1012L, BIOL 1003/1003L or BIOL 2107/2107L. Three hours of lecture each week. A study of ecological concepts that form the basis for understanding environmental issues confronting us; ecology, populations, diversity, resources, pollution and global climate changes. Interrelationships of physical, chemical and biological components of the environment and the impact of human activities on the biosphere are explored. Fall, Spring.

**SCIE 1005L ENVIRONMENTAL SCIENCE LABORATORY.** 1 hour. Prerequisite: Exemption from or successful completion of ENGL 0099; PHSC 1011/1011L or PHSC 1012/1012L or BIOL 1003/1003L. Co-requisite: SCIE 1005. One two hour laboratory experience each week. Experiences will include environmental science activities in the laboratory as well as field trips to local areas of environmental interest. Designed to accompany SCIE 1005. Fall, Spring.

**SCIE 1005H ENVIRONMENTAL SCIENCE (HONORS).** 4 hours. Prerequisite: Exemption from or successful completion of ENGL 0099; A grade of C or higher in PHSC 1011/1011L, PHSC 1012/1012L, BIOL

## Course Descriptions

1003/1003L, or BIOL 2107/2107L. Three hours of lecture each week and two hours of laboratory each week. A coordinated study of ecological concepts that form the basis for understanding environmental issues confronting us; ecology, populations, diversity, resources, pollution and global climate changes. Interrelationships of physical, chemical and biological components of the environment and the impact of human activities on the biosphere are explored. The laboratory component will include activities in the laboratory as well as field trips to local areas of environmental interest. Additional laboratory time and one weekend may be required for field trips. SCIE 1005H will offer students the opportunity to critically analyze how humans impact their surroundings and to consider the short and long term implications. Restricted to students in the Honors Program and select science majors. Spring.

**SCIE 1006 MARINE SCIENCE.** 3 hours. Prerequisite: Exemption from or successful completion of ENGL 0099; A grade of C or higher in PHSC 1011/1011L, PHSC 1012/1012L, BIOL 1003/1003L or BIOL 2107/2107L. Three hours of lecture each week usually in a classroom with an occasional field outing. The course will include a general overview of the fundamentals of Marine Science including marine geology, physics, chemistry, and biology. The course addresses geological, chemical, and physical features of the marine environment, marine organisms and their ecological interactions, as well as human interactions and conservation of marine resources. This class is designed for non-science majors with an interest in oceans and marine science. Fall as needed.

**SCIE 1007 INTRODUCTORY GEOLOGY.** 3 hours. Prerequisite: Exemption from or successful completion of ENGL 0099; A grade of C or higher in PHSC 1011/1011L or PHSC 1012/1012L. Three hours of lecture each week usually in a classroom with an occasional field outing. The course topics introduced will include physical geological features and processes that shape our Earth. Topics will include rocks and minerals, resources and processes such as plate tectonics, earthquakes, volcanoes, streams, flooding and coastal erosion. Topics extend to include waste disposal, pollution, environmental law, and land use planning. A capstone field experience is provided at the end of the semester. This class is designed for non-science majors with an interest in geological concepts. Spring as needed.

**SOCI 1101 INTRODUCTION TO SOCIOLOGY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A survey of the discipline of sociology. Topics will include sociological theory, methods, and selected substantive areas, such as sex, age, gender, social class, and race/ethnicity. Fall, Spring, Summer.

**SOCI 1160 INTRODUCTION TO SOCIAL PROBLEMS.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. A theoretical and empirical analysis of selected major social problems confronting American society. Fall, Spring, Summer.

**SOCI 2110 HUMAN SERVICES AND SOCIAL POLICY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099; and SOCI 1101 with a "C" or better and a 2.0 GPA. An introduction to the problems of social policy and human services professions. The course will include a study of various settings which offer social services; development of knowledge, values, and skills relevant to human services; and examination of the problems encountered in social delivery systems. Students will explore the diversity of jobs in the current market that await two- and four-year degree holders. Spring.

**SOCI 2293 INTRODUCTION TO MARRIAGE AND FAMILY.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099. An introduction to the structure, processes, problems and adjustments of contemporary marriage and family life. Dual listed as FACS 2293. Fall, Spring.

**SOCI 2400 HUMAN SERVICES LABORATORY IN FIELD WORK.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099; and SOCI 2110 with a "C" or better. Field experience supervised by faculty in a community setting which provides an opportunity for the student to integrate and apply knowledge, theory, and understanding derived from classroom learning. This experience aids in the further development of the techniques and skills common to practice in the social welfare field, such as observation, data collecting and organizing, interviewing, and reporting and evaluating impressions. Summer, Fall.

**SOSC 1100 VALUES, ISSUES, & PERSPECTIVES IN SOCIAL SCIENCES.** 1 hour. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. An interdisciplinary seminar designed to introduce the student to some of the fundamental concepts and issues of the social sciences and to develop the student's critical thinking skills. Topics, which vary from term to term, include such themes as American values, gender issues, and current political or social issues. Fall, Spring.

**SPAN 1000A SPANISH FOR LAW ENFORCEMENT OFFICERS.** 1 hour. This class will offer job-specific Spanish vocabulary and phraseology, as well as pronunciation and vocalization through intensive oral exercises, scenarios and role playing. Fall.

**SPAN 1000B SPANISH FOR NURSES AND HEALTH PROFESSIONALS.** 1 hour. This class will offer job-specific Spanish vocabulary and phraseology, as well as pronunciation and vocalization through intensive oral exercises, scenarios and role playing. Spring.

**SPAN 1001 ELEMENTARY SPANISH I.** 3 hours. Prerequisite: Exemption from or successful completion of

READ 0099 and ENGL 0099. Introduction to listening, speaking, reading, and writing in Spanish and to the culture of Spanish-speaking regions. Non-credit for students presenting two or more high school units in Spanish earned within the past three years. Work includes drill in fundamentals of grammar. Fall, Spring, Summer.

**SPAN 1002 ELEMENTARY SPANISH II.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. Continued listening, speaking, reading, and writing in Spanish with further study of the culture of Spanish-speaking regions. A continuation of SPAN 1001. Fall, Spring, Summer.

**SPAN 1110 SPANISH FOR GREEN INDUSTRY PROFESSIONALS.** 3 hours. This class will offer job-specific (occupational) Spanish vocabulary and phraseology, as well as pronunciation and vocalization through intensive oral exercises, scenarios, and role playing. Topics include greetings, training, phrase words, the calendar, numbers and time, family and work personnel, safety and health phrases and terms, tools and equipment terms and actions, golf course terms and actions, golf clubhouse terms and actions, commercial and residential sites, directions and locations, and spraying and irrigation terms and actions. Fall, Spring.

**SPAN 2001 INTERMEDIATE SPANISH.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099; SPAN 1002 with a "C" or better. A continuation of SPAN 1001 and SPAN 1002. Spring.

**SPAN 2002 INTERMEDIATE SPANISH.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. A continuation of SPAN 1001, SPAN 1002, and SPAN 2001. Spring.

**THEA 1100 THEATRE APPRECIATION.** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099. Introduction to the art of the theatre emphasizing its historical development. Survey of the basic elements and theories of theatrical production with special consideration of theatre as an artistic experience. Fall, Spring.

**THEA 1101 THEATRE WORKSHOP.** 1 hour. Hands-on active participation in current theatre production. Requires a minimum of 25 hours devoted to production-related assignments. Activities include performing in the production, building sets, constructing costumes, lighting, stage manager, assistant director. Fall, Spring.

**TUTR 1100 BECOMING A BETTER WRITING TUTOR.** 1 hour. This course is a seminar class that will study and discuss current issues relating to peer tutoring and writing instruction. Students will also examine how these trends may be used in one-on-one peer tutoring scenarios. This course is strongly recommended for all student writing tutors.

**TUTR 1101 RELATING TO STUDENT WRITERS.** 1 hour. This seminar class focuses on current issues and concerns faced by tutors of writing. Students will also examine effective problem-solving strategies for use in tutoring situations. This course is strongly recommended for all writing tutors.

## H o n o r s P r o g r a m C o u r s e s

All courses in the Honors program encourage student participation through interactive classroom techniques; all classes require the students to engage in some substantial research and use of sources beyond the assigned textbook to supplement and enhance the students' understanding of the course material and assignments.

**CISM 2201H FUNDAMENTALS OF COMPUTER APPLICATIONS (HONORS).** 3 hours. A course designed to assure a higher level of computer applications literacy; to include word processing, spreadsheet, database, LAN, e-mail and Internet utilizations. Fall, Spring.

**COMM 1100H HUMAN COMMUNICATION (HONORS).** 3 hours. Prerequisite: Honors Program membership or permission of Honors Director. A study of the techniques required in speech research, organization and argument development. Designed to develop advanced delivery techniques for different types of speeches in various public forums. Fall.

**ENGL 1101H COMPOSITION I (HONORS).** 3 hours. Prerequisite: Exemption from or successful completion of READ 0099 and ENGL 0099 and Honors Program membership or permission of Honors Director. A composition course focusing on skills required for effective writing in a variety of contexts, with emphasis on exposition and argumentation, and also introductory use of a variety of research skills. Fall.

**ENGL 1102H COMPOSITION II (HONORS).** 3 hours. Prerequisite: ENGL 1101 with a grade of "C" or better (or exempt status) and Honors Program membership or permission of Honors Director. A composition course focusing on academic writing skills that emphasizes interpretation and evaluation of a variety of texts and that incorporates advanced research skills. Spring.

**ENGL 2132H SURVEY OF AMERICAN LITERATURE II (HONORS).** 3 hours. Prerequisite: Honors Program membership and ENGL 1102H or ENGL 1102 and permission of Honors Director. A survey of important works of American literature designed to foster in the student some knowledge and appreciation of American literature from the mid-nineteenth century (civil war) through the present. Lectures, discussions, and research focus on major figures, works, and movements in historical context, with special attention to themes and techniques of literary analysis and to the influence of philosophical and religious views on the literature. Fall.

**HIST 2112H UNITED STATES HISTORY II (HONORS).** 3 hours. A survey of United States history from the post-Civil War period to the present. This course covers the major social, economic, cultural, and political issues in American history since the Civil War. A particular emphasis will be placed on the role of Georgia in the development of the nation. This course is taught as a seminar and emphasizes greater student interaction. This course satisfies state law requiring examination on Georgia and United States history. Fall.

**HNRS 1101 HONORS SEMINAR.** 1 hour. Freshman level honors seminar built around the concepts of "self," "society," and "nature." Basic questions of human existence are explored in an interdisciplinary manner. The seminars also serve as an orientation to college life and are taken in place of ABAC 1000 by honors program students. Fall.

**HNRS 1102 HONORS SEMINAR.** 1 hour. Freshman level honors seminar built around the concepts of "self," "society," and "nature." Basic questions of human existence are explored in an interdisciplinary manner. These seminars also serve as an orientation to college life and are taken in place of ABAC 1000 by honors program students. Spring.

**HNRS 2101 HONORS SEMINAR.** 1 hour. Sophomore level honors seminar. Selected special topics are explored in an environment that fosters both collaborative and independent learning. As needed.

**HNRS 2102 HONORS SEMINAR.** 1 hour. Sophomore level honors seminar. Selected special topics are explored in an environment that fosters both collaborative and independent learning. As needed.

**POLS 1101H AMERICAN GOVERNMENT (HONORS).** 3 hours. An introductory course covering the essential facts of federal, state, and local governments in the United States. The origin, development, organization, and practices of national and state governments will be examined. This course is taught as a seminar and emphasizes greater student interaction. This course satisfies state law requiring examination on Georgia and United States Constitutions. Spring.

**SCIE 1005H ENVIRONMENTAL SCIENCE (HONORS).** 4 hours. Prerequisite: PHSC 1011/1011L, PHSC 1012/1012L, BIOL 1003/1003L, or BIOL 2107/2107L. Three hours of lecture each week and two hours of laboratory each week. A coordinated study of ecological concepts that form the basis for understanding environmental issues confronting us; ecology, populations, diversity, resources, pollution and global climate changes. Interrelationships of physical, chemical and biological components of the environment

and the impact of human activities on the biosphere are explored. The laboratory component will include activities in the laboratory as well as field trips to local areas of environmental interest. Additional laboratory time and one weekend may be required for field trips. SCIE 1005H will offer students the opportunity to critically analyze how humans impact their surroundings and to consider the short and long term implications. Restricted to students in the Honors Program and select science majors. Spring.

# F a c u l t y   a n d A d m i n i s t r a t i o n

## THE UNIVERSITY SYSTEM OF GEORGIA

The University System of Georgia includes all state-operated institutions of higher education in Georgia—19 universities, 7 state colleges, 9 two-year colleges. These 35 public institutions are located throughout the state.

An 18-member constitutional Board of Regents governs the University System, which has been in operation since 1932. Appointments of Board members are made by the Governor, subject to confirmation by the State Senate. The regular term of Board members is seven years.

The Chairperson, the Vice Chairperson, and other officers of the Board are elected by the members of the Board. The Chancellor, who is not a member of the Board, is the chief executive officer of the Board and the chief administrative officer of the University System.

The overall programs and services of the University System are offered through three major components: Instruction; Public Service/Continuing Education; Research.

INSTRUCTION consists of programs of study leading toward degrees, ranging from the associate (two-year) level to the doctoral level and certificate.

Requirements for admission of students to instructional programs at each institution are determined, pursuant to policies of the Board of Regents, by the institution. The Board establishes minimum academic standards and leaves to each institution the prerogative to establish higher standards. Applications for admission should be addressed in all cases to the institutions.

PUBLIC SERVICE/CONTINUING EDUCATION consists of non-degree activities, primarily, and special types of college-degree-credit courses.

The non-degree activities are of several types, including short courses, seminars, conferences, lectures, and consultative and advisory services, in a large number of areas of interest. These activities, typically of short duration, are designed by each institution to meet special educational, informational, and cultural needs of the people of the service area of that institution.

Typical college-degree-credit public service/continuing education courses are those offered through extension center programs and teacher education consortiums.

RESEARCH encompasses investigations conducted primarily for discovery and application of knowledge. These investigations, conducted on campuses and at many off-campus locations, cover a large number and a large variety of matters related to the educational objectives of the institutions and to general societal needs.

Most of the research is conducted through the universities; however, some of it is conducted through several of the senior colleges.

The policies of the Board of Regents for the governing, managing, and controlling of the University System and the administrative actions of the Chancellor provide autonomy of high degree for each institution. The executive head of each institution is the President, whose election is recommended by the Chancellor and approved by the Board.

State appropriations for the University System are requested by, made to, and allocated by the Board of Regents. The largest share of the state appropriations—approximately 52 percent—is allocated by the Board for Instruction.



## INSTITUTIONS OF THE UNIVERSITY SYSTEM OF GEORGIA

### Universities

Institution	Location	On-Campus Housing	Associate's	Bachelor's	Master's	Education Specialist	Juris Doctor	Doctorate
Albany State University	Albany	*		*	*	*		
Armstrong Atlantic State University	Savannah		*	*	*			
Augusta State University	Augusta		*	*	*	*		
Clayton State University	Morrow		*	*				
Columbus State University	Columbus		*	*	*	*		
Fort Valley State University	Fort Valley	*	*	*	*	*		
Georgia College and State University	Milledgeville	*		*	*	*		
Georgia Institute of Technology	Atlanta	*		*	*			*
Georgia Southern University	Statesboro	*		*	*	*		*
Georgia Southwestern State University	Americus	*		*	*	*		
Georgia State University	Atlanta			*	*	*	*	*
Kennesaw State University	Marietta			*	*			
Medical College of Georgia	Augusta	*		*	*			*
North Georgia College and State University	Dahlonega	*	*	*	*	*		
Savannah State University	Savannah	*	*	*	*			
Southern Polytechnic State University	Marietta	*	*	*	*			
University of Georgia	Athens	*	*	*	*	*	*	*
University of West Georgia	Carrollton	*		*	*	*		*
Valdosta State University	Valdosta	*	*	*	*	*		*

### State Colleges

Abraham Baldwin Agricultural College	Tifton	*	*					
Dalton State College	Dalton		*	*				
Gainesville State College	Gainesville		*					
Georgia Gwinnett College	Gwinnett		*	*				
Gordon College	Barnesville	*	*					
Macon State College	Macon		*	*				
Middle Georgia College	Cochran	*	*					

### Two-Year Colleges

Atlanta Metropolitan College	Atlanta		*					
Bainbridge College	Bainbridge		*					
Coastal Georgia Community College	Brunswick		*					
Darton College	Albany		*					
East Georgia College	Swainsboro		*					
Georgia Highlands College	Rome		*					
Georgia Perimeter College	Decatur		*					
South Georgia College	Douglas	*	*					
Waycross College	Waycross		*					

---

[University System of Georgia](http://www.usg.edu)  
270 Washington Street, S.W.  
Atlanta, Georgia 30334

**BOARD OF REGENTS  
OF THE  
UNIVERSITY SYSTEM OF GEORGIA**

*270 Washington Street, SW, Atlanta, Georgia 30334*

**MEMBERS OF THE BOARD (January, 2007)**

M. Allan Vigil .....	Chair, Morrow
William H. Cleveland, M.D. ....	Vice Chair, Atlanta
Jim Bishop .....	Brunswick
Hugh A. Carter, Jr. ....	Atlanta
Robert F. Hatcher.....	Macon
Felton Jenkins .....	Madison
W. Mansfield Jennings, Jr. ....	Hawkinsville
James R. Jolly .....	Dalton
Donald M. Leebern, Jr. ....	Columbus
Elridge W. McMillan .....	Atlanta
Patrick S. Pittard.....	Atlanta
Doreen S. Poitevint .....	Bainbridge
Willis J. Potts.....	Rome
Wanda Yancey Rodwell .....	Stone Mountain
Benjamin J. Tarbutton, III.....	Sandersville
Richard L. Tucker .....	Duluth

**OFFICERS OF THE BOARD**

Erroll B. Davis, Jr. ....	Chancellor
William R. Bowes .....	Treasurer
Julia Murphy.....	Secretary to the Board

**ABRAHAM BALDWIN AGRICULTURAL COLLEGE**

**Officers of Administration**

David C. Bridges .....	President
Caroline S. Helms .....	Vice President for Academic Affairs and Dean
John T. Clemens .....	Vice President of Fiscal Affairs
Gail P. Dillard .....	Vice President for Student Affairs
Chrystle M. Ross .....	Chief Information Officer
Melvin L. Merrill .....	Director of Development
Bertha B. Daniel .....	Director of Human Resources
Michael D. Chason.....	Director of Public Relations
Donna E. Miller .....	Director of Institutional Research
Alan M. Kramer.....	Director of Athletics

**Chairs of Academic Divisions**

Timothy Marshall .....	Agriculture and Forest Resources
Jeff Gibbs .....	Business Administration
Andrea Willis .....	Health, Physical Education, and Recreation
Bobbie Robinson .....	Humanities
Wanda Golden .....	Nursing
Ray Barber.....	Science and Mathematics
Anthony Fitzgerald .....	Social Science

## FACULTY

**REBECCA ARNOLD**, Assistant Professor of Nursing. M.S.N. and B.S.N (Nursing) Valdosta State University. 1994

**JIMMY BALLENGER**, Instructor of Health and Physical Education and Women's Soccer Coach. M.S.Ed. (Health & Physical Education) Albany State; B.S. (Early Childhood Education) Valdosta State; A.S. (Early Childhood Education) Abraham Baldwin Agricultural College. 2005

**PATRICIA S. BARBER**, Associate Professor of Nursing. M.S.N. (Nursing), Medical College of Georgia; B.S. (Nursing), Georgia Southwestern College. 1980

**RAY N. BARBER**, Professor of Biology and Chair, Division of Science and Mathematics. Ed.D. (Science Education), University of Georgia; M.S. (Physiology) and B.S. (Biological Science, Zoology), Auburn University. 1977

**JOANN BRANNEN**, Assistant Professor of Business Information Technology. M.S. and B.S.ED. (Business Education), Valdosta State University. 1998

**KEETRA C. BRANCH**, Associate Professor of Biology. M.S. (Microbiology), University of Georgia; B.S. (Biology), Valdosta State College. 1992

**DAVID C. BRIDGES**, Professor of Agronomy and President. Ph.D. (Agronomy), Texas A & M University; M.S. (Agronomy) and B. S. (Agronomy), Auburn University; A.S. (Agricultural Science), Abraham Baldwin Agricultural College. 2006

**RODNEY W. BROWN**, Associate Professor of Forestry. Ph.D., M.S. and B.S.F.R. (Forest Resources), University of Georgia. 1982

**DONNA C. CAMPBELL**, Assistant Professor of Health and Physical Education and Women's Fastpitch Coach. M.S., B.S., & A.A. (Health Education), Georgia State College. 1995

**ERIN E. CAMPBELL**, Director of Learning Support and Associate Professor of Humanities. Ph.D. (English), University of Mississippi; M.A. (English), University of North Carolina at Greensboro; B.A. (English), University of Tampa; A.A. (Interdisciplinary Studies), St. Petersburg Junior College. 2002

**ROBERT A. CARPENTER**, Assistant Professor of Spanish. M.A. (Spanish), Wayne Sate University; B.A. (Christian Thought), William Tyndale College. 2003

**ERIC W. CASH**, Associate Professor of English/Journalism. Ph.D. (English), University of Mississippi; M.A. (Journalism), University of Mississippi; M.A. (English), Morehead State University; Education Specialist (Adult & Higher Education/Writing Program Administration), Morehead State University; B.A. (Anthropology), Eastern Kentucky University. 1999

**GEOFF F. CLEMENT**, Associate Professor of Mathematics. M.Ed. (Math Education), Georgia State University; B.S. (Mathematics), Emory University. 1995

**DONALD B. COATES**, Associate Professor of Music. M.M.E. (Music Education), Florida State University; B.M. (Music Education), Brigham Young University. 1974

**JULIE CONNER**, Assistant Professor of Health and Physical Education & Women's Basketball Coach. M.S. & B.S. (Health and Physical Education), Georgia College & State University. 2000

**BERTHA B. DANIEL**, Associate Professor of Criminal Justice and Director Human Resources. M.S. (Criminal Justice Administration), Troy State University; B.S.C.J. (Criminal Justice), Valdosta State College. 1991

**TAMARA R. DENNIS**, Assistant Professor of Nursing. M.S.N. and B.S.N. (Nursing), Valdosta State University; A.S. (Nursing), Abraham Baldwin Agricultural College. 2002

**GARY D. DICKS**, Assistant Professor of Mathematics, M.Ed. (Mathematics Education), Albany State College; B.S. (Mathematics), Auburn University. 1997

**GAIL P. DILLARD**, Vice President for Student Affairs and Professor of English. Ph.D. (English), Florida State University; M.A. (English), University of North Carolina at Charlotte; B.A. (English), Georgia College.

## Faculty and Administration

1990

**JERRY J. EDWARDS**, Assistant Professor of Mathematics. M.S. (Management Information Systems), University of Southern California; B.S. (Engineering), U.S. Military Academy. 1993

**RENATA ELAD**, Associate Professor of AG Economics. Ph.D.(AG. Economics) & M.S. (AG. Economics), University of Georgia; B.S. (Agronomy), University of Jos, Nigeria, 1999.

**JOHN M. FARRAR**, Assistant Professor of Chemistry. Ph.D. & M.S. (Organic Chemistry), Vanderbilt University; B.S. (Chemistry), Western Kentucky University. 2005

**LORIE M. FELTON**, Associate Professor of Environmental Horticulture. M.S. (Horticulture), Auburn University; B.S. (Ornamental Horticulture), Auburn University. 1993

**ANTHONY P. FITZGERALD**, Associate Professor of Criminal Justice and Chair, Division of Social Science. M.S. (Criminal Justice), Valdosta State University; MPA (Public Administration), Jacksonville State University; B.S. (Liberal Arts/Psychology); A.S. (Liberal Arts/Criminal Justice), Regents College/University of NY. 1999

**PAUL D. FOOTE**, Assistant Professor of Political Science. Ph.D. (Political Science), Georgia State University; M.A. (Political Science), Villanova University; B.A. (Political Science – International Relations), West Chester University. 2000

**RAN FREDELL**, Instructor in Mathematics. M.S. (Statistics), University of Texas at El Paso; B.S. (Economics), Hunan University, China. 2003

**DIANA FULLER**, Assistant Professor of Psychology. M.S. (Psychology), University of Georgia; A.B. (Psychology), University of Georgia. 2006

**JAMES H. GALT-BROWN**, Assistant Professor of History. Ph.D (History), Mississippi State University; M.A. (History), Murray State University; B.A. (History), University of South Carolina. 2003

**JOHN G. GALYEAN**, Associate Professor of Speech/Theatre. Ph.D and M.A. (Drama/Theater Arts), Bowling Green State University. 1998.

**JEFF D. GIBBS**, Professor of Economics and Chair, Division of Business Administration. Ed.D. (Business Education), M.B.A. and B.B.A. (Economics), University of Georgia. 1991

**SANDRA L. GILES**, Assistant Professor of English. M.A. and B. A. (English), Valdosta State University; A.A. (English), ABAC. 1997

**JOY J. GODIN**, Assistant Professor of Business Information Technology. M.M.I.S. (Management Information Systems), Georgia College and State University; B.S.Ed. (Business Education), University of Georgia. 2002

**WANDA GOLDEN**, Assistant Professor and Division Chair of Nursing. MSN (Nursing-Adult Health/Education); BSN (Nursing), Valdosta State University; AD. (Nursing), ABAC. 1999

**KIP ERROL HALL**, Assistant Professor of Forestry. M.S. (Forest Resources), Pennsylvania State University; B.S. (Biology), Marietta College. 1986

**B. SUE HAMMONS**, Professor of Sociology. Ph.D. (Social Science Education), Florida State University; M.ED. (Secondary Education), West Georgia College; A.B. (History), University of Georgia. 1984

**WENDY J. HARRISON**, Instructor in Humanities. M.Ed. (Secondary Education), Georgia Southwestern State University; A.B.J. (Print Journalism), University of Georgia. 2002

**MOUYEED A. HASSOUNA**, Assistant Professor of Political Science. M.A. (Political Science), University of Cincinnati; B.A. (Middle East Studies), Birzeit University. 2003

**DONNA HATCHER**, Associate Professor of Art. M.F.A (Art), Cornell University; B.F.A. (Sculpture & Art History), University of Georgia. 2001

**MARY ELLEN HICKS**, Professor of Animal Science. D.V.M. (Veterinary Medicine), University of Georgia. 1989

**STEPHANIE L. HOLCOMBE**, Associate Professor of Mathematics. M.Ed. (Mathematics Education), and B.S. (Mathematics), University of Georgia. 1990

**MARVIN E. HOLTZ**, Associate Professor of Biology. Ph.D. (Science Education), Florida State University; M.S. (Biology) Niagara University; B.A. (Biology), Lyon College. 2001.

**STEVEN L. JANOUSEK**, Assistant Professor of Health and Physical Education and Men's Baseball Coach. M.Ed. and B.S. (Health and Physical Education), Georgia College; A.A. (Health and Physical Education), Middle Georgia College. 1997

**AVIJIT KAR**, Instructor of Mathematics. M.S. (Mathematics), University of Florida; B.S. (Computer Science), University of Nebraska. 2006

**KELLY M. KEENER**, Instructor of English. M.A. (English), University of New Orleans; B.A. (English), Louisiana State University. 2006

**ALAN M. KRAMER**, Assistant Professor of Health and Physical Education and Athletic Director. M.S.Ed. (Health, P.E., Recreation), Baylor University; B.S. (Exercise Science), Northeast Missouri State University. 1993

**MICHELLE R. LEE**, Instructor of English. M.A. (English Literature), Minnesota State University; B.A. (English), Minnesota State University. 2006

**ETTA LEE**, Associate Professor of Psychology. M.Ed. (Counseling/Guidance); B.S.Ed. (Middle Childhood Education), Valdosta State University; A.A.S. (Forestry & Ag. Equip. Tech), ABAC. 1999

**TIMOTHY MARSHALL**, Professor and Division Chair of Agriculture and Forest Resources Division. Ph.D. (Animal Science) and M.S. (Animal Science), University of Florida; B.S.A. (Animal Science), University of Georgia; A.S. (Agriculture), Abraham Baldwin Agricultural College. 2006

**KATRINA M. MCCRAE**, Assistant Professor in Biology. M.S. (Biology), Georgia Southern University; B.A. (Biology), Brewton-Parker College. 1998

**LARRY MCGRUDER**, Professor of History. Ph.D. and M.A. (History), Miami University; B.S.Ed. (History), Fort Valley State College. 1984

**BARRY B. MIBURO**, Associate Professor of Chemistry. Ph.D. (Chemistry), Clemson University; M.S. (Chemistry) University of Kinshasa, Zaire. 2003

**PAUL W. MILLER**, Assistant Professor of Marketing Management. M.B.A. and B.S. (Business Administration), Bradley University. 1988

**MELANIE MOORE**, Assistant Professor of Mathematics. M.S. (Mathematics), University of West Florida; B.S. (Mathematics), Radford College. 1998

**WILLIAM F. MOORE**, Instructor in Wildlife and Forestry. Ph.D. (Forest Resources), Clemson University; M.S. and B.S. (Forest Resources), University of Georgia. 2002

**KATHLEEN J. MORENO**, Instructor in Accounting. Masters of Accountancy and B.B.A. (Accounting), Valdosta State University; B.H.S. (Nutrition), University of Florida; A.S. (Business Administration), Abraham Baldwin Agricultural College. 2002

**JEFFREY L. NEWBERRY**, Assistant Professor in English. M.A. and B.A. (English), University of West Florida. 2002

**JOSEPH G. NJOROGUE**, Associate Professor of Political Science. Ph.D. (Political Science), University of Tennessee; M.A. (Political Science), Eastern Kentucky; B.A. (Political Sciences and Economics), University of Tennessee. 2000.

**LORI S. PEARMAN**, Assistant Professor of Mathematics. M.Ed. (Mathematics Education); B.S. (Mathematics), University of Georgia; A.S. (Mathematics), ABAC. 1999

**KEITH E. PERRY**, Assistant Professor of Speech Communication. M.A. (Communications) and B.A. (Interpersonal Communications), University of Central Florida. 2003

**KAY D. POWELL**, Interim Director of Evening/Off-Campus Programs and Director of ABAC on the Square,

## Faculty and Administration

Moultrie. M.S. and B.S. (Business Education), Valdosta State University. 1998

**MALCOLM R. RAINEY**, Associate Professor of Animal Science. Ph.D. (Physiology), Mississippi State University; M.A. (Animal Sciences), West Texas State University; B.S. (Animal Science), Southeastern Louisiana University. 1998

**ALICE (KITTY) RAY**, Assistant Professor of Nursing. M.S.N. (Nursing), Albany State University; B.S.N. (Nursing), Georgia Southwestern University; A.S. (Nursing), ABAC. 1993

**BRIAN RAY**, Assistant Professor of English. Ph. D. (English) Middle Tennessee State University; M. A. (English) University of South Dakota; B. A. (Theatre) Yankton College. 2005

**WILLIAM REYNOLDS**, Assistant Professor of English. Ph. D. (English) Western Michigan University; M. A. (English) & B. A. (Liberal Arts) Mississippi State University. 2005

**JEWRELL RIVERS**, Assistant Professor of Sociology. Ph.D. (Family Relations), Florida State University; M.S. (Sociology), Valdosta State University; B.S. (Psychology), Valdosta State University. 2001

**BOBBIE A. ROBINSON**, Professor of English and Chair, Division of Humanities. Ph.D. (English), Baylor University; M.A. (History), M.A. (English), and B.A. (English), Valdosta State College. 1992

**SUSAN K. ROE**, Assistant Professor of Voice. D.M.A. (Voice Performance), University of South Carolina; M.C.M. (Vocal Pedagogy), Southern Baptist Theological Seminary; B.M. (Music Education-Voice Performance), Converse College. 2003

**CATHERINE E. ROGERS**, Associate Professor of Reading. M.ED. (Reading), Auburn University; B.S. (Middle Grades), University of Southern Mississippi. 1990

**CHRYSTLE M. ROSS**, Professor of Business Information Technology and Executive Director of Information Technology & Services. Ed.D. (Higher Education Administration), Florida State University; M.ED. (Business Education) and B.B.A. (Secretarial Administration), Valdosta State College. 1979

**ROGER SAKHEL**, Assistant Professor of Physics. Ph. D. (Physics) & M.A. (Physics) Ohio State University; M.S. (Physics) & B.S. (Physics) University of Jordan. 2005

**ELIZABETH M. SAXON**, Assistant Professor of Mathematics & Registrar; M.ED. (Secondary Education-Mathematics), Valdosta State College; B.S. (Mathematics), Georgia State University. 1993

**EDDIE D. SEAGLE**, Professor of Agriculture and Environmental Horticulture. Ed.D. (Occupational Studies), University of Georgia; M.S. (Ornamental Horticulture and Landscape Design), University of Tennessee; B.S.A. (Horticulture), University of Georgia. 1978

**SUKANYA SENAPATI**, Associate Professor of English. Ph.D. (English), University of South Florida; M.A. (English), University of West Florida; M.A. (English/American Literature); B.A. (English/History), Utkal University. 1999

**JOHN R. SETTIMI**, Associate Professor of Agronomy. Ph.D. (Agronomy), Louisiana State University; M.S. (Agronomy), University of Wisconsin-Madison. 1996

**DARBY D. SEWELL**, Assistant Professor of Family and Consumer Sciences. M.Ed. and B.S.(Family and Consumer Sciences Education), University of Georgia. 2002

**ABUL K. SHEIKH**, Associate Professor of Business Information Technology. M.S. (Computer Science), North Dakota State University; B.S. (Agricultural Engineering), Bangladesh Agricultural University. 1990

**TODD C. SHEPPARD**, Assistant Professor of Health and Physical Education and Men's Basketball Coach. M.A. (Health and Physical Education), Georgia College and State University; B.A. (English), Georgia Southern University. 2003

**HERBERT P. SHIPPEY**, Professor of English. Ph.D. (English), University of South Carolina; M.A. (English), Emory University; B.A. (English), Georgia Southern College. 1992

**JOY B. SHURLEY**, Assistant Professor of Mathematics. M.ED. (Mathematics Education), University of Georgia; B.A. (Mathematics), Mercer University. 1991

**TYRIE J. SMITH**, M.A. (English), University of Louisiana; B.A. (English), Georgia State University; A.A.

(Art) Young Harris College. 2006

**TROY SPICER**, Assistant Professor of Nursing. M.S. (Nursing), Georgia State University; BSN (Nursing), Medical College of Georgia; B.S. (Biology), University of Georgia; A.S. (Nursing), ABAC. 2003

**LEE ANN TAYLOR**, Instructor of Business. M.S. (Taxation) and B.A. (Accountancy), University of Mississippi. 2004

**MARY E. THORNTON**, Assistant Professor of Biology. M.ED. (Science Education) and B.S. (Zoology), University of Georgia. 1995

**LINDA UNDERWOOD**, Instructor of Business. M.S. (Management Information Systems) and B.B.A. (Management), Georgia College and State University. 2006

**LUKE VASSILIOU**, Associate Professor of Humanities. Ph.D. (English), Louisiana State University; M.A. (Rhetoric and Literature), Illinois State University; B.A. (English Literature and ESL Teaching), University of Athens, Greece. 2002

**DOUGLAS D. WAID**, Associate Professor of Wildlife and Forestry. Ph.D. and M.S. (Wildlife Science Management), Texas Tech University; B.S. (Wildlife and Biology), University of Wisconsin at Stevens Point. 1991

**VICKI L. WALKER**, Assistant Professor of Reading. M.ED. (Reading), Valdosta State College; B.A. (English), LaGrange College. 1993

**CHERYL V. WARREN**, Instructor of Nursing. M.S.N. and B.S.N. (Nursing) Valdosta State University; A.S.N. (Nursing) Gulf Coast Community College. 2005

**KAY D. WEEKS**, Professor of Speech/English. Ph.D (English), University of Georgia; M.A. (English), Valdosta State College; B.A. (Theater), Doane College. 1979

**DEREK WESTWOOD**, Assistant Professor of Mathematics. Ph.D. (Mathematics) & A.M. (Mathematics) The University of Michigan; B.S. (Mathematics) Reading University. 2006

**AMY WILLIAMS**, Instructor of Information Technology. M.Ed. (Instructional Technology) & B.A. (Speech) Valdosta State University. 2004

**ANDREA P. WILLIS**, Associate Professor of Health and Physical Education and Chair, Division of HPER. M.S.T. and B.S.ED. (Physical Education), Georgia Southern College. 1974

**ALLISON YOUNG**, Instructor of Biology. M.S. (Anatomy) and B.S. (Biological Science) Colorado State University. 2005

## FACULTY EMERITI

Dr. Lew Akin .....	Professor Emeritus of Humanities
Dr. Stanley R. Anderson .....	President Emeritus
Ms. Merle M. Baker .....	Associate Professor Emerita of Social Science
Dr. Leon Benefield .....	Professor Emeritus of Biology
Dr. Earl M. Bennett .....	Professor Emeritus of Mathematics
Dr. W. Worth Bridges, Jr. ....	Vice President & Dean and Associate Professor Emeritus
Mr. Dennis O. Bush, Jr. ....	Associate Professor Emeritus of Social Science
Mr. Ed Byers .....	Assistant Professor Emeritus of Criminal Justice
Mr. Thomas B. Call .....	Associate Professor Emeritus of Agronomy
Ms. Betty Claxton .....	Associate Professor Emerita of Business Administration
Mr. Wayne Cooper .....	Professor & Division Chair Emeritus of Health, Physical Education & Recreation
Mr. Wright Crosby.....	Associate Professor Emeritus of Ag/Forest Resources
Mr. Michael Curry .....	Associate Professor Emeritus of Mathematics
Mr. David Cowart.....	Associate Professor Emeritus of Mathematics
Dr. Jerry B. Davis .....	Professor Emeritus of Agricultural Engineering
Dr. Homer A. Day .....	Director Emeritus of College Administration
Dr. Joseph J. Day, Jr. ....	Professor Emeritus of Mathematics
Ms. Rosalyn Ray Donaldson .....	Associate Professor Emerita of English
Ms. Jeanie Doss.....	Assistant Professor Emerita of Family & Consumer Sciences
Dr. Ernest A. Edwards .....	Professor Emeritus of Humanities
Dr. Gaye E. Elder.....	Professor Emerita of English
Mr. George Evans .....	Associate Professor Emeritus of Business Administration
Mr. John Dell Evans .....	Associate Professor Emeritus of Spanish
Dr. Ronald Faircloth .....	Professor Emeritus of Social Science
Mr. O. Gerald Fletcher .....	Associate Professor Emeritus of Physics
Mr. Paul Gaines .....	Professor Emeritus of Agronomy and Registrar Emeritus
Mr. Emory E. Giles.....	Associate Professor Emeritus of Social Science
Dr. Eddie Griggs .....	Professor Emeritus of Psychology
Mr. James H. Griner.....	Associate Professor Emeritus of Physical Science
Ms. Annie R. Hammons .....	Associate Professor Emerita of Social Science
Dr. Rosemary Johnson .....	Director and Associate Professor Emerita
Dr. Mary Emma Henderson .....	Assistant Professor Emerita & Head Librarian
Dr. Harold P. Henderson .....	Professor Emeritus of Political Science
Mr. Norman "Red" Hill .....	Associate Professor Emeritus of Health, Physical Education & Recreation
Dr. Ronald Jones .....	Professor & Division Chair Emeritus of Ag/Forest Resources
Dr. Vincent Keesee .....	Professor Emeritus of Humanities
Mr. Robert E. Keith .....	Director Emeritus of Continuing Education
Dr. Harold J. Loyd.....	President Emeritus
Mr. Donald Massey .....	Associate Professor Emeritus of Mathematics
Ms. Marolyn Mixon .....	Associate Professor Emerita of Social Science
Mr. Thomas K. Moody .....	Assistant Professor Emeritus of Health, Physical Education, and Recreation
Ms. Leona R. Mott.....	Assistant Professor Emerita of Reading
Mr. Richard L. Payne .....	Associate Professor Emeritus of Wildlife
Dr. Earl S. Parker .....	Professor Emeritus of Biology
Dr. George Powell.....	Professor Emeritus of Biology
Dr. Charlotte Pfeiffer .....	Professor Emerita of English
Dr. Gary L. Roberts.....	Professor Emeritus of History
Mr. James P. Rowe.....	Associate Professor Emeritus of Chemistry
Ms. Nancy M. Scott .....	Assistant Professor Emerita of Business Administration
Mr. Lester T. Simpson .....	Associate Professor Emeritus of Business Administration
Ms. Helen Strickland .....	Associate Professor Emerita of Journalism/Humanities
Ms. Joann Sumner .....	Associate Professor Emerita of Nursing
Dr. Frank H. Thomas.....	Academic Dean and Professor Emeritus of Chemistry
Mr. J. Talmadge Webb.....	Comptroller Emeritus
Dr. William Wheeler .....	Professor & Division Chair Emeritus of Developmental Studies
Dr. Virginia Widstrom.....	Professor Emerita of Chemistry
Ms. Ellen Vickers .....	Assistant Professor Emerita of Health, Physical Education and Recreation



**PRESIDENTS**

W. W. Driskell, Second District A & M School	1908-09
W. G. Acree, Second District A & M School	1909-10
S. L. Lewis, Second District A & M School	1910-12
J. E. Hart, Second District A & M School	1912-14
S. L. Lewis, Second District A & M School	1914-25
S. L. Lewis, South Georgia A and M College	1925-29
F. G. Branch, Georgia State College for Men	1929-33
J. G. Woodroof, Abraham Baldwin Agricultural College	1933-34
George H. King, Abraham Baldwin Agricultural College	1934-47
George P. Donaldson, Abraham Baldwin Agricultural College	1947-61
J. Wilson Comer, Abraham Baldwin Agricultural College	1961-63
J. Clyde Driggers, Abraham Baldwin Agricultural College	1964-75
Stanley R. Anderson, Abraham Baldwin Agricultural College	1975-85
Wayne C. Curtis, Abraham Baldwin Agricultural College	1986-88
Harold J. Loyd, Abraham Baldwin Agricultural College	1989-99
Michael F. Vollmer, Abraham Baldwin Agricultural College	2001-04
David C. Bridges, Abraham Baldwin Agricultural College	2006

# I n d e x

## A

ABAC Foundation.....	11
ABAC on the Square/Moultrie Campus.....	81
Academic Assistance Center.....	64
Academic Dishonesty .....	57
Academic Policies .....	55
Academic Probation .....	66
Academic Renewal.....	67
Academic Standing .....	66
Academic Suspension.....	67
Accounting .....	98
Accreditation and Memberships .....	7
Add/Drop (see Schedule, Change of) .....	57
Administration of the College .....	217
Admissions .....	15
Adult College Entry (ACE).....	80
Advanced Placement Program .....	62
Agribusiness & Agricultural Economics.....	91
Agricultural Business Technology.....	141
Agricultural Communications.....	103
Agricultural Education .....	92
Agricultural Engineering Technology .....	145
Agriculture (Transfer Program).....	90
Agriculture Production Technology .....	144
Agriscience & Environmental Systems.....	93
Allied Health .....	112
Allied State Agencies .....	10
Alumni Association .....	10
Appeal of Grades.....	66
Art.....	104
Arts Connection.....	10
Assessment Program .....	9
Athletic Programs.....	54
Audit.....	21

## B

Baldwin Library .....	12
Biological and Agricultural Engineering .....	94
Biology.....	117
Board of Regents.....	217
Buildings and Grounds .....	12
Business Administration .....	98

## C

Calendar, 2007-2008 .....	5
CAREER-TECHNOLOGICAL PROGRAMS .....	139
Agricultural Business Technology.....	141
Agricultural Engineering Technology .....	145

Agriculture Production Technology.....	144
Cooperative Degree Program, East Central Technical College.....	183
Cooperative Degree Program, Moultrie Technical College.....	184
Criminal Justice.....	178
General Option .....	178
Law Enforcement .....	179
Forest Technology .....	146
Environmental Horticulture Technology .....	151
Commercial Turf Management .....	152
Golf Clubhouse Management .....	153
Golf Turf Management .....	154
Landscape Design and Grounds Management .....	155
Ornamental Production .....	156
Sports Turf Management.....	157
Family and Consumer Sciences Technology .....	148
Children and Family Services.....	148
Fashion Merchandising.....	149
Interior Design .....	150
Human Services Technology .....	180
General Option .....	180
Social and Legal Services .....	181
Livestock Production Technology .....	142
Management and Marketing .....	160
Nursing Programs.....	164
Wildlife Technology.....	147
<b>CERTIFICATE PROGRAMS</b>	
Agriculture Certificate Programs .....	158
Children and Family Services .....	158
General Animal Industry Management.....	158
Horse Operation Management .....	159
Interior Design .....	159
Business Certificate Programs .....	161
Information Technology .....	161
Management and Marketing.....	162
General Business.....	163
Office Technology .....	163
Web Technologies.....	163
Nursing Certificate Program Advanced Certified Nurse Technician .....	176
Social Science Certificate Program Instructional Support Personnel.....	182
Change of Schedule .....	57
Chemistry.....	118
Children and Family Services .....	148
Class Attendance Policy .....	55
Classification of Students.....	55
College Level Examination Program (CLEP).....	61
<b>COLLEGE TRANSFER PROGRAMS</b> .....	85
Agribusiness and Agricultural Economics .....	91
Agriculture .....	90
Agricultural Communications .....	103
Agricultural Education .....	92
Agriscience and Environmental Systems.....	93
Allied Health .....	112
Art .....	104
Biological and Agricultural Engineering .....	94
Biology .....	117
Business Administration .....	98
Chemistry .....	118
Communication/Theatre .....	105
Computer Science .....	119
Criminal Justice.....	123
Dentistry .....	134
Economics .....	99
Early Childhood Education .....	124
Educator Preparation Programs .....	124
English.....	106
Engineering .....	135

## Index

Family and Consumer Sciences .....	96
Foreign Language .....	107
Forestry and/or Wildlife Management .....	95
History .....	129
Human Services (Social Work) .....	130
Information Technology .....	100
Journalism/Mass Communication .....	108
Law .....	136
Liberal Arts .....	109
Mathematics .....	120
Medicine .....	137
Middle Grades Education .....	125
Music .....	110
Nursing .....	111
P-12 Education .....	127
Pharmacy .....	121
Physical Education .....	101
Physics .....	122
Political Science .....	131
Psychology .....	132
Secondary Education .....	128
Sociology .....	133
Veterinary Medicine .....	138
Commercial Turf Management .....	152
Communication Media .....	54
Communications .....	105
Computer Competency Requirement .....	60
Computer Science .....	119
Conduct Information and Regulations .....	51
Constitution and History Competency Requirement .....	59
Continuing Education and Public Service .....	9
Cooperative Degree Program, East Central Technical College .....	183
Cooperative Degree Program, Moultrie Technical College .....	184
Core Curriculum .....	87
Counseling/Testing/Career Developmental .....	48
Course Descriptions .....	187
Course Description Abbreviations .....	83
Course Load and Attendance .....	55
Criminal Justice (Career Program) .....	178
Criminal Justice (Transfer Program) .....	123

## D

Dean's Honor List .....	69
Dentistry .....	134
Description of Courses .....	187
Directory for Correspondence .....	4
Disability Services .....	47
Disruptive Behavior .....	52
Distinguished Achievement List .....	70
Division of Agriculture and Forest Resources .....	90
Division of Business Administration .....	97
Division of Health, Physical Education and Recreation .....	101
Division of Humanities .....	102
Division of Nursing .....	111
Division of Science and Mathematics .....	112
Division of Social Science .....	123
Drop/Add (see Schedule, Change of) .....	57
Drug Free School Policy .....	53

## E

Early Admission.....	18
Economics .....	99
Education .....	124
Early Childhood Education .....	124
Middle Grades Education .....	125
P-12 Education.....	127
Secondary Education .....	128
Educational Opportunity Grants.....	28
Engineering .....	135
English.....	106
Environmental Horticulture .....	151
Evening and Off-Campus Programs.....	80
Expenses and Fees .....	23

## F

Faculty.....	219
Family and Consumer Sciences .....	96
Family and Consumer Sciences Technology.....	148
Family Educational Rights and Privacy Act of 1974.....	68
Fashion Merchandising .....	149
Fees .....	23
Financial Aid .....	27
Fine Arts Groups .....	54
Foreign Language.....	107
Foreign Students .....	19
Forest Technology .....	146
Forestry and/or Wildlife Management.....	95
Freshman Seminar .....	59

## G

General Information.....	7
Golf Clubhouse Management.....	153
Golf Turf Management.....	154
Governor’s Agricultural Advisory Commission.....	11
Grade Appeals .....	66
Grade Point Averages.....	65
Grade Replacement .....	65
Grading System .....	64
Graduation Requirements .....	71
Grants .....	28

## H

Health Services .....	49
History .....	129
History and Constitution Competency Requirement.....	59
History of the College.....	7
Honors Day .....	70
Honor Graduates .....	72
Honors Program .....	70
Honors Program Course Descriptions .....	214
Housing.....	50
Human Services (Social Work) .....	130
Human Services Technology .....	180

## Index

### I

Information Technology	
Certificate .....	161
Transfer Program .....	100
Interior Design .....	150
International Students Admission .....	19

### J

Job Placement .....	49
Joint Enrollment .....	18
Journalism/Mass Communication .....	108

### L

Landscape Design and Grounds Management .....	155
Law .....	136
Law Enforcement .....	179
Learning Support .....	78
Learning Support Suspension .....	67
Liberal Arts .....	109
Library .....	12
Livestock Production Technology .....	142
Loans .....	29
Location of College .....	11

### M

Management and Marketing .....	160
Mass Communication/Journalism .....	108
Mathematics .....	120
Medicine .....	137
Mission Statement .....	7
Moultrie Campus/ABAC on the Square .....	81
Music .....	110
Musical Groups .....	54

### N

Non-Degree Students .....	20
Non-Traditional Students .....	81
Nursing (BSN) .....	111
Nursing (Certified Nurse Technician) .....	176
Nursing RN .....	164

### O

Officers of ABAC Administration .....	217
Officers of the Board of Regents .....	217
Orientation for New Students .....	55
Ornamental Production .....	156

## P

Pell Grants.....	28
Pharmacy .....	121
Physical Education .....	101
Physical Education Requirements.....	59
Physics.....	122
Placement by Examination .....	60
Political Science.....	131
Pre-Professional Courses of Study .....	134
President’s Honor List .....	69
Privacy Act of 1974.....	68
Psychology .....	132
Public Service and Business Outreach .....	9

## R

Racial Harassment Policy .....	47
Readmission .....	18
Recreational Sports .....	54
Refund Policy .....	23, 44
Regents’ Testing Program.....	73
Regents’, University System of Georgia.....	217
Repeated Courses.....	65
Resident Status.....	24

## S

Schedule, Change of.....	57
Scholarships .....	31
Senior Citizen Admission .....	20
Sexual Harassment Policy.....	47
Social and Legal Services .....	181
Sociology .....	133
Special Fees and Charges .....	26
Speech Competency Requirement .....	60
Sports Turf Management .....	157
Standards of Academic Progress.....	44
State Department of Vocational Rehabilitation.....	43
Status of Graduates.....	73
Student Activities .....	53
Student Communications Media .....	54
Student Development Center .....	48
Student Financial Aid .....	27
Student Government Association .....	53
Student Housing.....	50
Student Publications .....	54
Student Services .....	47
Students’ Rights and Responsibilities .....	43
Study Abroad Program .....	63

## T

Table of Contents .....	3
Transcript of Student Record.....	69
Transfer Admissions.....	17
Transient Admissions .....	20
Transient Permission.....	65

## Index

### U

UGA Tifton Campus Conference Center.....	10
University System of Georgia .....	216

### V

Veterans Services Office.....	43
Veterinary Medicine .....	138
Violations of Student Conduct .....	51
Vocational Rehabilitation .....	43

### W

Wildlife Technology.....	147
Withdrawals.....	56
Work Opportunities.....	30