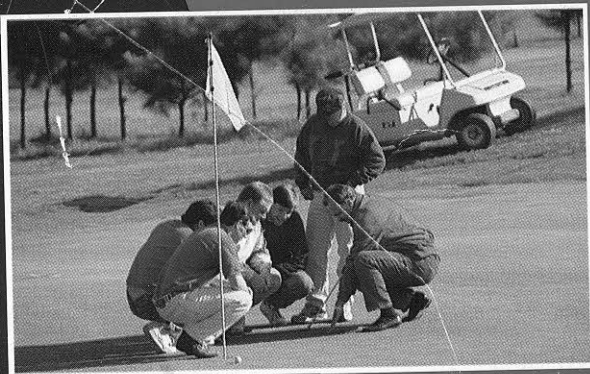
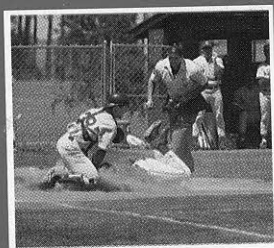
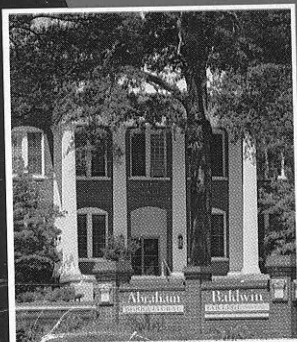
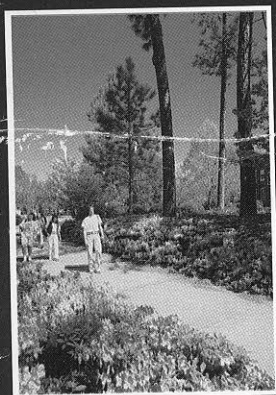


# Abraham Baldwin

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1999-2000  
CATALOG

# Angie

## DIRECTORY FOR CORRESPONDENCE

Write the persons listed below at  
2802 Moore Highway  
Tifton, GA 31794-2601

President	Dr. Harold J. Loyd	(912) 386-3242
Vice President and Dean of Academic Affairs	Dr. Bettie Horne	386-3238
Vice President of Fiscal Affairs	Floyd E. Wright	386-3240
Vice President and Dean of Student Affairs	Dr. Timothy G. Wise	386-3232
Director of College Services	Dr. Homer A. Day	386-7232
Director of Public Relations	Michael D. Chason	386-3264
Director of Development	Melvin L. Merrill	386-3265
Chair, Division of Agriculture and Forest Resources	Dr. Larry D. Allen	386-3255
Chair, Division of Business Administration	Dr. Jeff D. Gibbs	386-3245
Chair, Division of Health, Physical Education, and Recreation	Open	386-3272
Chair, Division of the Humanities	Dr. Oscar Patton	386-3250
Chair, Division of Nursing	R. Joy Conger	386-3262
Chair, Division of Science and Mathematics	Dr. Ray Barber	386-3260
Chair, Division of Social Science	Dr. Caroline Helms	386-3257
Interim Chair, Division of Developmental Studies	Beth Saxon	386-3488
Director of Admissions	Garth L. Webb	386-3230
Registrar	Thomas B. Call	386-3236
Director of the Public Service and Business Outreach Center	Diane P. Kilgore	386-3267
Director of Evening and Off-Campus Programs	Merle M. Baker	386-7451
Director of Financial Aid	Jenelle Louder	386-3235
Director of Student Development	Dr. Margaret A. Martin	386-3231
Director of Baldwin Library	Brenda Sellers	386-3223
Coordinator of Job Placement	Lisa Forshee	386-7111
Director of Alumni Relations	Nancy C. Coleman	386-3321
Director of Institutional Research	Dr. Donna E. Miller	386-7231
FAX Number		
Toll Free Number		(912)386-7006
http://www.abac.peachnet.edu		1-800-733-3653



# BULLETIN

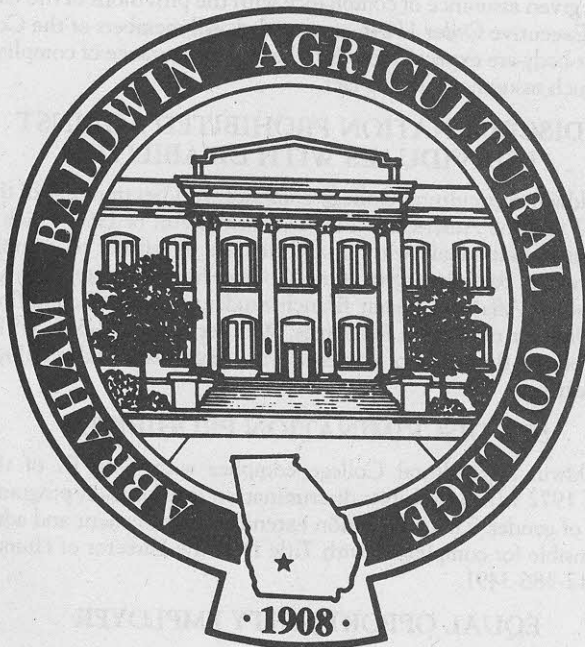
## ABRAHAM BALDWIN AGRICULTURAL COLLEGE

UNIVERSITY SYSTEM OF GEORGIA

2802 MOORE HIGHWAY  
TIFTON, GEORGIA 31794-2601

Volume LX, No. 1

August 1, 1999



A comprehensive coeducational college,  
Abraham Baldwin is an Affirmative Action/Equal  
Employment and Educational Opportunity Institution

## THE COLLEGE CATALOG

The statements set forth in this catalog are for informational purposes only and should not be construed as the basis of a contract between a student and this institution.

While the provisions of this catalog will ordinarily be applied as stated, Abraham Baldwin Agricultural College reserves the right to change any provision listed in this catalog, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of any such changes. Information regarding changes will be available in the Office of the Registrar. It is especially important that each student note that it is his/her responsibility to stay apprized of current graduation requirements for any particular program.

### FAILURE TO MEET FINANCIAL OBLIGATIONS

College expenses are payable in advance. Abraham Baldwin Agricultural College has reserved and intends to exercise the right to withhold copies of educational records and/or to disenroll students who owe the institution money.

### CIVIL RIGHTS COMPLIANCE

Abraham Baldwin Agricultural College subscribes fully to a policy of nondiscrimination with regard to all employees, students, and services to the community. Specifically, the College has given assurance of compliance with the provisions of the Civil Rights Act of 1964 and of Executive Order 11246 as amended. All members of the College's faculty, staff and student body are expected to subscribe to this assurance of compliance and to assist in making such assurance valid in fact.

### DISCRIMINATION PROHIBITED AGAINST INDIVIDUALS WITH DISABILITIES

Abraham Baldwin Agricultural College complies with Section 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act of 1990 which prohibits discrimination against individuals with disabilities. In its efforts to comply with these regulations, Abraham Baldwin Agricultural College has designated the Vice President and Dean of Student Affairs, J. Lamar Branch Student Center (second floor), 912-386-3232; and the Director of Human Resources, Weltner Hall, 912-386-3491, as the individuals responsible in the areas of students with disabilities and employment related disabilities, respectively.

### SEX DISCRIMINATION PROHIBITED

Abraham Baldwin Agricultural College complies with Title IX of the Education Amendments of 1972 which prohibits discrimination in education programs and activities on the basis of gender. This prohibition extends to employment and admissions. The individual responsible for compliance with Title IX is the Director of Human Resources, Weltner Hall, 912-386-3491.

### EQUAL OPPORTUNITY EMPLOYER

Abraham Baldwin Agricultural College is an equal opportunity employer for all employees and applicants for employment without regard to race, color, gender, religion, national origin or disability of the individual.

### STUDENT RESPONSIBILITY

It is the responsibility of a student to read this catalog, official announcements, official bulletin boards, the Student Handbook, and otherwise inform himself/herself completely regarding his/her program of studies, credits, degree requirements, quality points and other facts relating to life at the College.

A student is requested to retain this catalog and to bring it at the time set for academic advisement with the academic advisor and subsequent registration.

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## General Information





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# ACADEMIC CALENDAR; 1999-2000

## SUMMER TERM 1999

June 4	Last day for filing application for admission
June 8	Last day for filing application for readmission
June 8-9	Orientation for New Students
June 9	Registration
June 10	Classes Begin
June 10-11	Drop/Add Period
July 5	Independence Day Holiday
July 6	Mid-term deadline for Withdrawal Without Penalty
August 2	Classes End
August 3-4	Final Exams
August 5	Grades due in Registrar's Office by 5:00 PM

## FALL SEMESTER 1999

August 12	Last day for filing application for admission
August 16	Last day for filing application for readmission
August 16-17	Orientation for New Students
August 17	Registration
August 18	Classes Begin
August 18-19	Drop/Add Period
September 6	Labor Day Holiday
October 11-12	Fall break
October 13	Mid-term deadline for Withdrawal Without Penalty
November 24-26	Thanksgiving break
December 8	Classes End
December 9-14	Final Exams
December 15	Grades due in Registrar's Office by 5:00 PM
December 18	Graduation

## SPRING SEMESTER 2000

January 6	Last day for filing application for admission
January 10	Last day for filing application for readmission
January 10-11	Orientation for New Students
January 11	Registration
January 12	Classes Begin
January 12-13	Drop/Add Period
January 17	Martin Luther King Holiday
March 6	Mid-term deadline for Withdrawal Without Penalty
March 13-17	Spring break
May 3	Classes End
May 4-9	Final Exams
May 10	Grades due in Registrar's Office by 5:00 PM
May 13	Graduation

## SUMMER TERM 2000

May 25	Last day for filing application for admission
May 29	Last day for filing application for readmission
May 29	Orientation for New Students
May 30	Registration
May 31	Classes Begin
June 1	Last day to Drop/Add
June 29	Mid-term deadline for Withdrawal Without Penalty
July 3-4	Independence Day Holiday
August 2	Classes End
August 3-4	Final Exams
August 7	Grades due in Registrar's Office by 10:00 AM

## HISTORY OF THE COLLEGE

The name, role, and scope of Abraham Baldwin Agricultural College have been subject to change since its founding in 1908 as the Second District A & M School. In 1924 the South Georgia Agricultural and Mechanical College was organized, and the physical property of the Second District A & M School was adapted for college use. Change occurred again in 1929 when the institution became Georgia State College for Men and again in 1933 when it became Abraham Baldwin Agricultural College, named for Abraham Baldwin, a signer of the United States Constitution and the first president of the University of Georgia.

Throughout these years and these changes, the school has experienced steady growth from its first enrollment of 150 students to over 2,500 students enrolled in the fall term of 1998. Today the College reaches approximately 12,000 people annually through its college transfer programs, career technological programs, public service and economic development programs, and special services. Students are enrolled each term from most of the state's counties, from adjoining states and many countries. While the College has many features of a community college, its role is far broader because the range of operations is statewide in nature and scope.

In 1933 when the College became Abraham Baldwin Agricultural College, instructional emphasis was placed on programs in agriculture, forestry, and home economics. Emphasis on these programs continues. With a worldwide population explosion and a looming food shortage, the College expects to play an even larger role in the production of knowledge for food production, marketing and distribution, and in the total agricultural revolution.

The uniqueness of ABAC lies in its dedication and service to all the people in Georgia. In addition to offering specialized programs in agricultural and environmental sciences, forest resources and family and consumer sciences, the College also features comprehensive offerings in many other two-year career and transfer programs.

## ACCREDITATION AND MEMBERSHIPS

Abraham Baldwin Agricultural College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia, 30033-4097, Telephone (404)679-4501) to award Certificates and Associate Degrees.

The College is accepted by the Veterans Administration for the training of veterans under the G.I. Bill of Rights.

The College and its faculty/staff are affiliated with numerous national, regional, and state associations, including:

- Georgia Association of Colleges
- Georgia Association of Two-Year Colleges
- Georgia Collegiate Press Association
- National League for Nursing
- National Junior College Athletic Association

## MISSION STATEMENT

Abraham Baldwin Agricultural College (ABAC), established in 1908 as the Second District A&M School, became South Georgia A&M College in 1924

and Georgia State College for Men in 1929. Named for a signer of the United States Constitution and the first president of the University of Georgia, the college assumed its present name in 1933 when it became a unit of the University System of Georgia. At that time, ABAC embarked on a mission devoted primarily to associate-level studies in agriculture, home economics, and related fields. ABAC's role later expanded to include a diverse educational program.

As a unit of the University System of Georgia, ABAC shares the following characteristics with other two-year units in the System.

- \* a commitment to excellence and responsiveness within a scope of influence defined by the needs of a local area and by particularly outstanding programs or distinctive characteristics that have a magnet effect throughout the region or state;
- \* a commitment to a teaching/learning environment, both inside and outside the classroom, that sustains instructional excellence, functions to provide University System access for a diverse student body, and promotes high levels of student learning;
- \* a commitment to a high quality general education program that supports a variety of well-chosen associate programs and prepares students for transfer to baccalaureate programs, learning support programs designed to insure access and opportunity for a diverse student body, and a limited number of certificate or other career programs to complement neighboring technical institute programs;
- \* a commitment to public service, continuing education, technical assistance, and economic development activities that address the needs, improve the quality of life, and raise the educational level within the college's scope of influence;
- \* a commitment to scholarship and creative work for the specific purposes of supporting instructional effectiveness and enhancing institutionally relevant faculty qualifications.

In addition, campus life at ABAC shares the following characteristics with all other units in the system.

- \* a supportive campus climate, necessary services, and leadership and development opportunities, all to educate the whole person and meet the needs of the students, faculty, and staff;
- \* cultural, ethnic, racial, and gender diversity in the faculty, staff, and student body, supported by practices and programs that embody the ideals of an open, democratic, and global society;
- \* technology to advance educational purposes, including instructional technology, student support services, and distance education;
- \* collaborative relationships with other System institutions, state agencies, local schools and technical institutes, and business and industry, sharing physical, human, information, and other resources to expand and enhance programs and services available to the citizens of Georgia.

ABAC, an associate level college, is a community-based residential institution offering programs in the natural and physical sciences, the liberal arts, the social sciences, business, physical education and recreation, and health occupations as well as a specialized institution serving a unique role through programs in agriculture and related disciplines. This dual emphasis, together with on-campus housing, gives the college its distinctive character and enables it to attract tradi-



tional and nontraditional students from throughout Georgia, other states, and other countries, creating a culturally diverse student body.

ABAC provides high quality academic programs that allow employment upon completion of two-year career programs of fulfillment of the core curriculum requirements and an opportunity for successful transfer into baccalaureate programs.

Off-campus and evening programs provide educational opportunities for individuals who are unable to attend classes in the traditional setting. Public service programs include special-interest activities and courses, occupation-enhancing classes, youth enrichment courses, and performing and visual arts events. The college also provides administrative services and facilities that enable community and state organizations as well as other units of the University System of Georgia to bring seminars, meetings, and upper-level and graduate instruction to the region.

ABAC's vision for the future includes placing student learning foremost; having an outstanding diverse faculty, staff, and administration; valuing and encouraging lifelong learning; and ensuring continuous leadership and improvement. The college supports its mission through a participatory planning process involving all aspects of the campus community. Key components of the vision include additional outreach in Colquitt County through the development of ABAC-on the square; expanded use of distance education technologies; and collaborative efforts with technical institutes, public schools, and business and professional organizations. Another dimension of the vision is the continued development of agriculturally related programs of study and applied research partnerships with Fort Valley State University and the University of Georgia. Furthermore, the vision includes meeting the changing needs for programs other than those in agriculture.

The open admissions nature of ABAC continues to require refinement of services that enhance student development and academic success.

## ASSESSMENT PROGRAM

Abraham Baldwin Agricultural College is committed to helping each student realize his/her potential. For this reason, student assessment is part of the college's educational program. From the time a student applies, until leaving, participation is expected in a series of tests and surveys designed to assist college personnel in accurate advisement and course placement, to gather information on satisfaction with college programs and services, and to measure academic and personal achievements. These tests and surveys will be used to help a student achieve individual goals and to improve college programs and services.

A student's earnest and sincere participation on tests, learning tasks, exit exams and surveys will provide the college with accurate information to be used in planning effective programs and services. Students should take seriously their participation in these activities.

## PUBLIC SERVICE AND BUSINESS OUTREACH CENTER

Abraham Baldwin Agricultural College is committed to the idea and practice of lifelong learning and provides public service to achieve this goal. Established in 1940, the Public Service and Business Outreach Center provides a link between the college and the communities it serves. Continuing education activi-



ties are an extension of the traditional on-campus learning process and have been established to encourage lifelong learning by all of Georgia's citizens. Continuing education programs are developed in response to educational demands and requests of citizens, professional and business groups, governmental agencies, and civic groups. Instructional services consist of non-degree work primarily designed for the purpose of upgrading skills for career/professional development, personal interest, and enrichment.

Entrance to non-credit programs is not based on educational background, and no grades are given in most classes. The only requirement for enrolling in most classes is interest and a desire to learn.

The Youth Connection program, an important part of the continuing education program at Abraham Baldwin, was established in 1987 as an outreach to young people of the community. Year-round programming provides a wide range of activities and special events for youth ages six months to 18 years.

The Public Service and Business Outreach Center is located on the first floor of the Carlton Center. The Youth Connection Office is located in Tift Hall. Additional information may be obtained by calling either 386-3267 or 386-3815 between 8:00 AM and 5:00 P.M. on weekdays.

## THE ARTS EXPERIMENT STATION

The Arts Experiment Station (AES) is located in Tift Hall on the Abraham Baldwin campus. It represents another aspect of the college's commitment to continual learning and public service by seeking to broaden the cultural perspectives of South Georgians through a variety of programs and activities. The AES has developed a multi-county arts alliance through which it presents arts in education programs, professional performances, festivals, arts camps, and residencies by professional dance and theater groups. In addition, the Arts Experiment Station has launched a program to recognize and sustain the folk life of South Georgia. The Station attracts participants from virtually all walks of life.

## REGIONAL POLICE ACADEMY

The Regional Police Academy is located in Bowen Hall on the ABAC campus and operates as an integral part of the college's Division of Social Science. Its activities are funded by the Georgia Peace Officer Standards and Training Council, which oversees the operation of other regional and departmental training academies located in the state. The Academy's overall mission is to serve the training needs of peace officers within its 39 county service region representing 131 local law enforcement agencies in South Georgia. The Academy currently offers courses in four areas: (1) Basic Law Enforcement and Corrections Officer Training; (2) Refresher Training; (3) Career Development Training; and, (4) Specialized Training.

## ALLIED STATE AGENCIES

The work of Abraham Baldwin is complemented by the continual, informal cooperation of other state-level agencies and institutions located in Tifton. Together, they assist the college in providing work experience, internships, and job placement for students, additional expertise in agricultural research, coordination of conferences and seminars, facilities, and research and writing opportunities for faculty members.

The College of Agriculture and Environmental Sciences at the University of Georgia has two related units at its Tifton Campus that complement the mission of ABAC. One of these units is the Rural Development Center (RDC). The other unit is the Coastal Plain Experiment Station. The program of the RDC is directed toward full development and utilization of the social and economic potential of the region and the state. Its objectives include 1) increasing agricultural and forest production through continued research and the application of research findings; 2) advancing developments in marketing and utilization of farm and forest products; 3) aiding community development and solving problems related to lifestyles and social interaction; 4) furthering labor training and utilization to provide more skilled workers in the various areas of agribusiness and to help general farm workers in coping productively with increasing farm technology.

The Experiment Station has approximately 100 scientists in various specialized areas who are engaged in research and development in the plant and animal sciences. The proximity of the station's personnel to the college contributes to an invigorating climate of inquiry and study for students, faculty, and staff. Many college students find part-time employment at the Station, and some ventures are shared jointly by the two institutions.

A third allied state agency is the State Museum of Agriculture, popularly known as the Georgia Agrirama. Its aim is to preserve and exhibit the culture of South Georgia through a restored settlement of the late nineteenth century. The two dozen restored buildings at the Agrirama range from an 1896 farmhouse to a steam-powered cotton gin and provide a living history museum for the people of the state.

Two other state offices, the Georgia Department of Labor and the Department of Natural Resources, contribute to the college's efforts to provide job placement and work experience for Abraham Baldwin students. The Department of Labor, in cooperation with the college, provides employment assistance for students whose education has prepared them for direct entry into the job market. The Department of Natural Resources works with faculty members in the forestry and wildlife programs of the Division of Agriculture and Forest Resources and helps provide work experience for students in the areas of game and forest management.

## ABAC ALUMNI ASSOCIATION

Anyone who has completed a minimum of 10 semester hours of education credit is eligible for membership in the ABAC Alumni Association. Only those who have earned 30 or more hours are considered active alumni. The Ag Alumni Council, a special interest group of the Association, consists of alumni from agriculture, family and consumer sciences (home economics), forest resources and veterinary medicine.

The purpose of the Association is to promote activities designed to strengthen and enrich the education and extracurricular programs of ABAC so the college can make a maximum contribution to the economic, social, cultural, and spiritual life of Georgia and the surrounding area.

Homecoming, which includes the annual meeting of the Association, is held in April of each year and continues to grow in number and enthusiasm. Awards are presented to alumni annually who have excelled in various professions.

The alumni newspaper, ABAC Today, is published to keep alumni and friends abreast of happenings of the college. It is mailed to all active alumni and donors.

There are no dues, but financial requests are made through the ABAC Foun-

dation. Contributions to the Foundation fund alumni activities including the alumni newspaper, homecoming, the awards program and alumni scholarships as well as other campus activities.

## ABAC FOUNDATION

In 1954 businessmen in Tifton and Tift County organized the Greater Baldwin Association to advance the cause of education by supporting programs and activities of the College which could not be funded through the budget allocated by the state. In 1974, in order to achieve closer identification with the College, the name of the organization was changed to the Abraham Baldwin Agricultural College Foundation. The purpose remains the same. Funds made payable to the Foundation are used for purchasing any needed equipment and property, providing academic and athletic scholarships, campus improvement, and other projects and activities which the board of directors may deem appropriate.

The Foundation accepts gifts of cash, securities, trusts, real estate, gifts-in-kind, life insurance, bequests or a combination thereof. All gifts to the Foundation are tax deductible.

## LOCATION OF THE COLLEGE

ABAC is located in south central Georgia on a 390-acre tract of land on the north side of the city of Tifton alongside Highway I-75.

The college is also readily accessible via U.S. Highway 41, which lies close to the campus. Abraham Baldwin is approximately 55 miles from the Florida state line via I-75 and 110 miles from the Alabama state line via Highway 82.

Tifton is served by major airlines through airports at Albany, GA, Macon, GA, Valdosta, GA, and Tallahassee, FL.

## BUILDINGS AND GROUNDS

*(See map on inside back cover for exact location of buildings.)*

**ALUMNI-DEVELOPMENT HOUSE**—Located on the northern side of the campus, this building houses the Office of Development and Alumni Relations, the ABAC Foundation, and the ABAC Alumni Association. This building was built in 1967 and was renovated for its present use in 1990. It is complemented by formal gardens and overlooks Lake Baldwin, a recreational area for faculty, staff, and students.

**BOWEN HALL**—This building, at the center of the campus, houses classrooms and offices for the Division of Social Science, the Family and Consumer Sciences Program, and Regional Police Academy. Two distance-learning classrooms are also located in this building.

**BRITT HALL**—Located on the northern side of the campus, this two-story building contains a part of the Science-Mathematics Division, three biology laboratories, a chemistry laboratory, classrooms, and faculty offices.

**CARLTON CENTER**—This facility of 42,000 square feet serves as the central learning resources center for the college. The Baldwin Library is located on the second and third floors of the Carlton Center. It supports teaching and learning at Abraham Baldwin Agricultural College by providing: collections that enhance the curricula, reference and research assistance to identify information, instruction

that fosters information literacy, services that are responsive to the needs of its constituents, and access to information beyond its walls. The Library houses approximately 71,000 volumes, 24,000 pieces of microfilm, a audiovisual collection, the Georgiana Collection, the College archives, subscribes to approximately 420 magazines and newspapers, and provides GALILEO and other electronic resources. GALILEO allows access to over 100 databases, Internet, the library catalogs of all University System of Georgia libraries and other Georgia libraries. GALILEO also provides access to information for ABAC students taking courses at off-campus sites. Fax and delivery services are also available to provide information to ABAC students taking courses at remote sites. The Carlton Center also houses media production facilities, a large meeting room, the Academic Assistance Center, and the office of the Public Service and Business Outreach Center on the ground floor. The building is designed to serve the needs of students, faculty, and the community.

**CENTRAL DISTRIBUTION PLANT**—This building provides heating and cooling for most of the campus.

**CHAMBLISS BUILDING**—Containing 45,000 square feet, this building houses the faculty/staff of Agricultural Engineering, Agricultural Equipment Technology, Environmental Horticulture, and Animal Science. Classrooms and a wide variety of laboratories are located in the building which are used by students in many different programs of study.

**CONGER HALL**—This three-story building houses the Business Administration Division and the Office of Student Support Services, which occupy the first two floors, and the Humanities Division, which is located on the third floor. Facilities include offices, flexible classroom space and an auditorium. The ABAC microcomputer labs are located on the second floor. The college's Computer Center, situated on the first floor, holds records vital to the operation of the college.

**DONALDSON DINING HALL**—This, the largest dining facility in South Georgia, provides a seating capacity in excess of 950. In addition to providing dining services for the student body, the dining hall is frequently used for large banquets by groups throughout Tiftarea.

**DRIGGERS LECTURE HALL-CHAPEL**—This non-denominational chapel is used for weddings, recitals, and lectures.

**GAINES HALL**—This building houses part of the Nursing Division. It is adjacent to the Moore Building which also houses part of the nursing program.

**GRAY HALL**—This building is located adjacent to Britt Hall. It contains laboratories for physics and chemistry, classrooms and faculty offices.

**GRESSETTE PHYSICAL EDUCATION CENTER**—This 42,000 square feet physical education building contains faculty offices, classrooms, special rooms for weight lifting and personal contact sports, and a large basketball court with seating capacity for approximately 2,500. Adjacent to the complex is an Olympic-sized swimming pool.

**EVANS HEALTH CENTER**—The E. L. Evans Health Center has a 10-bed capacity and contains separate wards for males and females.

**HOWARD AUDITORIUM-THRASH GYM**—Equipped with a large stage and a capacity for nearly 500 people, the auditorium is the center of many college and community activities, including concerts and plays. Located at a right



angle to the auditorium, and connected with it by a rotunda, the Thrash Gymnasium is used for classes in physical education, intramural sports, and other student activities.

**J.G. WOODROOF FARM**—The college's farm contains over 200 acres and is used in such academic programs as agronomy, agricultural engineering, animal husbandry, wildlife, forestry, environmental horticulture, and veterinary medicine.

**J. L. BRANCH STUDENT CENTER**—Located directly behind Tift Hall, the J. Lamar Branch Student Center contains the administrative offices of Student Affairs and the student offices of the Student Government Association, Student Union, Student Judicial Council, and the student communications media. The building also houses the Bookstore, Post Office, Snack Bar, and Recreation Center.

**KING HALL**—This building, containing general classrooms and laboratories, houses the Division of Developmental Studies.

**MOORE BUILDING**—This structure houses part of the Nursing Division and contains classrooms, an audio-tutorial laboratory, faculty offices, a student lounge, and a conference room.

**MUSIC BUILDING**—Centrally located on campus, the music building houses classrooms, laboratories, practice rooms, rehearsal areas and offices of the vocal and instrumental programs of the college.

**PHYSICAL EDUCATION OUTDOOR FACILITIES**—Situated along the east side of the campus is a 40-acre physical education outdoor sports complex. It features a baseball field, tennis courts, archery range, a softball field and a field for soccer and intramural sports. In addition, a putting green and driving range are located near Lake Baldwin. ABAC also features stables for student's horses and a rodeo arena. These facilities are open to college students, faculty, and staff.

**PHYSICAL PLANT WAREHOUSE**—This facility houses the supply center for the college. It contains a warehouse storage area and offices for the administrative staff of Plant Operations.

**RESIDENCE HALLS**—Branch Hall (Men); Chandler Hall (Women); Comer Hall (Men); Fulwood Hall (Co-ed); Mitchell Hall (Men).

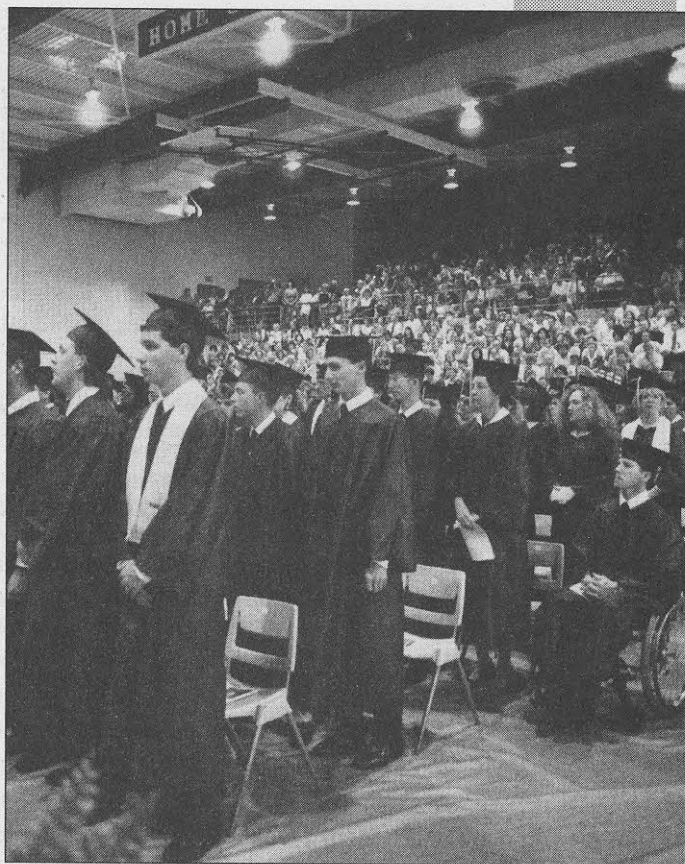
**TIFT HALL-ADMINISTRATION**—This building houses the administrative offices of the President, Vice President and Dean of Academic Affairs, Vice President for Fiscal Affairs, and the Registrar's Office, as well as the Arts Experiment Station, Director of College Services, Director of Institutional Research, Youth Connection, and the Office of Public Relations.

**WELTNER HALL**—This building houses the Office of Public Safety, the Office of Admissions, and the Human Resources Office. In addition, Georgia Department of Education Supervisors of Vocational Agriculture and Home Economics are located in this building.

**YOW FORESTRY AND WILDLIFE BUILDING**—This 20,000 square foot facility provides classroom, laboratory, and faculty office space for the Division of Agriculture and Forest Resources, including facilities for forest and wildlife management, agronomy and agricultural economics.



# Admissions



## GENERAL POLICIES AND PROCEDURES

The Admissions Office, located on the first floor of Weltner Hall, can be reached by telephone at (912) 386-3230 and by mail at ABAC 4, 2802 Moore Highway, Tifton, Georgia 31794-2601. The toll free number is 1-800-733-3653. Information may also be obtained by visiting our web site at <http://www.abac.peachnet.edu>.

The Office of Admissions at Abraham Baldwin is responsible for providing information to prospective students, evaluating their applications, and notifying them of admission status.

The College admits persons of good moral character who possess the physical and emotional health to meet the challenges of the academic program they will pursue. The Director of Admissions may refer any application to the Curriculum Committee for further study and advice. The Director of Admissions, however, has the right to make a final decision on applications. This decision may be appealed by the applicant under provisions set forth by the College and the Board of Regents of the University System of Georgia.

Applicants for admission should submit the necessary forms and fees, and other information no later than twenty days prior to the registration date for the semester they expect to enroll. An application form may be found in the back of this catalog. The calendar at the front of this catalog provides the registration dates for each semester.

The forms necessary for making an official application for admission are:

1. A completed application (this form is in the back of the catalog) and a non-refundable application fee of \$20. (The payment of an application fee entitles the applicant to have his or her application form reviewed according to normal admissions procedures at the institution; however, admission is not guaranteed by payment of the application fee.)
2. A high school transcript and/or GED scores.
3. Scholastic Aptitude Test Score (SAT) or the American College Test Score (ACT). Students may enroll in career/technological programs without SAT or ACT scores. Placement tests, however, will be administered routinely.
4. A certification of immunization and report of medical history prior to enrollment. Failure to submit the required health data may result in the student's being withdrawn from the College without refund. This information will not affect the student's status at the College and will be held in strict confidence by the staff of the Health Center. (The medical form is in the back of the catalog.)
5. A hand-written narrative by the student describing his/her educational goals and objectives. This statement can be written on the application form.

The applications and records submitted to the College become the property of the College and will not be returned to the applicant or sent to another institution. The records of applicants who do not actually enroll within twelve months after completing an application will be destroyed, and a new application and fee will be required.

## BEGINNING FRESHMEN

All first-time-entering freshmen will be admitted to the College based upon the following minimum requirements and conditions:

1. Graduate from an accredited high school or a high school approved by the College, or
2. Submit diploma and/or scores showing successful completion of the General Education Development (GED) Test.
3. Submit SAT or ACT scores (Board of Regents policy requires that in order for an applicant to be eligible for admission to an institution of the University System, he/she must meet minimal requirements of a verbal SAT score of 330 or a mathematical SAT score of 310 or a high school average of 1.8 (on a 4.0 scale) as calculated by the College. Minimum ACT enhanced requirements are a verbal score of 13 or a mathematical score of 14).
4. Complete a minimum of eleven courses of the College Preparatory Curriculum. (This policy is required of students entering four-year programs of study.)

All beginning freshmen will be required to attend one of the Student Orientation Sessions in the summer or the one immediately preceding the opening of each semester. Prior to or during orientation freshmen may be administered a series of placement tests. On the basis of the results of these tests, a student may be placed in the Division of Developmental Studies, in regular college-level work, or in a combination of the two. (The Division of Developmental Studies is described in another section of this catalog.) A fee will be charged for the orientation session.

In order to exempt the placement tests in reading and English, an entering student must have an SAT verbal score of 430 or higher or an ACT English score of 17 or higher, and must have completed four years of high school English. In order to exempt the placement test in mathematics, an entering student must have an SAT math score of 400 or higher or an ACT math score of 17 or higher, and must have completed two years of high school algebra and one year of geometry.

All students admitted to the nursing program (career program) must meet additional entrance requirements outlined in the appropriate section of the catalog under Career and Technological Programs. Applicants must complete all college requirements before being admitted to this program; however, admission to the College does not in any way guarantee formal admission to this program.

### ADMISSION TO A PROGRAM OF STUDY LEADING TO A BACHELOR'S DEGREE FOR STUDENTS GRADUATING FROM HIGH SCHOOL WITHIN THE PREVIOUS FIVE YEARS

Students who graduate from high school within the previous five years must complete the following high school courses in order to pursue a program of study leading to a bachelor's degree:

1. English—4 units with emphasis in grammar and usage; literature and advanced composition skills.
2. Mathematics—3 units (Two courses in Algebra and one in Geometry).

3. Science—3 units (One course in Physical Science and a minimum of two laboratory courses in Biology, Chemistry, Physics or related courses.)
4. Social Science—3 units (American History, World History and Economics and Government.)
5. Foreign Language—Two units in one language.

Students not meeting the course requirements of the College Preparatory Curriculum may be admitted on a conditional basis and will be required to take one or more courses in which there is a deficiency. These courses will require a "C" grade or better or credit by examination and will not count as degree credit.

The College Preparatory Curriculum is not required for students who enroll in two-year career/technological programs. However, students who transfer into baccalaureate programs must satisfy all College Preparatory Curriculum deficiencies.

## READMISSION OF FORMER STUDENTS

Any student not enrolled at the College for three consecutive terms must apply for readmission to the College. Readmission requires that the student complete a readmission application obtained from the Registrar's Office. For more information contact the Registrar's Office, ABAC 3, 2802 Moore Highway, Tifton, GA 31794-2601. The telephone number is (912) 386-3236.

## TRANSFER STUDENTS

A transfer student is one who has terminated enrollment at one institution and seeks admission to another. Failure to report previous college attendance is considered to be sufficient cause for expulsion from Abraham Baldwin and cancellation of any credits earned.

The transfer applicant must submit the following information in order to be considered for admission:

1. A completed application for admission and a \$20 non-refundable application fee.
2. Official copies of transcripts from all colleges previously attended.
3. Applicants who have completed fewer than thirty transferable semester credit hours shall complete all the requirements for freshman admission. (Applicants who are required to meet the College Preparatory Curriculum standards must submit 30 transferable semester hours in order to exempt CPC requirements.)
4. A certification of immunization and report of medical history prior to enrollment. Failure to submit the required health data may result in the student's being withdrawn from the College without refund. This information will not affect the student's status at the College and will be held in strict confidence by the staff of the Health Center. (The medical form is in the back of the catalog.)

All transfer students must be in good academic and social standing at the institutions from which they are transferring.

A grade of D is acceptable for courses taken from a University System of Georgia institution with the exception of English 101 which requires a grade of C or better. Courses from institutions which are not accredited must be validated by examination or by passing advanced courses with a grade of C or better. A max-



imum of 30 semester hours can be accepted in transfer. It should be noted that while D grades as stipulated above may be accepted in transfer, ABAC requires a 2.0 GPA on all work presented for graduation. See the "Requirements for Graduation" section elsewhere in this catalog.

An applicant transferring from an institution or program that did not require the College Preparatory Curriculum shall submit a transcript of secondary school credits unless the applicant has completed a minimum of 30 semester hours of accepted transfer Core Curriculum credits or graduated from high school five or more years prior to registration. Transfer students who have not met all College Preparatory Curriculum requirements and who have not completed 30 credit hours may be admitted only as provisional students under the Provisional Admission Procedures established by the University System of Georgia.

An applicant shall not be considered for admission unless he or she is academically eligible to return to the college or university last attended or unless the officials of the institution last attended recommend the applicant's admission. If, however, two or more calendar years have elapsed since the applicant's dismissal from the last college or university attended, the admitting institution may review the application through established procedures to determine whether admission should be granted. Students with uncompleted Developmental Studies requirements at another System institution shall be admitted only in accordance with the receiving institution's approved Developmental Studies guidelines.

## TRANSIENT STUDENTS

A transient student is one who is regularly enrolled at another institution but who seeks temporary registration at Abraham Baldwin for one semester only. Credits earned during the semester will be forwarded to the institution where the transient is regularly enrolled. Transient students must file a transcript request form in the Registrar's office prior to leaving the campus.

A transient must complete the following requirements for admission:

1. A completed application for admission and a \$20 non-refundable fee.
2. A letter of recommendation from the registrar of the institution where the student is regularly enrolled, giving the applicant permission to take certain specified courses.
3. A certification of immunization and report of medical history prior to enrollment. Failure to submit the required health data may result in the student's being withdrawn from the College without refund. This information will not affect the student's status at the College and will be held in strict confidence by the staff of the Health Center. (The medical form is in the inside back cover of the catalog.)

Transient students wishing to continue their enrollment after one semester must apply as transfer students through the Office of Admissions and comply with the regulations described in the "Transfer Students" section above.

## AUDITORS

Students who submit evidence of graduation from an accredited high school or a GED certificate which satisfies the minimum score requirement of the State of Georgia may register as "auditors." Under extraordinary circumstances, the President may waive the requirement of a high school diploma or equivalent.



Students registered as "auditors" shall be required to pay the regular fees for enrollment and shall be prohibited from receiving credit at any later time for course work that they completed as "auditors." Faculty members in an institution may attend classes offered by other faculty members in the same institution without registering as auditors, but no credit shall be awarded for such attendance.

## ADMISSION OF VETERANS

A veteran must meet all requirements for admission in whatever category he wishes to enroll as outlined in this catalog. For the convenience of those veterans just returning from service who have not taken the SAT, an Institutional SAT will be given at the College about two weeks prior to the beginning of each semester.

An eligible veteran, as well as children and widows of veterans, must make application for VA benefits, either at their local Veterans Administration Office or the Veterans Affairs Office at Abraham Baldwin. After being accepted at the College, he/she will be certified by the Director of Veterans Affairs and Financial Aid at the College prior to registration.

## JOINT ENROLLMENT

This program is designed to serve unique needs of a high school student who wishes to earn college credit while completing high school studies. Each applicant under the Joint Enrollment program must submit the following for admission:

1. A completed application and a \$20 non-refundable application fee.
2. A certification of immunization and report of medical history (found in the back of this catalog).
3. A high school transcript with an academic average of 3.0 or better (on a 4.0 scale).
4. A composite score on the Scholastic Aptitude Test (SAT) of 970 or a composite score of 21 on the ACT. (An SAT verbal score of 530 or an ACT English score of 24 is required of students taking English or social science.)
5. A letter from the high school principal or counselor recommending the applicant for admission to the Joint Enrollment Program.
6. A letter of consent from the parents or guardian.

A Joint Enrollment student will be restricted to 5-10 hours per semester depending upon his or her high school load.

Upon graduation from high school a student will be given full credit toward graduation from Abraham Baldwin or may submit these credits to other colleges if he/she chooses to enroll elsewhere. Whether the student's high school accepts these credits toward high school graduation will be left up to the high schools and Boards of Education.

Every student enrolled in the Joint Enrollment Program must achieve a minimum grade point average of 2.0 each semester in order to remain in the program.

## EARLY ADMISSION

A high school student who has completed the junior year but has not begun the senior year may be admitted to the College on a full-time, regular basis if the student can meet the following requirements:

1. Complete all forms required by the Admissions Office.
2. Have completed the junior year of high school with at least 15 units (225 semester hours) and an average of at least a 3.0 (on a 4.0 scale).
3. Submit a composite score of 970 or better on the Scholastic Aptitude Test (SAT) or a composite score of 21 on the ACT.
4. Furnish a letter from his/her high school principal or counselor recommending him/her for admission to the program.
5. Provide a letter of parental or guardian consent.

This program is for a student who wishes to enter college a year early. However, it is possible for a student to attend ABAC during the summer term between the junior and senior year and then finish the senior year in high school. Credit earned can be used at ABAC or transferred to another college of the student's choice.

## POSTSECONDARY OPTIONS PROGRAM

The Postsecondary Options Program provides for a student at least 16 years of age or older or who is classified as a junior or senior in Georgia public schools to take courses full-time or part-time at Georgia public colleges, universities or technical institutions where he/she has been accepted to receive high school Carnegie unit credit(s) and postsecondary credit hours.

Under the Postsecondary Options Program, the tuition for classes taken at the postsecondary institution is paid for with funds generated by the Quality Basic Education funding formula. The monies generated for the high school classes that the student would have been enrolled in are used to pay the tuition for the postsecondary classes for which the student seeks joint credit.

Postsecondary Options is a voluntary program. A student who participates in the program shall be jointly enrolled to complete the high school diploma, the vocational seal of endorsement or the college preparatory seal of endorsement and earn postsecondary credit hours. Completion of the graduation requirements for the high school diploma and/or the seal(s) is required for graduation.

A student admitted under the Postsecondary Options Program must meet the minimum admissions standards of either the joint enrollment program or the early admissions program as listed elsewhere in this catalog. A student who has not completed the College Preparatory Curriculum requirements may be admitted if he or she is enrolled in the necessary high school courses and scheduled to complete the requirements by the end of the senior year. With the exception of English and social studies, courses taken by a student with a SAT verbal score of at least 530 or an ACT English score of at least 24, a college course may not be used to fulfill both high school College Preparatory Curriculum requirements and college degree requirements.

## ADMISSION AS A SENIOR CITIZEN AGE 62 OR OLDER

Pursuant to the provisions of an amendment to the Georgia Constitution adopted on November 2, 1976, the Board of Regents established rules with respect to the enrollment of eligible persons 62 years of age or older in institutions of the University System of Georgia, effective with the Fall Semester 1977.

An eligible person may audit or enroll in a course for resident credit on a space available basis without payment of fees except for supplies and laboratory fees.

To be eligible for admission and enrollment under the provisions of this amendment a person must:

1. Meet all requirements for admission as either an auditor, beginning freshman, transfer student, or re-entering student, as outlined elsewhere in this catalog.
2. Be a legal resident of the State of Georgia.
3. Be 62 years of age or older at the time of registration. (A birth certificate or other comparable written documentation of age must be submitted with the application for admission.)

## ADMISSION OF INTERNATIONAL STUDENTS

An applicant from outside the United States should complete the requirements for beginning students as outlined in this catalog, using the application for international students in lieu of the regular application form in the back of this catalog. In addition, he must meet the following requirements which are established by the Curriculum Committee. Exceptions to these requirements can be made only by the Director of Admissions who may seek the advice and consent of the Foreign Student Advisor.

1. An official English translation must accompany the transcript. An overall C average is required in academic course work.
2. The applicant may be required to deposit with the Comptroller \$3,000 to cover all fees for his first semester, of which \$75 is non-refundable. Since all fees are payable in advance at the beginning of each semester and since international students are not eligible for financial assistance, each student should make provisions to meet all financial obligations during his/her entire stay at the College prior to leaving his country.
3. All international students are required to complete the following:
  - a. The applicant whose first language is other than English is required to submit the results of the Test of English as a Foreign Language (TOEFL). A minimum score of 500 is required for admission from outside the United States.
  - b. Prior to registration all admitted students will take placement examinations in the areas of English grammar, reading, and mathematics. Students scoring below the minimum required must take the appropriate developmental courses designed to teach the skills needed to pass college level work. These courses must be taken promptly, since an international student who has not completed developmental courses after two semesters will be placed on probation and one failing to exit developmental studies after three semesters will not be permitted to continue at Abraham Baldwin.
  - c. Until the student completes the required courses in developmental studies, the International Student Advisor will also serve as his academic advisor. When the developmental courses have been completed, the student will be reassigned to an academic advisor in the major area.
4. The application of a student who does not report to the College at the appointed time will be canceled unless notification of change of semesters is received.
5. In order to secure a permit which authorizes a student to park and operate a motor vehicle on the campus, the student must:

- a. Secure a valid Georgia driver's license.
  - b. Show proof of liability insurance from a U.S. company which meets requirements of the State of Georgia.
  - c. Obtain permission from the Director of Student Life to own or operate a motor vehicle.
6. The applicant is required to reside on campus unless special permission is granted by the Director of Residence Life.
    - a. During semester breaks and holidays, students will move to a designated hall for temporary housing. An additional charge is made for those requesting temporary housing.
    - b. During semester breaks and holidays, college dining facilities are closed. Students are responsible for their own meal arrangements.
  7. The applicant is required to purchase health insurance from a U.S. company or college approved agency before being allowed to register. This insurance must include minimal coverage of \$1,000 basic medical, \$10,000 major-medical, and \$2,000 in death benefits (repatriation).
  8. The applicant is required to obtain a Social Security number during the first semester of enrollment.

## INTERNEXUS ENGLISH LANGUAGE STUDY CENTER

The English Language Study Center (ELSC) is a private school located on the campus of Abraham Baldwin College. The ELSC serves international students who need to improve basic English skills.

A TOEFL score is not required for a student to enroll in the ELSC. All students are administered the University of Michigan English Placement Test upon arrival for placement into proficiency levels.

Students who score 470 on the TOEFL are allowed to apply for one five-hour course at ABAC. Those who achieve 75 or higher on the Michigan Test (or 480 TOEFL) are allowed to apply for two or more regular credit courses at ABAC. Students who achieve 78 or higher (or 500 TOEFL) qualify for application to become full-time ABAC students.

Classes are provided from 9 a.m. to 3 p.m. Monday through Thursday and 9 a.m. to noon Friday. Classes include grammar, reading, writing, conversation/pronunciation and essentials (culture, listening comprehension, idioms and active skills).

## PROVISIONAL ADMISSION

An applicant who has not attended high school or college within the previous five years and has earned fewer than 30 transferable semester hours of college credit is not required to take the SAT or ACT. However, a student admitted in this category must take a University System of Georgia placement examination and complete any Developmental Studies requirements.

## NON-DEGREE STUDENTS

An applicant with no degree objective may be admitted as a non-degree student. A non-degree student will be required to submit the application, certification of immunization and report of medical history, appropriate transcripts and a non-refundable application fee of \$20. No student will be allowed to enroll for more than 15 semester hours under this classification.



## DIVISION OF DEVELOPMENTAL STUDIES

A beginning freshman whose placement tests and SAT or ACT scores reveal serious weaknesses in basic academic skills will be accepted into the Program of Developmental Studies. On the basis of placement testing, he/she may be placed in developmental work, in regular college-level courses, or in a combination of the two. Credit earned in developmental courses is not transferable.

A student must exit developmental studies status within three academic semesters in order to continue enrollment at Abraham Baldwin or at any other institution within the University System of Georgia.

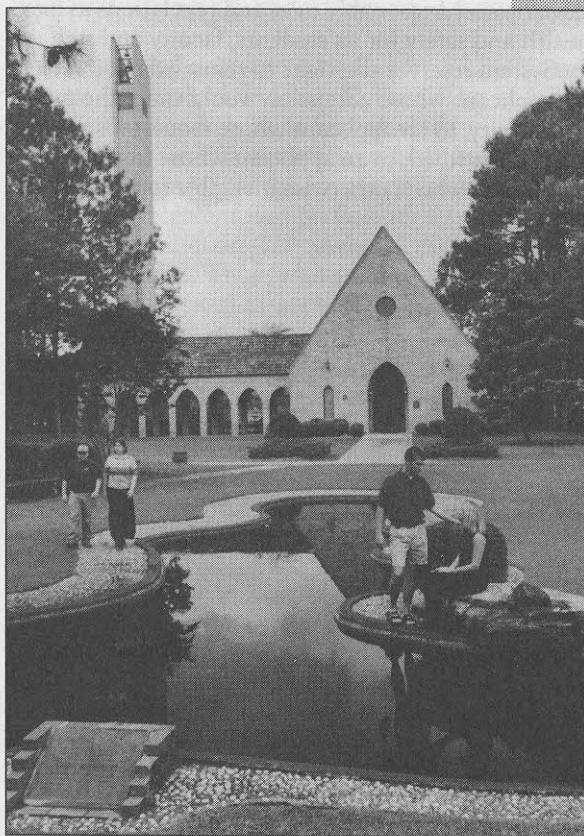
Complete information pertaining to the Program of Developmental Studies will be found in the "Academics" section of this catalog.

## ADDITIONAL ADMISSIONS INFORMATION

In addition to the general Admissions Policies described in the catalog, each unit of the University System may increase the requirements, entry levels, and/or testing procedures for programs at the undergraduate or graduate levels, provided they are in agreement with University System of Georgia Policies and are published in official college publications. As part of its Admissions Policies, each unit of the System may also develop such reasonable rules and regulations as may be necessary to protect the health and safety for its students, faculty and staff.

Each unit of the University System reserves the right to refuse admission to a non-resident of Georgia, to an applicant whose admission would cause the institution to exceed its maximum capacity, to an applicant whose request for admission is only to a program that is already filled, to an applicant whose transcript(s) are from an unaccredited institution or who is otherwise ineligible for admission.

## Expenses and Fees



College expenses are payable in advance. **All charges are subject to change at the end of any term.**

For the purpose of paying fees, twelve or more semester hours are considered a full-time load, and eleven or fewer semester hours are considered a part-time load. There are separate fee schedules for each. Below is a schedule of costs by semester for 1999-2000.

### **Matriculation Fees (tuition):**

Georgia Resident, Full-time	\$ 617
Georgia Resident, Part-time	\$ 52 per semester hour
Non-resident, Full-time	\$2468 (includes \$1851 non-resident tuition)
Non-resident, Part-time	\$ 155 per semester hour

Student Activity Fee	\$ 43
Athletic Fee	\$ 57
Clinical Fee	\$ 57

The estimated cost for books and supplies is approximately \$250 per semester.

### **Residence Hall Fees (per semester):**

Branch, Chandler, Creswell, or Mitchell Hall:

Double Occupancy -	\$ 695
Private Room -	\$1090

Comer Hall:	
Double Occupancy -	\$ 660
Private Room -	\$1055

Mitchell Hall - Suite:	
Double Occupancy -	\$1063
Private Room -	\$1458

Fulwood Hall:	
Double Occupancy -	\$ 775
Private Room -	\$1170

**Meal Plans (per semester):** All students living in residence halls are required to purchase one of the following meal plans.

7 day/15 meals per week plan:	\$ 874
7 day/19 meals per week plan:	\$ 898

## **REFUND POLICY**

A student who formally withdraws from the college within the first 50% of the semester following the first official day of classes is refunded a percentage of fees paid. The amount refunded is based upon the time of withdrawal during the semester.

Formal WithdrawalRefund

Withdrawal on or before the first official  
day of classes .....100%

Withdrawal after the first day but before the  
end of the first 10% (in time) of the period  
of enrollment.....90%

Withdrawal after the first 10% (in time) of the  
period of enrollment but before the end of the  
first 25% (in time) of the period of enrollment.....50%

Withdrawal after the first 25% (in time) of the  
period of enrollment but before the end of the  
first 50% (in time) of the period of enrollment.....25%

Withdrawal after the first 50% (in time) of the  
period of enrollment .....0%

After the published drop/add period of each semester, a student who drops below 12 credit hours or who registered for fewer than 12 semester hours and further reduces the load is not entitled to any refund of tuition.

Refunds of room and board will be calculated as shown above. The College does not make refunds of room and board unless the student officially withdraws from College.

When the dining hall is closed for official school holidays, such as Thanksgiving, no meals will be served.

## REGENTS' POLICIES GOVERNING THE CLASSIFICATION OF STUDENTS FOR TUITION PURPOSES

The following policies have been adopted by the Board of Regents for the purpose of determining the tuition status of a student:

1. (a) If a person is 18 years of age or older, he or she may register as an in-state student only upon a showing that he or she has been a legal resident of Georgia for a period of at least twelve months immediately preceding the date of registration.
- (b) No emancipated minor or other person 18 years of age or older shall be deemed to have gained or acquired in-state status for tuition purposes while attending any educational institution in this State, in the absence of a clear demonstration that he or she has in fact established legal residence in this State.
2. If a person is under 18 years of age, he or she may register as an in-state student only upon a showing that his or her supporting parent or guardian has been a legal resident of Georgia for a period of at least twelve months immediately preceding the date of registration.
3. If a parent or legal guardian of a minor changes his or her legal residence to another state following a period of legal residence in Georgia, the minor



may continue to take courses for a period of twelve consecutive months on the payment of in-state tuition. After the expiration of the twelve-month period, the student may continue his or her registration only upon the payment of fees at the out-of-state rate.

4. In the event that a legal resident of Georgia is appointed as guardian of a nonresident minor, such minor will not be permitted to register as an in-state student until the expiration of one year from the date of court appointment, and then only upon a proper showing that such appointment was not made to avoid payment of the out-of-state fees.
5. Aliens shall be classified as nonresident students, provided, however, that an alien who is living in this country under an immigration document permitting indefinite or permanent residence shall have the same privilege of qualifying for in-state tuition as a citizen of the United States.
6. **Waivers:** An institution may waive out-of-state tuition for:
  - (a) a nonresident student financially dependent upon a parent, parents, or spouse who has been a legal resident of Georgia for at least twelve consecutive months immediately preceding the date of registration; provided, however, that such financial dependence shall have existed for at least twelve consecutive months immediately preceding the date of registration;
  - (b) an international student, selected by the institutional president or his authorized representative, provided, however, that the number of the equivalent full-time students enrolled at the institution in the fall semester immediately preceding the semester for which the out-of-state tuition is to be waived;
  - (c) a full-time employee of the University System, spouses, and dependent children;
  - (d) a medical and dental resident and interns at the Medical College of Georgia;
  - (e) a full-time teacher in the public schools of Georgia or in the programs of The State Board of Technical and Adult Education and dependent children. A teacher employed full-time on military bases in Georgia shall qualify for this waiver;
  - (f) a career consular officer and dependents who are citizens of the foreign nation which their consular office represents, and who is stationed and living in Georgia under orders of the respective governments. This waiver shall apply only to those consular officers whose nations operate on the principle of educational reciprocity with the United States;
  - (g) military personnel and their dependents stationed in Georgia and on active duty unless such military personnel are assigned to System institutions for educational purposes;
  - (h) a student who is a legal resident of an out-of-state county bordering on Georgia counties in which an institution of the University System is located and who is enrolled in said institution.

## SPECIAL FEES AND CHARGES

A non-refundable fee of \$20 must accompany each application for admission.

If a private room is available in any residence hall, there will be an additional charge per semester above the regular rate.

The college may provide a residence hall to be used for boarding students who desire to stay on campus between semesters. A prorated rent will be charged.

**The clinical fee** of \$57 does not cover a physician's bill but is used instead to defray supplies and nursing services for first aid care. All first aid services must originate at the Health Center.

**A late registration fee** is charged students who enter the college after the regular registration day each semester. The fee for the first and second days after registration day is \$10; thereafter, the fee is \$25. The maximum charge for late registration is \$25. If a student is unable to enter the College because of illness, he must present a physician's statement confirming his affliction. Failure to meet application deadlines or unmet obligations will not be adequate cause for a waiver.

**The graduation fee** of \$20 covers the cost of the diploma. A disposable cap and gown may be purchased at a charge of \$25. These costs non-refundable and are subject to change without notice.

**A public safety service fee** of \$10 will be charged to each student.

**Each returned check** given to the College by an individual will result in a service charge of \$20. If two checks are returned for the same student or family, no other checks will be accepted by the College.

**An orientation fee** of \$35 will be charged each full-time student entering ABAC for the first time. Part-time evening students may attend an abbreviated orientation session at no cost.

## ROOM RESERVATION/DAMAGE DEPOSIT

To secure housing at Abraham Baldwin, all students who plan to live in a residence hall must submit a room reservation/damage fee of \$75 along with the housing application and terms of agreement. This deposit covers the entire period of residency and will be automatically transferred from semester to semester unless the student cancels the reservation in writing ten (10) days prior to the first day of classes each semester. The deposit is refundable as outlined in the terms of agreement.

Residents are responsible for damage to college property. If there are outstanding damage assessments to college property, the reservation/damage deposit will be forfeited. Should the damage cost exceed the deposit, transcripts will be withheld until the debt is cleared.

A refund of the reservation/damage deposit will be made if the college Housing Office receives notice that the student has canceled his plans to attend or to live on campus. This notice must be received in writing by the Housing Office at least ten (10) days prior to the beginning of the semester. Academic exclusion is not cause for an automatic refund of the deposit. A student on academic probation is cautioned to choose a guaranteed reservation or a refund before the ten-day limit. Withdrawal from a residence hall during a semester is not reason for a refund of room and board charges for the semester unless the student withdraws from the college altogether.

If a student does not report to the house director of his/her assigned residence hall by 9 a.m. on the day classes begin, or if he/she does not officially notify the director of a delay in arrival, the college may cancel the reservation. A student's failure to check into the residence hall or to live there long enough to complete registration will result in loss of the housing deposit.

## BREAKAGE FEES

A student is responsible for property in the residence hall rooms, lobbies, and halls. Periodic inspections are made to determine possible damage to buildings. The cost of the damage is charged to the occupants of the room. Where the guilty party cannot be determined, all occupants may be assessed for the damage.

A student is also responsible for any damage they caused to other college property.

## UNMET OBLIGATIONS

A student who has not met financial obligations or who violates institutional regulations will have educational records withheld. Records subject to this regulation include, but are not limited to, transcripts and certifications of students achievement and performance.

A student who owes money to the college may have his/her registration canceled.

# Financial Aid





## STUDENT FINANCIAL AID

The Financial Aid Office is located on the second floor of the J. Lamar Branch Student Center. Correspondence should be addressed to the Financial Aid Office, ABAC 23, Moore Highway, Tifton, Georgia 31794-2601.

Through a program of institutional, state and federal aid, Abraham Baldwin can assist a qualified student in obtaining a college education. A student with limited resources can be offered a package which will help further his/her education beyond the high school level. One purpose of the Financial Aid Program is to recognize students who appear to have outstanding potential (merit-based awards) and to provide assistance to students who, without such aid, would be unable to attend college (need-based awards). Thus, financial aid is awarded on the basis of financial need and scholastic achievement. The college uses the **Free Application for Federal Student Aid (FAFSA)** to determine financial need. No action can be taken on an application until the applicant has been accepted for admission to the college.

Each financial aid student is required to comply with the selective service registration procedure. Each student must certify that he/she is not in default on any Title IV educational loans, does not owe a repayment on any Title IV educational grants, and has not borrowed in excess of loan limits.

An applicant for financial aid is requested to have the results from the FAFSA in the Financial Aid Office by May 1 for fall term. Applications received after this date will be considered as long as funds are available, in the order of the date of receipt. A student enrolled less than full-time will receive full consideration for financial aid. A student must be working toward a degree to receive federal financial aid.

In planning for their college years, students should bear in mind that all financial aid programs operate on a first come, first served basis. Sound planning strongly suggests that the student make application for financial aid (merit or need-based) at least 10 weeks in advance of the time he/she intends to enroll. Failure to apply on a timely basis may significantly reduce the amount of aid the student receives.

Eligibility for receiving financial assistance at ABAC is determined by comparing the cost of attending college with the ability of the student (and parents or spouse) to meet these expenses. Cost of attendance is calculated for each of several groups of students at ABAC using criteria such as resident status and living accommodations. For each of these student groups, cost of attendance includes anticipated expenses such as room and board, books and supplies, personal expenses, and the ability of the student (and parents or spouse) to contribute to college expenses. The ability of the student (and parents or spouse) to contribute to college expenses (also called the Expected Family Contribution) is determined by the U.S. Department of Education using criteria established by that agency. Factors used in determining ability to pay include, but are not limited to all appropriate assets and income (earned and unearned). The factors vary from year to year.

Each year that a student wishes to be considered for aid, a FAFSA and a ABAC Institutional Application for Aid must be filed. Approved awards for each year are based upon proper completion and timely filing for applications and financial statements, the availability of federal, state and/or institutional funds, eligibility for the individual programs for which the student is applying and the applicant's continued enrollment. The amount of assistance may in-

crease or decrease from one year to the next depending upon educational costs, the financial circumstances of the family and the level of program funding.

A number of applications are selected for verification purposes each year. When a student's application is selected, he/she will be required to submit documentation as requested to verify specific information from his/her financial aid application. Failure to submit the appropriate documentation in a timely manner will prevent the award of federal financial aid.

## GRANTS

### **Federal Pell Grant**

This federal aid program is designed to assist undergraduate students who cannot attend college without financial assistance. This form of financial assistance is a grant with no repayment required. An applicant must be enrolled at Abraham Baldwin in a degree program and be a citizen or permanent United States resident. The amount of the grant is governed by financial need and the cost of attending Abraham Baldwin for an academic year. The duration of the student's eligibility for a Pell Grant is limited to the time the student is enrolled in an undergraduate degree or certificate program of four years or less and is making satisfactory academic progress. Application is made by completing Abraham Baldwin's Institutional Application for Financial Aid and the FAFSA.

### **Federal Supplemental Educational Opportunity Grant (SEOG)**

Grants are available through this federally funded program, ranging from \$100 to \$4,000 per academic year. These grants are awarded to students who have demonstrated financial need. Grants are renewable each year during undergraduate study, provided the student shows satisfactory academic progress and financial need. Application is made by completing Abraham Baldwin's Institutional Application for Financial Aid and the FAFSA.

### **Helping Outstanding Pupils Educationally (HOPE) Scholarship**

This form of financial assistance is a state scholarship for Georgia residents funded by the Georgia Lottery for Education. HOPE covers mandatory fees, \$150 per term for books and the cost of tuition not covered by Pell Grant or other federal grants and scholarships. It is available to college freshmen who graduated from a Georgia high school in June 1993 or later. Students must have earned a 3.00, or better, high school grade point average (GPA), and be seeking a degree. Other Georgia residents may qualify for HOPE after earning a 3.00 at ABAC for 30 attempted semester credit hours. HOPE is also available to students seeking a certificate, regardless of date of high school graduation or high school GPA. HOPE also provides a \$500 one-time incentive for students earning the GED in Georgia on or after July 1993. These students will receive a voucher from the Georgia Department of Technical and Adult Education. A GED recipient applies using the Institutional Application for Financial Aid. All other HOPE applicants must apply using the FAFSA as well as the Institutional Application for Financial Aid. After attempting 30 semester hours, students may renew the HOPE Scholarships if they have earned a GPA of 3.00 or better and continue to meet all other requirements.

## LOANS

To apply for the following loans, complete the FAFSA which may be obtained at your high school counselor's office or the College Financial Aid Office:

### Federal Perkins Loan (formerly National Direct Student Loan)

The Perkins Loan program is for a student who is enrolled in a degree or certificate program in a participating postsecondary institution and who needs a loan to meet educational expenses. Abraham Baldwin participates in this loan program established under the National Defense Education Act of 1958. Funds jointly provided by Abraham Baldwin and the federal government are used to make long-term, low-interest loans to a qualified student. Awards range up to a maximum of \$4,500 for the first two years of undergraduate study. Interest at the rate of 5% and repayment over a period up to ten years begins six or nine months (depending upon when the student received his/her first Perkins Loan) after a student ceases to be enrolled at least half-time in any college or university. During repayment a student will be required to make \$30/40 minimum payments monthly. There is not a penalty for prepayment or accelerated payments. To assist with timely repayment, a student will be billed monthly. The college contracts with Academic Financial Services Association (AFSA) for billing of these loans. Payments should be made as instructed in each statement. Special circumstances, such as active military duty or Peace Corps assignment, may defer interest and repayment for an additional period. Portions of a Perkins Loan may also be canceled if the student borrower teaches in a school designated as one with a concentration of low-income students, is employed as a teacher of handicapped children, and in some cases is a full-time staff member of a Head Start Program. Cancellation of these loans is also possible for service as a law enforcement officer. The student must file the required forms with AFSA to qualify for such deferments. To qualify for the Perkins awards, the student must be a permanent resident or a citizen of the United States, register at Abraham Baldwin, show financial need and satisfactory progress.

### Federal Stafford Loans (formerly GSL)

A student may qualify for a "subsidized" Federal Stafford Loan which is based on financial need. The federal government will pay the interest on the subsidized loan while the student is in college. The student may qualify for an "unsubsidized" Federal Stafford Loan, regardless of need. Interest will accrue on unsubsidized loans during the in-school and repayment periods. A dependent undergraduate student can borrow up to \$2,625 as a freshman and up to \$3,500 as a sophomore. An independent undergraduate student can borrow up to \$6,625 as a freshman (at least \$4,000 of this amount must be unsubsidized) and up to \$7,500 as a sophomore (at least \$4,000 of this amount must be unsubsidized). An applicant will complete the FAFSA and institutional application to determine eligibility. Stafford Loans for first-time borrowers carry a variable interest rate, capped at 8.25%. A 3% origination fee and 1% guarantee fee will be deducted from the student's loan proceeds. Repayment is not required as long as the student is enrolled at least half-time. A student will have a six-month grace period after he ceases to be enrolled before repayment must begin. The total outstanding loans that a dependent undergraduate may have cannot exceed \$23,000. An independent undergraduate may borrow up to a total of \$46,000.

**Federal Parents Loan to Undergraduate Students (PLUS)**

A parent may borrow up to the cost of attendance minus any other financial aid per academic year on behalf of an eligible dependent student. The applicant does not have to demonstrate financial need.

**State Direct Nursing Loan**

Up to \$2,000 is available to a full-time student. These loans are repayable by service in the State of Georgia at the rate of one year of service for each year of assistance received. They are available to a student who is enrolled in the nursing program and is a legal resident of Georgia. Closing date for application is May 1.

Application for the following loan may be secured from the Pickett and Hatcher Educational Fund, P.O. Box 8169, Columbus, Georgia 31908:

**Pickett and Hatcher Education Loan**

Available to worthy students enrolled in courses in broad liberal college training, excluding students of law, medicine, and the ministry. Must apply two months prior to the term needed.

## WORK

**Federal Work-Study Program (FWSP)**

Students who qualify may work on campus or at an approved off-campus location to help earn money to meet educational expenses. To qualify for FWSP, the student must be a permanent resident or a citizen of the United States, registered at Abraham Baldwin, show financial need, and make satisfactory academic progress. Application is made by completing Abraham Baldwin's Institutional Application for Financial Aid and the FAFSA.

**Work Incentive for Student Education (WISE)**

Similar to FWSP, students who qualify may work on campus to help earn money to meet educational expenses. To qualify for WISE, the student must be a legal resident of Georgia, registered at Abraham Baldwin, and make satisfactory academic progress. A student may qualify for WISE regardless of financial need. Application is made by completing Abraham Baldwin's Institutional Application for Financial Aid and the FAFSA.

**Regular Work Program**

A few jobs are also available to students under the regular program of work. Information concerning these opportunities is provided by the College. Application should be made through the Job Placement Office.

## SCHOLARSHIPS

The following scholarships will be granted on the basis of prior academic achievement. Economic need is not a criterion for the selection of recipients except where specifically stated. One-half of each scholarship is payable each semester unless specifically stated otherwise. In the case of scholarships that carry awards for more than one semester, the recipient must maintain a 2.0 current grade point average unless otherwise stated throughout the period of the award.



and must not drop below a full load during the semester. Transfer to another institution will result in the termination of the scholarship. Withdrawal will result in termination unless withdrawal was for circumstances beyond the student's control. Unused portions of a scholarship resulting from withdrawal during a semester, failure to maintain the prescribed GPA, or suspension, will revert to the scholarship fund. Reinstatement of the scholarship after withdrawal must be initiated by the student. Any deviation from this regulation requires written approval from the academic dean.

## GENERAL

**Abraham Baldwin Alumni Scholarships:** Two \$1,000 awards will be presented annually to qualified recipients. One half of each scholarship is payable per semester. The recipients must have a minimum current grade point average of 2.5. The recipients must maintain a 2.5 grade point average in order to receive the scholarship the following semester. Scholarships will be presented to students who have completed a minimum of 20 semester hours of degree credit. Recipients must be a full-time students, must plan to attend ABAC the next semester, and must plan to graduate. The students' need for financial assistance will be given priority when other factors are approximately equal. Priority will be given to children of alumni. Application forms may be obtained from the Office of Academic Affairs. Completed forms must be submitted to the Office of Academic Affairs by February 1.

**ABAC FFA Scholarship:** Awarded annually to a Georgia State FFA Officer (preference will be given to state president). Equivalent to two semester's matriculation, clinical, and student activity fees. Qualifications: (1) student must be an entering freshman, (2) student must plan to enroll full time toward a degree and (3) student must have a 750 minimum SAT or its equivalent and a 2.5 high school grade point average. Applications are available in the Office of Academic Affairs and must be returned by February 1.

**Abraham Baldwin's Incentive Program:** Available to persons who have been out of high school for five years or more and have not attended college within the past five years. Qualified recipients can take one three-hour credit course at ABAC at no charge by meeting the Incentive Grant Program criteria. Classes are available in Tifton, Moultrie, and Fitzgerald. For more information, contact the Office of Admissions.

**ABAC Migrant Scholarship:** This scholarship is awarded to migrant students or dependents of migrant workers and covers two semesters' matriculation, clinical, and student activity fees. An applicant must have engaged in agriculturally-related work; have been in the field for a minimum of 75 days each year and whose work requires him/her to relocate with the changes in seasons; must be a United States citizen; must have a 2.0 grade point average in high school, and must be enrolled in at least six credit hours per semester. Applications are available at high schools and in the Office of Academic Affairs. Closing date is February 1.

**ABAC Staff Forum Scholarship:** Awarded annually to entering freshmen and/or enrolled Abraham Baldwin College students. This scholarship pays matriculation, clinical, and student activity fees for two semesters. Qualifications: (1) student must be a dependent of an ABAC staff employee; (2) student must

have a 750 minimum combined SAT or its equivalent, and a 2.0 high school grade point average as determined by the ABAC Admissions Office. Applications may be obtained from the Office of Academic Affairs. Closing date is February 1.

**Abraham Baldwin Foundation Scholars Scholarships:** Pays matriculation, clinical, and student activity fees for two semesters. These scholarships will be awarded to three of the top five honor graduates of the following schools: Berrien High School, Colquitt County High School, Cook High School, Fitzgerald High School, Irwin County High School, Tift County High School, Tiftarea Academy, Turner County High School, and Worth County High School. The scholarships will be offered in descending order to the top five honor graduates of each school until all three scholarships have been accepted or until all five graduates have been offered the scholarships. In order for a student to receive the scholarship, he/she must enroll at Abraham Baldwin within one calendar year after his/her high school graduation date and carry a full academic load each semester. To retain the scholarship for its duration he/she must complete the two semesters within one calendar year from the date of initial matriculation at Abraham Baldwin and must achieve a 3.0 current academic grade point average.

**Abraham Baldwin Opportunity Scholarship:** Pays matriculation, clinical, and student activity fees for two semesters. The scholarship will be awarded on the basis of the following academic criteria. The recipient must 1) have a 2.0 or higher cumulative GPA on last high school grade report; 2) be an entering freshman; 3) be planning to attend Abraham Baldwin full time, and 4) maintain a minimum GPA of 2.5 to receive the scholarship the following semester. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**Baldwin Sophomore Scholarship:** Awarded to a rising sophomore who has completed 20 semester hours of academic work with a 3.0 average or higher. The amount of the scholarship(s) will vary depending on the money available from the corpus earnings. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**E. P. And Iliene Bowen, Jr. Memorial Scholarship:** The amount and number of scholarships awarded each year will depend in part on earnings of the endowment. Available to an entering freshmen, rising sophomore, full-time non-traditional and/or part-time students. Entering freshmen must have a 2.5 average or higher; rising sophomores must have completed 20 semester hours of academic work with a 2.5 average or higher, must be currently enrolled and plan to return the following year. Application forms may be obtained from the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**Britt Scholarships:** The recipient(s) must be a student at Abraham Baldwin who shows potential for success in his/her chosen academic field while also demonstrating a real need for financial assistance. The recipient must use the scholarship over a period of two semesters and must make a "C" (2.0) average each semester to be eligible for the next semester's allotment. The scholarship(s) will

be available to either an entering freshman or student who has completed one or more semesters at the college. The amount of the scholarship(s) will vary depending on the money available from the corpus earnings. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs for freshmen by February 1 and for sophomores by February 1.

**Carlton Scholarships:** Four scholarships each year. Awards are based primarily on academic achievement.

Two scholarships (full tuition and fees) will be given to entering freshmen with a 3.0 or higher grade point average with SAT scores of 1,000 or higher or the equivalent. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

Two scholarship (full tuition and fees) will be given to freshmen who have earned at least 20 semester hours of degree credit with a 3.75 or higher cumulative academic grade point average and will enroll a minimum of three more semesters at ABAC after the award.

Application forms may be obtained from the Office of Academic Affairs and returned by February 1.

**Katherine Rountree Christian Scholarships:** Scholarship equivalent to two semesters' matriculation, clinical, athletic, and activity fees will be awarded annually to first-time entering freshmen at Abraham Baldwin. To be considered for this scholarship, a student must have a composite SAT of 1000 or higher and a high school grade point average of 3.0 or higher as calculated by the Abraham Baldwin admissions office. A student must also show exceptional performance in science as judged by the Scholarship and Awards Committee. Preference will be given to a student whose declared college majors is: general science, biology, chemistry, computer science, dentistry, medicine, veterinary medicine, or pharmacy. Secondary consideration will be given to students majoring in the following areas: allied health, agriculture, and forestry/wildlife. Application forms may be obtained from the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**Josephine L. Cloudman Scholarships:** Each scholarship is equivalent to two semesters' matriculation, clinical, and student activity fees. The number of scholarships is dependent on the corpus earnings. Open to entering freshmen and rising sophomores. Qualifications: (1) predicted academic success, and (2) financial need. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs for freshmen by February 1 and for sophomores by February 1.

**George Conger Scholarship:** Scholarship is equivalent to two semesters' matriculation, clinical, and student activity fees. The number of scholarships are dependent on the corpus earnings. Open to rising sophomores. Qualifications: (1) predicted academic success, and (2) financial need. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**Agnes Davis Donaldson Scholarships:** Each scholarship will cover matriculation, clinical, and student activity fees for two semesters at Abraham Baldwin. The number of scholarships is dependent on the corpus earnings. The recipient must have attended ABAC for two semesters as a full-time student, earned 20 semester hours of degree credits and have a cumulative academic grade point average of 3.3 or higher. The student's need for financial assistance and residents of Tift County will be given priority when other factors are approximately equal. The recipients must plan to attend ABAC for an additional semesters and plan to graduate. Application forms may be obtained from the Office of Academic Affairs and returned by February 1.

**Eastman Scholarship:** Scholarship covers matriculation, clinical, and student activity fees. The number and amount of scholarships are dependent on the corpus earnings. Open to entering freshmen and rising sophomores. Qualifications: (1) applicants must have a 2.5 average or higher and (2) financial need. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1 for rising sophomores and February 1 for entering freshmen.

**Georgia Feed and Grain Association Scholarship:** A \$500 scholarship will be awarded annually. Strong preference will be given to students who intend to continue their education at the University of Georgia, College of Agriculture, in Animal Science, Dairy Science, Poultry Science or Agronomy Science. Student must be a rising sophomore with a cumulative grade point average of 2.5 or higher. Closing date is February 1.

**James Perry Gleaton Scholarship:** This scholarship will pay tuition, health, athletic and activity fees for one academic year. The scholarship must be used within two semesters from the time of initial enrollment; unused funds will revert to the scholarship fund. Awarded to an entering freshman or a currently enrolled freshman with a 2.0 or higher grade point average. Recipient must be planning to enroll at Abraham Baldwin with the intention of remaining at the college until graduation. Priority will be given to the employees or children of the employees of Plant Telephone Company. A student awarded this scholarship must maintain at least a 2.5 grade point average in order to continue receiving the funds. Applications are available in the Office of Academic Affairs and must be returned by February 1.

**Fredrick William Kinard, Jr. Scholarship:** Open to an entering freshman or a rising sophomore with a 2.5 average or higher. Scholarship will be given to an academically qualified student who needs financial assistance. Contact the Office of Academic Affairs for applications. Closing dates are February 1 for a rising sophomore and February 1 for an entering freshman. The amount and number of scholarships awarded each year will depend in part on earnings of the endowment.

**George H. King Scholarship:** Available to an entering freshman or a rising sophomore with a 2.5 average or higher. Scholarship will be given to an academically qualified student who needs financial assistance. Contact the Office of Academic Affairs for applications. The amount and number of scholarships awarded each year will depend in part on earnings of the endowment. Closing dates are February 1 for a rising sophomore and February 1 for an entering freshman.



**Charles Kemp, Jr. Scholarship:** Available to an entering freshman or a rising sophomore with preference given to a freshman. The amount and number of scholarships awarded will depend in part on earnings of the endowment. Freshmen criteria: Must have a 2.5 average or higher and sophomores must have completed 30 hours or 20 semester hours of academic work with a 2.5 or higher grade point average. Closing dates are February 1 for a rising sophomore and February 1 for an entering freshman.

**Clarence Robert Lang Scholarship:** The amount and number of scholarships awarded each year will depend in part on earnings of the endowment. Criteria: Freshmen must have a 2.5 average or higher; rising sophomores must have completed 30 hours of academic work with a 2.5 average or higher with plans to return the following year. In order to continue to receive the scholarship, the student(s) must earn per semester a grade point average of 2.5 or higher and maintain a full class load. Applications may be obtained from the Office of Academic Affairs. Closing dates: Rising Sophomores - February 1; Freshmen - February 1.

**S. L. Lewis Scholarship:** Scholarship is equivalent to two semesters' matriculation, clinical, and student activity fees. The number of scholarships is dependent on the corpus earnings. Open to rising sophomores. Qualifications: (1) predicted academic success, and (2) financial need. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**J. P. Short Scholarship:** A full scholarship awarded to a Short and Paulk employee or employee's dependent with preference given employees. May be awarded to an entering freshman or rising sophomore with a 2.5 or higher grade point average. Applications are available at the Office of Academic Affairs. Closing date for sophomores is February 1 and for freshmen is February 1.

**Star Student Scholarships:** Available to an entering freshman who has been designated a Star Student through the State Chamber of Commerce Student-Teacher Achievement Recognition Program. This scholarship pays matriculation, clinical, and student activity fees for one semester to each Star student who enrolls with the intention of completing one year's study at Abraham Baldwin College. No closing date for application. Contact the Office of Academic Affairs.

**John W. Strickland Scholarship:** Scholarship equivalent to two semesters' matriculation, clinical, athletic, and activity fees will be awarded annually to a rising sophomore who has completed two or more semesters at Abraham Baldwin with a cumulative academic grade point average of 3.2 and who plans to attend the college for two semesters the following year. Student must show evidence of leadership as demonstrated through extracurricular activities on the campus. When all factors are nearly equal, preference will be given (although not required) to an agriculture major and/or a student with a background of achievement in 4-H Club. Apply to the Office of Academic Affairs. Closing date for application is February 1.

**Lewis Taylor Scholarship:** A full scholarship awarded to an employee or employee's dependent of Lewis Taylor Farms with preference given employees. May be awarded to an entering freshman or rising sophomore with a 2.5 or higher grade point average. Applications are available at the Office of Academic Af-

**Agnes Davis Donaldson Scholarships:** Each scholarship will cover matriculation, clinical, and student activity fees for two semesters at Abraham Baldwin. The number of scholarships is dependent on the corpus earnings. The recipient must have attended ABAC for two semesters as a full-time student, earned 20 semester hours of degree credits and have a cumulative academic grade point average of 3.3 or higher. The student's need for financial assistance and residents of Tift County will be given priority when other factors are approximately equal. The recipients must plan to attend ABAC for an additional semesters and plan to graduate. Application forms may be obtained from the Office of Academic Affairs and returned by February 1.

**Eastman Scholarship:** Scholarship covers matriculation, clinical, and student activity fees. The number and amount of scholarships are dependent on the corpus earnings. Open to entering freshmen and rising sophomores. Qualifications: (1) applicants must have a 2.5 average or higher and (2) financial need. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1 for rising sophomores and February 1 for entering freshmen.

**Georgia Feed and Grain Association Scholarship:** A \$500 scholarship will be awarded annually. Strong preference will be given to students who intend to continue their education at the University of Georgia, College of Agriculture, in Animal Science, Dairy Science, Poultry Science or Agronomy Science. Student must be a rising sophomore with a cumulative grade point average of 2.5 or higher. Closing date is February 1.

**James Perry Gleaton Scholarship:** This scholarship will pay tuition, health, athletic and activity fees for one academic year. The scholarship must be used within two semesters from the time of initial enrollment; unused funds will revert to the scholarship fund. Awarded to an entering freshman or a currently enrolled freshman with a 2.0 or higher grade point average. Recipient must be planning to enroll at Abraham Baldwin with the intention of remaining at the college until graduation. Priority will be given to the employees or children of the employees of Plant Telephone Company. A student awarded this scholarship must maintain at least a 2.5 grade point average in order to continue receiving the funds. Applications are available in the Office of Academic Affairs and must be returned by February 1.

**Fredrick William Kinard, Jr. Scholarship:** Open to an entering freshman or a rising sophomore with a 2.5 average or higher. Scholarship will be given to an academically qualified student who needs financial assistance. Contact the Office of Academic Affairs for applications. Closing dates are February 1 for a rising sophomore and February 1 for an entering freshman. The amount and number of scholarships awarded each year will depend in part on earnings of the endowment.

**George H. King Scholarship:** Available to an entering freshman or a rising sophomore with a 2.5 average or higher. Scholarship will be given to an academically qualified student who needs financial assistance. Contact the Office of Academic Affairs for applications. The amount and number of scholarships awarded each year will depend in part on earnings of the endowment. Closing dates are February 1 for a rising sophomore and February 1 for an entering freshman.

**Charles Kemp, Jr. Scholarship:** Available to an entering freshman or a rising sophomore with preference given to a freshman. The amount and number of scholarships awarded will depend in part on earnings of the endowment. Freshmen criteria: Must have a 2.5 average or higher and sophomores must have completed 30 hours or 20 semester hours of academic work with a 2.5 or higher grade point average. Closing dates are February 1 for a rising sophomore and February 1 for an entering freshman.

**Clarence Robert Lang Scholarship:** The amount and number of scholarships awarded each year will depend in part on earnings of the endowment. Criteria: Freshmen must have a 2.5 average or higher; rising sophomores must have completed 30 hours of academic work with a 2.5 average or higher with plans to return the following year. In order to continue to receive the scholarship, the student(s) must earn per semester a grade point average of 2.5 or higher and maintain a full class load. Applications may be obtained from the Office of Academic Affairs. Closing dates: Rising Sophomores - February 1; Freshmen - February 1.

**S. L. Lewis Scholarship:** Scholarship is equivalent to two semesters' matriculation, clinical, and student activity fees. The number of scholarships is dependent on the corpus earnings. Open to rising sophomores. Qualifications: (1) predicted academic success, and (2) financial need. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**J. P. Short Scholarship:** A full scholarship awarded to a Short and Paulk employee or employee's dependent with preference given employees. May be awarded to an entering freshman or rising sophomore with a 2.5 or higher grade point average. Applications are available at the Office of Academic Affairs. Closing date for sophomores is February 1 and for freshmen is February 1.

**Star Student Scholarships:** Available to an entering freshman who has been designated a Star Student through the State Chamber of Commerce Student-Teacher Achievement Recognition Program. This scholarship pays matriculation, clinical, and student activity fees for one semester to each Star student who enrolls with the intention of completing one year's study at Abraham Baldwin College. No closing date for application. Contact the Office of Academic Affairs.

**John W. Strickland Scholarship:** Scholarship equivalent to two semesters' matriculation, clinical, athletic, and activity fees will be awarded annually to a rising sophomore who has completed two or more semesters at Abraham Baldwin with a cumulative academic grade point average of 3.2 and who plans to attend the college for two semesters the following year. Student must show evidence of leadership as demonstrated through extracurricular activities on the campus. When all factors are nearly equal, preference will be given (although not required) to an agriculture major and/or a student with a background of achievement in 4-H Club. Apply to the Office of Academic Affairs. Closing date for application is February 1.

**Lewis Taylor Scholarship:** A full scholarship awarded to an employee or employee's dependent of Lewis Taylor Farms with preference given employees. May be awarded to an entering freshman or rising sophomore with a 2.5 or higher grade point average. Applications are available at the Office of Academic Af-

fairs. Closing dates are February 1 for a rising sophomore and February 1 for an entering freshman.

**Larry W. (Buck) Wheeler Memorial Scholarship:** An award of \$1,500 awarded annually based primarily on scholarship. Recipient must be a rising sophomore who has attended Abraham Baldwin at least two semesters, has a cumulative academic grade point average of 3.2 or higher, and plans to complete the sophomore year at the college. Apply to the Office of Academic Affairs. Closing date for application is February 1.

**John David Wood Memorial Scholarship:** Awarded to an entering freshman with a 2.5 or higher grade point average or to a rising sophomore with 20 semester hours of academic work with a 2.5 grade point average or higher.

**Muryl Yow Memorial Scholarship:** Three grants each to cover matriculation, clinical, and student activity fees for one semester awarded during the year by the Baldwin Woman's Club. Qualifications: (1) financial need, and (2) available to any student who has completed at least one semester or more with a 2.0 grade point average or higher. Closing date is six weeks prior to registration for the semester. Apply through the Office of Academic Affairs.

**James E. Zorn Memorial Scholarship:** Scholarship covers matriculation, clinical, and student activity fees. The number and amount of scholarships are dependent on the corpus earnings. Open to entering freshmen and rising sophomores. Qualifications: (1) applicants must have a 2.5 average or higher and (2) financial need. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1 for rising sophomores and February 1 for entering freshmen.

## RESTRICTED TO CURRICULUM

**Russell A. Acree Nursing Scholarship:** Equivalent to two semesters' matriculation, clinical, and student activity fees. This scholarship will be awarded to an entering freshman in the nursing program with a cumulative grade point average of 2.5 or higher. Applications may be obtained from the Office of Academic Affairs. Closing date is February 1.

**Affinity Health Group Scholarship:** Awarded annually to an entering freshman or rising sophomore. Criteria: Must have a 3.0 average or higher on academic work, and a minimum SAT score of 1000. Student must be a pre-medicine major. Preference will be given to a) residents of Tift county or b) residents of contiguous counties.

**Louis Beard Nursing Scholarship:** \$2,000 awarded to worthy nursing student in the Thomasville area. Apply to the Administrator of Archbold Memorial Hospital, Thomasville, Georgia. No closing date for application.

**Beckham Nursing Scholarship:** Equivalent to two semesters' matriculation, clinical, and student activity fees. The number of scholarships are dependent on the corpus earnings. Open to rising sophomores. Qualifications: (1) predicted academic success, and (2) financial need.) Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.



**J. L. Branch Memorial Scholarship:** A Student must study in the Division of Agriculture and Forest Resources. Preference will be given student studying Ag Education, Forestry or Home Economics. Must have a 2.5 grade point or higher. Application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**Brightwell Horticulture Scholarship:** Maximum \$500 scholarship awarded to a worthy student in Ornamental Horticulture Technology. The recipient must have completed two semesters at Abraham Baldwin with a 2.0 or higher grade point average with plans to attend ABAC for two additional semesters. Recipient must be actively involved in the Horticulture Club and interested in and involved with campus beautification projects as certified by the horticulture faculty. When all factors are nearly equal, preference will be given to students with financial need. Application forms may be obtained from the Office of Academic Affairs. Closing date for application - February 1.

**Daren Brownlow Memorial Scholarship.** \$1,500 scholarship awarded to a worthy student enrolled the Division of Agriculture and Forest Resources. The recipient may be an entering freshman or rising sophomore at ABAC with a grade point average of 2.5 or higher. When all factors are nearly equal, preference will be given to students with financial need. Application forms may be obtained from the Office of Academic Affairs. Closing date for application - February 1.

**Carlton Music Scholarships:** Each scholarship pays full tuition and student activity, athletic, and clinical fees for two semesters. Scholarships are awarded to freshmen and sophomore music majors. A recipient must meet these criteria: (1) must have a 3.0 high school grade point average as calculated by the ABAC Admissions Office, (2) must have a composite 900 SAT (ACT 22), and (3) must have an outstanding record in music performance, and (4) a qualifying audition. Applications may be obtained from the Office of Academic Affairs. Closing date August 1.

**Jesse and Dolly Chambliss Scholarship:** The Jesse and Dolly Chambliss Scholarships are made available to students majoring in Agricultural and Industrial Equipment Technology and/or Agricultural Engineering. In order to apply for one of these \$500 scholarships a student should have attained an average minimum grade point average of 2.5 by completing a minimum of 12 semester hours per semester and have completed at least 20 semester hours of academic work toward a degree. Other factors to be considered include participation in divisional organizations and activities, leadership abilities, and personal growth as attested by peers and faculty. Application forms may be obtained from the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**J. E. (Pat) and Annie Lou Connor Forestry Scholarship:** The amount and number of scholarships awarded each year will be determined by the Scholarship and Awards Committee. Available to a rising sophomore(s) forest technology major who have completed 30 hours of academic work with a 3.0 average or higher. Students must be currently enrolled and plan to return the following year. In the event a sophomore student is not available, a freshman forest technology students with a 3.0 high school average or higher will be considered. Completed

forms must returned to the Office of Academic Affairs by February 1 for a rising sophomore and February 1 for an entering freshman.

**J. Baldwin Davis Scholarship:** A \$500 scholarship to be awarded to a worthy student in agriculture at Abraham Baldwin. Student must have earned a 3.2 cumulative academic grade point average at the college; have attended ABAC two or more semesters; be a rising sophomore and attend the college for two semesters during the following year; and be of high moral character and exhibit leadership potential. Financial need and participation in organized college sanctioned activities will be considered. Apply to the Office of Academic Affairs. Closing date for application - February 1.

**Dairymen, Incorporated Scholarship:** A \$300 scholarship will be given to a student who meets the following requirements: (1) son or daughter of a Dairymen, Inc. member residing in Georgia, and (2) freshman or sophomore majoring in dairying or agricultural economics. No closing date. Apply through the Office of Academic Affairs.

**Eason Agricultural Studies Scholarship:** \$1,000 scholarship awarded to a student studying in the Division of Agriculture and Forest Resources. Preference will be given students studying Agri Business or Agronomy and who remains in that area in order to continue receiving the scholarship. Must have a 2.5 or higher grade point average. Recipient may be an entering freshman or rising sophomore at ABAC. Applications may be obtained from the Office of Academic Affairs and returned by February 1.

**Family and Consumer Sciences Scholarship:** A \$500 scholarship awarded to a student majoring in Family and Consumer Sciences. May be awarded to an entering freshman or a rising sophomore. Freshman criteria: Must have a 2.5 average or higher; Sophomore criteria: Must have completed 30 hours of academic work with a 2.5 average or higher and plan to return the following year. Application Deadline is February 1.

**Elsie and Paul Gaines Applied Music Scholarship:** The scholarships will pay for the semester lab fees for students enrolled in piano, organ or voice. Preference will be given to those students enrolled in piano and who have attended the college for one semester and have a minimum grade point average of 3.0. The scholarship is renewable for up to four semesters. The Chairman of the Division of Humanities will determine eligible recipients. For further information, please contact the Division of Humanities.

**Georgia State Golf Scholarship:** Scholarships are awarded to students majoring in Golf Turfgrass Management. Recipients are selected by a panel of Georgia State Golf Association officials. For further information, please contact the Division of Agriculture and Forest Resources.

**Holly Donaldson Scholarship:** Awarded annually to entering freshmen and/or enrolled Abraham Baldwin College student majoring in art, English, foreign language, journalism, liberal arts, music, or speech-drama. Awards are based on SAT scores, high school or college average as calculated by ABAC's admissions office, active participation in co-curricular activities or occupation related to the major area of study. Students must have the recommendation of their high school or college teachers, be of high moral character, exhibit leadership potential, plan to attend ABAC for three or more semesters, and maintain a 2.5 cumulative grade

point average at the college. Financial need will be considered. The Scholarship and Awards Committee will select the recipient from applications submitted. The amount of the scholarship will depend on the earnings of the endowment. Applications may be obtained from the Office of Academic Affairs. Closing date is February 1.

**Warren Bruce Donaldson, Jr. Journalism Scholarship:** Scholarship will pay tuition, including health, athletic and activity fees for one academic year. Scholarship must be used within four semesters following the date of the award. Allocations usually will be divided over two semesters. Strong preference will be given to Tift County students. The scholarship is to be awarded to a student majoring in journalism and possessing the following criteria: (1) a 3.3 cumulative grade point average at Abraham Baldwin with at least 30 hours of degree credit (2) two or more semesters of attendance at Abraham Baldwin; (3) continued attendance at Abraham Baldwin for two semesters with plans to graduate. Student must maintain a minimum current academic average of 2.5 to receive the scholarship the following semester.

**J. H. Dorminy Nursing Scholarships:** Three scholarships, \$1,000 each awarded annually.

Two scholarships are available to students entering the sophomore year in Abraham Baldwin's nursing program who have a 3.0 or higher grade point average at the college. Closing date - February 1.

One scholarship is available to an LPN entering the freshman class of Abraham Baldwin's nursing program who has at least two years full-time work experience during the immediate past three years, a combined SAT score of 750 or higher, and/or must have earned a 3.0 or higher GPA on all previous college courses taken within the immediate past three years, and have documented financial need. A scholarship not awarded to a student in the designated class above due to lack of qualified applicants will be awarded in the other class provided qualified applicants are on file. Application forms and detailed criteria are available in the office of the academic dean. Closing date is February 1.

**John Henry Dorminy Scholarships:** Four scholarships each equivalent to two semesters matriculation, clinical, athletic, and activity fees.

Two scholarships will be awarded annually to entering freshmen who plan to major in forestry, pre-med, pre-vet, pre-dentistry, pre-law, nursing, accounting, or music (piano). The award of these scholarships will be based on academic ability as measured by SAT scores, high school average as calculated by ABAC's admissions office, and active participation in high school co-curricular activities which enhance leadership ability. Apply to the Office of Academic Affairs. Closing date is February 1.

Two scholarships will be awarded annually to freshmen who have completed 20 semester hours of degree credits with cumulative academic grade point averages of 3.5 and plans to complete the sophomore year at ABAC. Recipient must be in the field of forestry, pre-med, pre-vet, pre-dentistry, pre-law, nursing, accounting, or music (piano). Award will be based primarily on scholarship. Apply to the Office of Academic Affairs. Closing date for application is February 1.

**Oren H. Harden, Sr. Scholarship:** The amount and number of scholarships awarded each year will depend in part on earnings of the endowment. Available

to an entering freshman or rising sophomore with preference given to a freshman. Criteria: Student must be studying in the area of agriculture and must have a 2.5 or higher grade point average. Apply to the Office of Academic Affairs. Closing date for applications are February 1 for sophomores and February 1 for freshmen.

**Langdale Company Forestry Scholarship:** One tuition and fees scholarship awarded annually to a sophomore Forest Technology student at ABAC with a grade point average of 2.5 or higher. Contact the Office of Academic Affairs for further information.

**Mary M. LeMar Scholarship:** A scholarship covering matriculation, clinical, athletic, and activity fees for two semesters will be awarded to an entering freshman with a 3.0 high school average or higher. Apply at the Office of Academic Affairs. Closing date is February 1.

**Robert L. Miles Scholarship:** Awarded to a recipient majoring in agriculture or an agriculturally related field. Preference will be given to a student with a farm background. Student may be an entering freshman or a rising sophomore with a 2.5 average or higher and have proven financial need. Closing dates: February 1 for rising sophomores and February 1 for entering freshmen.

**Ernest Edwards Music Scholarship:** Scholarship to be awarded to a worthy students enrolled in music at Abraham Baldwin. The recipient must be an entering freshman and must plan to major in music. The award of these scholarships will be based on musical talent as evaluated in auditions, leadership in high school music activities, financial need, and grade point average. The recipient must maintain a 2.5 grade point average each semester while attending Abraham Baldwin. Change of major, withdrawal, or inability to maintain the required grade point average will result in termination of the scholarship. Contact the Humanities Division for details on application. Closing date is February 1.

**Georgia Association of Nursing Students Scholarship:** A \$500 scholarship will be awarded annually. An applicant for the Georgia Association of Nursing Students (GANS) Scholarship must be an active member of the ABAC Chapter of GANS and must have a cumulative grade point average of at least a 2.0. Preference will be given to the student who has the highest grade point average and is highly active in GANS and community activities. Applications may be obtained from the Office of Academic Affairs. Closing date is February 1.

**Georgia Forestry Association Scholarship:** The ABAC Forestry faculty will select the recipient. Recipient must be a sophomore Forest Technology student at ABAC with a grade point average of 2.5 or higher.

**Marian Jones Girtman Scholarship:** Awarded to a worthy student in the Visual Art Program and/or area of Humanities. At the discretion of the scholarship and Awards Committee, the \$1000 scholarship may be given as one or equally divided into two scholarships. A student must submit a portfolio of at least three examples of art work; plan to attend ABAC for three or more semesters; maintain a 2.5 cumulative grade point average at ABAC and be of high moral character and exhibit leadership potential. Financial need and participation in organized high school or college sanctioned activities will be considered. First priority will be given to a major in the visual arts but if there are not qualified applicants in this area, the scholarship will be open to Journalism, Music,



Speech/Drama and English majors. Applicants in these areas must show evidence of creative work and have the recommendation of their high school or college advisor. Application forms may be obtained from the Office of Academic Affairs. Deadlines will vary depending on availability.

**John L. Herring Scholarship:** Awarded to a student majoring in accounting and other business majors. May be awarded to an entering freshman or a rising sophomore with preference given to freshmen. Students must have a 2.5 average or higher. The amount and number of scholarships awarded each year will depend in part on earnings of the endowment. Applications may be obtained from the Office of Academic Affairs. Closing dates: February 1 for rising sophomores and February 1 for an entering freshman.

**E. Ray Jensen Turf Grass Scholarship:** \$1500 awarded annually to a rising sophomore majoring in Golf Turf Management, Commercial Turf Management, or Golf Club Management with a 3.0 grade point average or higher. Others factors considered for selection in addition to scholastic ability, are integrity, honesty, dependability, leadership ability, and cooperativeness and consideration of others. Applications may be obtained from the Office of Academic Affairs. Closing date is February 1.

**Janice C. Payne/Baldwin Woman's Club Scholarship:** A recipient must be a rising sophomore nursing student who has completed 30 hours of academic work at ABAC with a grade point average of 3.25 or higher. The amount of the scholarship will vary depending on the money available from the corpus earnings. Application forms may be obtained from the Office of Academic Affairs and must be returned by February 1.

**Mary Lee Vitange Payne Scholarship for Business Administration Students:** Awarded to a rising sophomore or an entering freshman. A recipient must be a business administration major with a minimum score of 1,000 on their SAT. A freshman must have a 2.5 high school grade point average and a rising sophomore must have earned 30 hours of academic work with a 2.5 average or higher and plan to return the following year. Allocations will depend upon the earnings from the endowment. Closing dates for an entering freshman is February 1 and for a rising sophomore is February 1.

**David W. Mullis Memorial Scholarship:** Scholarship equivalent to two semesters' matriculation, clinical, athletic, and activity fees will be awarded to a rising sophomore in the Wildlife Technology Curriculum. Applications will be reviewed by a screening committee as designated by the Abraham Baldwin's Wildlife Technology faculty and subsequently submitted to the Abraham Baldwin Scholarship and Awards Committee for final selection. The recipient must have completed a minimum of 30 hours credit in the Wildlife Technology Curriculum and have a minimum academic grade point average of 2.5. The recipient must maintain a 2.5 academic grade point average each semester for the duration of the scholarship. Applications may be obtained from the Office of Academic Affairs or the Agriculture and Forest Resources Division office. Closing date is February 1.

**Charles W. Powell, III Scholarship:** Awarded to an entering freshman or rising sophomore with a 2.5 grade point average or higher. First consideration will be given to students majoring in accounting and other business majors.

**J. Fielding Reed/Georgia Plant Food Educational Society Scholarship:** \$1,500. Must be a sophomore agronomy, plant science or turf management student at ABAC with a grade point average of 2.5 or higher to receive the scholarship. ABAC Forestry Faculty will make recommendations.

**James L. Shepherd Scholarship:** The scholarship will be awarded to students studying in the field of agriculture or forestry with preference given to students in agricultural engineering. Awarded to entering freshman or rising sophomores with a 2.5 grade point average or higher.

**Carlton Smith Scholarship:** Awarded to a worthy student in agriculture and/or forestry. At the discretion of the Scholarship and Awards Committee, the \$1,000 may be given as one scholarship or equally divided into two scholarships. A student must have earned a 3.2 cumulative academic grade point average at Abraham Baldwin; attended the college two or more semesters; be a rising sophomore; attend the college for two semesters during the following year; and be of high moral character and exhibit leadership potential. Financial need and participation in organized, college sanctioned activities will be considered. Apply at the Office of Academic Affairs. Closing date for application is February 1.

**Ethel H. Slatter Memorial Scholarship:** Applicants must be a rising sophomore who has completed 20 semester hours earned in the Wildlife Technology or Forest Technology curricula at ABAC, with a minimum academic grade point average of 3.2. The amount of the scholarship will vary depending on the money available from the corpus earnings. Application forms may be obtained from the Office of Academic Affairs and must be returned by February 1.

**Southeastern Turfgrass Conference Scholarship:** Must be a sophomore Golf Turf Management, Commercial Turf Management, Golf Club Management, or Landscape Design and Grounds Management (with emphasis toward golf course landscaping) student at ABAC with a grade point average of 3.0 or higher.

**B. L. Southwell Scholarship:** Awarded annually to a student majoring in any phase of agriculture or home economics with preference given to animal science majors. The amount of the scholarship will depend on the earnings from the endowment. The scholarship may be awarded to an entering freshman with a minimum of 750 combined SAT score and 2.5 high school average or to a college student who has earned 25 or more degree credit hours and a 2.5 or higher cumulative grade point average. The award will be divided over a two semester period and must be used within 12 months from date of initial award. Application forms may be obtained from the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**J. Murray Turner, Jr. Scholarship:** Awarded annually to an entering freshman or rising sophomore. Criteria: Must have a 3.0 average or higher on academic work and a minimum SAT score of 1000. Student must be a pre-medicine major. Preference will be given to a) residents of Tift county or b) residents of contiguous counties.

**Vernon Yow Forestry Scholarships:** Two scholarships, maximum of \$500 each, awarded to worthy students in the two or four-year forestry program. The recipient must have completed two semesters of academic credit (preference given to students who have completed two semesters credit at Abraham Baldwin) with a 3.0 or higher grade point average and plans to attend the college for three addi-

tional semesters. Application forms may be obtained from the Office of Academic Affairs. Closing date for application is February 1.

## GEOGRAPHICAL RESTRICTIONS

**American Legion Auxiliary Post No. 21 Scholarships:** Pays matriculation, clinical, athletic, and activity fees for two semesters. Qualifications: (1) child of Tift County veteran, (2) financial need, and (3) scholastic ability. Apply through Guidance Department of the high school.

**American Legion Post No. 21 Scholarships:** Pays matriculation, clinical, athletic, and activity fees for two semesters. Qualifications: (1) child of Tift County veteran, (2) financial need, and (3) scholastic ability. Apply through Guidance Department of the high school.

**American Legion Multi-State High School Rodeo Scholarship:** This scholarship will be awarded annually when funded. The American Legion Rodeo Committee will select the recipient. Recipient must be an entering freshman at ABAC with a grade point average of 2.5 or higher; must have been a contestant from one of the States that participated in the American Legion Multi-State High School Rodeo in Tifton. Applicants should contact their State Director for further information.

**O.V. Barkuloo Memorial Scholarship:** Awarded to an entering freshman from Tift County High School or Tiftarea Academy. Pays matriculation, clinical, athletic, and activity fees for two semesters. Qualifications: Student must have a background of achievement in 4-H Club work in the sophomore, junior and/or senior years of high school. Student need and academic potential shall be considered equally. Student must maintain a 2.8 current grade point average with a full load (minimum 12 credit hours) each semester to be eligible for the succeeding semester's allocation. Applications forms may be obtained from the Office of Academic Affairs. Closing date for application is February 1.

**C. L. Morehead Scholarship:** Awarded to an entering freshman or rising sophomore from Ben Hill and Irwin Counties with a 3.0 or higher grade point average.

**Citizens Security Bank of Tifton Scholarship:** Pays matriculation, clinical, athletic, and activity fees for one semesters. Qualifications: (1) resident of Tift County, (2) rank in upper ten percent of class, (3) financial need. Apply through Guidance Department of the high school.

**Louis Beard Nursing Scholarship:** \$2,000 awarded to a worthy nursing student in the Thomasville area. Apply to the Administrator of Archbold Memorial Hospital, Thomasville, Georgia. No closing date for application.

**Dolly W. Bearden Forestry Scholarship:** The amount of \$1500 will be awarded annually. To be eligible one must meet the following criteria: must be a resident of Thomas County, must be enrolled in either the two-year or four-year forestry curricula, and must have completed 30 hours of academic work with a 2.0 grade point average or higher. Apply to the Office of Academic Affairs. Closing date is February 1.

**Belk Hudson Scholarships:** Two \$1,000 scholarships awarded to students in the Tifton area. Strong preference will be given to full-time employees or children of full-time employees of Belk Hudson, Tifton. Other criteria include: student must

be a resident of Tift County and a graduate of Tift County High School or Tiftarea Academy; student must be an entering freshman at ABAC, and must have a high school grade point average of 2.5 or higher. Application forms may be obtained from the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**4-H Scholarship:** Applicants must be an active 4-H'er. Contact local high school 4-H advisor for further information.

**Janier Carson/Kelly Manufacturing Company:** A full scholarship awarded to a Kelly manufacturing Company employee or employee's dependent with preference given employees. May be awarded to an entering freshman or rising sophomore with a 2.5 or higher grade point average.

**Cato Knight Memorial Scholarship:** An award of one semester's tuition and fees to an entering freshman for a fall semester. The scholarship will be paid at the beginning of the student's first semester of enrollment at Abraham Baldwin. Qualifications for eligibility include the following: (1) Tift County student, (2) student must have a 750 minimum SAT or its equivalent and a 2.5 high school grade point average, and (3) student must have applied for admission to ABAC and plan to enroll full time toward a degree or certificate. Priority will be given to students demonstrating solid academic potential. Application forms may be obtained from the Office of Academic Affairs. Completed forms must be submitted by February 1.

**Colquitt Electric Membership Corporation Scholarship:** Pays matriculation, clinical, athletic, and activity fees for two semesters. Qualifications: (1) predicted academic success, (2) financial need, and (3) must be a member of Colquitt County EMC cooperative which covers portions of Berrien, Brooks, Colquitt, Cook, Lowndes, Tift and Worth counties. A student may be awarded scholarship for one year only. Application forms may be obtained from the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by February 1.

**H. Gordon Davis Nursing Scholarship:** Two \$1,000 scholarships will be awarded to entering freshmen at ABAC declaring nursing as a major. A student must have earned a high school grade point average of 2.5 or higher, must be a resident of Worth County, and a graduate of Worth County High School. Applications may be obtained from the Worth County High School counselor's office or from the Office of Academic Affairs. Closing date is February 1.

**John H. Davis/First Community Bank of Tifton Scholarship:** Pays matriculation, clinical, athletic, and activity fees for two semesters. Qualifications: (1) resident of Tift County, (2) rank in upper ten percent of class, and (3) financial need. Apply through Guidance Department of the high school.

**Allen & Lelia Garden Scholarship:** Qualifications: May be an entering freshman or a rising sophomore with a grade point average of 2.5 or higher. Preference will be given to non-traditional and/or part-time students from Ben Hill, Irwin, or Wilcox counties. Deadline is February 1 for rising sophomores and February 1 for entering freshman.

**Jean Gillis Memorial Scholarship:** Recipient must be a resident of Treutlen or Cook Counties. Awarded to an entering freshman or rising sophomore with a 2.5 grade point average or higher.



**E. B. Hamilton, Jr. Memorial Scholarship:** The ABAC Scholarship and Awards Committee will select the recipient(s) each year from the recommendations received from the E. B. Hamilton Scholarship and the ABAC Softball Coach. The recipient will be from Tift County High School Softball program. May be an entering freshman or a rising sophomore with a 2.5 grade point average.

**Joseph A. Haley, Sr. Scholarship:** Awarded to a worthy entering freshman or rising sophomore. Qualifications: Student must be from Tift or contiguous counties; entering freshman must have a 2.5 average or higher; rising sophomore must have completed 30 hours of academic work with a 2.5 average or higher. The amount of the scholarships will vary depending on the money available from the corpus earnings. Application forms may be obtained from the Office of Academic Affairs and returned by February 1 for sophomores and February 1 for freshmen.

**John and Julie Hunt Scholarship:** A graduate of Tiftarea Academy will be awarded a \$500 scholarship to attend Abraham Baldwin. The money will be divided over two semester period. To qualify for the second and third semester's grant, the student must maintain a 2.2 or higher grade point average each semester.

**John P. O Connor Memorial Scholarship:** The amount and number of scholarship will depend in part on earnings of the endowment. Criteria: Student must have a 3.0 high school grade point average and maintain a minimum current academic average of 2.5 to continue receiving the scholarship; Student must be a graduate from Manatee County High School, Bayshore High School, Palmetto High School, and Southeast High School. Application forms may be obtained from the Office of Academic Affairs. Completed forms must be submitted by February 1.

**Prince Automotive Group Scholarship:** This scholarship will be awarded annually and will only cover tuition and fees. Criteria: Recommended by Mr. John Prince or his representative; must be an employee of Prince Chevrolet-Oldsmobile, Inc. Or employee's dependent with preference given employees; must be a resident of Berrien, Ben Hill, Colquitt, Cook, Tift, Turner, or Worth Counties. Recipient may be a freshman or sophomore and must have a 2.5 grade point average or higher.

**Weetie and Homer Rankin Scholarships:** Young Georgia high school graduates with academic potential as judged by SAT scores, high school records and possibly other tests, who have demonstrated leadership potential and possess financial need are encouraged to apply for these entering freshmen scholarships. To be eligible, a student must pursue full-time study toward an associate degree and not have previously attended college. (Joint Enrollment students are eligible.) Recipients are paid \$200 per semester with a maximum of \$1,600 per student. Specific criteria for these scholarships and application forms may be obtained from the Financial Aid Office or the Office of Academic Affairs. Completed forms must be returned to the Office of Academic Affairs by June 1.

**Regents' Scholarships:** Qualifications: (1) a high prediction of academic success, (2) financial need, (3) Georgia resident, and (4) agreement to serve in Georgia after completion of education. Information and application forms may

be secured from the high school counselor or the Financial Aid Office at Abraham Baldwin College. Priority date for application is February 1.

**Rotary Club of Tifton Scholarship:** Two scholarships awarded, with the funds to be divided equally over two semesters. An eligible student must be a Tift County resident enrolled at Tift County High School or Tiftarea Academy, must plan to enroll full time at Abraham Baldwin, and must show evidence of scholastic ability and financial need. Application forms may be obtained from the Office of Academic Affairs. Completed forms must be returned to the dean's office by February 1.

**Shoney's Scholarship:** Scholarship will pay matriculation, clinical, athletic, and activity fees for one academic year. The scholarship recipient will be chosen by John and Julie Hunt from among employees and families of employees of Shoney's of Tifton, Inc. The recipient must have a 2.0 or higher high school or college cumulative grade point average. Student may be either an entering freshman or an enrolled ABAC student, must be planning to attend ABAC for three additional semesters to graduate within the next two semesters, and student must maintain a 2.2 or higher GPA each semester to be eligible for each succeeding semester.

**South Georgia Banking Company Scholarships:** One \$1,000 scholarship to be applied to tuition, clinical, athletic, and activity fees for two semesters. Qualifications: (1) resident of Tift County, (2) rank in upper 10% of class, and (3) financial need. Apply through Guidance Department of Tift County High School or Tiftarea Academy.

**Jessie Lee Stephens Scholarship:** A \$500 scholarship will be awarded annually to a Tift County 4-H member graduating from Tift County High School or Tiftarea Academy during the year of application. The candidate must have a 2.5 high school average or higher and a SAT score of 750 or higher; must earn a semester grade point average of 2.5 or higher, and enroll in at least 12 or more hours in any field at ABAC.

**Tifton Junior Woman's Club Scholarships:** Pays matriculation, clinical, athletic, and activity fees for two semesters. Qualifications: (1) female, (2) graduating senior from Tift County High School, (3) upper ten percent of class, and (4) financial need. Apply through Guidance Department of the high school.

**Turner County School Superintendent Scholarship:** Awarded annually to a Turner County High School graduate. For further information, contact the Turner County Public Schools Superintendent's Office.

**Western Auto Scholarship:** An Award of \$300 to an entering freshman for a fall semester. The scholarship will be paid at the beginning of the student's first semester of enrollment at Abraham Baldwin College. Qualifications for eligibility include the following: (1) Tift County student, (2) student must have a 750 minimum SAT or its equivalent and a 2.5 high school grade point average, and (3) student must have applied for admission to ABAC and plan to enroll full time toward a degree or certificate. Priority will be given to students demonstrating solid academic potential. Applications are available in the Office of Academic Affairs. Closing date for application is February 1.

**Wine and Spirits Wholesalers of Georgia Foundation:** Qualifications: Georgia resident, attending an institution in the University System of Georgia, academic

excellence, and financial need. Priority date for application, February 1. Contact Financial Aid Office.

**Ernest Yates Memorial Scholarship (Tifton Kiwanis Club):** Pays \$375 per semester for two semester for two students. Qualifications: (1) full-time college student, (2) scholastic ability, (3) financial need, and (4) preference given to Tift County students, but others considered. Apply through Guidance Department of the high schools.

## OUTSIDE SCHOLARSHIPS

Available from the Office of Student Financial Aid is a listing of interesting financial aid related web sites on the Internet. These web sites can be used by ABAC students for assistance in locating outside scholarship sources. For further information on this service, contact the Financial Aid Office.

## STATE DEPARTMENT OF VOCATIONAL REHABILITATION

Students who have a physical or an emotional handicap may receive financial assistance to attend college through their nearest vocational rehabilitation office. For details, students may contact the Financial Aid Office or their local rehabilitation office.

## VETERANS SERVICES OFFICE

The Veterans Services Office is located on the second floor of the Student Center. All Veterans, members of the Reserves, and the dependents of disabled or deceased Veterans, should contact the office immediately upon deciding to enroll in the College so that proper administrative procedures can be initiated.

Veterans experiencing academic difficulty may be eligible for additional benefits to help defray the costs of tutoring services. Such Veterans should consult with the personnel in the Veterans Service Office to determine the proper procedure to obtain these additional benefits.

## STUDENTS' RIGHTS AND RESPONSIBILITIES

Students receiving financial aid have certain rights and responsibilities. The applicant must, without exception, report any of the following changes to the Financial Aid Office: (a) withdrawal from school, (b) transfer to another school, (c) any change in enrollment status, (d) name changes, (e) address change or parents' address change, and (f) joining military service.

The financial aid applicant is responsible for obtaining, completing, and filing the proper financial aid application, statements, forms, etc., each year on a timely basis. The applicant has the right to seek and receive full information and counseling from the Financial Aid Office in regard to any financial aid matter. If the family's financial circumstances have changed due to death, divorce, marriage, disability, long-term unemployment or low income, the applicant's eligibility may change. The applicant must take the initiative in notifying the office of these changes.

Correct information must be provided on all financial aid forms. False reporting of information on financial aid application forms is a violation of law and

may be considered a criminal offense which could result in indictment under the U.S. Criminal Code.

An applicant for financial aid must return all additional documentation, verification, corrections, and/or new information requested by either the financial aid office for the agency to which the financial aid application or confidential statement was submitted.

The applicant is responsible for reading and understanding all forms requiring signature and for obtaining copies of them. Applicants must accept responsibility for all agreements signed. The student is also responsible for understanding the schools's refund policies and procedures.

## REFUND POLICY

A student who withdraws from college may be entitled to a refund depending on his/her date of withdrawal. Any refund, to which a student receiving financial aid may be entitled, will be first applied against accounts in the following priority:

Student Accounts Receivables  
Unsubsidized Federal Stafford Loan  
Subsidized Federal Stafford  
Federal PLUS Loans  
Federal Perkins Loan  
Federal Pell Grant

Federal Supp. Edu. Opportunity Grant  
Other Student Financial Aid Programs  
Other Federal, State, private, or  
instructional sources of aid  
The "student"

## STANDARDS OF ACADEMIC PROGRESS

The Higher Education Act of 1965, as amended by Congress, mandated institutions of higher education to establish minimum standards of "satisfactory progress" for students receiving financial aid. The College makes these standards applicable to all institutionally-awarded Federal and State funds to include Federal Pell Grant, Federal Supplemental Educational Grants, Federal Work-Study, Georgia Incentive Grants, HOPE Scholarships, Federal Perkins Loans, Federal Stafford Student Loans, and Federal Parent Loans (PLUS) to Undergraduate Students, for the purpose of maintaining a consistent policy for all students receiving assistance.

Effective with the beginning of the Fall Term, 1998, the following standards will apply to any student receiving any type of financial aid outlined above.

### A. First Term Recipients

To receive Federal financial assistance for the first time, each eligible person will have met the admission requirements of the college and, by his/her signature, acknowledged awareness and acceptance of the standards set forth in the remainder of this document.

### B. Continuing Recipients

A student will be expected to achieve certain minimum levels of progress toward the successful academic completion of course requirements for a degree or certificate. Progress toward the credential is measured both quantitatively and qualitatively. There is also a maximum allowable time frame for completion of the credential. At Abraham Baldwin Agricultural College (ABAC), standards for maintaining such progress are as follows:



### Qualitative Standard

A student must maintain the following minimum cumulative institutional grade point average (IGPA), depending upon the number of hours attempted:

<u>Hours Attempted</u>	<u>Minimum IGPA</u>
1-12	1.50
13-24	1.60
25-36	1.70
37-48	1.80
49-60	1.90
60+	2.00

### Quantitative Standard

A student enrolled in six (6) or more credit hours must satisfactorily complete at least 67% of the credit hours attempted, and on which financial aid was based. A student enrolled in less than six (6) credit hours must satisfactorily complete all hours attempted, and on which financial aid was based. Satisfactory completion is defined as a letter grade of A, B, C, D, or IP. Unsatisfactory completion is defined as a letter grade of F, I, W, or WF.

### Time-Frame

Federal regulations limit receipt of federal financial aid to no more than 150% of the coursework required for any particular degree or certificate. The average certificate program at ABAC requires approximately 30 credit hours, 150% of which is 45. The average degree program at ABAC requires 60 credit hours, 150% of which is 90. Therefore, no further aid will be awarded when a student has attempted 45 credit hours in the one-year certificate program or 90 credit hours in the associate degree program. Developmental/remedial courses will not be included in the hourly limitation. Transfer credit accepted toward the credential will be included in the hourly limitation.

The Financial Aid Office will evaluate satisfactory progress once each academic year. At the end of each Spring Term any student who has attempted 12 or more hours, and is failing to make satisfactory progress, will be informed, in writing, of the ineligibility to receive future financial aid at the college.

#### C. Withdrawal from the College

A student who withdrew, or is withdrawn, from ABAC will not receive further financial aid, except under documented mitigating circumstances.

#### D. Reinstatement Provisions

A student whose aid has been discontinued in accord with these standards may have aid reinstated subject to the following conditions.

**Deficient GPA:** A student may enroll without financial aid, attain the appropriate GPA as specified above, and regain their eligibility status.

**Withdrawals:** A student may be reinstated, at the discretion of the Director of Student Financial Aid, if mitigating circumstances, that were beyond normal and immediate control, can be documented.

**Appeals:** A student with mitigating circumstances who is notified of ineligibility for federal aid for any of the above reasons, may appeal such decisions in writing and in person, using the following channels, in the following order:

1. Director of Student Financial Aid: A student must submit a written appeal, including any appropriate third-party documentation of the circumstances. The Director will inform the student in writing of his/her decision. The Director will read only one appeal per student per circumstance.
2. Student Financial Aid Committee: A student must make appointments to appeal in person, and must also submit a written letter of appeal. He or she is encouraged to present at least one letter of support from their academic advisor or faculty member familiar with their situation. The Committee will notify the student in writing of their decision. The Committee reserves the right to advise a student regarding course loads and the possible need for counseling and/or academic advisement. The Committee will hear only one appeal per student per circumstance. If the appeal is denied, the student may enroll using his/her own resources. If the appeal is granted and the student subsequently fails to maintain progress, no further appeal will be heard.
3. Vice President and Dean of Student Affairs: Appeals must reasonably show that one of the following has occurred:
  - a) The student has not received due process.
  - b) The student has been discriminated against.
  - c) The student has not been treated in an equitable manner.
  - d) The decision of the Student Financial Aid Committee was arbitrary and capricious.

If granted, the student will be given one last administrative hearing as designated by the Vice President and Dean of Student Affairs.

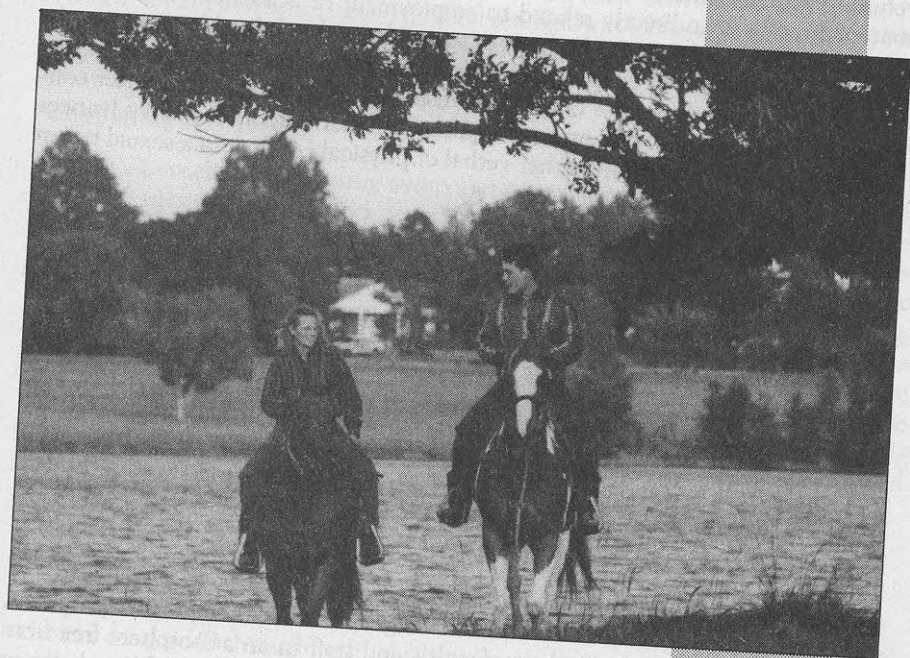
**Availability of Funds:** The Financial Aid Office may have reawarded any forfeited funds; consequently, receipt of originally awarded funds following reinstatement depends upon whether funds are available and uncommitted to other students.

#### E. HOPE Scholarship Recipients:

In order to maintain eligibility for the HOPE Scholarship, degree-seeking HOPE scholars have the following **additional** GPA requirements, as set forth by the State of Georgia: Such students will be required to demonstrate a minimum cumulative GPA of 3.00 when they have attempted 30, 60, and 90 hours.

The Director of Student Financial Aid reserves the right to examine and issue a post-facto judgement on any financial aid recipient who fails to maintain satisfactory academic progress.

## Student Services



## DISABILITY SERVICES

The college complies with Section 504 of the Rehabilitation Act and with the Americans with Disabilities Act by providing reasonable accommodations for those who are otherwise qualified. Students with physical, mental, emotional, or hearing impairment should contact the college at least two weeks prior to the first day of class with appropriate documentation of the disability. Students with physical disabilities who plan to live on campus must give the college three months advance notice so that living accommodations can be arranged.

Anyone with a impairment should contact the Student Development Office located on the second floor of the J. Lamar Branch Student Center at (912) 386-3231.

For reasonable accommodations to be made the student must present acceptable documentation prior to the start of school.

## POLICY ON SEXUAL HARASSMENT

Federal law<sup>1</sup> provides that it shall be unlawful, discriminatory practice for any employer, because of the sex of any person, to discharge without just cause, to refuse to hire, or otherwise discriminate against any person with respect to any matter directly or indirectly related to employment or academic standing. Harassment of an employee on the basis of sex violates this federal law.

Sexual harassment of employees or students in the University System is prohibited and shall subject the offender to dismissal or other sanctions after compliance with procedural due process requirements. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitutes sexual harassment when:

1. Submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment or academic standing; or
2. Submission to or rejection of such conduct by an individual is used as a basis for employment or academic decisions affecting an individual; or
3. Such conduct unreasonably interferes with an individual's work or academic performance or creates an intimidating, hostile, or offensive work or academic environment.

A student who feels subjected to any type of sexual harassment should consult with the Director of Health Services or the Vice President and Dean of Student Affairs.

## POLICY ON RACIAL HARASSMENT

It is the policy of Abraham Baldwin College to conduct and provide programs, activities and services to students, faculty, and staff in an atmosphere free from racial harassment. Racial harassment is any behavior that would verbally or physically threaten, torment, badger, heckle, or persecute an individual because of his/her race. Racial harassment of college faculty, staff, students, or visitors is prohibited and shall subject the offender to appropriate disciplinary action including dismissal.

Students, faculty and staff who feel they have been subjected to racial harassment can seek advice from:

<sup>1</sup>Section 703 of Title VII of the Civil Rights Act of 1964, as amended.



Civil Rights Issues (Students)—Dr. Tim G. Wise, Vice President and Dean of Student Affairs, Branch Student Center (second floor), 912-386-3232 and Ms. Tammy Groover, Director of Health Services, Evans Health Center, 912-386-3224.

Civil Rights Issues (Faculty)—Dr. Bettie Horne, Vice President and Dean of Academic Affairs, Tift Hall, room 27, 912-386-3238 and Ms. Bertha Daniel, Division of Social Science, Bowen Hall, Room 214, 386-3259.

Civil Rights Issues (Staff)—Dr. Homer Day, Director of College Services, Tift Hall, Room 30, 386-7232.

## STUDENT DEVELOPMENT CENTER

The Student Development Center (formerly the Counseling, Testing, Career Development & Job Placement Center) services are available without charge to any student to facilitate achieving maximum educational development. In addition, services are available to the College's faculty and staff. Priority is given to currently enrolled students. Dependent upon time and space availability, alumni, employers and the community are allowed to use the counseling, testing, career development and job placement services.

The Student Development Office is located on the second floor of Branch Student Center. Direct correspondence to Director of Student Development, ABAC 48, 2802 Moore Highway, Abraham Baldwin College, Tifton, GA 31794. The telephone number is (912) 386-3231. The FAX number is (912) 391-2515. The e-mail address is [mmartin@c.abac.peachnet.edu](mailto:mmartin@c.abac.peachnet.edu).

### Counseling and Testing

The Counseling and Testing component provides a wide variety of services to promote personal growth and development and to help students address problems of daily living. These services include personal, individual or group counseling, career exploration, academic counseling, study skills assessments and guidance, group programs, crisis intervention, and interpersonal skills training. Other educational opportunities such as leadership training, human relations skill building, assertiveness training, decision making, and stress management are provided. In addition, group workshops, programs and outreach services are available. Consultation and referral services are also provided. National and college-wide test administrations are offered. Individual testing services are utilized by the counselors when appropriate.

### Career Development

The Career Development component of the Student Development assists students in assessing, choices of academic majors and career alternatives. These choices are guided through individual career counseling, utilizing interest, skills, values and abilities inventories, and other testing. The Career Center also offers the use of the computerized career planning program, DISCOVER. Information about other colleges and universities is available for students desiring to transfer to a four-year institution.

### Job Placement

The Job Placement Office component of the Center is staffed by a full-time Coordinator of Job Placement. The Job Placement Office helps a career program

student maximize the benefits of education by providing assistance with all aspects of the job search process. A career oriented student may take advantage of one-on-one assistance and workshops on topics such as networking procedures, resume writing, completing applications, honing interview skills, follow-up procedures after interviews, and more. A student should register three semesters prior to graduation to establish a placement file and become eligible for career placement services. All students are encouraged to meet with the Coordinator in their first semester on campus to initiate plans for gaining experiences that will help build their resumes.

The Job Placement Office also has an Employment Interviewer from the Georgia Department of Labor. The Interviewer provides a wide range of services, including employment referral opportunities for all college work study students and for all other enrolled students seeking part-time and full-time, on-campus or off-campus employment.

The *Georgia Hire* program is a job listing database and resume referral system to assist in employment searches. Via the Internet, Georgia's college students and alumni can search job openings and enter their resume into the system at no charge. Employers may access the resumes free of charge and/or choose to post their job openings for a small fee.

The Job Placement Office is located on the third floor of the Student Center. Direct correspondence to Coordinator of Job Placement, ABAC 48, 2802 Moore Highway, Abraham Baldwin College, Tifton, GA 31794. The telephone number is (912) 386-7111. The FAX number is (912) 391-2515.

### **Student Administrative Withdrawals**

A student may be administratively withdrawn from the college when in the judgement of the Vice President and Dean of Student Affairs in consultation with the Director of Student Development and/or the College Physician, it is determined that the student suffers from a physical, mental, emotional, or psychological health condition which (a) poses significant danger or threat of physical harm to the student or to the person or property of others or (b) causes the student to interfere with the rights of other members of the college community or with the exercise of any proper activities or functions of the college or its personnel, or causes the student to be unable to meet institutional requirements for admission and continued enrollment, as defined in the Student Conduct Code and other publications of the college.

Except in emergency situations, a student shall, upon request, be accorded an appropriate hearing prior to final decision concerning his/her continued enrollment at the College. (Complete medical withdrawal policies and procedures and appeal procedures may be obtained from the Student Development Center.)

## **NEW STUDENT TESTING, ADVISING AND REGISTRATION**

Each semester, first-time entering students are required to attend a New Student Orientation session prior to entering the college. Special orientation sessions are arranged for part-time and night students.

The Orientation programs are designed to assist the student in making the transition into college a rewarding educational experience. The programs at

these sessions include placement testing, group and individual advising, academic advising, and general orientation to college life.

Three orientation sessions are held during the summer for new students who enter fall semester. The student is given an opportunity to select the session to attend. Additional sessions are held prior to spring and summer semesters.

A non-refundable orientation fee is charged for each student to cover the costs of housing, meals, and other services.

## **FRESHMAN ORIENTATION COURSE**

In conjunction with the student orientation sessions described above, the College offers for first-time entering students an orientation course. This orientation course is required of all first-time entering first year students and covers information considered essential for the transition to a college environment as well as provides an orientation to the student's major field of study. Among the topics considered are study skills, cultural diversity, career development and identification of various college resources.

## **ACADEMIC ASSISTANCE CENTER**

The Academic Assistance Center, located on the ground floor of the Carlton Center, make tutoring available free of charge to all currently enrolled ABAC students. The Math and Writing Centers are open on a drop-in basis between 9 a.m. and 5 p.m. daily. Tutoring in other subjects is scheduled according to tutor availability and varies each semester.

## **HEALTH SERVICES**

The institution provides a student with health services and educational programs consistent with its purpose and reflecting the needs of its patients. Health Services is located in the E.L. Evans Health Center and can be reached by telephone number at 912-386-3224. The Health Center provides a student with nursing care and physician care to handle minor illnesses and injuries. First Aid and limited emergency care are also available.

### **Clinical hours:**

Monday - Thursday, 8:00 AM-11:00 PM

Friday, 8:00 AM - 5:00 PM

Appointments are requested for all health care services.

A Clinical Doctor and Pharmaceutical Services are available on Tuesdays and Thursdays. Appointments must be scheduled before 11:30 AM.

Some over-the-counter medication and prescriptions are available during pharmacy hours. Students registered for 6 or more hours pay a health fee to obtain services and co-payments are made to cover available medical supplies and medicine.

**REQUIRED IMMUNIZATIONS:** Each student must submit a medical history form and certificate of immunization to the Admissions Office prior to admission to the college. This information is held in strict confidence by the Health Center staff. Every precaution is taken to ensure a healthy student population.

- MMR: If born before 1957, Rubella immunity certificate only. Any other student must have two **required** MMR (measles, mumps, rubella).
- TB: Tuberculin skin test, **required** prior to admission.
- Tetanus: **Recommended** within the last ten years.

## FOOD SERVICE

The college dining hall furnishes well-balanced meals three times a day to all boarding students; meals are also provided as an option to those students living off-campus. A snack bar and a vending area are located on the second floor of the J. Lamar Branch Student Center. The snack bar and vending area are available to anyone on campus on a cash only basis.

## STUDENT HOUSING

The Office of Student Life is located on the second floor of the J. Lamar Branch Student Center. The mailing address is ABAC 24, 2802 Moore Highway, Tifton, Georgia 31794-2601 and the telephone number is (912) 386-3234.

Approximately one-third of the student population resides on campus. A professional hall director holding a masters degree lives in each residence hall. Male students are housed in Comer Hall, Branch Hall, Fulwood Hall, and Mitchell Hall. Female students are housed in Fulwood Hall and Chandler Hall. Because of the implementation of Title IX by the Department of Education, it is illegal for any college or university receiving federal funds to impose curfew on any student on the basis of sex. Residence halls do not have enforced curfew regulations. Outside doors are locked 24 hours per day. Residents are issued keys and come and go at their own discretion.

Normally, two students share a room. Under special circumstances, however, private room accommodations may be available in designated residence halls. All private room requests will be handled by the Housing Coordinator based on the availability of space and the student's individual circumstances. An additional charge will be made for private rooms.

A student residing in college residence halls should furnish a study lamp, iron, bed linens, towels, mattress cover, waste basket, and other personal items. A student with less than 30 semester hours of college credit is required to live in a residence hall, except those who are (1) married; (2) can show proof of financial independence; (3) living at home with parents or guardians. Other exceptions are made only if room is not available in a residence hall, and each exception must be approved by the Director of Student Life.

The college's residence halls close during the Thanksgiving, Spring breaks, and between semesters. A student who wants to stay on campus during those times may make special arrangements with the Housing Coordinator for available space at a modest fee.

## CONDUCT INFORMATION AND REGULATIONS

An Abraham Baldwin College student is expected to show proper respect for order, morality, and the rights of others. Conduct which is normally reprehensible or which is of a disorderly nature and in violation of written policy shall subject the student to disciplinary action.

Anyone registered as a student at the College is subject to the regulations out-



lined in the Student Handbook. He/she is also subject to city, state, and federal law. The College will not intervene nor will it ask special treatment for a student who has violated any law.

College regulations apply to both on- and off-campus students.

The College reserves the right to apply the code of conduct to a student's actions which occur off-campus when the student's behavior and conduct pose a risk or threat to the ABAC community and/or the normal operation of the College.

## VIOLATIONS

A student who violates college regulations regarding conduct may be sanctioned by warning, social probation, probated suspension, restitution, curfew, special sanction, community service, suspension, or expulsion. The nature of the offense will determine the severity of the punishment.

The procedure for suspending or expelling a student is the same. A student who has broken a regulation may be referred to the Student Life Hearing Panel. The student will be given written notification of a hearing at least three days before the hearing is scheduled. He/she will also be informed of the charges against him/her and of his/her right to legal counsel. The Panel will hold a hearing and make its recommendations regarding disciplinary action. Appeals may be made in accordance with the Student Handbook and the published policy of the Board of Regents.

Any student who is charged with or indicted for a violation of state or federal law is subject to disciplinary action by the College while the case is pending. When very severe violations of state or federal law occur, a student may be administratively suspended until the hearing is concluded.

Any student who is guilty of violating college regulations or who is financially indebted to the college will not be eligible for readmission until he/she receives the appropriate clearance. Under these circumstances, a student's ineligibility for readmission will become a part of his/her record.

In addition to the Student Code of Conduct, which may be found in the Student Handbook, the following stipulation exists:

Notwithstanding any provision of this Code, the President is authorized to review any student discipline case and take such action as he deems appropriate with respect thereto. His review may be based upon (1) the record made before the Student Judiciary; (2) oral or written arguments made to him by the parties or their representatives; (3) a *denovo* evidentiary hearing before him substantively following the procedures set out herein for hearings before the Student Judiciary; or (4) any combination of the foregoing methods. A student defendant may appeal the decision of the President in writing to the Executive Secretary of the Board of Regents within a period of twenty days after the President's decision and shall cite all reasons for dissatisfaction with the previous decision.

## BOARD OF REGENTS' STATEMENT ON DISRUPTIVE BEHAVIOR

The following is the policy of the Board of Regents regarding disruptive behavior in any institution of the University System:

The Board of Regents of the University System of Georgia reaffirms its policies to support fully freedom of expression by each member of the academic community and to preserve and protect the rights and freedom of its faculty members and students to engage in debate, discussions, peaceful and non-disruptive protest and dissent. The following statement relates specifically to the problem described below. It does not change or in any way infringe upon the Board's existing policies and practices in support of freedom of expression and action. Rather, it is considered necessary to combat the ultimate effect of irresponsible disruptive and obstructive actions by students and faculty which tend to destroy academic freedom and the institutional structures through which it operates.

In recent years, a serious problem has appeared on many college and university campuses in the nation. Some students, faculty members, and others have on occasion engaged in demonstrations, sit-ins, and other activities that have clearly and deliberately interfered with the regular and orderly operation of the institution concerned. Typically, these actions have been the physical occupation of a building or campus area for a protracted period of time or the use of display of verbal or written obscenities involving indecent or disorderly conduct.

These actions have gone beyond all heretofore recognized bounds of meetings for discussion, persuasion, or even protest, in that: (1) acquiescence to demands of the demonstrators is the conditioning for dispersal, and (2) the reasonable and written directions of institutional officials to disperse have been ignored. Such activities thus have become clearly recognizable as an action of force, operating outside all established channels on the campus, including that in intellectual debate and persuasion which are at the very heart of education.

The Board of Regents is deeply concerned by this problem. Under the Constitution of the State of Georgia, under all applicable court rulings, and in keeping with the tradition of higher education in the United States, the Board is ultimately responsible for the orderly operation of the several institutions of the University System and the preservation of academic freedom in these institutions. The Board cannot and will not divest itself of this responsibility.

Of equal or even greater importance, such action of force as has been described above destroys the very essence of higher education. The essence is found in the unhampered freedom to study, investigate, write, speak, and debate on any aspect or issue of life. This freedom, which reaches its full flowering on college and university campuses, is an essential part of American democracy, comparable to the jury system or the electoral process.

For these reasons and in order to respond directly and specifically to this problem, the Board of Regents stipulates that any student, faculty member, administrator, or employee, acting individually or in concert with others, who clearly obstructs or disrupts, or attempts to obstruct or disrupt any teaching, research, administrative, disciplinary or public service activity, or any other activity authorized to be discharged or held on any campus of the University System of Georgia is considered by the Board to have committed an act of gross irresponsibility and shall be subject to disciplinary procedures, possibly resulting in dismissal or termination of employment.

The Board reaffirms its belief that all segments of the academic community are under a strong obligation and have a mutual responsibility to protect the campus community from disorderly, disruptive, or obstructive actions which interfere with academic pursuits of teaching, learning, and other campus activities.

The Board of Regents understands that this policy is consistent with resolutions adopted by the American Association of University Professors in April,

1968, and by the Executive Committee of the Association for Higher Education in March, 1968, condemning actions taken to disrupt the operations of institutions of higher education.

## DRUG FREE SCHOOLS POLICY STATEMENT

In order to comply with the Drug Free Schools and Communities Act Amendments of 1989, (Public Law 101-226) signed by President George Bush on December 12, 1989, Abraham Baldwin Agricultural College hereby prohibits the unlawful possession, use, or distribution of drugs and alcohol by students and employees on the properties of Abraham Baldwin Agricultural College and will impose sanctions on students and employees which are consistent with local, state, and federal law. (See Student Handbook, and the Policy Manual.)

## STUDENT ACTIVITIES

Abraham Baldwin is committed to the philosophy that in a total educational process the student activity program should supplement the academic program and that such a program should be student oriented. Faculty and staff members act as advisors but students plan and implement the programs. The College provides a variety of extra-curricular activities that not only supplement the academic program but provide training and leadership opportunities as well as entertainment. In order to keep the student activity program one of the best in the state, each student is personally encouraged to take part in one or more of the programs offered. The Student Handbook contains more detailed information about the student activity program.

## STUDENT GOVERNMENT ASSOCIATION

**SENATE**—The Senate is made up of student-elected representatives from on and off-campus, two representatives from the Inter-Activity Council, residence hall presidents, freshman and sophomore class officers, and officers of the Student Government Association. The body meets one night each week to plan and discuss activities and other matters which concern the student body. This group tries to maintain and strengthen the bonds among students, faculty, and administration, recognizing that a characteristic of an educated person is the ability to cooperate with colleagues. The Vice President and Dean of Student Affairs is the administrative advisor for the Senate and faculty advisors are selected by the Senate.

**INTER-ACTIVITY COUNCIL**—The Inter-Activity Council is made up of one representative from each of the chartered clubs. The purpose of this council is to coordinate activities among the clubs and to bring about quicker, more effective action concerning these organizations. The Director of Student Life shall serve as the administrative advisor for the Inter-Activity Council and a faculty advisor may be selected by the council.

Listed below are the clubs and activities on campus that are dependent upon student participation for their existence: ABAC Cattleman's Association; AET Club (Agricultural Equipment Technology); Alpha Beta Gamma; Baptist Student Union; Campus-Wide Bible Study; Criminal Justice Majors; Family and Consumer Sciences; Forestry Wildlife Club; Future Farmers of America; Georgia Association of Nursing Students; Horticulture Club; International Club; MASDA (Minority Academic Social Development Association); Mu Alpha

Theta; Music Educators National Conference (MENC); Pre-Vet Club; Phi Theta Kappa; Radio Club; Rodeo Club; Science Club; Student Georgia Association of Educators (SGAE). A more complete description of each club can be found in the Student Handbook.

## STUDENT COMMUNICATIONS MEDIA

Student communications media on the Abraham Baldwin Agricultural College campus include the following:

**STALLION**—The campus newspaper is published biweekly to provide news and features focused on campus events as well as present opinion and comment. For several years, the newspaper has earned national recognition and has been named Georgia's top two-year college paper.

**PEGASUS**—This annual literary magazine provides a means for creative expression among students, faculty, and alumni. The magazine features poetry, essays, fiction, articles, art, and photography.

**HAPPENING**—A calendar of events which lists regularly scheduled activities, special events, and club meetings is published each semester by the Student Life Office.

**WPLH-FM**—The College radio station, located at 103.1 on the FM dial, has studios located in the J. Lamar Branch Student Center.

## INTRAMURAL ACTIVITIES

Through a program of intramural sports including basketball, softball, touch football, and volleyball, the Department of Health, Physical Education and Recreation and the Student Activity Program offer to every student the opportunity to engage in sports and recreational activities. Participation is entirely voluntary; however, varsity athletes are not allowed to play intramural in the sport in which they participate. The desire for fun, exercise, social contact, and friendly competition in a wholesome, satisfying atmosphere furnishes the stimulation for the activities and tournaments offered.

## ATHLETICS PROGRAMS

Intercollegiate athletics, both male and female, are an integral part of both the Department of Health, Physical Education and Recreation and the student activities program. The College participates in seven intercollegiate sports - men's and women's basketball, baseball, men's and women's tennis, women's softball, and rodeo. Each full-time student is invited and strongly encouraged to try out for collegiate athletic teams.

The College is a member in good standing of Region 17 of the Georgia Junior College Athletic Association and the National Junior College Athletic Association. The "Golden Stallions" and "Fillies" are always strong competitors against the best two-year college competition available, and successful academic endeavors are stressed to athletes. All home athletic contests are free to full-time students.

Supporting the athletics program and college recruitment through the Student Activities Program are the Golddusters and Cheerleaders. A full-time student is eligible to try out for these groups.



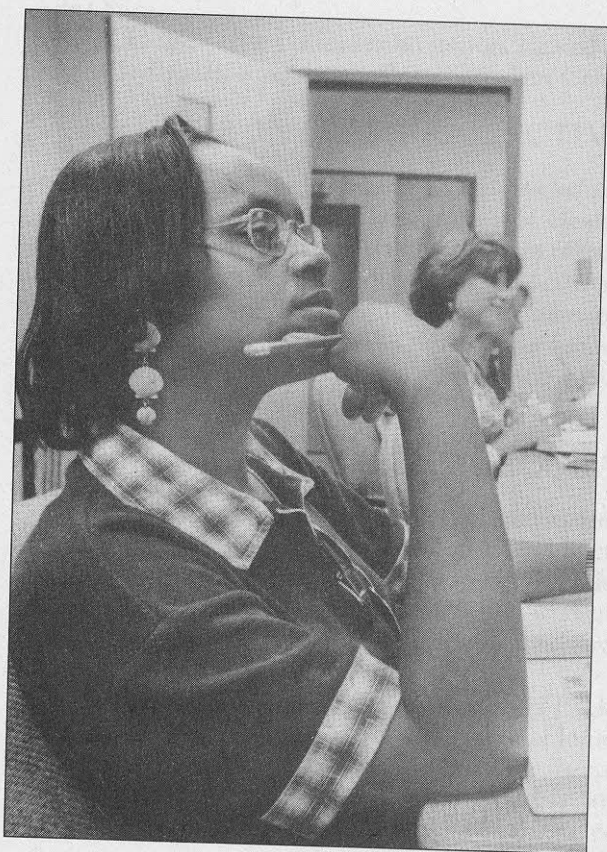
## FINE ARTS GROUPS

Musical groups on the Abraham Baldwin College campus are open to all students and include the following groups: Jazz Ensemble, Concert Band, Concert Choir and Jazz Choir. These groups perform at various high schools, civic group events and community festivals.

The Art Students League sponsors student art exhibits, craft shows, demonstrations, field trips to art museums, and lectures. As part of their learning experience, league students provide drawings and graphics for campus and community publications.

The Baldwin Players, consisting of students from throughout the college who are interested in theater, stage two major productions each year, present one-act plays and other small-scale productions, and encourage attendance at other theatre performances.

## Academic Regulations



## CLASSIFICATION OF STUDENTS

Students are classified as freshmen or sophomores on the basis of semester hours of work successfully completed, as follows:

1. Freshmen: A student who has earned fewer than 30 semester hours credit.
2. Sophomore: A student who has earned 30 or more semester hours credit.

## COURSE LOAD AND ATTENDANCE

The normal course load for a full-time student is 15 semester hours per semester, plus physical education as required. Ordinarily this course load will consist of five courses of three semester hours each, which meet either two or three days per week. A student with a cumulative Institutional GPA of 3.0 or better may carry additional course work. The upper limit for any semester, however, is 18 semester hours, plus physical education.

## COLLEGE POLICY ON CLASS ATTENDANCE

Abraham Baldwin College expects each student to conduct himself/herself in a responsible manner as an adult who understands that he is accountable for the choices he made as a student. A student is expected to attend all class meetings scheduled in the courses for which he/she is registered. Instructors are expected to maintain an accurate written record of student attendance in class. At the end of each semester, instructors will record absences for all students on the official grade sheets. Absence from class for whatever reason does not excuse a student from full responsibility for class work or assignments missed. A student will be allowed to make up work only if the instructor excuses the absences. Class attendance and grades are directly correlated, and a student must understand the importance of regular participation in classroom and laboratory activities. The college believes that all class meetings are important and requires that a student abide by the attendance policies adopted for individual classes by instructors or divisions. The attendance policy will be presented in writing to the students at the beginning of the semester. A student missing more than ten percent (10%) of the scheduled meetings may be withdrawn by the Registrar upon recommendation by the instructor. One withdrawn before the conclusion of one-third of the course(s) will receive the grade of "W;" one withdrawn between the one-third point and midterm will receive either the "W" or "WF" at the instructor's discretion; one withdrawn after midterm will receive a "WF"

## INSTITUTIONAL ABSENCE

A student who serves as an official representative of the college is defined as one who:

- is authorized to use the college name in public relationships outside the institution;

- regularly interacts with non-college individuals and groups over an extended period of time (at least one semester);

- represents the college as a part of a group and not as an individual;

represents the college under the direct supervision of a college faculty or staff member; and

is authorized in writing, in advance, by the President of the college.

Such a student is in no way released from the obligations and responsibilities of all students, but will not be penalized with unexcused absences when absences result from regularly scheduled activities in which he/she represents the college.

As a professional courtesy, any staff or faculty member taking a group of students away from the campus during regularly scheduled classes will notify the instructors involved of pending absences far enough in advance to allow the students and instructors involved to make alternative arrangements for the work missed.

Further, it is the responsibility of each student to contact instructors prior to the absence and to make arrangements to make up any work that will be missed, in a manner acceptable to the instructor. Advisors of activities will schedule off-campus activities in a manner that does not unduly disrupt the learning process for a student.

## WITHDRAWALS

**Dropping Classes:** If a student needs to reduce his/her course load during a particular semester, that student may officially withdraw from a class with a grade of "W," provided he/she takes this action before the mid-point in the semester (see the college calendar) or if very unusual circumstances require the withdrawal after the mid-point. After midterm, a student withdrawing from a class will receive a "WF" unless significant mitigating circumstances exist and the student is passing the class at the time of withdrawal. The student who wants to withdraw from a course must first see his/her academic advisor for permission to withdraw. At that point the advisor completes a drop form and the student follows the steps outlined on the form and submits it to the Registrar's Office. Official withdrawals can be made only if the student has not already abandoned the course and been dropped from the course with a penalty.

A student who simply abandons classes may be withdrawn by the instructor according to the following schedule: between the beginning of the semester and the conclusion of one-third of the semester, a student will be withdrawn by the instructor with a grade of "W." Between the one-third point and mid-semester, the grade will be a "W" or "WF" at the instructor's discretion. After mid-semester, the grade will be a "WF." See the "Change of Schedule" section below for further information.

**Withdrawal from the College:** Any student who voluntarily withdraws from the college must first consult the Registrar's Office. A student who withdraws from the college prior to mid-semester will receive a "W" in all classes in which he/she is enrolled. A student who withdraws from the College after mid-semester will receive a "WF," unless significant circumstances occur which are completely beyond the student's control.

**Withdrawal from Developmental Studies:** A student who wishes to withdraw from a required developmental course or is withdrawn by the instructor based on the college policy on class attendance must also withdraw from any college-level courses in which he/she is enrolled. This requirement does not apply to Regents' remediation courses.

**Medical Withdrawal:** Prior to mid-term, medical withdrawals are the same as any other official withdrawal from the college. The student will receive "W's" in all



classes. After mid-term, a student seeking a medical withdrawal must submit medical documentation from a physician to the Registrar's Office. This documentation will be forwarded to each of the student's instructors. A grade of "W" or "WF" will be assigned, at the instructor's discretion, based on the circumstances up to the time of the withdrawal. For example, if a student is passing the class at the time of withdrawal, a "W" will be assigned. In all cases, the student should make every effort to keep the instructor informed of any situation which affects class attendance.

## CHANGE OF SCHEDULE (DROP/ADD)

A student is discouraged from changing schedules after classes begin. However, consideration is given to every request for a change in a student's program, and recommendations are made in accordance with the educational goals and the individual needs of the student.

If, after registration, a change in schedule becomes necessary, all changes should be made at the beginning of the semester during the official drop/add period. The official drop/add period is published in the official college calendar. **No refund will be made for a dropped course after the official drop/add period.** The student must first confer with his/her academic advisor to secure drop/add forms. Changes in an original registration by additions or withdrawals require the permission of the student's advisor, the instructor, and the division chair.

A change in schedule is not officially recorded until a student files the drop/add form at the Registrar's Office. The student must attend all classes in which he/she originally enrolled until the requested change is officially authorized.

See the college calendar for change of schedule days at the beginning of each semester.

## ACADEMIC DISHONESTY

Because Abraham Baldwin Agricultural College has the dual responsibility of educating students and helping them mature into worthy citizens who take their place in the larger community, it has adopted a code for dealing with academic irregularities.

Academic irregularities include, but are not limited to, giving or receiving of unauthorized assistance in the preparation of any academic or clinical assignment; taking or attempting to take, stealing, or otherwise obtaining in an unauthorized manner any material pertaining to the education process; selling, giving, lending, or otherwise furnishing to any person any question and/or answers to any examination known to be scheduled at any subsequent date; fabricating, forging, or falsifying lab or clinical results; plagiarism in any form related to themes, essays, term papers, tests, and other assignments; breaching any confidentiality regarding patient information.

### Due Process for Academic Dishonesty Cases

- Step 1. When a faculty member suspects that a student has engaged in academic dishonesty, the faculty member will call the student into a private meeting in the faculty member's office. (The division chair will be notified of and will approve any action.)
- Step 2. The faculty member will confront the student with the evidence of dishonesty and/or academic irregularity. The faculty member and the stu-

dent will discuss the specifics of what occurred. If the student confesses and accepts responsibility for academic dishonesty, then the faculty member will ask the student to sign in his/her own handwriting, a statement which makes clear that the student admits responsibility for the academic dishonesty. The faculty member will then consult with the division chair. The faculty member is then free to reprimand the student, to give a failing grade for the assignment, or to require the student to resubmit the assignment in question. With approval of the division chair, the faculty member can increase the penalty up to and including a "WF" for the course if the incident(s) merit this severe penalty.

- Step 3. If the student refuses to sign a statement accepting responsibility for the act(s) of academic dishonesty, then a full hearing on the matter must be held. The faculty member and chair will document this incident and schedule a meeting with the student. This information will be turned over to the Academic Dean, who will make the determination of charges against the student and notify him/her in writing. The charges will be mailed by the Academic Dean to the student along with a notice to appear at a hearing, and, if the student wishes, to bring witnesses. At least three days notice is necessary unless the student waives the notice in writing.
- Step 4. If the student requests a hearing, the Academic Dean has the option of hearing the case for administrative adjudication, convening a special hearing panel, including faculty and students, or of referring it to the Student Life Hearing panel which handles all other disciplinary matters on campus. The committee will provide its recommendation to the Academic Dean. The Student Life Hearing Panel, when hearing cases of academic dishonesty, will include two faculty members, two students (one of whom will be the SGA president and the other an associate justice,) and the Director of Student Life, who oversees campus discipline and the Code of Conduct. The Chief Justice of the SGA chairs the panel. The Vice President and Dean of Student Affairs will serve as advisor to the panel for all academic dishonesty cases. In general, the decision of the Academic Dean or his/her designee will not be appealed to the Student Life Hearing Panel. An appeal of the Dean's decision will go directly to the President who may choose to use the Student Life Hearing Panel to make a recommendation to him.
- Step 5. The student has a right to appeal the decision of the hearing officer or hearing panel within ten calendar days of the decision. The appeal will be to the President or his designee. The President's decision is final. The President reserves the right to review all disciplinary cases and the judgements made during the process.

## PHYSICAL EDUCATION REQUIREMENTS

All first-time entering students will be required to take two one-hour activity courses and the two-hour Health & Wellness class (PHED 1100C.) The Health & Wellness class is a graduation requirement for all students, even those exempted from activity courses. A student should select two different activity courses to fulfill the physical education requirement.

Veterans with 180 days or more active military duty must file a copy of their DD

214 with the Registrar to receive two hours of physical education activity course credit. Veterans exempting their activity requirement through military service are required to successfully complete PHED 1100C as a graduation requirement.

Most physical education courses (labeled PHED) meet twice a week and are assigned one (1) hour credit.

Physical education course grades are calculated in all grade point averages.

Students who have earned a Bachelor's Degree from another institution will be considered to have met all Physical Education requirements for graduation from Abraham Baldwin College.

## COMPETENCY REQUIREMENT IN HISTORY AND CONSTITUTION

Every student who receives an associate degree from a University System of Georgia institution is required by the Georgia legislature to show competency in United States and Georgia history and a knowledge of the constitutions of the United States and Georgia. POLS 1101 fulfills the constitution requirements for both career-technology and college-transfer students. Successful completion of HIST 2112 fulfills the history competency requirements. A student who transfers American History and/or Political Science courses from institutions outside the state must also fulfill the legislative requirements in Georgia history and/or Constitution by examination.

## COMPUTER COMPETENCY ✓

A computer competent person understands the capability of computers, as well as the computer-related peripherals, and is able to apply that knowledge to solve problems (personal and professional) and to further his/her overall knowledge. Specifically, a person of minimal computer competency has a basic working knowledge of operating systems, word processing and information retrieval, which includes but is not limited to, use of the Internet, e-mail, on-line library services, and/or other remote services. In addition to level-one competencies, a person of moderate computer competence will have some mastery of the use of spreadsheets, database management, telecommunications, multimedia, and graphic applications. In addition to levels one and two, a person of advanced computer competence will also be proficient in the use and manipulation of specialized software such as statistical analysis packages and computer assisted drafting (CAD) programs, familiar with network concepts, and knowledgeable of a programming language such as Pascal.

Minimum computer competency, which is a requirement for graduation from the College, can be demonstrated through successful completion of, or exemption from, CISM 1200 or higher computer course. For exemption information, contact the Director of Technology at (912)386-3245. ✓

## SPEECH COMPETENCE

Minimum speech competence, a requirement for graduation, can be demonstrated through successful completion of, or exemption from, COMM 1100. For details of exemption procedures, contact the Chair of the Humanities Division.

## PLACEMENT BY EXAMINATION

A student with high SAT/ACT math scores may exempt College Algebra. This enables him/her to begin in Pre-Calculus or Trigonometry if he/she exempts College Algebra. Trigonometry may be exempted by acceptable scores on CLEP or departmental examination. A student who scores below the college's minimum level on the placement examination is required to take MATH 0098 and/or MATH 0099 before attempting, Mathematical Modeling, or other math courses.

## CREDIT BY EXAMINATION

A regularly enrolled student may earn credit for any course offered by the college, at the discretion of his/her academic advisor and the division chair, by successfully completing a comprehensive proficiency examination. While rare, this method of receiving college credit can reward students who have experienced significant learning experiences through occupational or non-traditional means. Application for such examination must be made to the division chairperson for the course being challenged. Credit by examination cannot be earned for any course which has been previously attempted by the student. Credit earned by examination will be entered on the student's record, will be counted as credit for graduation, and is transferable to other institutions in the University System of Georgia. Credits earned by examination are not included in computing grade point averages because a letter grade is not assigned.

## COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

A student enrolled at Abraham Baldwin may earn full credit for certain courses by achieving acceptable scores on the College Level Examination Program tests. With a few exceptions, adequate test scores will match and substitute for specific courses in the current catalog. ~~A student wishing to earn credit by examination should first check with the Registrar's Office to determine eligibility for this program.~~ CLEP Tests are administered by the Counseling and Testing Office and require approximately one hour each. All test results are evaluated by the Registrar's Office, and if credit is earned, the results are recorded by course, course number, and semester hours earned. Successful CLEP tests are credited toward graduation but do not carry grades or quality points. CLEP credit is transferable within the University System of Georgia. Students interested in learning more about the College Level Examination Program should contact the Office of Student Development at (912)386-3231.

The general conditions for awarding credit by examination through CLEP are as follows:

1. ~~Only Abraham Baldwin College students are eligible to participate in the program.~~
2. A maximum of thirty (30) semester hours will be accepted from the combined sources of correspondence work, transfer credit, and credit by examination.
3. The College Level Examination Program General Examination and Subject Examinations may not be retaken in order to earn college credit without permission of the Vice President and Dean of Academic Affairs.



## ADVANCED PLACEMENT PROGRAM (AP)

Abraham Baldwin participates in the Advanced Placement (AP) Program of the College Entrance Examination Board. Through this program a high school student who plans to enroll at Abraham Baldwin can take AP examinations in several subject areas. Generally, if a student scores a "3" or higher on one or more examinations, the college will provide regular college credit in the subject areas of the exam(s), provided that the subject area(s) are taught by the college. In this way a high school student can get college credit and/or advanced placement at Abraham Baldwin before actually beginning the college freshman year. At present, AP exams are available in the following fields: art, biology, chemistry, English composition, American history, mathematics, music, physics, and Spanish.

Persons desiring further information about the Advanced Placement Program should contact their high school counselor.

## STUDY ABROAD PROGRAM

Abraham Baldwin College students have an opportunity to participate in an international studies program. A student can register for ABAC credit for classes offered through a summer study program sponsored by the European Council of the University System of Georgia or can arrange other study-abroad opportunities through the campus International Coordinator. Financial aid is available for many of the programs. For further information, an interested student should contact the International Coordinator in the Division of Humanities office at (912) 386-3250.

## AIR FORCE ROTC PROGRAM

A program available at ABAC through Valdosta State University's Air Force Reserve Officer Training Course (AFROTC) offers students a course of study designed to complement their academic major. AFROTC is designed to commission young men and women as second lieutenants into the active duty Air force upon completion of a bachelor's degree. The first two years of AFROTC training are available to ABAC students. Students take one academic aerospace studies course and a leadership laboratory each semester during the program. For more information, contact the Office of Evening and Off-campus Programs at (912) 386-7154, or the Valdosta State University AFROTC office at (912) 333-5954.

## GRADES AND FINAL EXAMINATIONS

Grades are based on performance by the student in the classroom and laboratory as shown through tests, oral responses and other class work, outside assignments, experiments, term papers, other acceptable academic procedures and final examinations. The grade is intended to reflect student progress toward objectives of the course.

Each student, including a candidate for graduation, is required to take final examinations in courses each semester in accordance with the published final exam schedule. No instructor shall deviate from the published schedule of final exams for a class or individual student without the written approval of the division chair.

## THE GRADING SYSTEM

All institutions of the University System of Georgia shall use a 4.0 grade point average system. The following grades are approved for use in institutions of the University System of Georgia and are included in the determination of the grade point average:

A	.....excellent (4.0)
B	.....good (3.0)
C	.....satisfactory (2.0)
D	.....passing (1.0)
F	.....failure (0.0)
WF	.....withdrew failing (0.0)

The following symbols are approved for use in the cases indicated, but will not be included in the determination of the grade point average.

- I — This symbol indicates that a student was producing satisfactory work, but for non-academic reasons beyond his/her control, was unable to meet the full requirements of the course. If an "I" is not satisfactorily removed after twelve months, the Registrar will change the symbol "I" to the grade "F." "I's" cannot be removed by re-enrolling in and completing a course.
- W — This symbol indicates that a student was permitted to withdraw without penalty. Withdrawals without penalty will not be permitted after the mid-point of the semester except in cases of hardship as determined by the Registrar in consultation with the advisor and/or counselor.
- S — This symbol indicates that credit has been given for completion of degree requirements other than academic course work. The use of this symbol is approved for dissertation and thesis hours, student teaching, clinical practicum, internship, and proficiency requirements in graduate programs. Exceptions to the use of this symbol for academic course work must be submitted to the Chancellor for approval.
- U — This symbol indicates unsatisfactory performance in an attempt to complete degree requirements other than academic course work. The use of this symbol is approved for dissertation and thesis hours, student teaching, clinical practicum, internship, and proficiency requirements in graduate programs. Exceptions to the use of this symbol for academic course work must be submitted to the Chancellor for approval.
- V — This symbol indicates that a student was given permission to audit the course. Students may not transfer from audit to credit status.
- K — This symbol indicates that a student was given credit for the course via a credit-by-examination program approved by the respective institution's faculty. (CLEP, AP, Proficiency, etc.)

## GRADE POINT AVERAGES

The cumulative Regents grade point average (RGPA) in each institution of the University System of Georgia will be calculated by dividing the number of hours scheduled in all courses attempted in which a grade of A, B, C, D, F, or WF has been received into the number of grade points earned on those hours scheduled. Institutional credit shall in no way affect the cumulative Regents' grade

point average. Only courses numbered below 1000 at ABAC carry institutional credit.

**Institutional Courses.** These are courses which are numbered below 1000 and are, therefore, not bound by the Uniform Grading System. The main difference is that a non-punitive grade of "IP" may be assigned if a student strives but fails to progress sufficiently enough to earn a "C" or higher grade. An "IP" indicates considerable progress was made but not sufficient for a "C" or better. A "F" is appropriate if the student fails to put forth sufficient effort through lack of class attendance and participation.

The institutional grade point average (IGPA) is similar to the RGPA except that all credits, including institutional (Developmental) credits, are included and only the most recent grade earned for repeated courses will be used in the IGPA calculation. The IGPA will be used to determine academic standing at ABAC. However, other institutions may use the RGPA for determining the admission status for transfer students. In addition, only the RGPA will be utilized for determining academic Honors status at the College.

The graduation grade point average (GGPA) is calculated at the time of graduation. The GGPA will include only the grades used to satisfy degree requirements. If a course is repeated, this GPA includes only the grade earned in the most recent attempt.

## THE REPORTING OF GRADES

**Mid-term deficiencies** are reported to a student who has a "D" or "F" in any class. These grades are not entered on the student's permanent record. Mid-term deficiencies are mailed to the student.

**Final grades** are reported by the instructor to the Office of the Registrar within twenty-four hours following the end of the examination schedule. The Registrar's Office then mails a list of final grades to the student.

Final grades submitted by the instructor cannot be changed subsequently except when special circumstances merit. A formal grade change request must be submitted to the Registrar by the instructor and approved by the chair of his/her division. The Registrar may accept the proposed change, or he may request that it be reviewed and approved by another college authority.

## APPEAL OF GRADES

A student who wishes to appeal or contest a grade assigned in a course must first appeal the matter in writing to the instructor(s) who taught the course. The instructor(s) will respond to the student in writing within ten working days of the date of the appeal. Should this response not satisfy the appeal, the student will appeal in writing within ten working days from the date of the instructor's response to the chair of the academic division or department in which the course was taught. The chair may conduct a conference including the chair, the student, and the instructor. The chair may convene an impartial committee in the discipline to review pertinent documents. Within ten working days from the date of the student's appeal to the chair, the chair will respond to the student in writing. Should this procedure fail to resolve the appeal, the student must provide a written appeal to the Vice President and Dean of Academic Affairs within ten working days from the date of the division chair's response. The Vice President and Dean of Academic Affairs will then take the appeal to the Academic Review

Committee, where further hearings may be conducted. Should this procedure fail to resolve the appeal, the student must provide a written appeal to the President of the college within ten working days of the Academic Dean's response. The judgment of the President will be considered the final and binding decision on the matter.

The appeals process is intended to provide a venue whereby a student may voice a claim of discrimination, capricious or unfair dealings, or denial of due process.

## ACADEMIC PROBATION

The college recognizes three categories of academic standing: Good Standing, Academic Probation, and Academic Suspension. Each student's academic standing will be determined by academic performance as reflected in the institutional grade point average, calculated each semester.

A student is required to maintain a minimum institutional grade point average (IGPA) to remain in good academic standing. Minimum standards are related to total credit hours attempted by the student. These minimum standards are:

<u>Total Hours Attempted</u>	<u>Minimum Cumulative IGPA</u>
0-12	1.5
13-24	1.6
25-36	1.7
37-48	1.8
49-60	1.9
60+	2.0

\* changed to 14  
Jan 2005 by  
curr. comm.

A student with a cumulative IGPA below the minimum standard will be placed on Academic Probation. A student on Academic Probation is restricted to enrollment in a maximum of ~~15~~ <sup>14</sup> semester hours and is required to seek assistance through the Academic Intervention Management Program (AIM). In addition, students placed on Academic Probation must successfully complete ABAC 0095. Students on Academic Probation may be in jeopardy of losing financial aid.

## ACADEMIC SUSPENSION

A student not attaining minimum academic standards subsequent to being placed on Academic Probation will be suspended from the college. The minimum standards for avoiding Academic Suspension are related to total hours attempted by the student. These standards are:

<u>Total Hours Attempted</u>	<u>Minimum Cumulative IGPA</u>
0-24	No minimum
25-36	1.5
37-48	1.6
49-60	1.7
60+	1.8

Any student with an IGPA below the above minimum levels will be suspended from the college. The first suspension will be for one semester; subsequent suspensions will be for two semesters. A student may appeal academic



suspension by notifying in writing the Vice-President and Dean of Academic Affairs. Appeals must be filed no later than noon on the day prior to registration day for the semester in which the student wishes to re-enroll.

## DEVELOPMENTAL STUDIES SUSPENSION

If a student does not complete requirements for an area in twelve semester hours or three semesters, whichever occurs first, the student will be suspended. The student may not be considered for readmission within three years of the suspension.

Prior to suspending a student who has not exited a Developmental Studies area within the twelve semester hour or three semester limit, an institution may allow the student to appeal for one additional course. The student must:

1. be individually evaluated and determined to have a reasonable chance of success.
2. be in an exit level course.
3. have reached the limit in only one Developmental Studies area.

If granted the additional course, the student may enroll in only the Developmental Studies course.

## ACADEMIC RENEWAL

The Academic Renewal policy allows ABAC degree-seeking students who have experienced academic difficulty to make a fresh start after an absence of five calendar years from Abraham Baldwin College. A student returning after the break will be able to start with a new Academic Renewal Grade Point Average (ARGPA). No grades earned prior to the break will be included in the ARGPA, but courses in which a grade of "C" or better was earned will count toward the degree and will not have to be repeated. For more information regarding the Academic Renewal policy, contact the Registrar's Office.

## INSTITUTIONAL POLICY UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

Abraham Baldwin College guarantees any student, regardless of age, who is or has been in attendance at the college the right of access to inspect and review any and all official records, files, documents, and other materials created during the period of enrollment which relate directly to him or her, subject only to certain specific exceptions. Each student is guaranteed an opportunity to challenge the accuracy of information contained in any file or record to which he or she may have access, including the right to a hearing if so requested.

With limited exceptions, including "directory information," no personally identifiable information from the education records of a student will be disclosed to any third party by any official or employee of the college without written consent of the student. "Directory Information" includes the student's name, address, telephone listing, date and place of birth, major field of study, full-time or part-time status, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received and the most recent previous educational agency or institution attended by the stu-

dent. A student has the right to prohibit the release of "directory information" pertaining to himself or herself by completing a form in the Registrar's Office during the first two weeks of each term. The form will be honored for one year.

Each student also has the right to file a complaint directly with the United States Department of Education whenever the student believes that the rights afforded him or her by the college policy or the Family Educational Rights and Privacy Act have been violated.

Copies of the complete college policy statement on student education records may be obtained at the Registrar's Office or the Vice President and Dean of Academic Affairs' Office.

## TRANSCRIPTS AND TRANSFER OF RECORDS

A transcript is a document containing the student's permanent academic record. It contains a minimum amount of personal data about the student and a chronological account of the student's academic achievements.

Any student or former student who wishes to have a transcript of his/her record at the college released must make the request in writing to the Registrar's Office one week prior to the date the transcript is needed. This request may be submitted by mail or in person and must include complete name and address of the individual or agency to receive the transcript. The request must be signed and dated by the student. A statement giving the purpose for which the transcript is to be used may save the student time and money, since some agencies have special regulations for receiving transcripts.

A student cannot be enrolled jointly or as a transient student at another institution while attending Abraham Baldwin without written permission from the Registrar.

## PRESIDENT'S HONOR LIST

Superior achievement in academics is recognized each semester by the publication of a President's Honor List, which includes those students who complete 12 or more academic hours (non-developmental) with a Regents' grade point average of 4.0.

The President's Honor List is provided to the hometown newspapers of those students whose names appear on the list.

## DEAN'S HONOR LIST

Excellence in scholastic achievement is recognized each semester by the publication of a Dean's Honor List naming those students who complete all academic work for which they are registered during the semester with a minimum Regents' grade point average of 3.3, and who carry at least 12 hours of academic (non-developmental) work.

The Dean's Honor List is provided to the honor students' hometown newspapers.

## DISTINGUISHED ACHIEVEMENT LIST

The Distinguished Achievement List, published at the end of each semester, recognizes excellence in scholastic achievement among part-time students. To be included on the Distinguished Achievement List, a student must have completed between three and eleven semester hours of academic course work with a term Regents' grade point average of 3.3 or higher.

## HONORS PROGRAM

The Abraham Baldwin Honors Program is a combination of special experiences during the freshman and sophomore years which together provide a more meaningful college career for academically talented students than would otherwise be the case.

The Honors Program consists of four Honors Seminar courses and certain specifically modified Core Curriculum courses. Honors Program students take two of the Seminar courses and two of the Core courses each year. These courses are scheduled alongside other courses required for completion of the student's degree.

Upon completion of the Honors Program, a student should be better prepared to undertake junior and senior level work at institutions to which he or she transfers after leaving ABAC.

Normally, membership in the Honors Program is gained by invitation from the Honors Coordinator. A student with excellent academic background may petition the Honors Program Committee, through the Coordinator, for membership.

For further information, contact the Honors Program Coordinator at 912-386-3250.

## HONORS DAY

Honors Day was introduced to give public recognition to students who achieve high scholastic records. A student is selected for honors on the basis of the following criteria:

1. completing 15 non-institutional semester hours at Abraham Baldwin with a 3.2 cumulative Regents grade point average qualifies a student as an Honor Student.
2. completing 15-45 non-institutional semester hours at Abraham Baldwin with a 3.75 cumulative Regents grade point average qualifies a student as a Superior Honor Student.
3. completing 45 non-institutional semester hours at Abraham Baldwin with a 3.75 cumulative Regents grade point average qualifies a student as a Distinguished Honor Student.

## REQUIREMENTS FOR GRADUATION

Associate degrees in Arts, in Science, and in Applied Science are awarded in a graduation ceremony at the end of the Spring and Fall Semesters to those students meeting requirements. Participation in the graduation ceremony is encouraged.

In order to meet the graduation requirements at Abraham Baldwin, a student must:

1. complete the required courses and credit hours outlined in this catalog for the degree and major for which he/she is a candidate.
2. have a 2.0 or higher graduation grade point average and have completed a minimum of 60 semester hours of academic work plus physical education courses.
3. earn at least 30 semester hours at Abraham Baldwin which are applicable to the degree for which he/she is a candidate. Courses numbered less than 1000 do not count toward graduation requirements, with the exception of ABAC 0098 (Freshman Seminar).

4. satisfactorily complete all parts of the Regents' Exam or alternative writing assessment as determined by the specific program requirements.
- 5. satisfy minimum computer competency through successful completion of, or exemption from, CISM 1200 or equivalent.
- 6. satisfy speech competence requirement through successful completion of, or exemption from, COMM 1100.
7. comply with the Georgia law which requires a minimum Georgia and U.S. Constitution. Compliance may be constitution or through specified courses.
8. complete required physical education or have a specifically approved exemption filed with the Registrar (see PHYSICAL EDUCATION REQUIREMENTS section).
9. successfully complete Freshman Seminar (ABAC 0098 or ABAC 1000) or any Honors Seminar in addition to HNRS 1101. HNRS 1101 alone will not satisfy the Freshman Seminar requirement.
10. meet all financial and other obligations to the college.
11. file for graduation with the Registrar at least one semester in advance of expected graduation.
12. pay graduation fee one semester in advance for May or December graduation.

A student who is a candidate for a certificate must:

1. complete the required courses prescribed in the catalog for the certificate for which he is a candidate.
2. have a 2.0 or higher graduation grade point average.
3. complete the physical education requirements or have a specifically approved exemption on file with the Registrar.
4. earn at Abraham Baldwin a minimum of 30 semester credit hours applicable to the certificate.
5. meet all financial and other obligations to the College.
6. file for the certificate with the Registrar one term in advance of expected completion.
7. pay graduation fee one semester in advance for participation in the May or December graduation ceremony.
8. comply with the Georgia law which requires a minimum level of competence in Georgia and U.S. History and in Georgia and U.S. Constitution through examination or through specified courses.

A student may fulfill the graduation requirements of the ABAC catalog which was in effect at the time of initial enrollment or the catalog in effect during the semester of graduation. A student may not choose from among the degree requirements from both catalogs but rather must meet all of one or all of the other. There will be no exceptions unless specifically approved by the appropriate division chair, the Registrar, and the Vice-President and Dean of Academic Affairs.

## STATUS OF GRADUATES

The Associate Degree is awarded to students who fulfill a two-year organized curriculum of college work either in a career program or in a parallel or transfer program. The degree, however, does not in itself entitle a student to transfer to advanced standing in a four year college or university. Each institution prescribes



its own admission requirements. A student who wishes to transfer to a higher-level institution must satisfy the course and grade requirements of the college to which he/she intends to transfer.

## REGENTS' TESTING PROGRAM

An examination to assess the competency level in reading and writing of each student enrolled in undergraduate degree programs in University System institutions shall be administered. The following statement shall be the policy of the Board of Regents of the University system of Georgia on this examination.

Each institution of the University System of Georgia shall assure the other institutions, and the System as a whole, that students obtaining a degree from that institution possess certain minimum skills of reading and writing. The Regents' Testing Program has been developed to help in the attainment of this goal. The objectives of the Testing Program are: (1) to provide System-wide information on the status of student competence in the areas of reading and writing; and (2) to provide a uniform means of identifying those students who fail to attain the minimum levels of competence in the areas of reading and writing.

Students enrolled in undergraduate degree programs leading to the baccalaureate degree shall pass the Regents' Test as a requirement for graduation. Students must take the test in their first semester of enrollment after earning 30 credit hours if they have not taken it previously. (Institutions may not prohibit students who have earned at least 30 credit hours from taking the test for the first time.) At an institution's discretion, students may be permitted to take the test during a semester in which they are not enrolled.

Each institution shall provide an appropriate program of remediation and shall require students who have not passed both parts of the test by the time they have earned 45 credit hours to take the appropriate remedial course or courses each semester of enrollment until they have passed both parts.

Students with 30 or more semester credit hours transferring from outside of the System or from a System program that does not require the Regents' Test should take the test during their first semester of enrollment in a program leading to the baccalaureate degree. Those who have not passed before their third semester of enrollment are subject to the remediation requirement.

The Regents' Test is not a requirement for an Associate of Applied Science degree or an Associate of Science degree in an allied health field, although institutions may choose to require the test for these degrees.

A student holding a baccalaureate or higher degree from a regionally accredited institution of higher education will not be required to complete the Regents' Test in order to receive a degree from a University System institution.

Each institution of the University System of Georgia shall assure the other institutions, and the system as a whole, that students obtaining a degree from that institution possess literacy competence, that is, certain minimum skills of reading and writing.

The Regents' Testing Program has been developed to help in the attainment of this goal. The objectives of the Testing Program are: (1) to provide System-wide information on the status of student competence in the areas of reading and writing; and (2) to provide a uniform means of identifying those students who fail to attain the minimum levels of competence in the areas of reading and writing.

Passing the Regents' Test is defined as having passed all components of the

Test by scoring above the cutoff score specified for each component. The Test may be administered either in its entirety or as one or more components depending on the needs of the students. If one component of the test is passed, that component need not be retaken; this provision is retroactive to all students who have taken the test in any form since the inception of the program.

The intent of this policy is that passing the Regents' Test occur before the end of the student's sophomore year, that is, before the completion of 60 hours of degree credit. Students who fail the test must retake and pass the Test. Each institution shall provide an appropriate program of remediation and shall require deficient students to participate in that program prior to retaking the test.

A student holding a baccalaureate or higher degree from a regionally accredited institution of higher education will not be required to complete the Regents' Test in order to receive a degree from a University System institution.

In order to implement effectively the goals of the Testing Program:

1. Students enrolled in undergraduate degree programs shall pass the Regents' Test as a requirement for graduation. Students, including transfer students and/or readmitted students, may take the Test after they have completed the required basic core English courses. Students are required to take the Test in the semester after they have earned 30 hours of degree credit if the Test has not been taken previously.
2. All students who have not passed the Regents' Test during the semester in which they will have earned 45 hours of credit shall take the appropriate non-degree credit course or courses in remedial reading and/or remedial writing in each semester of attendance until they have passed all components of the Test.
3. Passing the Regents' Test shall not be a condition of transfer into an institution. All transferring students from within the System shall be subject to all provisions of this policy. Students from institutions outside the System who transfer into a System institution with 30 or more degree credit hours shall take the Test during the initial semester of enrollment and in subsequent semesters shall be subject to all provisions of this policy.
4. Students whose native language is other than English may be exempted from taking the Regents' Test by the institution, provided appropriate local procedures are employed to certify the literacy competence of those students earning a degree.
5. For extraordinary situations, each institution shall develop special procedures for certifying the literacy competence of students. A written description of those procedures shall be submitted to the Chancellor for approval. A record of the action shall be reported by the Chancellor to the Education Committee of the Board of Regents. Such procedures shall include provision for remediation, if needed, and formal examination prior to certifying competency. Such examination shall equal or exceed the standards of the Regents' Testing Program.
6. A student may request a formal review of his/her failure on the essay component of the Regents' Test if that student's essay received at least one passing score among the three scores awarded and if the student has successfully completed the courses in English composition required by the local institution. This review will be conducted in accordance with the Board-approved procedures.

7. These revised procedures shall be followed by all students effective January 1, 1980.
8. Remedial work as required under the above policy shall be in keeping with regulations in satisfaction of federal and state student financial assistance and such other eligibility programs.
9. These regulations shall not prohibit institutions from increasing requirements affecting the Regents' Testing Program, provided such increased requirements are authorized by the Chancellor, and provided further that such requirements are published in the official catalog of the institution prior to implementation. Such additional requirements shall in no way affect the transfer of students from one institution to another or the readmission of students to University System institutions. (Minutes, April, 1972, pp. 554-55; November, 1972, p. 166; June, 1973, pp. 481-85; November, 1978, pp. 88-9).
10. A student who fails both parts of the Regents' Test and who is required to participate in remediation shall be allowed to take the reading and essay portions of the test in separate semesters.

### **Stipulation Relating to Procedure for the Essay Review Process—Regents' Testing Program**

1. The review will be initiated at the campus level, with procedural matters to be determined by the institution. The on-campus review, however, will be conducted by the three (3) faculty members designated by the institution as a review panel.
2. The on-campus review panel may (1) sustain, by majority opinion, the essay's failing score, thus terminating the review process, or (2) recommend, by majority opinion, the re-scoring of the essay by the Regents' Testing Program central office. The student will be notified concerning the results of the on-campus review.
3. If the on-campus panel recommends a re-scoring of the essay, that recommendation will be transmitted in writing, along with a copy of the essay, to the office of the System's Director of the Regents' Testing Program. The Director will utilize the services of three (3) experienced Regents' essay scorers other than those involved in the original scoring of the essay to review the essay, following normal scoring procedures for the essay component of the Regents' Test. The decision of this panel on the merits of the essay will be final, thus terminating the review process. The student will be notified, through the institution, concerning the results of the review.

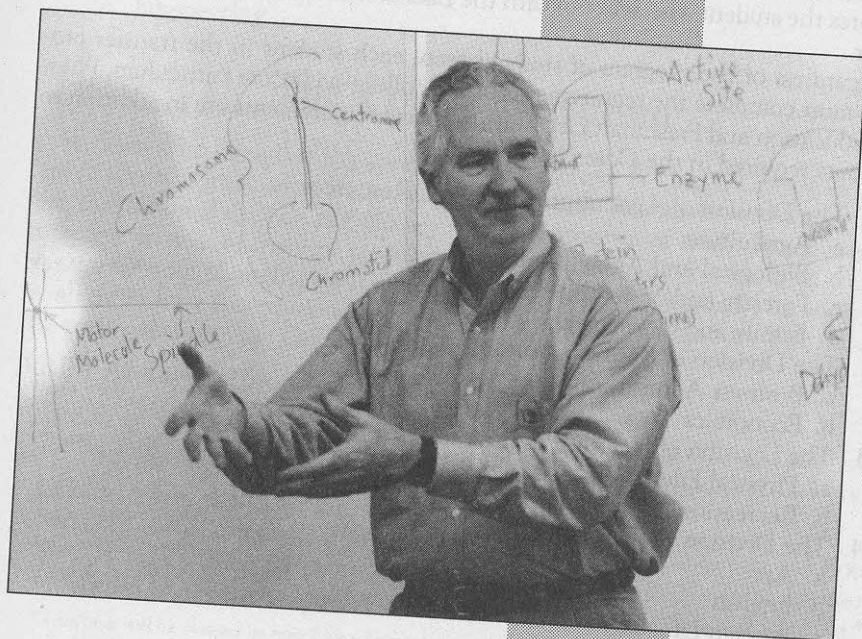
For details of the review process at Abraham Baldwin College, contact the Vice President and Dean of Academic Affairs or the Office of Student Development.

## COLLEGE-WIDE COURSE DESIGNATION ABBREVIATIONS

ABAC	Orientation/Study Skills	HIST	History
ACCT	Accounting	HMSR	Human Services
AECO	Agricultural Economics	HNRS	Honors
AENG	Agricultural Engineering	HORT	Horticulture
AENT	Agricultural Technology	HRMT	Hospitality Mgmt.
AGRI	Agriculture	HUMN	Humanities
AGRP	Agricultural Pest Mgmt.	JRNL	Journalism
AGRY	Agronomy	MATH	Mathematics
ARTS	Art	MGMT	Management
ASLH	Animal Husbandry	MKTG	Marketing
BIOL	Biology	MUSC	Music
BUSA	Business Administration	NURS	Nursing
CHEM	Chemistry	PHED	Physical Education
CISM	Computer Information System	PHSC	Physical Science
COMM	Communications	PHYS	Physics
CRSS	Criminal Justice	POLS	Political Science
CSCI	Computer Science	PSYC	Psychology
ECON	Economics	READ	Reading
EDUC	Education	REMM	Remedial Math
ENGL	English	RGTR	Regents Reading Rem
FACS	Family and Consumer Sciences	RGTE	Regents Essay Rem
FREN	French	ROTC	Air Force ROTC
FRSC	Forestry	SCIE	Science
GEOG	Geography	SOCI	Sociology
GNDR	Gender Studies	SPAN	Spanish
		THEA	Drama



# College Transfer Programs



The college has eight academic divisions through which the total academic instructional program is conducted. The division faculty work under the guidance of a chair who is responsible to the Vice President and Dean of Academic Affairs. The faculty and chairs are responsible for initiating new programs and changing existing programs.

College transfer programs and career programs of study are available to the student. The college transfer studies are designed to prepare the student to enter a senior institution as a junior. Some courses prescribed are common to both the career and transfer programs, others are not. To avoid loss of credit, any student who is undecided about entering a transfer program or a career program should work closely with their advisor to take courses common to both types of programs.

The college offers two associate degrees in the college transfer program: the Associate of Science and the Associate of Arts. Under one of these two degrees comes the program of study which the student chooses. An Associate of Science degree is offered in all divisions except Humanities. The college transfer curricula which lead to this degree prepare the student to transfer and continue a program leading to the Bachelor of Science degree in the elected major. The Associate of Arts degree offered in the Humanities and Social Science Divisions prepares the student who seeks to earn the Bachelor of Arts degree in the elected major.

Regardless of the program of study chosen, each student in the transfer program must complete the requirements of the college-wide core curriculum. Physical Education and Freshman Orientation course requirements are in addition to 60 hours required in the Core Curriculum.

1. The Division of Agriculture and Forest Resources
  - a. Agriculture
  - b. Biological and Agricultural Engineering
  - c. Forestry and/or Wildlife Management
  - d. Family and Consumer Sciences
2. The Division of Business Administration
  - a. Business Administration
  - b. Economics
3. The Division of Health, Physical Education, and Recreation
  - a. Physical Education
  - b. Recreation
4. The Division of the Humanities
  - a. Art
  - b. English
  - c. Foreign Language
  - d. Journalism
  - e. Liberal Arts
  - f. Music
  - g. Communication-Theatre
5. The Division of Nursing
  - a. Nursing
6. The Division of Science and Mathematics
  - a. Biology
  - b. Chemistry
  - c. Computer Science

- d. Dental Hygiene
- e. Mathematics
- f. Pharmacy
- g. Physics
- h. Medical Technology
- 7. The Division of Social Science
  - a. Elementary, Middle Grades, Special Education
  - b. Secondary Education
  - c. Criminal Justice
  - d. History
  - e. Human Services
  - f. Political Science
  - g. Psychology
  - h. Sociology
- 8. Pre-Professional Courses of Study
  - a. Dentistry
  - b. Medicine
  - c. Veterinary Medicine
  - d. Law
  - e. Engineering

## The Core Curriculum

Students who complete the core curriculum (Areas A-F) at a University System of Georgia institution are guaranteed full credit in transfer to another System institution if they do not change major or program of study. Students who complete an area of the core curriculum will receive credit for that area if they transfer without changing their major. Transfer credit will normally be accepted by all other fully accredited colleges and universities in the nation. The following areas constitute the College's core curriculum.

### AREA A: Essential Skills—9 hours

ENGL 1101 Composition I.....	3 hours
ENGL 1102 Composition II .....	3 hours

Choose one of the following:

MATH 1101 Mathematical Modeling.....	3 hours
MATH 1111 College Algebra .....	3 hours
MATH 1113 Pre-Calculus Mathematics.....	4 hours*+**

\* One hour will be counted in Area F for science majors.

+ Required for Science Majors

\*\* MATH 2053 is required for Engineering majors.

### AREA B: Institutional Options - 4 hours

Choose any four hours from the following:

AGRI 2209 Agricultural Seminar.....	1 hour
COMM 1100 Human Communication.....	3 hours
COMM 1211/2211* Forensics Workshop .....	1 hour
HNRS 1101, 1102**, 2101 & 2102 Honors Seminar .....	1 hour
Foreign language(1002) .....	3 hours

<b>BUSA 1101 Business Seminar</b>	<b>1 hr</b>
CISM 1200 Introduction to Technical Skills .....	1 hour
CISM 2201 Fundamentals of Computer Applications.....	3 hour
SCIE 1005 Environmental Science .....	3 hour
SCIE 1005L Environmental Science Lab .....	1 hour

\* COMM 1211 or COMM 2211 cannot be used in lieu of COMM 1100 to satisfy speech competency

\*\*If credit for HNRS 1101 is used in Area B, HNRS 1102 can be used to satisfy the Freshman Seminar graduation requirement

### AREA C: Humanities/Fine Arts - 6 hours

Choose 1 of the following courses:

ENGL 2111 World Literature I.....	3 hours
ENGL 2112 World Literature II .....	3 hours
ENGL 2130 American Literature .....	3 hours
HUMN 2221 Western World Humanities I.....	3 hours
HUMN 2222 Western World Humanities II .....	3 hours

Choose 3 hours from the following:

ARTS 2213 Art Appreciation .....	3 hours
ENGL 2111 World Literature I.....	3 hours
ENGL 2112 World Literature II .....	3 hours
ENGL 2130 American Literature .....	3 hours
HUMN 2221 Western World Humanities I.....	3 hours
HUMN 2222 Western World Humanities II .....	3 hours
MUSC 1100 Music Appreciation.....	3 hours
THEA 1100 Theatre Appreciation .....	3 hours
<b>Foreign Language 1002</b>	<b>3 hours</b>

### AREA D: Science, Mathematics, & Technology - 11 hours

#### I. Non-Science Majors:

Choose any 2 of the following courses:

BIOL 1003/1003L Introductory Biology I .....	4 hours
BIOL 1004/1004L Introductory Biology II .....	4 hours
BIOL 2107/2107L Principles of Biology I.....	4 hours
BIOL 2108/2108L Principles of Biology II .....	4 hours
CHEM 1211/1211L Principles of Chemistry I .....	4 hours
CHEM 1212/1212L Principles of Chemistry II .....	4 hours
PHSC 1011/1011L Survey of Physical Science I .....	4 hours
PHSC 1012/1012L Survey of Physical Science II .....	4 hours
PHYS 1111/1111L Introductory Physics I.....	5 hours
PHYS 1112/1112L Introductory Physics II .....	5 hours
PHYS 2211/2211L Principles of Physics I.....	5 hours
PHYS 2212/2212L Principles of Physics II.....	5 hours

#### PLUS 3-4\* HOURS FROM THE FOLLOWING:

Any lab course from the above list .....	4 hours
SCIE 1005/1005L.....	3-4 hours
Any MATH (except MATH 1002) .....	3-4 hours

\*If a 4-hour course is chosen by non-science majors, the extra hour will not be considered part of the sixty-hour core.



## II. Science Majors:

Choose any sequence from the following:

BIOL 2107/2107L and BIOL 2108/2108L .....	8 hours
CHEM 1211/1211L and CHEM 1212/1212L .....	8 hours
PHSC 1011/1011L and PHSC 1012/1012L .....	8 hours
PHYS 1111/1111L and PHYS 1112/1112L .....	10 hours
PHYS 2211/2211L and PHYS 2212/2212L .....	10 hours

### **PLUS 3-4 HOURS FROM THE FOLLOWING: \*+\*\***

Any lab course from the above list—4-5 hours

SCIE 1005/1005L .....	3-4 hours
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Any MATH higher than 1113 .....	4 hours
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\*One hour will be counted in Area F for science majors.

+Mathematics, Medical Technology, Chemistry, Pharmacy, Physics, Computer Science, require MATH 2053

\*\*Engineering requires MATH 2054

## **AREA E: Social Science - 12 hours**

HIST 2112 United States History II .....	3 hours
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POLS 1101 American Government .....	3 hours
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Choose 6 hours from the following courses:

ECON 2105 Principles of Macroeconomics .....	3 hours
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ECON 2106 Principles of Microeconomics .....	3 hours
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GEOG 1101 Introduction to Human Geography .....	3 hours
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HIST 1111 World History I .....	3 hours
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HIST 1112 World History II .....	3 hours
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HIST 2111 United States History I .....	3 hours
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HIST 2201 African-American History .....	3 hours
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HIST 2232 Minorities in American History .....	3 hours
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POLS 2401 Global Issues .....	3 hours
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PSYC 1101 Introduction to General Psychology .....	3 hours
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RELG 1100 Introduction to World Religions .....	3 hours
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SOCI 1101 Introduction to Sociology .....	3 hours
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SOCI 1160 Introduction to Social Problems .....	3 hours
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## **AREA F: Major-Specific Courses - 18 hours**

## The Division of Agriculture and Forest Resources

### AGRICULTURE

The curriculum for the freshman and sophomore years has been designed to provide core courses in introductory agricultural sciences and general education. A student who completes this curriculum will receive the Associate of Science degree and will be prepared to enter a program of study in one of the following fields of interest:

Agribusiness  
Agricultural Education  
Animal Science  
Horticulture  
Plant Pathology  
Soil Science

Agricultural Economics  
Agronomy/Plant Science  
Dairy Science  
Pest Management  
Poultry Science  
Turf Management

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: 18 HOURS DIRECTED ELECTIVES\***

Select 18 hours from the following:

AECO 2258, AENT 2280, CRSS 2010, AENG 2207, ASLH 2010 and ASLH 2010L, ASLH 1125, ASLH 2203, ACCT 2101, ACCT 2102, BIOL 1003/1003L-BIOL 1004/1004L **OR** BIOL 2107/2107L, BIOL 2108/2108L, BIOL 2011, BIOL 2012, CISM 2201, CSCI 1040, ECON 2106, HORT 2201, JRNL 1101, JRNL 2060, MATH 2000, MATH 2003, MATH 2053

Physical Education as required  
Freshman Seminar

**TOTAL 60**

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\*See advisor for assistance in Area F course selection.

## BIOLOGICAL AND AGRICULTURAL ENGINEERING

Agricultural engineering is that branch of engineering which is concerned with problems of agriculture that are engineering in nature. Agriculture of today and the future has and will have its emphasis on diversity, automation, efficiency, quality and abundant production.

The expansion in the field of agricultural engineering has created an increasing need for individuals trained as professionals in basic science, agricultural and engineering subjects. These professionals will be engaged in industry with machinery companies, feed manufacturers, electric power suppliers, building material suppliers, government service with the Soil Conservation Service, Agricultural Research Service, Agricultural Marketing Service, activities of the United States Department of Agriculture, teaching, research, or extension at colleges and universities, or self-employed as consultants, contractors, or sales engineers. A student who completes this curriculum will receive the Associate in Science degree.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: SCIENCE MAJORS

### AREA F: 18 HOURS DIRECTED ELECTIVES\*

BIOL 2107/2107L Principles of Biology I/Lab .....4 hours

Select 4-12 hours from the following:

MATH 2053 Calculus I .....4 hours

MATH 2054 Calculus II .....4 hours

MATH 2055 Calculus III .....4 hours

Select 5-10 hours from the following:

PHYS 2211/2211L .....5 hours

PHYS 2212/2212L .....5 hours

Select 0-5 hours from the following:

AENG 1109 Engineering Graphics .....3 hours

AENG 2210 Engineering Measurements .....3 hours

Physical Education as required

Freshman Seminar

**TOTAL 60**

\*See advisor for assistance in Area F course selection.

## FORESTRY AND/OR WILDLIFE MANAGEMENT

The educational preparation for professionals in forest resources is necessarily diversified and demanding. The quality of our physical environment and, ultimately, the quality of human life, rests to a great extent in the hands of forest resources personnel. The graduate in forest resources must be capable of making sound natural resources policy decisions which contribute heavily to social and economic well-being.

The curriculum prepares students to transfer to the University of Georgia as juniors. Although courses satisfactorily completed in meeting the core curriculum at Abraham Baldwin are accepted in transfer to the University of Georgia, completion of the prescribed pre-forest resources curriculum is required for admission to the professional program of the School of Forest Resources at the University of Georgia. If the student plans to transfer to a senior college other than the University of Georgia, he/she should inform the faculty advisor of such intentions. Students completing this curriculum will receive the Associate of Science degree.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: SCIENCE MAJORS

### AREA F: 18 HOURS DIRECTED ELECTIVES\*

MATH 2000 Statistics .....	3 hours
CHEM 1211/1211L Principles of Chemistry I/Lab .....	4 hours
CHEM 1212/1212L Principles of Chemistry II/Lab .....	4 hours
COMM 1100 Human Communications .....	3 hours
Electives.....	4 hours

Physical Education as required  
Freshman Seminar

**TOTAL 60**

\*See advisor for assistance in Area F course selection.

NOTE: Selected Forestry or Wildlife Management courses offered at Abraham Baldwin College may be transferred to the University of Georgia in addition to the 60 hours listed above.



## FAMILY AND CONSUMER SCIENCES

The Family and Consumer Sciences curriculum has been designed for a student who plans to pursue the B.S. in Family and Consumer Sciences at a senior institution. A student who completes this curriculum will receive the Associate of Science degree and will be prepared to enter a program of study in one of the following fields of interest:

Apparel Design & Management	Family & Consumer Sciences
Child & Family Development	Education
Consumer Economics	Fashion Merchandising
Consumer Foods	Hospitality Management
Consumer Journalism	Interior Design & Housing
Dietetics & Nutrition	Science Textile Science

**Core Curriculum: Areas A-E (see page 89)**

### AREA D: NON-SCIENCE MAJORS

### AREA F

### DIETETICS/NUTRITION/TEXTILE SCIENCE

Required: 11-18 hours

FACS 2293 Introduction to Marriage & Family OR	
FACS 2200 Consumer Economics .....	3
BIOL 1003/1004 Introductory Biology I & II AND/OR	
CHEM 1211/1212 Principles of Chemistry I & II .....	8-16

Guided Electives: .....0-7 hours

MATH 2000 Statistics .....	3
SPAN 1001 Elementary Spanish I .....	3
MATH 2053 Calculus I .....	4
FACS 2251 Wellness Nutrition .....	3
CHEM 2041/2041L Organic Chemistry .....	4
SOCI 1101 Introduction to Sociology .....	3
ACCT 2101 Principles of Accounting I ...*	3
ECON 2105 Principles of Macroeconomics OR	
ECON 2106 Principles of Microeconomics .....	3

\*1 hour to be carried over to program requirements

## FAMILY AND CONSUMER SCIENCES

The Family and Consumer Sciences curriculum has been designed for a student who plans to pursue the B.S. in Family and Consumer Sciences at a senior institution. A student who completes this curriculum will receive the Associate of Science degree and will be prepared to enter a program of study in one of the following fields of interest:

Apparel Design & Management  
Child & Family Development  
Consumer Economics  
Consumer Foods  
Consumer Journalism  
Dietetics & Nutrition

Family & Consumer Sciences  
Education  
Fashion Merchandising  
Hospitality Management  
Interior Design & Housing  
Science Textile Science

**Core Curriculum: Areas A-E (see page 89)**

### AREA D: NON-SCIENCE MAJORS

### AREA F

### DIETETICS/NUTRITION/TEXTILE SCIENCE

#### Required:

11-18 hours

FACS 2293 Introduction to Marriage & Family **OR**

FACS 2200 Consumer Economics .....3

BIOL 1003/1004 Introductory Biology I & II **AND/OR**

CHEM 1211/1212 Principles of Chemistry I & II .....8-16

#### Guided Electives:

0-7 hours

MATH 2000 Statistics .....3

SPAN 1001 Elementary Spanish I .....3

MATH 2053 Calculus I .....4

FACS 2251 Wellness Nutrition .....3

CHEM 2041/2041L Organic Chemistry .....4

SOCI 1101 Introduction to Sociology .....3

ACCT 2101 Principles of Accounting I .....3

ECON 2105 Principles of Macroeconomics **OR**

ECON 2106 Principles of Microeconomics .....3

\*1 hour to be carried over to program requirements

## CONSUMER ECONOMICS/MERCHANDISING/ HOSPITALITY MANAGEMENT

### Required: 6-9 hours

FACS 2293 Introduction to Marriage & Family OR	
FACS 2220 Consumer Economics .....	3
MATH 2000 Statistics AND/OR	
CISM 2201 Fundamentals of Computer Applications .....	3-6

### Guide Electives: 9-12 hours

FACS 2275 Housing and Interiors .....	3
FACS 1120 Creative Clothing .....	3
FACS 2251 Wellness Nutrition .....	3
ECON 2105 Principles of Macroeconomics OR	
ECON 2106 Principles of Macroeconomics .....	3
ACCT 2101 Principles of Accounting .....	3
SOCI 1101 Introduction to Sociology .....	3
PSYC 1101 Introduction to General Psychology .....	3
FACS 2224 Textiles for Consumers .....	3

## INTERIOR DESIGN

### Required: 9 hours

FACS/SOCI 2293 Introduction to Marriage & Family OR	
FACS 2220 Consumer Economics .....	3
FACS 2275 Housing & Interiors .....	3
ARTS 1120 Basic Design I .....	3

### Guided Electives: 9 hours

FACS 2224 Textiles for Consumers .....	3
ARTS 1130 Basic Design II .....	3
ARTS 2211 Art History I .....	3
CISM 2201 Fundamentals of Computer Applications .....	3
PSYC 1101 Introduction to General Psychology .....	3

## CHILD & FAMILY DEVELOPMENT

### Required: 6 hours

FACS/SOCI 2293 Introduction to Marriage & Family .....	3
FACS 2251 Wellness Nutrition .....	3

### Guided Electives: 12 hours

FACS 2220 Consumer Economics .....	3
FACS 1103 Introduction to Child Development .....	3
CISM 2201 Fundamentals of Computer Applications .....	3
SPAN 1001 Elementary Spanish I .....	3
SOCI 1101 Introduction to Sociology OR	
PSYC 1101 Introduction to General Psychology .....	3

## FAMILY AND CONSUMER SCIENCE EDUCATION (HOME ECONOMICS EDUCATION)

### Required Elective:

**6**  
~~12~~ hours

PSYC 2103 Introduction to Human Development.....	3
EDUC 2204 Introduction to Education .....	3

### Guided Electives:

12 hours

FACS/SOCI 2293 Introduction to Marriage & Family .....	3
FACS 1103 Introduction to Child Development .....	3
FACS 1120 Creative Clothing .....	3
FACS 2224 Textiles for Consumers .....	3
FACS 2275 Housing & Interiors .....	3
FACS 2215 Wellness Nutrition.....	3
FACS 2220 Consumer Economics .....	3
PSYC 1101 Introduction to General Psychology OR	
SOCI 1101 Introduction to Sociology .....	3



## The Division of Business Administration

This program is designed to prepare a student for the first two years of a four year degree in business. The major part of this program for the freshman and sophomore years consists of courses that provide a sound foundation in the humanities, natural and behavioral sciences and mathematics as well as the basic courses in business. These courses are designed to transfer to a senior college or university. The junior and senior years would consist of an intensive study in one of the selected areas of business (some of which are listed below.) If the student plans to transfer outside the University System of Georgia, he should contact the college or university and obtain a catalog or curriculum guide from the School of Business to determine whether different requirements for that school can be accommodated in the Abraham Baldwin curriculum.

### BUSINESS ADMINISTRATION

A student who completes the Business Administration Curriculum will receive the Associate of Science Degree.

A student who chooses this program has a wide variety of majors to choose from at senior colleges and universities. Some of the various majors that this curriculum would prepare the student for are:

Accounting	Logistics and Transportation Management
Advertising	Management Services
Banking and Finance	Management Information Systems
Business Administration	Marketing
Business Systems	Management
Economics	Office Administration
Fashion Merchandising	Organizational Management
General Business	Human Resource Management
Industrial Relations	Public Administration
Information Systems	Pre-Law
Insurance and Risk Management	Real Estate
International Business	Secretarial Administration

**Core Curriculum: Areas A-E (see page 89)**

#### AREA D: NON-SCIENCE MAJORS

#### AREA F: Major Courses—18 hours

CISM 2201 Fundamentals of Computer Applications.....	3
ACCT 2101 Principles of Accounting I .....	3
ACCT 2102 Principles of Accounting II .....	3
ECON 2105* Principles of Macroeconomics.....	3
ECON 2106 Principles of Microeconomics .....	3

Select 3 hours from the following:

BUSA 1105 Introduction to Business **OR**

BUSA 2105 Communicating in the Business Environment **OR**

BUSA 2106 The Environment of Business.....3

Physical Education as required

Freshman Seminar

**TOTAL 60**

\*A student may not simultaneously enroll in ECON 2105 and ECON 2106.

## ECONOMICS

A student completing the curriculum in economics will receive the Associate in Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	<b>Hours</b>
ECON 2105 Principles of Macroeconomics.....	3
ECON 2106 Principles of Microeconomics .....	3
Select 12 hours from the following:	
CISM 2201 Fundamentals of Computer Applications.....	3
Foreign Language 1002, 2001, 2002.....	3-6
GEOG 1101 Introduction to Human Geography.....	3
HIST 1112 World History II .....	3
MATH 2000 Statistics .....	3
MATH 2053 Calculus I .....	4
MATH 2054 Calculus II .....	4
MATH 2055 Calculus III.....	4
POLS 2401 Global Issues.....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems .....	3

Physical education as required

Freshman Seminar

**TOTAL 60**

## The Division of Health, Physical Education and Recreation

The curriculum for the freshman and sophomore years has been designed to provide core courses in the areas of humanities, mathematics, natural and behavioral sciences, and introductory courses in the area of Physical Education and Recreation. If the student plans to transfer outside the University System, he should contact the appropriate school or guidance officers to determine whether there are variations required in the program he should follow.

### PHYSICAL EDUCATION

A student completing the physical education curriculum will receive the Associate in Science degree.

**Core Curriculum: Areas A-E - (see page 89)**

#### AREA D: SCIENCE MAJORS

#### AREA F: Major courses - 18 hours

	Hours
BIOL 2011 /2011L Human Anatomy and Physiology .....	4
BIOL 2012 /2012L Human Anatomy and Physiology .....	4
PSYC 2103 Introduction to Human Development.....	3
EDUC 2204 Introduction to Education .....	3
PHED 1200 Introduction to Health and Physical Education .....	4

Physical education as required

Freshman Seminar

**TOTAL 60**

## RECREATION

A student completing the recreation curriculum will receive the Associate in Science degree.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: NON-SCIENCE MAJORS

**AREA F: Major courses - 18 hours**

	Hours
PHED 1210 Introduction to Recreation .....	3
Choose 5 courses from the following:	
ARTS 1130 Basic Design II .....	3
ARTS 2213 Art Appreciation .....	3
MUSC 1101 Music Appreciation.....	3
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
PSYC 2103 Introduction to Human Development.....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems .....	3
THEA 1100 Introduction to Theater.....	3

Physical education as required

Freshman Seminar

**TOTAL 60**



## The Division Of Humanities

The Division of the Humanities offers freshman and sophomore programs in art, English, foreign language, journalism, music, communication-theatre, and liberal arts leading to the Associate in Arts Degree and to further study at a senior college. These programs provide sufficient general education and basic major courses for a student to enter a four-year college at the junior level. Career options for students in these programs include fine and commercial art; advertising, photography, and graphics; newspaper, periodical, radio, TV, or technical writing; broadcasting; speech writing; public relations; theatre; music directing and teaching, musical instrument repair and sales, music recording; management and other careers dependent on excellent communication skills.

A student augments humanities course work by extensive practical experience, by co-curricular activity, and by participating in the programs of the unique and nationally-recognized Abraham Baldwin Arts Experiment Station.

A student interested in pursuing a general arts program should consult with advisors and the division chair, as should a student who plans to transfer to a senior college which is not a unit of the University System of Georgia.

### ART

A student completing the art curriculum will receive the Associate in Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	Hours
Select 12 hours from the following:	
ARTS 1020 Basic Design I .....	3
ARTS 1030 Basic Design II .....	3
ARTS 2211 Art History I .....	3
ARTS 2212 Art History II .....	3
ARTS 1010 Drawing .....	2
ARTS 2217 Painting .....	1
ARTS 2240 Ceramics .....	3
Select 6 hours from the following:	
Foreign Language 2001-2002 .....	6
ARTS 2213 Art Appreciation .....	3
THEA 1100 Theatre Appreciation .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature .....	3
HUMN 2221 Western World Humanities I .....	3
HUMN 2222 Western World Humanities II .....	3
JRNL 1101 Introductory Journalism .....	3
MUSC 1100 Music Appreciation .....	3
COMM 1100 Human Communication .....	3
COMM 1110 Public Speaking .....	3

Physical Education as required  
Freshman Seminar

TOTAL 60

## COMMUNICATION/THEATRE

A student completing the communication-theatre curriculum will receive the Associate in Arts degree.

**Core Curriculum: Areas A-E** - (see page 89)

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	Hours
Foreign Language 2001-2002 .....	6
Select 3 hours from the following:	
COMM 1110 Public Speaking.....	3
THEA 1100 Theatre Appreciation .....	3
Select 3 hours from the following:	
COMM 1100 Human Communication.....	3
THEA 1103 Stagecraft.....	3
Select 6 hours from the following:	
ARTS 2213 Art Appreciation.....	3
COMM 1211 Forensics Workshop .....	1
COMM 2211 Forensics Workshop .....	1
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature.....	3
HIST 1111 World History I.....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HIST 2112 United States History II .....	3
HIST 2255 Introduction to Georgia and Local History .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II .....	3
JRNL 1101 Introductory Journalism.....	3
JRNL 2015 Radio-TV Announcing .....	3
MUSC 1100 Music Appreciation.....	3
PSYC 1101 Introduction to General Psychology.....	3
THEA *1101 Drama Workshop .....	1
Foreign Language 1002 or higher .....	3

Physical Education as required  
Freshman Seminar

**TOTAL 60**

## ENGLISH

A student completing the English curriculum will receive the Associate in Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	Hours
Foreign Language 2001-2002 .....	6
Select 3 hours from the following:	
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature .....	3
HUMN 2221 Western World Humanities I .....	3
HUMN 2222 Western World Humanities II .....	3
Select 9 hours from the following:	
ARTS 2213 Art Appreciation .....	3
THEA 1100 Theatre Appreciation .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature .....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
RELG 1100 Introduction to World Religions .....	3
HUMN 2221 Western World Humanities I .....	3
HUMN 2222 Western World Humanities II .....	3
JRNL 1101 Introductory Journalism .....	3
JRNL 2060 News Writing and Reporting .....	3
MUSC 1100 Music Appreciation .....	3
COMM 1100 Human Communication .....	3
COMM 1110 Public Speaking .....	3
Foreign Language 1002 or higher .....	3
Physical Education as required	
Freshman Seminar	

**TOTAL 60**

## FOREIGN LANGUAGE

A student completing the foreign language curriculum will receive the Associate in Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: NON-SCIENCE MAJORS

### AREA F: Major courses - 18 hours

	Hours
Foreign Language 2001-2002 .....	6

Select 6 hours from the following:

GEOG 1101 Introduction to Human Geography .....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3

Select 6 hours from the following:

ARTS 2213 Art Appreciation .....	3
THEA 1100 Theatre Appreciation .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature .....	3
HUMN 2221 Western World Humanities I .....	3
HUMN 2222 Western World Humanities II .....	3
COMM 1100 Human Communication .....	3
COMM 1110 Public Speaking .....	3
Foreign Language 1002 or higher .....	3

Physical Education as required

Freshman Seminar

**TOTAL 60**



# JOURNALISM

A student completing the journalism curriculum will receive the Associate in Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	Hours
Select 6 hours from the following:	
JRNL 1101* Introductory Journalism.....	3
JRNL 2015* Radio-TV Announcing .....	3
JRNL 2060* News Writing and Reporting .....	3
Select 6 hours from the following:	
Foreign Language 2001-2002 .....	6
Select 3 hours from the following:	
ARTS 2213 Art Appreciation .....	3
THEA 1100 Theatre Appreciation .....	3
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II .....	3
MUSC 1100 Music Appreciation.....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems .....	3
COMM 1100 Human Communication.....	3
COMM 1110 Public Speaking.....	3
Foreign Language 1002 or higher .....	3
Select 3 hours from the following:	
JRNL 1100** Journalism Workshop .....	1
CISM 2201 Fundamentals of Computer Applications.....	3

Physical education as required  
Freshman Seminar

**TOTAL 60**

## LIBERAL ARTS

A student completing the liberal arts curriculum will receive the Associate in Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

Select 9 hours from the following courses:

	Hours
ARTS 2213 Art Appreciation .....	3
ARTS *1010 Drawing.....	2
ARTS *2217 Painting.....	1
ARTS 2240 Ceramics .....	3
ARTS 2211 Art History I .....	3
ARTS 2212 Art History II.....	3
THEA 1100 Theatre Appreciation .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II .....	3
JRNL 1101 Introductory Journalism.....	3
JRNL 2060 News Writing and Reporting .....	3
JRNL 2015 Radio-TV Announcing .....	3
MUSC *1000 Beginning Keyboards.....	2
MUSC 1000N Beginning Keyboards Non-Major .....	2
MUSC 1100 Music Appreciation.....	3
MUSC *1134 Elementary Music Theory .....	2
MUSC *1135 Elementary Music Theory.....	2
MUSC *2234 Advanced Music Theory.....	2
MUSC *2235 Advanced Music Theory.....	2
RELG 1100 Introduction to World Religions .....	3
COMM 1100 Human Communication .....	3
COMM 1110 Public Speaking.....	3
Foreign Language 2001-2002 .....	6

Select 6 hours from the following courses:

ECON 2105 Principles of Macroeconomics.....	3
HIST 1111 World History I.....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HIST 2112 United States History II .....	3
HIST 2255 Introduction to Georgia and Local History .....	3
SOCI 1101 Introduction to Sociology .....	3
PSYC 1101 Introduction to General Psychology.....	3

Select 3 hours from the following:

ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II .....	3

Physical Education as required  
Freshman Seminar

**TOTAL 60**

## MUSIC

A student completing the music curriculum will receive the Associate in Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA F: Major courses - 18 hours**

**AREA D: NON-SCIENCE MAJORS**

MUSC 1134* Elementary Music Theory .....	2
MUSC 1135* Elementary Music Theory .....	2
MUSC 2234* Advanced Music Theory .....	2
MUSC 2235* Advanced Music Theory .....	2
MUSC 1182A Applied Music .....	2
MUSC 1182B Applied Music .....	2
MUSC 2282A Applied Music .....	2
MUSC 2282B Applied Music .....	2
MUSC 1090A Concert Choir .....	1
MUSC 2090A Concert Choir .....	1
MUSC 1090B Concert Choir .....	1
MUSC 2090B Concert Choir .....	1

Physical Education as required

Freshman Seminar

**TOTAL 60**

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\*MUSC 1000 or Applied Music (Piano) is a corequisite and must be taken concurrently with these courses. Music majors take MUSC 1000 each quarter or satisfy the requirement via a proficiency exam.

# The Division of Science and Mathematics

A student completing the college-wide core curriculum along with eighteen additional hours from one of the programs of study listed below will be granted an Associate in Science Degree. He/she is then prepared to transfer to a senior institution as a junior. A student desiring to transfer to an institution outside the University System of Georgia or desiring a major in a science not listed can, with the approval of the advisor, obtain an Associate in Science Degree by selecting eighteen hours of appropriate courses from the areas listed below.

## ALLIED HEALTH

Students majoring in one of the fields below will be preparing for a career in the health care industry. Human health care will be an area of increasing need as the population continues to age. Detailed descriptions of the various programs in Allied Health can be obtained at the Science and Mathematics Division Office.

**Core Curriculum: Area A-E (see page 89)**

**Area D: SCIENCE MAJOR**

**AREA F: Major courses -18 hours**

Dental Hygiene, Health Information Management, Physical Therapy, Radiologic Sciences, Respiratory Therapy, and Sports Medicine (Exercise Science) require:

BIOL 2011/2011L Anatomy & Physiology I.....	4
BIOL 2012/2012L Anatomy & Physiology II.....	4

**Dental Hygiene** also requires:

COMM 1100 Human Communications .....	3
PSYC 1101 Introduction to General Psychology.....	3
SOCI 1101 Introduction to Sociology .....	3
1 hour from Area A or 1 hour from Area D.....	1

**Health Information Management** also requires:

ACCT 2101 Principles of Accounting.....	3
CISM 2201 Fundamentals of Computer Applications.....	3
1 hour from Area A and 1 hour from Area D.....	2
Guided Electives.....	2

**Physical Therapy** also requires:

PHYS 1111/1111L Introductory Physics I.....	4
PHYS 1112/1112L Introductory Physics II .....	4
1 hour from Area A and 1 hour from Area D.....	2

**Radiologic Sciences** also requires:

MATH 2000 Statistics .....	3
PHSC 1011/1011L Survey of Physical Science <b>OR</b>	
PHYS 1111/1111L Introductory Physics .....	4
1 hour from Area A and 1 hour from Area D.....	2
Guided Electives.....	1



**Respiratory Therapy** also requires:

PHYS 1111/1111L Introductory Physics I.....	4
BIOL 2050/2050L Microbiology .....	4
MATH 2000 Statistics .....	3

**Sports Medicine (Exercise Science)** also requires:

CHEM 1211/1211L Principles of Chemistry I .....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
1 hour from Area A and 1 hour from Area D.....	2

**Additional Allied Health programs not requiring Anatomy & Physiology I & II****Occupational Therapy** requires:

BIOL 2011/2011L Anatomy & Physiology I.....	4
CHEM 1211/1211L Principles of Chemistry I OR	
PHYS 1111/1111L Introductory Physics I.....	4
PSYC 1101 Introduction to Psychology .....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SOCI 1101 Introduction to Sociology .....	3
1 hour from Area A or 1 hour from Area D.....	1

**Physician Assistant** requires:

CHEM 1211/1211L Principles of Chemistry I.....	4
CHEM 1212/1212L Principles of Chemistry II.....	4
CHEM 2040/2040L Fundamental Organic Chemistry I.....	4
BIOL 2050/2050L Principles of Microbiology.....	4
1 hour from Area A and 1 hour from Area D.....	2

**Medical Technology** requires:

BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2011/2011L Anatomy & Physiology I.....	4
BIOL 2050/2050L Microbiology .....	4
CHEM 2040/2040L Fundamental Organic Chemistry I.....	4
1 hour from Area A and 1 hour from Area D.....	2

# BIOLOGY

A student interested in biology can obtain an Associate in Science Degree with a program of study in biology by taking the prescribed course work at Abraham Baldwin College. A student would then transfer to a four-year college or university where after completion of the junior and senior requirements the Bachelor of Science Degree with a major in biology may be received. A great diversity of employment opportunities exist in biology. Biologists are involved in research which seeks to discover ways of curing disease, eliminating famine, controlling climate, increasing life expectancy, and in many other ways in improving our lives. Biologists are employed by the Department of Agriculture, the Fish and Wildlife Service, the National Park Service, and NASA. Job opportunities are also available for biologists as teachers. The major private industries employing biologists are those related to food and drug production where individuals are employed in research and sales. The military service provides many jobs for biologists both in uniform and as civilian employees.

**Core Curriculum: Areas A-E - (see page 89)**

## AREA D: SCIENCE MAJOR

**AREA F: Major courses - 18 hours**

	Hours
CHEM 2040/2040L & CHEM 2041/2041L .....	8
BIOL 2107/2107L & BIOL 2108/2108L .....	8
BIOL 2026/2026L.....	4
PHYS 1111/1111L & PHYS 1112/1112L.....	10
SCIE 1005/1005L .....	4
Hours from Areas A & D.....	2

Physical education as required

Freshman Seminar

**TOTAL 60**

## CHEMISTRY

A student interested in chemistry can obtain an Associate in Science Degree with a program of study in chemistry by taking the prescribed course work at Abraham Baldwin College. A student would then transfer to a four-year college or university to complete course work at the junior and senior level. A chemistry graduate is qualified for employment in research and development work in commercial or government laboratories, in the teaching profession, or in chemical industries in production and inspection or sales.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: SCIENCE MAJOR**

**AREA F: Major courses - 18 hours**

	Hours
CHEM 1211/1211L Principles of Chemistry I .....	4
CHEM 1212/1212L Principles of Chemistry II .....	4
PHYS 1111/1111L &	
PHYS 1112/1112L Introductory Physics I & II OR	
PHYS 2211/2211L &	
PHYS 2212/2212L Principles of Physics I & II .....	10
MATH 2054 Calculus II .....	4
MATH 2055 Calculus III .....	4
Hours from Areas A & D .....	2
Physical education as required	
Freshman Seminar	
	<b>TOTAL 60</b>

## COMPUTER SCIENCE

A student interested in computer science can obtain an Associate in Science Degree with a program of study in Computer Science by taking the prescribed course work at Abraham Baldwin College. This curriculum prepares a student to transfer to a senior institution where, after completion of the junior and senior requirements, a B.S. degree with a major in Computer Science may be earned. A degree in computer science leads to a career as a programmer/analyst, systems analyst, or systems programmer.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: SCIENCE MAJOR**

**AREA F: Major courses - 18 hours**

	Hours
CSCI 1301/1302 Computer Science I/II .....	8
MATH 2054 Calculus II .....	4
Elective(s)	
MATH 2055 Calculus III .....	4
MATH 2000 Statistics .....	3
Hours from Areas A and D .....	2
Physical education as required	
Freshman Seminar	
<b>TOTAL</b>	<b>60</b>



## MATHEMATICS

A student interested in mathematics can obtain an Associate in Science Degree with a program of study in mathematics by taking the prescribed course work at Abraham Baldwin College. This curriculum prepares a student to transfer to a four-year college or university to complete course work at the junior and senior level. A student holding a Bachelor of Science degree with a major in mathematics is qualified as a mathematician for employment by governmental agencies, private industries, insurance companies, institutions of higher learning, computer centers and engineering firms.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: SCIENCE MAJOR

### AREA F: Major courses - 18 hours

	Hours
MATH 2054/2055 Calculus II/III .....	8
Electives from the following:	
CSCI 1301, CSCI 1302 Computer Science I/II .....	8
MATH 2000 Statistics .....	3
PHYS 2211/2211L Principles of Physics I .....	5
PHYS 2212/2212L Principles of Physics II .....	5
Hours from Areas A, D .....	2
Physical education as required	
Freshman Seminar	TOTAL 60

## PHARMACY

A student interested in receiving either the Bachelor of Science in pharmacy or the Doctor of Pharmacy Degree can obtain an Associate in Science Degree with a program of study in pharmacy by taking the prescribed course work at Abraham Baldwin College. A student who graduates from Abraham Baldwin will have completed all necessary requirements for applying for admission to a college of pharmacy.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: SCIENCE MAJOR

**AREA F: Major courses - 18 hours**

	Hours
CHEM 2040/2040L & CHEM 2041/2041L .....	8
BIOL 2107/2107L & BIOL 2108/2108L .....	8
PHYS 1111/1111L & PHYS 1112/1112L OR	
PHYS 2211/2211L & PHYS 2212/2212L .....	10
MATH 2053 Calculus I .....	4
Additional science or mathematics .....	2

Physical education as required

Freshman Seminar

**TOTAL 60**

## PHYSICS

A student interested in physics and any of its sub- disciplines like solid state, atomic, nuclear or elementary particle physics can obtain an Associate of Science with a program in physics by taking the prescribed course work at Abraham Baldwin College. A physics major can then transfer to a four-year college or university to complete a bachelor's degree in physics. Double majors in physics and some engineering disciplines are also possible at the bachelor's level. Physicists are employed, for example, in research and development, engineering technology, and the manufacture of modern devices.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: SCIENCE MAJOR

### AREA F: Major courses - 18 hours

	Hours
MATH 2054/2055 Calculus II/III .....	8
PHYS 2211/2211L Principles of Physics I .....	5
PHYS 2212/2212L Principles of Physics II .....	5
Hours from Areas A, D .....	2
Physical education as required	
Freshman Seminar	TOTAL 60

# The Division of Nursing

## NURSING (BSN)

A student interested in nursing can obtain an Associate in Science Degree with a program of study in Nursing by taking the prescribed course work at Abraham Baldwin College. A student would then transfer to a four-year college or university where, after completion of the junior and senior requirements, would receive the Bachelor of Science in Nursing. This program should not be confused with the two-year career associate degree program in nursing.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: SCIENCE MAJORS

### AREA F: Major courses - 18 hours

	Hours
BIOL 2050/2050L.....	4
BIOL 2011/2011L, BIOL 2012/2012L.....	8
Select 4 to 12 hours from the following:	
BIOL 2107/2107L, BIOL 2108/2108L, CHEM 1211/1211L, CHEM 1212/1212L.....	4-12
Select 0 to 6 hours from the following:	
PSYC 1101, PSYC 2201, PSYC 2103, SOCI 1101 .....	0-6

Physical education as required  
Freshman Seminar

**TOTAL 60**



# The Division of Social Science

## EARLY CHILDHOOD, MIDDLE GRADES, SPECIAL EDUCATION

The Elementary Education Program is designed for the student who intends to transfer to a senior college or university for the bachelor's degree in elementary education. A student completing the curriculum in early childhood, middle grades, and special education will receive the Associate of Science degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	Hours
PSYC 2103 Introduction to Human Development.....	3
EDUC *2204 Introduction to Education .....	3
CISM 2201 Fundamentals of Computer Applications.....	3
Select 9 hours from the following:	
ARTS 2213 Art Appreciation .....	3
ECON 2105 Principles of Macroeconomics.....	3
ECON 2106 Principles of Microeconomics .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature .....	3
GEOG 1101 Introduction to Human Geography .....	3
HIST 1111 World History I.....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HIST 2201 African-American History .....	3
HIST 2232 Minorities in American History.....	3
HIST 2255 Introduction to Georgia and Local History .....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II .....	3
MUSC 1100 Music Appreciation.....	3
POLS 2201 State and Local Government.....	3
POLS 2401 Global Issues.....	3
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2101 Introduction to the Psychology of Adjustment.....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
RELG 1100 Introduction to World Religions .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems .....	3
SOCI 2293 Introduction to Marriage and Family.....	3
SPAN 1002 Spanish.....	3
SPAN 2001 Spanish.....	3
SPAN 2002 Spanish.....	3

Physical education as required

Freshman Seminar

**TOTAL 60**

\* A minimum grade of C in EDUC 2204 is required of each Education major.

## SECONDARY EDUCATION

The Secondary Education Program is designed for the student who intends to transfer to a senior college or university for the bachelor's degree in secondary education fields. The student who plans to major in business education, social studies education, or other secondary teaching areas may plan study for the first two years that will lead to the Associate Degree. Careful planning of the electives should be made to meet the requirements of the senior college to which the student plans to transfer, and the area of specialty in which the student plans to teach.

A student completing the secondary education curriculum will receive the Associate of Science degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA F: Major courses - 18 hours**

	Hours
PSYC 2103 Introduction to Human Development.....	3
EDUC *2204 Introduction to Education .....	3
CISM 2201 Fundamentals of Computer Applications.....	3

\* A minimum grade of C in EDUC 2204 is required of each Education major.

Select 9 hours within one of the following fields:

### **ART: AREA D: NON-SCIENCE MAJORS**

ARTS 1120 Basic Design I .....	3
ARTS 1130 Basic Design II .....	3
ARTS 2211 Art History I .....	3
ARTS 2213 Art Appreciation .....	3
ARTS 2216 Drawing.....	2
ARTS 2217 Painting.....	1
HUMN 2222 Western World Humanities II .....	3
Foreign Language 1002, 2001, 2002 (limit 6 hours).....	3-6

### **BIOLOGY: AREA D: SCIENCE MAJORS (Two of the following + 1 hr. from AREA A) (Must take MATH 1113 in AREA A)**

BIOL 2107 /2107L Principles of Biology I .....	4
BIOL 2108 /2108L Principles of Biology II .....	4
BIOL 2026 /2026L Vertebrate Zoology .....	4
CHEM 1211 /1211L Principles of Chemistry I .....	4
CHEM 1212 /2122L Principles of Chemistry II.....	4
SCIE 1005 /1005L Environmental Science.....	4

### **BUSINESS EDUCATION: AREA D: NON-SCIENCE MAJORS**

ACCT 2101 Principles of Accounting I .....	3
ACCT 2102 Principles of Accounting II .....	3
BUSA 1105 Introduction to Business .....	3
BUSA 2105 Communicating in the Business Environment .....	3
BUSA 2106 Environment of Business.....	3
ECON 2105 Principles of Macroeconomics.....	3
ECON 2106 Principles of Microeconomics .....	3

**CHEMISTRY: AREA D: SCIENCE MAJORS** (Two of the following +  
1 hr. from AREA A) (Must take MATH 1113 in AREA A)

BIOL 2107 /2107L Principles of Biology I .....	4
BIOL 2108 /2108L Principles of Biology II .....	4
CHEM 1211 /1211L Principles of Chemistry I .....	4
CHEM 1212 /1212L Principles of Chemistry II .....	4
CHEM 2040 /2040L Fundamental Organic Chemistry .....	4
CHEM 2041 /2041L Fundamental Organic Chemistry .....	4
CHEM 2061 /2061L Organic Chemistry .....	4

**ENGLISH: AREA D: NON-SCIENCE MAJORS**

ARTS 2213 Art Appreciation .....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature .....	3
HUMN 2221 Western World Humanities I .....	3
HUMN 2222 Western World Humanities II .....	3
JRNL 1101 Introductory Journalism .....	3
JRNL 2060 News Writing and Reporting .....	3
MUSC 1100 Music Appreciation .....	3
THEA 1100 Theatre Appreciation .....	3

**FOREIGN LANGUAGE: AREA D: NON-SCIENCE MAJORS**

ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature .....	3
Foreign Language 1002, 2001, 2002 .....	3-9
HUMN 2221 Western World Humanities I .....	3
HUMN 2222 Western World Humanities II .....	3

**HISTORY: AREA D: NON-SCIENCE MAJORS**

ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography .....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I .....	3
HIST 2201 African American History .....	3
HIST 2232 Minorities in American History .....	3
HIST 2255 Introduction to Georgia and Local History .....	3
POLS 2201 State and Local Government .....	3
PSYC 1101 Introduction to General Psychology .....	3
RELG 1100 Introduction to World Religions .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems .....	3

**INDUSTRIAL ARTS: AREA D: NON-SCIENCE MAJORS**

AENG 2207 Metal Technology (required) .....	3
AENG 1109 Engineering Graphics .....	3
AENT 1113 Power Equipment .....	3
AENT 1120 Principles of Engines .....	3
AENT 2213 Principles of Hydraulics .....	3
AENT 2280 Farm Electrification .....	3

**MATHEMATICS: AREA D: SCIENCE MAJORS** (8 hrs. of the  
following + 1 hr. from AREA A) (Must take MATH  
1113 in AREA A)

CSCI 1301 Computer Science I .....	4
CSCI 1302 Computer Science II .....	4
MATH 2000 Statistics .....	3
MATH 2053 Calculus I .....	4
MATH 2054 Calculus II .....	4
MATH 2055 Calculus III .....	4
PHYS 1111 /1111L Introductory Physics I .....	5
PHYS 1112 /1112L Introductory Physics II .....	5

**MUSIC: AREA D: NON-SCIENCE MAJORS**

Foreign Language 1002, 2001, 2002(limit 6 hours) .....	3-6
HUMN 2221 Western World Literature I .....	3
HUMN 2222 Western World Literature II .....	3
MUSC 1100 Music Appreciation .....	3
MUSC 1122 Introduction to Music Literature .....	3
MUSC 1134 Elementary Music Theory .....	3
MUSC 1135 Elementary Music Theory .....	3
MUSC 1181 Applied Music .....	1
MUSC 1182 Applied Music .....	2
MUSC 2234 Advanced Music Theory .....	3
MUSC 2235 Advanced Music Theory .....	3
MUSC 2281 Applied Music .....	1
MUSC 2282 Applied Music .....	2

**PHYSICS: AREA D: SCIENCE MAJORS** (Two of the following +  
1 hr. from AREA A) (Must take MATH 1113 in AREA A)

CHEM 1211 /1211L Principles of Chemistry I .....	4
CHEM 1212 /1212L Principles of Chemistry II .....	4
MATH 2053 Calculus I .....	4
PHYS 1111 /1111L Introductory Physics I .....	5
PHYS 1112 /1112L Introductory Physics II .....	5
PHSC 1011 /1011L Survey of Physical Science I .....	4



**SCIENCE: AREA D: SCIENCE MAJORS** (Two of the following +  
1 hr. from AREA A) (Must take MATH 1113 in AREA A)

BIOL 2107 /2107L Principles of Biology I .....	4
BIOL 2108 /2108L Principles of Biology II.....	4
BIOL 2026 /2026L Vertebrate Zoology .....	4
CHEM 1211 /1211L Principles of Chemistry I.....	4
CHEM 1212 /1212L Principles of Chemistry II.....	4
CSCI 1301 Computer Science I.....	4
CSCI 1302 Computer Science II.....	4
PHSC 1011 /1011L Survey of Physical Science I.....	4
PHSC 1012 /1012L Survey of Physical Science II.....	4
PHYS 1111 /1111L General Physics .....	5
PHYS 1112 /1112L General Physics .....	5
SCIE 1005 /1005L Environmental Science.....	4

**SOCIAL SCIENCE: AREA D: NON-SCIENCE MAJORS**

ECON 2105 Principles of Macroeconomics.....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography .....	3
HIST 2201 African American History.....	3
HIST 1111 World History I.....	3
HIST 1112 World History II .....	3
HIST 2232 Minorities in American History.....	3
HIST 2111 United States History I.....	3
HIST 2255 Introduction to Georgia and Local History .....	3
POLS 2201 State and Local Government.....	3
POLS 2401 Global Issues.....	3
PSYC 1101 Introduction to General Psychology.....	3
RELG 1100 Introduction to World Religions.....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems.....	3

**SPEECH: AREA D: NON-SCIENCE MAJORS**

COMM 1100 Human Communications .....	3
COMM 1110 Public Speaking.....	3
ENGL 2111 World Literature I .....	3
ENGL 2112 World Literature II .....	3
ENGL 2130 American Literature.....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II .....	3
MUSC 1100 Music Appreciation.....	3
THEA 1103 Stagecraft.....	3
THEA 1100 Theatre Appreciation .....	3

Physical education as required  
Freshman Seminar

**TOTAL 60**

# CRIMINAL JUSTICE

A student completing the curriculum in criminal justice will receive the Associate of Science degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	Hours
CRJU 1100 Introduction to Criminal Justice .....	3
CRJU 2200 Criminal Law .....	3
CRJU 2215 Constitutional Law <b>OR</b>	
CRJU 2155 Criminal Evidence and Procedures.....	3
Select 9 hours from the following:	
CRJU 1110 Police Administration.....	3
CRJU 1115 Introduction to Corrections.....	3
CRJU 1120 Juvenile Delinquency.....	3
CRJU 1125 Police Patrol and Services.....	6
CRJU 1145 Traffic Crash Investigation .....	3
CRJU 1150 Narcotics and Dangerous Substances .....	3
CRJU 2155 Criminal Evidence and Procedures.....	3
CRJU 2210 Juvenile Procedures.....	3
CRJU 2220 Criminal Investigation.....	3
CRJU 2225 Probation and Parole .....	3
CRJU 2230 Police Role in Deviant Behavior.....	3
Foreign Language 1002, 2001, or 2002.....	3

Physical education as required

Freshman Seminar

**TOTAL 60**

## HISTORY

A student completing the curriculum in history will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	Hours
Foreign Language 1002, 2001, or 2002.....	6
HIST 1111 World History I.....	3
HIST 1112 World History II.....	3
Select 6 hours from the following:	
ECON 2105 Principles of Macroeconomics.....	3
ECON 2106 Principles of Microeconomics.....	3
GEOG 1101 Introduction to Human Geography.....	3
HIST 2111 United States History I.....	3
HIST 2201 African American History.....	3
HIST 2232 Minorities in American History.....	3
HIST 2255 Introduction to Georgia and Local History.....	3
POLS 2201 State and Local Government.....	3
POLS 2401 Global Issues.....	3
RELG 1100 Introduction to World Religions.....	3
Physical education as required	
Freshman Seminar	TOTAL 60

## HUMAN SERVICES (Social Work)

A student completing the curriculum in social work will receive the Associate of Science degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	Hours
SOCI 1101 Introduction to Sociology <b>OR</b>	
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2103 Introduction to Human Development <b>OR</b>	
PSYC 2201 Introduction to Abnormal Behavior .....	3
Select 6 hours from the following:	
SOCI 1160 Introduction to Social Problems .....	3
SOCI 2110 Human Services and Social Policy .....	3
SOCI 2293 Introduction to Marriage and Family.....	3
Select 6 hours from the following:	
BIOL 1003 /1003L Introductory Biology I <b>OR</b>	
BIOL 2107 /2107L Principles of Biology I .....	4
BIOL 1004 /1004L Introductory Biology II <b>OR</b>	
BIOL 2108 /2108L Principles of Biology II .....	4
CISM 2201 Fundamentals of Computer Applications.....	3
CRJU 1100 Introduction to Criminal Justice .....	3
CRJU 1115 Introduction to Corrections.....	3
CRJU 1120 Juvenile Delinquency.....	3
CRJU 2210 Juvenile Procedures.....	3
ECON 2105 Principles of Macroeconomics.....	3
GNDR 1101 Introduction to Gender Studies.....	2
HIST 2201 African American History.....	3
HIST 2232 Minorities in American History .....	3
MATH 2000 Statistics .....	3
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2103 Introduction to Human Development.....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems .....	3
SOCI 2110 Human Services and Social Policy .....	3
SOCI 2293 Introduction to Marriage and Family.....	3
SPAN 1002, 2001, 2002 Spanish .....	3-6

Physical education as required  
Freshman Seminar

**TOTAL 60**



## POLITICAL SCIENCE

A student completing the curriculum in political science will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	Hours
POLS 2201 State and Local Government OR	
POLS 2401 Global Issues .....	3
Select 15 hours from the following:	
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography .....	3
HIST 1111 World History I .....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I .....	3
HIST 2201 African American History .....	3
HIST 2232 Minorities in American History .....	3
HIST 2255 Introduction to Georgia and Local History .....	3
MATH 2000 Statistics .....	3
POLS 2201 State and Local Government .....	3
POLS 2401 Global Issues .....	3
PSYC 1101 Introduction to General Psychology .....	3
PSYC 2103 Introduction to Human Development .....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems .....	3
SPAN 1002, 2001, 2002 Spanish .....	3-9
Physical education as required	
Freshman Seminar	TOTAL 60

## PSYCHOLOGY

A student completing the curriculum in psychology will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

**AREA D: NON-SCIENCE MAJORS**

**AREA F: Major courses - 18 hours**

	Hours
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2103 Introduction to Human Development.....	3
Select 3 hours from the following:	3
PSYC 2101 Introduction to the Psychology of Adjustment.....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
Select 9 hours from the following:	
CISM 2201 Fundamentals of Computer Applications.....	3
ECON 2105 Principles of Macroeconomics.....	3
ECON 2106 Principles of Microeconomics .....	3
HIST 1111 World History I.....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HUMN 2221 Western World Humanities I.....	3
HUMN 2222 Western World Humanities II .....	3
MATH 2000 Statistics .....	3
SOC 1101 Introduction to Sociology .....	3
SOC 1160 Introduction to Social Problems .....	3
SOC 2293 Introduction to Marriage and Family.....	3
Physical education as required	
Freshman Seminar	<b>TOTAL 60</b>

## SOCIOLOGY

A student completing the curriculum in sociology will receive the Associate of Arts degree.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: NON-SCIENCE MAJORS

### AREA F: Major courses - 18 hours

	Hours
SOCI 1101 Introduction to Sociology .....	3
Select 6 hours from the following:	
SOCI 1160 Introduction to Social Problems .....	3
SOCI 2110 Human Services and Social Policy .....	3
SOCI 2293 Introduction to Marriage and Family .....	3
Select 9 hours from the following:	
CISM 2201 Fundamentals of Computer Applications .....	3
ECON 2105 Principles of Macroeconomics .....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography .....	3
HIST 2201 African American History .....	3
HIST 2232 Minorities in American History .....	3
MATH 2000 Statistics .....	3
POLS 2201 State and Local Government .....	3
PSYC 1101 Introduction to General Psychology .....	3
PSYC 2103 Introduction to Human Development .....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SOCI 1160 Introduction to Social Problems .....	3
SOCI 2110 Human Services and Social Policy .....	3
SOCI 2293 Introduction to Marriage and Family .....	3
SPAN 1002, 2001, 2002 Spanish .....	3-6
Physical education as required	
Freshman Seminar	<b>TOTAL 60</b>

# Pre-Professional Courses of Study

A student interested in attending Schools of Dentistry, Medicine, Veterinary Medicine or Law should work toward one of the following curricula while at Abraham Baldwin. The following courses fall within the suggestions of the University of Georgia and the Medical College of Georgia for freshman and sophomore students who plan to pursue Dentistry, Medicine, Veterinary Medicine, or Law.

## DENTISTRY

A student interested in becoming a dentist can obtain an Associate of Science degree by taking the prescribed course work at Abraham Baldwin College. Most students take four years (2 years at Abraham Baldwin and 2 years at a senior institution) to complete their program and usually graduate with a Bachelor of Science degree before being accepted into a school of dentistry.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: SCIENCE MAJORS

**AREA F: Major courses - 18 hours**

	Hours
PHYS 1111/1111L and PHYS 1112/1112L .....	10
CHEM 1211/1211L and CHEM 1212/1212L .....	8
Additional science or mathematics (higher than MATH 1113)	
Physical Education as required	
Freshman Seminar	<b>TOTAL 60</b>

## MEDICINE

A student interested in receiving the MD degree can obtain an Associate of Science degree by taking the prescribed course work at Abraham Baldwin College. Most students take four years (2 years at Abraham Baldwin and 2 years at a senior institution) to complete their program and usually graduate with a Bachelor of Science degree before being accepted into medical school.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: SCIENCE MAJORS

**AREA F: Major courses - 18 hours**

	Hours
PHYS 1111/1111L and PHYS 1112/1112L .....	10
CHEM 1211/1211L and CHEM 1212/1212L .....	8
Additional science or mathematics (higher than MATH 1113)	
Physical Education as required	
Freshman Seminar	<b>TOTAL 60</b>



## VETERINARY MEDICINE

A student interested in receiving the Doctor of Veterinary Medicine degree can obtain an Associate of Science degree by taking the prescribed course work at Abraham Baldwin College. Most students take four years (2 years at Abraham Baldwin and 2 years at a senior institution) to complete the requirements for admission to this professional school and usually graduate with a Bachelor of Science Degree before being accepted into veterinary college. A student with an exceptionally good college record may be accepted into veterinary college after only 3 years of college work. Depending upon the state of residency, a student at Abraham Baldwin students usually attends the Veterinary College at the University of Georgia, Auburn University, or the University of Florida.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: SCIENCE MAJORS

### AREA F: Major courses - 18 hours

	Hours
Eighteen hours chosen from the following:.....	2 hours from A & D
BIOL 2050/2050L Principles of Microbiology.....	4
BIOL 2026/2026L Vertebrate Zoology .....	4
BIOL 2107/2107L Principles of Biology I.....	4
BIOL 2108/2108L Principles of Biology II .....	4
CHEM 1211/1211L Principles of Chemistry I .....	4
CHEM 1212/1212L Principles of Chemistry II .....	4
CHEM 2040/2040L Fundamentals of Organic Chemistry I .....	4
CHEM 2041/2041L Fundamentals of Organic Chemistry II .....	4
PHYS 1111/1111L Introductory Physics I.....	5
PHYS 1112/1112L Introductory Physics II .....	5

Physical Education as required

Freshman Seminar

**TOTAL 60**

## LAW

A student interested in pursuing a career in law can obtain an Associate of Arts degree in Political Science by taking the prescribed course work at Abraham Baldwin College. Most students take four years (2 years at Abraham Baldwin and 2 years at a senior institution) to complete their programs and usually graduate with the Bachelor of Arts degree before being accepted into law school. A student with an exceptionally good academic record may be accepted into law school after only 3 years of college work. Other programs of study which can serve as appropriate pre-law curricula include such fields as history, English, and business administration.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: NON-SCIENCE MAJORS

#### AREA F: Major courses - 18 hours

	Hours
POLS 2201 State and Local Government <b>OR</b>	
POLS 2401 Global Issues.....	3
Fifteen hours from the following:	
ECON 2105 Principles of Macroeconomics.....	3
ECON 2106 Principles of Microeconomics .....	3
GEOG 1101 Introduction to Human Geography .....	3
HIST 1111 World History I.....	3
HIST 1112 World History II .....	3
HIST 2111 United States History I.....	3
HIST 2201 African American History.....	3
HIST 2232 Minorities in American History .....	3
HIST 2255 Introduction to Georgia and Local History .....	3
MATH 2000 Statistics .....	3
POLS 2201 State and Local Government.....	3
POLS 2401 Global Issues.....	3
PSYC 1101 Introduction to General Psychology.....	3
PSYC 2103 Introduction to Human Development.....	3
PSYC 2201 Introduction to Abnormal Behavior .....	3
SOCI 1101 Introduction to Sociology .....	3
SOCI 1160 Introduction to Social Problems .....	3
SPAN 1002 Spanish.....	3
SPAN 2001 Spanish.....	3
SPAN 2002 Spanish.....	3

Physical Education as required  
Freshman Seminar

**TOTAL 60**

## ENGINEERING

A student interested in engineering, including aeronautical, architectural, biomedical, chemical, civil, electrical, industrial, mechanical, and nuclear, can obtain an Associate of Science degree at Abraham Baldwin College. The engineering major may then transfer to a four-year college or university to complete a bachelor's degree in engineering. The prescribed course work at Abraham Baldwin prepares an engineering major to begin work in the chosen area of engineering at the senior college level.

**Core Curriculum: Areas A-E - (see page 89)**

### AREA D: SCIENCE MAJORS

### AREA F: Major courses - 18 hours

	Hours
MATH 2055 Calculus III .....	4*
PHYS 2211/2211L AND .....	10
PHYS 2211/2112L Principles of Physics I/II .....	4
CSCI 1301/1302 Computer Science I/II .....	4
Hours from Areas A, D .....	4

Physical Education as required

Freshman Seminar

**TOTAL 60**

# The Division of Developmental Studies

The Division of Developmental Studies offers courses in English, reading, mathematics, and Study Skills and provides counseling for Developmental Studies. All courses numbered below the 1000 level are taught in this division of the College and carry institutional credit only.

Students are admitted into Developmental Studies any term of the year. Any entering freshman who scores below the College's minimum levels for the SAT or ACT must take placement tests in Writing, reading, and mathematics as part of the orientation process at Abraham Baldwin. Placement test scores, ACT or SAT scores, and high school records are used to determine whether a student is placed in developmental courses, regular college courses, or advanced college courses. A student scoring below the minimum score in Writing, reading, or mathematics must take the appropriate developmental courses since these courses are designed to teach skills needed for success in college level work. However, a student demonstrating a weakness in only one or two of these areas may take college level courses while taking developmental courses in the appropriate areas, provided that the college-level courses selected do not require the completion of the required developmental courses as a prerequisite. Faculty in the division will assist the student and work with faculty advisors to ensure correct placement of entering freshmen. A non-punitive grading system is utilized in developmental courses with emphasis on academic progress during the term.

In addition to assisting first-time entering students, the Division of Developmental Studies offers remedial courses in English (RGTE 0199) and reading (RGTR 0198) for a student who takes the Regents' Test and fails either one or both of the sections of the test. Remediation is required before the student can retake the Regents' Test, so a student should take the test at the earliest possible time in case remediation is necessary.

No student may earn more than 30 quarter credit hours or 20 semester credit hours of degree credit before exiting all developmental studies requirements. Students who do not complete requirements for a developmental area (English, reading, or math) within three semesters or a maximum of 12 semester hours per area will be excluded from Abraham Baldwin and all other institutions of the University System of Georgia for three years.

A student who wishes to withdraw from a required developmental studies course or is withdrawn by the instructor based on the college policy on class attendance will also be administratively withdrawn from any college level courses (numbered 1000 or higher) in which he/she is enrolled. This requirement does not apply to Regents' remediation courses.

The major objective of the Division of Developmental Studies is to assist students in accomplishing their goals for attending Abraham Baldwin.



## Evening and Off-Campus Programs

ABAC Office: 102 Conger Hall

Telephone: 912-386-7154

1-800-733-3653

ABAC on the Square

31 East Central Avenue

Moultrie, Georgia 31768

Telephone: 912-891-7235

### GENERAL INFORMATION

Abraham Baldwin's Evening and Off-Campus Programs seek to accommodate both traditional and non-traditional students through flexible programming designed to provide educational opportunities when and where students need them. Through the on-campus evening program a student may obtain one of nine different associate degrees entirely by attending classes at night. Two off-campus locations offer evening associate degree programs as well.

A student may attend classes on the Square at the Moultrie off-campus location and earn an associate degree either in education or business. In addition, through a cooperative agreement with the Moultrie Area Technical Institute, a Moultrie area student may acquire an associate in applied science degree in one of twenty-five different technical fields. Through a cooperative agreement with East Central Technical Institute, a student may earn an associate in applied science degree in one of ten different areas by attending classes in Fitzgerald.

An Associate degree program graduate may take advantage of cooperative programs with three universities in the University System (Albany State University, Georgia Southwestern State University, and Valdosta State University) which lead to bachelor's and master's degrees in business, education, and nursing. These programs permit area residents to receive four-year and graduate degrees without leaving the ABAC campus.

### NON-TRADITIONAL STUDENTS

Abraham Baldwin has long been known as an academic institution that is willing to help those who are willing to help themselves. This is evidenced by a rapidly growing segment of the student body, non-traditional students, who wholeheartedly embrace both the work ethic and a creed of self-improvement. In turn, the college endorses their efforts, believing that those who are willing to help themselves add a special dimension to the learning process and should be encouraged to do so.

Approximately 20% of the ABAC student body is made up of non-traditional students. Many of these non-traditional students deferred or interrupted their academic goals after high school for reasons of work, family, and other commitments; others were not ready for college when they were younger; and many have found that lifelong learning is required for professional development, active citizenship, and personal satisfaction.

Abraham Baldwin is committed to accommodating the needs of the non-traditional students by offering college, career, and developmental programs at times and places which are convenient. It acknowledges that most non-traditional students are adult learners who have family and work responsibilities. Be-

cause of this, many have special needs but quite often possess unique strengths and experiences which enhance the classroom environment.

Due to its commitment to the non-traditional student, ABAC has established the Office of Evening and Off-Campus Programs to coordinate and administer the college's evening and off-campus credit programs. The Director serves under the Vice-President and Dean of Academic Affairs as chief administrator for the planning, improvement, development, implementation, marketing, and management of these programs. The Office of Evening and Off-Campus Programs works to foster an environment which enhances the partnership among administrators, faculty, staff, and non-traditional students, recognizing that achievement can accrue on a part-time schedule, that there is more than one way to achieve a degree other than the traditional path from high school student directly to day full-time college student, and that learning is often enhanced by the richer context of experience that adults bring to their studies.

## ON-CAMPUS EVENING DEGREE PROGRAMS

Through Abraham Baldwin College's Evening Program a student may take advantage of nine different degree programs available during the evenings on-campus or may choose to take courses to satisfy a personal interest or a job-related need. The degree programs available through night classes are as follows:

- Associate of Arts - Liberal Arts
- Associate of Arts - Law
- Associate of Arts - Political Science
- Associate of Arts - Psychology
- Associate of Arts - Sociology
- Associate of Science - Business Administration
- Associate of Science - Education
- Associate of Science - Human Services (Social Science)
- Associate of Science - Nursing

In addition to these, all core curriculum course required in each of the 34 college parallel (transfer) programs at Abraham Baldwin are offered through the evening program. Also, because of a unique agreement with other units of the University System in this area, ABAC offers cooperative programs leading to four-year and graduate degrees in business, education, and nursing.

## THE ENROLLMENT PROCESS

All evening and off-campus degree programs are administered as integral parts of the college as a whole. Admissions procedures are no different than those that apply to regular, full-time day students. The enrollment process is summarized below:

1. An admissions application form is completed and returned with a non-refundable application fee of \$20 to the Admissions Office. This form is located in the back of the ABAC catalog, or application will be sent if one calls (912) 386-3230 or toll free 1-800-733-3653.
2. A copy of the student's high school transcript or GED certificate is provided to the Admissions Office

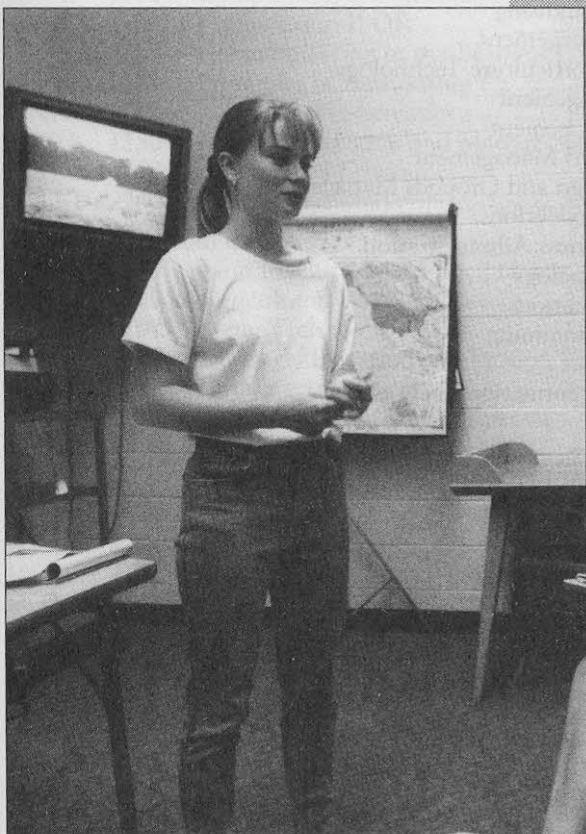
3. A certificate of immunization and a medical history is provided to the Admissions Office. A form will be provided for this purpose.
4. The Admissions Office is provided with copies of either the student's Scholastic Aptitude Test Score (SAT) or the American College Test Score (ACT.) If the student has taken neither the SAT nor ACT and graduated from high school over five years prior to admission, he/she is not required to have an SAT or ACT score but will be required to take the Computer-Adaptive Placement Assessment Support (COMPASS) Exam during a special orientation session for evening students.
5. **A student must attend one of the orientation sessions held for evening students prior to the start of the first quarter of enrollment.** During orientation, the student will be provided with specific information about advisement and registration process.

Please note that, if a student has attended Abraham Baldwin in the past, a readmissions application (no charge) must be completed through the Registrar's Office. A readmission form may be obtained by calling the Registrar's Office at (912) 386-3236.

## FINANCIAL AID

Financial aid is available to an evening and off-campus student who qualifies and enrolls in at least six quarter hours of college credit. Special scholarship opportunities are available for a deserving non-traditional, part-time student as well. Scholarship applications must be returned to the Office of the Dean of Academic Affairs by February 1. For specific information on financial aid, contact the Financial Aid Office by calling (912) 386-3235.

# Career and Technological Programs





The Career and/or Technological Programs are designed to prepare a student for employment immediately after completion of the prescribed courses of study. These programs are under the direction of the various academic divisions listed in the College Parallel programs section of this catalog. Many courses listed in Career programs are approved for College Parallel programs.

1. The Division of Agriculture and Forest Resources
  - a. Agricultural Management Technology
  - b. Agricultural Marketing Technology
  - c. Agricultural Technology
    1. Plant Science
    2. Animal Science
    3. Livestock Health
    4. Poultry Technology
  - d. Agricultural Engineering Technology
    1. Agricultural Engineering Technology
  - e. Forest Technology
  - f. Wildlife Technology
  - g. Family and Consumer Sciences Technology
    1. Children and Family Services
    2. Interior Design
    3. Fashion Merchandising
    4. Hospitality Management
  - h. Environmental Horticulture Technology
    1. Golf Turf Management
    2. Golf Club Management
    3. Commercial Turf Management
    4. Landscape Design and Grounds Management
    5. Ornamental Production
2. The Division of Business Administration
  - a. Information Technology
    1. Software Applications
    2. Computer Programming
    3. Network Support
    4. Certificate in Information Technology
  - b. General Business
    1. General Business
    2. Concentration in Business
  - c. Management and Marketing
    1. Management and Marketing
    2. Fashion Merchandising
    3. Golf Club Management
    4. Certificate in Management and Marketing
3. The Division of Nursing
  - a. Nursing Education
4. The Division of Social Science
  - a. Criminal Justice
    1. General
    2. Law Enforcement
  - b. Human Services Technology
    1. General
    2. Children and Family Services
    3. Social and Legal Services

# The Division of Agriculture and Forest Resources

## AGRICULTURAL MANAGEMENT TECHNOLOGY

The two-year program is designed to prepare a student for employment in occupations in agricultural management and mid-management which require an agricultural college education but not necessarily a senior college degree. One receives a general education core, an agribusiness and business base, plus choices of subjects from which one may design a special purpose major. Upon completion of graduation requirements, a graduate is awarded an Associate of Applied Science degree in Agricultural Management.

### COURSES

### Hours

CISM	2201	Fundamentals of Computer Applications.....	3
COMM	1100	Human Communications.....	3
HIST	2112	United States History II.....	3
POLS	1101	American Government.....	3
ENGL	1011	Composition I.....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment.....	3
ACCT	2101	Principles of Accounting I.....	3
MATH	1002	Technical Mathematics.....	3
AECO	1150	Farm Organization and Management.....	
AECO	2258	Agricultural Economics.....	3
AECO	2260	Agricultural Marketing.....	3

Select 6 hours from the following:

AENT	1110	Farm Machinery and Equipment.....	3
AENT	1120	Agricultural Power I.....	3
AENG	2207	Metal Technology.....	3
AENT	2220	Drainage, Irrigation and Erosion Control.....	3
AENT	2280	Farm Electrification.....	3
AGRP	1125	Fundamentals of Plant Protection.....	3
AGRY	1110	Forage Crops and Pastures.....	3
AGRY	2030	Field Crop Production.....	3
ASLH	Elective	.....	3

Select 6 hours from the following:

MGMT	2166	Small Business Management.....	3
MGMT	2165	Principles of Management.....	3
MGMT	2167	Human Resource Management.....	3
ACCT	2102	Principles of Accounting II.....	3
BUSA	2155	Business Law.....	3

Electives .....6

AGRI 2206\* Internship .....12

Physical Education as required

Freshman Seminar

**TOTAL 63**

\* Grade of "C" or better in ENGL 1101 and ENGL 1102/BUSA 2105

\*A student must complete 30 hours of course work before taking AGRI 2206.

## AGRICULTURAL MARKETING TECHNOLOGY

This two-year program is designed to prepare a student for employment in occupations in agricultural marketing which require an agricultural college education but not necessarily a senior college degree. One receives a general education core, an agribusiness and business base, plus choices of courses from which one may design a special purpose major. Upon completion of graduation requirements, a graduate is awarded an Associate of Applied Science degree in Agricultural Marketing.

### COURSES

### Hours

CISM	2201	Fundamentals of Computer Applications .....	3
HIST	2112	United States History II .....	3
POLS	1101	American Government .....	3
ENGL	1101	Composition I .....	3
ENGL	1102	Composition II <b>OR</b>	
BUSA	2105	Communicating in the Bus Environment .....	3
MATH	1002	Technical Mathematics .....	3
COMM	1100	Human Communications .....	3
ACCT	2101	Principles of Accounting I .....	3
AECO	1150	Farm Organization and Management .....	
AECO	2258	Agricultural Economics .....	3
AECO	2260	Agricultural Marketing .....	3

Select 6 hours from the following:

AENT	1110	Farm Machinery and Equipment .....	3
AENT	1120	Principles of Engines .....	3
AENG	2207	Metal Technology .....	3
AENT	2280	Farm Electrification .....	3
AGRY	2020	Soils and Fertilizers .....	4
AGRP	1125	Fundamentals of Plant Protection .....	3
AGRY	2030	Field Crop Production .....	3
ASLH	Elective	.....	3

Select 6 hours from the following:

MKTG	2177	Personal Selling .....	3
MKTG	2176	Advertising and Sales Promotion .....	3
ACCT	2102	Principles of Accounting II .....	3
BUSA	2155	Business Law .....	3

Electives .....6

AGRI 2206\* Internship .....12

Physical Education as required

Freshman Seminar

**TOTAL 63-64**

\* Grade of "C" or better in ENGL 1101 and ENGL 1102/BUSA 2105

\*A student must complete 30 hours of course work before taking AGRI 2206.

# AGRICULTURAL TECHNOLOGY

## Plant Science

The Plant Science curriculum is designed for a student desiring preparation in the crop production sector of agriculture. This training affords the student knowledge of immediate value on the crop-production farm. A student completing this course work will receive the Associate of Applied Science degree in Agricultural Technology.

### COURSES

### Hours

CISM	2201	Fundamentals of Computer Applications.....	3
HIST	2112	United States History II.....	3
POLS	1101	American Government.....	3
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment.....	3
COMM	1100	Human Communications.....	3
MATH	1002	Technical Mathematics.....	3
AECO	1150	Farm Organization and Management.....	3
AECO	2258	Agricultural Economics.....	3
AENT	1110	Farm Machinery and Equipment.....	3
AENG	2207	Metal Technology.....	3
AENT	2220	Drainage, Irrigation, and Erosion Control.....	3
AGRP	1125	Fundamentals of Plant Protection.....	3
AGRY	2020	Soils and Fertilizers.....	4
AGRY	2030	Field Crop Production.....	3
AGRY	1110	Forage Crops and Pasture.....	3
Elective*		.....	3
AGRI	2207**	Internship.....	12

Physical Education as required

Freshman Seminar

**TOTAL 64**

\* Grade of "C" or better in ENGL 1101 and ENGL 1102/BUSA 2105

\*Elective credit must be outside the Division of Agricultural and Forest Resources.

\*\*A student must complete 30 hours of course work before taking AGRI 2207.

## Animal Science

The Animal Science curriculum is designed for a student desiring training in the livestock production sector of agriculture. Emphasis is upon selection, feeding, health, reproduction, and marketing of livestock. A student completing this course work will receive the Associate of Applied Science degree in Agricultural Technology.

### COURSES

*Hours*

ASLH	2010/2010L	Introduction to Animal Science/Lab.....	4
ASLH	1101	Introduction to Animal Science.....	4
ASLH	1110	Livestock Evaluation and Selection.....	3
ASLH	1115	Livestock Production.....	3
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II <b>OR</b>	
BUSA	2105	Communicating in the Business Environment.....	3
HIST	2112	United States History II .....	3
POLS	1101	American Government .....	3
COMM	1100	Human Communications .....	3
MATH	1002	Technical Mathematics .....	3
ASLH	1120	Herd Health.....	3
ASLH	2215	Feeding Farm Animals .....	3
AGRI	2208*	Internship .....	*12
Electives in General Agriculture .....			9
Select 12 hours from the following:			
CISM	2201	Fundamentals of Computer Applications.....	3
BUSA	1105	Introduction to Business.....	3
BUSA	2155	Business Law .....	3
FACS	2293/SOCI	2293 Introduction to Marriage & Family.....	3
ASLH	2203	Elements of Dairying .....	3
ASLH	2205	Beef Cattle Production.....	3
ASLH	2210	Swine Production .....	3

Physical Education as required

Freshman Seminar

Regents' Test

71  
**TOTAL 67**

\*A student must complete 30 hours of course work before taking AGRI 2208.



## Livestock Health

The Livestock Health Technology curriculum is designed for a student desiring training in the livestock management and health sector of agriculture. The courses will emphasize all aspects of dealing with and maintaining healthy, productive livestock. This includes knowing how healthy animals function, how to manage them to maintain a good level of health, and how to recognize problems when they occur. A student completing this course work will receive the Associate of Applied Science degree in Agricultural Technology with an option in Livestock Health.

### COURSES

### Hours

ASLH	2010/2010L	Introduction to Animal Science/Lab.....	4
ASLH	1110	Livestock Evaluation and Selection.....	3
ASLH	1120	Herd Health.....	3
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment.....	3
HIST	2112	United States History II.....	3
POLS	1101	American Government.....	3
COMM	1100	Human Communications.....	3
MATH	1002	Technical Mathematics.....	3
PSYC	1101	Introduction to General Psychology OR	
FACS	2293/SOCI 2293	Introduction to Marriage & Family.....	3
AGRI	2208*	Internship.....	12

Select 6 hours from the following:

AGRY	1110	Forage Crops and Pastures.....	3
AECO	2258	Agricultural Economics.....	3
CISM	2201	Fundamentals of Computer Applications.....	3
BUSA	2155	Business Law.....	3

Select 15 hours from the following:

ASLH	1115	Livestock Production.....	3
ASLH	2203	Elements of Dairying.....	3
ASLH	2205	Beef Cattle Production.....	3
ASLH	2210	Swine Production.....	3
ASLH	2215	Feeding Farm Animals.....	3
ASLH	2220	Horse Production.....	3
ASLH	2225	Reproduction of Livestock.....	3

Physical Education as required

Freshman Seminar

Regents' Test required

**TOTAL 64**

\*A student must complete 30 hours of course work before taking AGRI 2208.

## Poultry Technology Option

The Poultry Technology Option is designed for a student desiring training for entry-level management positions in the poultry industry. Emphasis will be on the Poultry and Animal science, business, and communications courses in preparation for these careers. A student completing this course work will receive the Associate of Applied Science degree in Agricultural Technology with a poultry technology option.

COURSES			Hours
ACCT	2101	Accounting I.....	3
AECO	2260	Agricultural Marketing.....	3
AENT	1113	Power Equipment .....	3
ASLH	2010/2010L	Introduction to Animal Science/Lab.....	4
ASLH	1110	Livestock Evaluation and Selection.....	3
ASLH	1125	Introduction to Poultry Science .....	3
ASLH	2215	Feeding Farm Animals .....	3
ASLH	2228	Poultry Production & Management.....	3
BUSA	1105	Introduction to Business.....	3
CISM	2201	Fundamentals of Computer Applications.....	3
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II <b>OR</b>	
BUSA	2105	Communicating in the Business Environment.....	3
HIST	2112	United States History II .....	3
POLS	1101	American Government .....	3
COMM	1100	Human Communications .....	3
MATH	1002	Technical Mathematics .....	3
AGRI	2208	Internship .....	12
General Animal Science electives (over 2000 level) .....			6
Physical Education as required			
Freshman Seminar			
Regents' Test required			
			<b>TOTAL 67</b>

## AGRICULTURAL ENGINEERING TECHNOLOGY

The Agricultural Engineering Technology Program is designed to educate a student in the repair, service, operation, and marketing of equipment used in agricultural production, industrial applications, and turfgrass management. This program of study is intended to provide young men and women with the education needed for entry-level positions in both the agricultural and industrial equipment areas. A student will also have received sufficient courses in the general education area to allow for rising to middle management level positions. Typical employment opportunities include parts manager, service manager, or service representative. Upon completion of the program of study, the student is eligible for the Associate of Applied Science degree in Agricultural Engineering Technology.

A grade of less than C indicates a level of knowledge that is unacceptable in a professional field. A student is required to earn a C or better in all AENG/AENT courses.

ENGL	1101	Composition I.....	3
ENGL	1102	Composition II <b>OR</b>	
BUSA	2105	Communicating in the Business Environment.....	3
COMM	1100	Human Communications .....	3
MATH	1002	Technical Mathematics .....	3
HIST	2112	United States History II .....	3
POLS	1101	American Government .....	3
AENT	1113	Power Equipment .....	3
AENT	1120	Principles of Engines .....	3
AENG	2207	Metal Technology.....	3
AENT	2269*	Internship .....	9
AENT	2213	Principles of Hydraulics.....	3
AENT	2280	Farm Electrification.....	3
AECO	2258	Agricultural Economics <b>OR</b>	
ECON	2106	Principles of Microeconomics .....	3
CISM	2201	Fundamentals of Computer Applications.....	3
BUSA	1105	Introduction to Business.....	3
Elective		.....	3

Depending on a student's particular interest he/she will choose one of the following groups of electives:

AECO	1150	Farm Organization and Management .....	3
AGRY	2001	Plant Science .....	3
AGRP	1125	Fundamentals of Plant Protection .....	3
<b>OR</b>			
FRSC	1190	Natural Resource Conservation .....	3
FRSC	1192	Forest Wildlife Management.....	3
Elective		.....	3
<b>OR</b>			
AENG	2210	Surveying .....	3
AENT	2220	Drainage, Irrigation and Erosion Control.....	3
HORT	2215	Landscape Design .....	3
<b>OR</b>			
ASLH	1101	Introduction to Animal Science.....	3
ASLH	1110	Livestock Evaluation and Selection.....	3
ASLH	1115	Livestock Production.....	3

Physical Education as required

Freshman Seminar

**TOTAL 63**

## FOREST TECHNOLOGY

The objective of this major is to educate a student in the basic concepts and practical techniques of forestry. It is intended that a graduate will function in a supporting capacity to professional foresters in private, state, and federal organizations.

To receive the Associate of Applied Science degree in Forestry, a student must complete the following courses. A grade of C or better is required in ENGL 1101, MATH 1002, and all courses with an FRSC prefix.

		First Year	Hours
COURSES			
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment.....	3
MATH	1002	Technical Mathematics .....	3
AENT	1113	Power Equipment .....	3
BUSA	2155	Business Law OR	
BUSA	1105	Introduction to Business.....	3
FRSC	1190	Natural Resource Conservation.....	3
HIST	2112	United States History II .....	3
POLS	1101	American Government .....	3
COMM	1100	Human Communications.....	3

		Second Year	Hours
COURSES (Fall semester)			
FRSC	2225	Forest Measurements I.....	2
FRSC	2230	Forest Ecology & Soils .....	4
FRSC	1155	Microcomputers in Forest Resources .....	2
FRSC	2235	Forest Surveying & Mapping .....	4
FRSC	1170	Dendrology .....	3
FRSC	2240	Forest Safety .....	1

COURSES (Spring Semester)			
FRSC	2245	Aerial Photography and Mapping.....	4
FRSC	2270	Principles of Supervision.....	2
FRSC	2255	Forest Measurements II .....	5
FRSC	2250	Forest Protection .....	2
FRSC	2265	Silviculture .....	4

COURSES (Summer Term)			
FRSC	2275	Forest Industries.....	2
FRSC	2280	Forest Harvesting.....	2
FRSC	2285	Forestry Seminar.....	1
FRSC	2290	Timber Management .....	5

Physical Education as required

Freshman Seminar

Regents' Test required

40 T hrs

TOTAL 70

NOTE: Courses in each term of the second year are taken together as a unit. A Wildlife Technology student who desires to continue on for the Forestry Technology degree should not take FOR 2265 during the fall semester as it will be taken as part of the spring semester block of forestry courses.

# WILDLIFE TECHNOLOGY

The objective of this major is to educate a student in the basic concepts and techniques of Wildlife Management. It is intended that a student who graduates under this program will function in a supporting capacity to professionals employed by private, state, and federal organizations. To receive the Associate of Applied Science degree in Wildlife Technology, a student must complete the following courses. A grade of C or better is required in ENGL 1101, MATH 1002, and all courses with an FRSC prefix.

First Year			
COURSES			Hours
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment.....	3
MATH	1002	Technical Mathematics.....	3
AENT	1113	Power Equipment .....	3
FRSC	1170	Dendrology .....	3
FRSC	1130	Soils & Herbaceous Vegetation .....	3
FRSC	1140	Forest Measurements & Mapping I.....	3
FRSC	1155	Microcomputers in Forest Resources .....	2
FRSC	1190	Natural Resource Conservation.....	3
FRSC	1192	Forest Wildlife Management.....	3
HIST	2112	United States History II.....	3

Summer Session			
COURSES			Hours
FRSC	2240	Forest Safety .....	1
FRSC	2260	Conservation Law Enforcement.....	3
FRSC	2261	Forest Game Management .....	3
FRSC	2262	Aquatic Resource Management.....	3
Elective (not required for degree)			
FRSC	2266	Aquatic Habitat Management .....	3

Second Year			
COURSES			Hours
BIOL	2107 /2107L	Principles of Biology I/Lab.....	4
BIOL	2108/2108L	Principles of Biology II/Lab.....	4
FRSC	1160	Forest Surveying.....	3
FRSC	1135	Nongame Wildlife .....	2
FRSC	2265	Silviculture .....	4
FRSC	2263	Advanced Wildlife Technology .....	3
FRSC	2270	Principles of Supervision.....	2
POLS	1101	American Government .....	3
CRJU	2155	Criminal Evidence and Procedures OR	
CRJU	2200	Criminal Law.....	3
COMM	1100	Human Communications.....	3
FRSC	2264	Wildlife Seminar .....	1

Physical Education as required

Freshman Seminar

Regents' Test required

TOTAL 74-77



## FAMILY AND CONSUMER SCIENCES TECHNOLOGY

The two-year Family and Consumer Sciences program offers four programs of study designed to prepare students for employment in Family and Consumer Sciences related occupations. Upon completion of the selected option, the student is eligible to receive the Associate of Applied Science degree in Family and Consumer Sciences.

### Children and Family Services

This curriculum is appropriate for a student wishing to prepare for work with young children in public nursery schools, day care centers, child-serving agencies, children's clinics and hospitals, and agencies dealing with family adjustment.

#### COURSES

#### Hours

CISM	2201	Fundamentals of Computer Applications.....	3
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment.....	3
FACS	1103	Child Development.....	3
FACS	1151	Wellness Nutrition .....	3
FACS	2211	Children's Creative Activities .....	3
FACS	2206	Internship .....	3
FACS/SOCI	2293	Introduction to Marriage and Family .....	3
GNDR	1101	Introduction to Gender Studies.....	2
HIST	2112	United States History II .....	3
MATH	1002	Technical Mathematics (or higher) .....	3
POLS	1101	American Government .....	3
PSYC	1101	Introduction to General Psychology.....	3
PSYC	2103	Introduction to Human Development OR	
SOCI	2400	Human Services Lab in Field Work.....	3
SOCI	1101	Introduction to Sociology .....	3
<del>SOCI</del>	<del>2400</del>	<del>Human Services Lab in Field Work.....</del>	<del>3</del>
COMM	1100	Human Communications .....	3

Select 6 of the following courses:

BUSA	1105	Introduction to Business.....	3
EDUC	2204	Introduction to Education.....	3
FACS	2212	Nursery School and Day Care Management .....	3
FACS	2220	Consumer Economics .....	3
FACS	2225	Professional Development.....	3
FACS	1115	Introduction to Foods.....	3
PSYC	2201	Introduction to Abnormal Behavior.....	3
PSYC	2101	Introduction to Psychology of Adjustment .....	3
SOCI	1160	Introduction to Social Problems .....	3
SOCI	2110	Human Services and Social Policy .....	3
SPAN	1001	Introductory Spanish (or higher) .....	3

Physical Education as required

Freshman Seminar

**TOTAL 65**

## Interior Design

This curriculum is appropriate for a student wishing to prepare for work as an interior decorating consultant, kitchen plans consultant, or home furnishings buyer or coordinator.

### COURSES

### Hours

ENGL	1101	Composition I.....	3
ENGL	1102	Composition II <b>OR</b>	
BUSA	2105	Communicating in the Business Environment.....	3
HIST	2112	United States History II.....	3
MATH	1002	Technical Mathematics.....	3
POLS	1101	American Government.....	3
COMM	1100	Human Communications.....	3
General Education Elective.....			3
FACS	2275	Housing & Interiors.....	3
FACS	2279	Special Problems in Interiors.....	3
FACS	2290	Residential Interiors & Furnishings.....	3
FACS	1161	Interior Systems & Equipment.....	3
FACS	2225	Professional Development.....	3
FACS	1120	Creative Clothing.....	3
FACS	2220	Consumer Economics.....	3
FACS	2293/SOCI 2293	Introduction to Marriage & Family.....	3
FACS	2224	Textiles for Consumer.....	3
HORT	2211	Floral Design.....	3
HORT	2218	Interior Landscapes.....	3

Select 9 hours from the courses below:

ARTS	1120	Basic Design I.....	3
ACCT	2101	Principles of Accounting I.....	3
FACS	2206	Internship.....	3
MGMT	2166	Small Business Management.....	3
MGMT	2167	Human Resource Management.....	3
MKGT	2175	Principles of Marketing.....	3
MKTG	2177	Personal Selling.....	3
MKTG	2176	Advertising and Sales Promotion.....	3

Physical Education as Required

Freshman Seminar

**TOTAL 63**

## Fashion Merchandising

This option consists of organized subject matter and learning experiences related to the variety of sales, fashion coordination, and sales-supporting tasks performed by marketing employees and management personnel in retail or wholesale establishments primarily engaged in selling clothing of all kinds, related articles for personal wear and adornment, and/or home furnishings and decorations.

**COURSES****Hours**

ENGL	1101	Composition I.....	3
ENGL	1102	Composition II <b>OR</b>	
BUSA	2105	Communicating in the Business Environment.....	3
HIST	2112	United States History II.....	3
MATH	1002	Technical Mathematics.....	3
COMM	1100	Human Communications.....	3
POLS	1101	American Government.....	3
CISM	2201	Fundamentals of Computer Applications.....	3
ECON	2105	Principles of Macroeconomics <b>OR</b>	
ECON	2106	Principles of Microeconomics.....	3
MKTG	2177	Personal Selling.....	3
MKTG	2176	Advertising and Sales Promotion.....	3
FACS	1120	Creative Clothing.....	3
FACS	2225	Professional Development.....	3
ACCT	2101	Principles of Accounting I.....	3
MKTG	2175	Principles of Marketing.....	3
MGMT	2166	Small Business Management.....	3
MGMT	2167	Human Resource Management.....	3
FACS	1101	Fashion Fundamentals.....	3
FACS	2214	Clothing & Consumer Behavior.....	3
FACS	2224	Textiles for Consumers.....	3
FACS	2293/SOCI 2293	Introduction to Marriage & Family.....	3

Physical Education as required

Freshman Seminar

**TOTAL 60****Hospitality Management**

This option prepares a student for entry-level positions in administration and operation of hotels, motels and restaurants, and for other positions in the tourism industry.

**COURSES****Hours**

ENGL	1101	Composition I.....	3
ENGL	1102	Composition I <b>OR</b>	
BUSA	2105	Communicating in the Business Environment.....	3
COMM	1100	Human Communications.....	3
HIST	2112	United States History II.....	3
POLS	1101	American Government.....	3
MATH	1002	Technical Mathematics (or higher).....	3
ACCT	2101	Principles of Accounting I.....	3
BUSA	2155	Business Law.....	3
FACS	1151	Wellness Nutrition.....	3
FACS	2293/SOCI 2293	Introduction to Marriage & Family.....	3
MGMT	2165	Fundamentals of Management.....	3
MGMT	2167	Human Resource Management.....	3
General Education elective.....			3

## Major Courses:

HRMT 2200	Introduction to Hospitality Management.....	2
HRMT 2201	Commercial Food Management.....	3
HRMT 2202	Food and Labor Cost Control .....	3
HRMT 2203	Hospitality Management .....	3
HRMT 2204	Restaurant Management .....	3
HRMT 2205	Catering and Beverage Management.....	4
HRMT 2210	Hotel Management.....	3
HRMT 2250	Internship .....	12

Physical Education as required

Freshman Seminar

TOTAL 72

## ENVIRONMENTAL HORTICULTURE TECHNOLOGY

Golf Turf Management  
 Golf Club Management  
 Ornamental Production

Commercial Turf Management  
 Landscape Design and  
 Grounds Management

Environmental Horticulture Technology offers education in these specialized areas for men and women. As highly skilled technicians and supervisory personnel, graduates obtain employment in one of these highly specialized ornamental and environmental industries. This program provides the individual with a detailed understanding of the technical requirements of the industry and helps the student develop skills needed as a commercial environmental horticulturalist. Also, the program allows a student the opportunity to further develop critical thinking and problem-solving skills needed in the work place. A student educated in this program will find employment with golf courses, commercial properties, contract maintenance, garden centers, athletic and recreational areas, production and retail nurseries, schools, colleges, lawn maintenance and landscape companies, and related horticultural and agronomic service and/or production careers. The Golf Club Management option prepares a student to become an assistant clubhouse manager at golf club.

To be eligible to receive the Associate of Applied Science degree in Environmental Horticulture, each student must complete the required courses of one specific management area. A grade of C or better is required in ENGL 1101, MATH 1002 and all classes with AENT, AGRP, AGRY and HORT prefixes.

Many students earn at least two of the above degrees to better prepare them for the work force and improve their employability. The program is a mix of traditional and nontraditional students. Many non-traditional students enter the program with a previous degree and complete the technical classes within a year. A student lacking sufficient job experience is encouraged to participate in a minimum of two internship (on-the-job training) programs. Also, a student is encouraged to become a student member of the state and/or national professional trade organizations (i.e., Golf Course Superintendents Association of America, Georgia Golf Course Superintendents Association, Professional Lawn Care Association of America, Club Managers Association of America, American Association of Nurserymen, Southern Nurserymen Association, Georgia Green Industry Association, etc.) as applicable to the chosen major. Scholarships are available to specific majors from industry and professional organizations.

## Golf Turf Management

### COURSES

*Hours*

ACCT	2101	Principles of Accounting I OR	
MGMT	2167	Human Resource Management .....	3
CISM	2201	Fundamentals of Computer Applications .....	3
ENGL	1101	Composition I .....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment .....	3
HIST	2112	United States History II .....	3
MATH	1002	Technical Mathematics .....	3
POLS	1101	American Government .....	3
COMM	1100	Human Communications .....	3
HORT	2270	Woody Ornamental Plant Identification .....	3
AENT	1114	Turfgrass Equipment OR	
AENT	2220	Drainage, Irrigation and Erosion Control OR	
AGRP	1125	Fundamentals of Plant Protection OR	
AGRY	2020	Soils and Fertilizers .....	9
HORT	2230*	Turf Internship .....	*12
HORT	2231	Turfgrass Science and Technology .....	3
HORT	2232	Turf Pest Management .....	3
HORT	2233	Golf Course Design and Management .....	3

Select 9 hours from the following with advisor approval:

HORT	2201	Principles of Horticulture .....	3
HORT	2202	Grounds Maintenance Equipment .....	3
HORT	2208	Special Problems in Turfgrass .....	3
HORT	2215	Landscape Design .....	4
HORT	2235	Computerized Grounds Maintenance .....	3
HORT	2236	Environmental Issues .....	3
HORT	2239	Grounds Irrigation Systems .....	3
HORT	2241	Grounds Management .....	4
HORT	2243	Urban Tree Maintenance .....	3
HORT	2244	Ornamental Pest Management .....	3
HORT	2291	Golf Club Operations .....	3

Physical Education as required

Freshman Seminar

**TOTAL 66**

\*A student must complete 30 hours of course work and receive advisor approval before taking HORT 2230. HORT 2250 is available for a student lacking experience and needing a second internship.

36



## Golf Club Management

This option consists of a combination of basic business, turfgrass management, golf club management, and general education courses designed to prepare a graduate to enter a golf club as an assistant manager or other entry-level management training position. The internship offers extensive training experiences needed to prepare a graduate for entry-level management positions. A student who completes this curriculum will receive an Associate of Applied Science in Golf Club Management degree.

### COURSES

### Hours

ACCT	2101	Principles of Accounting I .....	3
ENGL	1101	Composition I .....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment .....	3
FACS	2225	Professional Development .....	3
HIST	2112	United States History II .....	3
MATH	1002	Technical Mathematics .....	3
HORT	2291	Golf Club Operations .....	3
HORT	2292	Golf Club Management .....	3
MKTG	2176	Advertising and Sales Promotion .....	3
BUSA	2155	Business Law .....	3
CISM	2201	Fundamentals of Computer Applications .....	3
HORT	2231	Turfgrass Science & Technology .....	3
HORT	2233	Golf Course Design & Management .....	3
MGMT	2165	Principles of Management .....	3
HORT	2290*	Internship .....	*12
HORT	2293	Special Problems in Golf Club Management .....	3
MGMT	2167	Human Resource Management .....	3
POLS	1101	American Government .....	3
COMM	1100	Human Communications .....	3

Physical Education as required

Freshman Seminar

**TOTAL 66**

\*A student must complete 30 hours of course work and receive advisor approval before taking HORT 2290. HORT 2250 is available for a student lacking experience and needing a second internship.

## Commercial Turf Management

### COURSES

*Hours*

ACCT	2101	Principles of Accounting I <b>OR</b>	
MGMT	2167	Human Resource Management.....	3
CISM	2201	Fundamentals of Computer Applications.....	3
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II <b>OR</b>	
BUSA	2105	Communicating in the Business Environment.....	3
HIST	2112	United States History II.....	3
MATH	1002	Technical Mathematics.....	3
POLS	1101	American Government.....	3
COMM	1100	Human Communications.....	3
HORT	2270	Woody Ornamental Plant Identification.....	3
AENT	1114	Turfgrass Equipment <b>OR</b>	
AENT	2220	Drainage, Irrigation and Erosion Control <b>OR</b>	
AGRP	1125	Fundamentals of Plant Protection <b>OR</b>	
AGRY	2020	Soils and Fertilizers.....	9
HORT	2230*	Turf Internship.....	*12
HORT	2231	Turfgrass Science & Technology.....	3
HORT	2232	Turf Pest Management.....	3
HORT	2234	Commercial Turf Management.....	3

Select 9 hours from the following with advisor approval:

HORT	2201	Principles of Horticulture.....	3
HORT	2202	Grounds Maintenance Equipment.....	3
HORT	2208	Special Problems in Turfgrass.....	3
HORT	2215	Landscape Design.....	4
HORT	2235	Computerized Grounds Maintenance.....	3
HORT	2236	Environmental Issues.....	3
HORT	2239	Grounds Irrigation Systems.....	3
HORT	2241	Grounds Management.....	4
HORT	2243	Urban Tree Maintenance.....	3
HORT	2244	Ornamental Pest Management.....	3

Physical Education as required

Freshman Seminar

**TOTAL 66**

\*A student must complete 30 hours of course work and receive advisor approval before taking HORT 2230. HORT 2250 is available to a student lacking experience and needing a second internship.

# Landscape Design and Grounds Management

## COURSES

*Hours*

ACCT	2101	Principles of Accounting I <b>OR</b>	
MGMT	2167	Human Resource Management .....	3
CISM	2201	Fundamentals of Computer Applications .....	3
ENGL	1101	Composition I .....	3
ENGL	1102	Composition II <b>OR</b>	
BUSA	2105	Communicating in the Business Environment .....	3
HIST	2112	United States History II .....	3
MATH	1002	Technical Mathematics .....	3
POLS	1101	American Government .....	3
COMM	1100	Human Communications .....	3
HORT	2270	Woody Ornamental Plant Identification .....	3
AENG	2210	Surveying <b>OR</b>	
AENT	2220	Drainage, Irrigation and Erosion Control <b>OR</b>	
AGRP	1125	Fundamentals of Plant Protection <b>OR</b>	
AGRY	2020	Soils and Fertilizers .....	9
HORT	2215	Landscape Design .....	4
HORT	2240*	Grounds Internship .....	*12
HORT	2241	Grounds Management .....	4

Select 9 hours from the following with advisor approval:

HORT	2201	Principles of Horticulture .....	3
HORT	2202	Grounds Maintenance Equipment .....	3
HORT	2207	Special Problems in Landscaping .....	3
HORT	2218	Interior Plantscapes .....	3
HORT	2231	Turfgrass Science & Technology .....	3
HORT	2235	Computerized Grounds Maintenance .....	3
HORT	2236	Environmental Issues .....	3
HORT	2239	Grounds Irrigation Systems .....	3
HORT	2243	Urban Tree Maintenance .....	3
HORT	2244	Ornamental Pest Management .....	3
HORT	2251	Garden Center/Floral Management .....	3
HORT	2271	Herbaceous Ornamental Plant Identification .....	3

Physical Education as required

## Ornamental Production

### COURSES

*Hours*

ACCT	2101	Principles of Accounting I OR	
MGMT	2167	Human Resource Management .....	3
CISM	2201	Fundamentals of Computer Applications .....	3
ENGL	1101	Composition I .....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment .....	3
HIST	2112	United States History II .....	3
MATH	1002	Technical Mathematics .....	3
POLS	1101	American Government .....	3
COMM	1100	Human Communications .....	3
HORT	2270	Woody Ornamental Plant Identification .....	3
AGRP	1125	Fundamentals of Plant Protection .....	3
AGRY	2020	Soils and Fertilizers .....	4
HORT	2201	Principles of Horticulture .....	3
HORT	2220*	Production Internship .....	12
HORT	2222	Floriculture .....	3

Select 12 hours from the following with advisor approval:

HORT	2206	Special Problems in Production OR	
HORT	2218	Interior Landscapes OR	
HORT	2221	Greenhouse Operations & Management OR	
HORT	2236	Environmental Issues OR	
HORT	2239	Grounds Irrigation Systems OR	
HORT	2244	Ornamental Pest Management OR	
HORT	2251	Garden Center/Floral Management OR	
HORT	2261	Nursery Crop Production OR	
HORT	2271	Herbaceous Ornamental Plant Identification .....	12

Physical Education as required

Freshman Seminar

**TOTAL 64**

\*A student must complete 30 hours of course work and receive advisor approval before taking HORT 2220. HORT 2220 is available to a student lacking experience and needing a second internship.

# The Division of Business Administration

## Information Technology

The Information Technology degree program is designed to offer the student a concentrated program in utilizing microcomputers to perform business applications. In addition to the knowledge gained in the area of Microsoft application, students may choose an emphasis from one of three areas: computer programming, network support, or business software applications.

Students choosing the software applications option will not only earn an associate degree in Information Technology but will also have the opportunity to earn Microsoft Office User Specialist (MOUS) certification. MOUS certification is becoming widely recognized by business and industry as a benchmark to validate users skills. Students who select the programming option will have the competitive edge for those jobs requiring knowledge of JAVA, C++ and Visual Basic, while students choosing to emphasize networking will develop a strong foundation in network support.

Students majoring in this option must earn a "C" average (2.0) or better in all CISM courses. A student completing this course work will receive the Associate of Applied Science in Business Information Technology with an emphasis in either computer programming, network support, or software applications.

Students desiring to earn a Bachelor's degree at a four-year institution can transfer this program of study to Valdosta State University and receive 36 semester hours of block credit toward the Bachelor of Applied Science, Technical Studies major, in addition to the University System core requirements met at ABAC.

### COURSES

Hours

#### GENERAL EDUCATION

✓ ENGL	1101	Composition I.....	3
✓ ENGL	1102	Composition II OR	
✓ BUSA	2105	Communicating in the Business Environment.....	3
✓ COMM	1100	Human Communications.....	3
✓ ECON	2105	Principles of Macroeconomics OR	
✓ ECON	2106	Principles of Microeconomics .....	3
MATH	1101	Math Modeling OR	
✓ MATH	1111	College Algebra.....	3
✓ POLS	1101	American Government .....	3
✓ HIST	2112	United States History II.....	3

#### MAJOR PROGRAM OF STUDY

MGMT	2165	Fundamentals of Management OR	
✓ MGMT	2166	Small Business Management OR	
✓ MGMT	2167	Human Resource Management.....	3
CISM	2255	Introduction to Microcomputer Operating Systems .....	3
CISM	2258	Networking Fundamentals.....	3
CISM	2295	Database Management .....	4
✓ ACCT	2101	Principles of Accounting I. ....	3
✓ CISM	2201	Fundamentals of Computer Applications.....	3
CISM	2265	Microcomputer Spreadsheet Applications.....	4
CISM	2256	Introduction to Microcomputer Programming .....	3
CISM	2270	Microcomputer Systems Support .....	3



Select one emphasis from the three listed below:

Software Applications		
AENG	1109	Engineering Graphics.....3
CISM	2285	Advanced Word Processing & Desk-top Design.....4
CISM	2286	*Special Problems in Information Technology.....3
Computer Programming		
CSCI	1301	Principles of Programming I.....4
CSCI	1302	Principles of Programming II.....4
CISM	2286	*Special Problems in Information Technology.....3
Network Support		
CISM	2259	Networking Technologies.....3
CISM	2260	Advanced Networking Projects.....3
CISM	2286	*Special Problems in Information Technology.....3

\*The Special Problems course will be tailored to meet each student's individual needs and interest.

Physical Education as required  
Freshman Seminar

**TOTAL 60/61**

### Certificate in Information Technology

Successful completion of this program enables the student to gain employment in businesses and industries which use microcomputers to perform word processing, spreadsheet, and database management operations. As students progress through the program, Microsoft certification tests should be attempted so that upon completion of the certificate, graduates have also achieved certification as a Microsoft Office User Specialist (MOUS). MOUS certification is becoming widely recognized by business and industry as a benchmark to validate users skills.

Completing the certificate program and achieving MOUS certification gives the graduate a definite competitive edge. Students majoring in this certificate program are required to earn a "C" or better in all CISM courses and will receive a Certificate in Applied Business Technology.

COURSES		Hours
ENGL	1101	Composition I.....3
HIST	2112	United States History II.....3
ACCT	2101	Principles of Accounting I.....3
CISM	2201	Fundamentals of Computer Applications.....3
CISM	2255	Introduction to Microcomputer Operating Systems.....3
CISM	2258	Networking Fundamentals.....3
CISM	2265	Microcomputer Spreadsheet Applications.....4
CISM	2270	Microcomputer Systems Support.....3
CISM	2285	Advanced Word Processing & Desk-Top Publishing.....4
CISM	2295	Database Applications.....4

Physical Education as required  
Freshman Seminar

**TOTAL 33**

## GENERAL BUSINESS

The General Business Program is offered for students of widely varying needs. Business has come to appreciate the importance of increasing the employment opportunities for a student who does not expect to attend a four-year institution or who expects to work while attaining the four year and graduate degrees. A student who completes this option will receive the Associate of Applied Science degree in Applied Business Technology: Major-General Business.

### COURSES

*Hours*

#### GENERAL EDUCATION

ENGL	1101	Composition I.....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment.....	3
COMM	1100	Human Communications.....	3
ECON	2105	Principles of Macroeconomics OR	
ECON	2106	Principles of Microeconomics.....	3
MATH	1101	Math Modeling OR	
MATH	1111	College Algebra.....	3
POLS	1101	American Government.....	3
HIST	2112	United States History II.....	3
CISM	1200	Introduction to Technical Skills.....	1

#### MAJOR PROGRAM OF STUDY

ACCT	2150	Income Tax.....	3
ACCT	2101	Principles of Accounting I.....	3
ACCT	2102	Principles of Accounting II.....	3
BUSA	1105	Introduction to Business.....	3
BUSA	2155	Business Law.....	3
CISM	2265	Microcomputer Spreadsheet Applications.....	4
CISM	2255	Introduction Microcomputer Operating Systems.....	3
CISM	2201	Fundamentals of Computer Applications.....	3
ECON	2105	Principles of Macroeconomics OR	
ECON	2106	Principles of Microeconomics.....	3
MGMT	2166	Small Business Management OR	
MGMT	2167	Human Resource Management.....	3
MGMT	2165	Principles of Management.....	3
MKTG	2175	Principles of Marketing.....	3
MKTG	2177	Personal Selling OR	
MKTG	2176	Advertising and Sales Promotion.....	3

Physical Education as required  
Freshman Seminar

**TOTAL 62**

## CONCENTRATION IN BUSINESS

A student can earn an Associate of Applied Science degree with a Concentration in Applied Business Technology upon the completion of 18 hours of additional credit in business courses beyond that required in another associate degree program. This option is designed to provide the student who receives an associate degree in a non-business area from Abraham Baldwin the ability to

complete an additional 30 hours of credit in business courses and receive a second associate degree. The content of this 18 hours will be arranged to meet the individual needs and interests of the student. If the degree is from another institution, an additional 9 hours beyond the Concentration in Business will be required to satisfy residency requirements.

## MANAGEMENT AND MARKETING

The Management and Marketing Program is designed to prepare students for entry-level management and marketing positions or for management or marketing training programs in retail, wholesale, service and manufacturing companies. A student in this program also receives the well-rounded training necessary to initiate and run his/her own businesses.

A student who completes the requirements in one of the two-year Management and Marketing program options will be awarded the Associate of Applied Science degree in Applied Business Technology: Major-Management and Marketing.

### COURSES

Hours

#### GENERAL EDUCATION

ENGL	1101	Composition I.....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment.....	3
COMM	1100	Human Communications.....	3
ECON	2105	Principles of Macroeconomics OR	
ECON	2106	Principles of Microeconomics .....	3
MATH	1101	Math Modeling OR	
MATH	1111	College Algebra.....	3
POLS	1101	American Government .....	3
HIST	2112	United States History II.....	3
CISM	1200	Introduction to Technical Skills .....	1

#### PROGRAM OF STUDY

BUSA	2155	Business Law.....	3
BUSA	1105	Introduction to Business.....	3
ACCT	2150	Income Tax .....	3
ACCT	2101	Principles of Accounting I .....	3
MKTG	2177	Personal Selling .....	3
MKTG	2176	Advertising and Sales Promotion .....	3
CISM	2201	Fundamentals of Computer Applications.....	3
MGMT	2166	Small Business Management.....	3
MGMT	2165	Principles of Management.....	3
MGMT	2167	Human Resource Management.....	3
MKTG	2175	Principles of Marketing .....	3

Select 6 hours from the following:

ACCT	2102	Principles of Accounting II.....	3
CISM	2255	Introduction to Microcomputer Operating Systems .....	3
CISM	2265	Microcomputer Spreadsheet Applications.....	4

**TOTAL 60/61**

Physical Education as required  
Freshman Seminar

## Fashion Merchandising

This option consists of organized subject matter and learning experiences related to the variety of sales, fashion coordination, and sales-supporting tasks performed by marketing employees and management personnel in retail or wholesale establishments primarily engaged in selling clothing of all kinds, related articles for personal wear and adornment, and/or home furnishings and decorations. A student who completes this curriculum will receive an Associate of Applied Science degree in Applied Business Technology: Major-Management and Marketing.

### COURSES

*Hours*

#### GENERAL EDUCATION

ENGL	1101	Composition I.....	3
ENGL	1102	Composition II <b>OR</b>	
BUSA	2105	Communicating in the Business Environment.....	3
HIST	2112	United States History II .....	3
MATH	1002	Technical Mathematics .....	3
COMM	1100	Human Communications.....	3
POLS	1101	American Government .....	3
CISM	2201	Fundamentals of Computer Applications.....	3
ECON	2105	Principles of Macroeconomics <b>OR</b>	
ECON	2106	Principles of Microeconomics .....	3

#### PROGRAM OF STUDY

ACCT	2101	Principles of Accounting I .....	3
FACS	1101	Fashion Fundamentals.....	3
FACS	1120	Creative Clothing.....	3
FACS	2214	Clothing & Consumer Behavior.....	3
FACS	2224	Textiles for Consumers .....	3
FACS	2225	Professional Development .....	3
FACS	2293	Family Relations <b>OR</b>	
SOCI	2293	Introduction to Marriage & Family .....	3
MKTG	2175	Principles of Marketing .....	3
MKTG	2176	Advertising and Sales Promotion .....	3
MKTG	2177	Personal Selling.....	3
MGMT	2166	Small Business Management .....	3
MGMT	2167	Human Resource Management.....	3

**TOTAL 60**

Physical Education as required

Freshman Seminar

## Golf Club Management

This option consists of a combination of basic business, club management, turfgrass management, and general education courses designed to prepare a graduate to enter a golf club as an assistant manager or other entry level management training position. The internship must be completed between the freshman and sophomore years at a location approved by the educational advisor. This location must offer extensive training experiences needed to prepare a graduate for an entry-level management position. A student who completes this curriculum will



receive an Associate of Applied Science degree in Applied Business Technology: Major-Management and Marketing.

**COURSES****Hours****General Education**

ENGL	1101	Composition I.....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment.....	3
HIST	2112	United States History II .....	3
MATH	1002	Technical Mathematics .....	3
COMM	1100	Human Communications .....	3
POLS	1101	American Government .....	3
CISM	2201	Fundamentals of Computer Applications.....	3

**PROGRAM OF STUDY**

ACCT	2101	Principles of Accounting I .....	3
FACS	2225	Professional Development .....	3
HORT	2291	Golf Club Operations .....	3
HORT	2292	Golf Club Management .....	3
MKTG	2176	Advertising and Sales Promotion .....	3
BUSA	2155	Business Law .....	3
HORT	2231	Turfgrass Science & Technology .....	3
HORT	2233	Golf Course Design and Management .....	3
MGMT	2165	Principles of Management.....	3
HORT	2290*	Golf Club Internship .....	12
HORT	2293	Special Problems in Golf Club Management .....	3
MGMT	2167	Human Resource Management .....	3

Physical Education as required

Freshman Seminar

**TOTAL 66****Certificate in Management and Marketing**

The objective of the certificate option is to give a student the foundation needed for obtaining a sales or service position in a merchandising firm. A student who completes the requirements under this option will receive a Certificate in Applied Business Technology: Management and Marketing.

ENGL	1101	Composition I.....	3
ENGL	1102	Composition II OR	
BUSA	2105	Communicating in the Business Environment.....	3
BUSA	1105	Introduction to Business.....	3
BUSA	2155	Business Law .....	3
MGMT	2166	Small Business Management .....	3
MKTG	2177	Personal Selling .....	3
MKTG	2176	Advertising and Sales Promotion .....	3
MKTG	2175	Principles of Marketing .....	3
CISM	2201	Fundamentals of Computer Applications.....	3
CISM	2265	Microcomputer Spreadsheet Applications.....	4
HIST	2112	United States History II .....	3

**TOTAL 34**



# **The Division of Nursing**

## **ASSOCIATE DEGREE PROGRAM**

The Division of Nursing is an integral part of the college and offers educational opportunities to qualified individuals who seek a career in nursing. A student pursues a planned course of study which will help him/her develop intellectually, emotionally, and socially in preparation for nursing practice as a registered nurse (RN).

The nursing program provides a curriculum which assists an individual to give safe, effective nursing care for clients in diverse health care settings. The registered nurse functions as a member of the health care team in promoting and restoring optimal health.

Abraham Baldwin College provides a nursing program during regular class hours and an evening nursing program. In addition, an LPN to RN Career Mobility program is offered to provide the licensed practical nurse with an opportunity for advanced placement. A student successfully completing NURS 1115 Transition to Associate Degree Nursing may enroll in the sophomore nursing sequence.

Because of the academically demanding program of study in the nursing curriculum, it is recommended that a student who anticipates enrolling in the nursing program complete several required general education courses prior to admission.

The College offers many extra-curricular activities which supplement the academic program and provide leadership and diversional opportunities. A nursing student is encouraged to be active in the Abraham Baldwin College Chapter of the Georgia Association of Nursing Students (GANS) and to participate in other college related activities.

Upon graduation the student receives the Associate in Science in Nursing Degree and is eligible to take the examination for licensure as a registered nurse (RN.)

### **Program Outcomes**

The nursing Graduate will:

1. Demonstrate a knowledge of nursing practice necessary for performance as a registered nurse.
2. Demonstrate the ability to function in the various roles of the associate degree nurse.
3. Demonstrate critical thinking skills in the utilization of the nursing process to meet client needs.
4. Demonstrate the ability to practice in diverse environments.
5. Participate in activities which support the value of life-long learning.
6. Demonstrate proficiency in written and oral communications.

### **STANDARDS FOR ADMISSION AND RETENTION**

To enter the nursing program, a student must be eligible for admission to the college. Admission to the college, however, does not guarantee admission into the nursing program. A separate letter from the Division of Nursing will be sent to the student upon acceptance into the program. A candidate for the Associate Degree in Nursing must possess assessment, communication, psychomotor, and behavioral skills. Reasonable accommodations may be made for some disabilities.

However, each candidate is expected to perform in a safe and reasonably independent manner as demonstrated by:

- \*1. **ASSESSMENT** - A candidate must be able to assess a client accurately. Examples of assessment include: listening to heart and breath sounds, visualizing the appearance of a surgical wound, detecting the presence of a foul odor, and palpating an abdomen.
2. **COMMUNICATION** - A candidate must be able to interact therapeutically with clients and to communicate effectively with other members of the health care team. The candidate must be able to obtain and record information, describe client situations, and perceive non-verbal communication.
3. **PSYCHOMOTOR** - A candidate must have adequate psychomotor function to work effectively with nursing problems and issues and carry out related nursing care. Examples of nursing care include: assisting clients with daily hygiene care; moving, ambulating, and positioning clients; performing invasive procedures such as venipuncture and urinary catheterization; administering intravenous, intramuscular, subcutaneous, and oral medications; applying pressure to stop bleeding.
4. **BEHAVIORAL** - A candidate must have the emotional health required to maximize his/her intellectual abilities. Candidates must be able to tolerate physically demanding work loads and to function effectively during stressful situations. All candidates must be able to adapt to ever-changing environments which require flexibility, interaction skills, and ability to function in the case of uncertainty that is inherent in clinical situations involving clients. \*

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\*Adapted from Medical College of Georgia's catalog.

Students are admitted to the nursing program at the beginning of fall semester. LPN to RN Transition program students are admitted at the beginning of the summer term.

Deadline dates for application to the nursing programs are as follows: a) day and evening programs: April 15; b) LPN to RN Transition program: January 1. Applications received after these dates will be considered only if vacancies remain.

**Admission** to the nursing program is academically competitive and will be based on academic qualifications. **Minimum requirements** for consideration for admission are as follows:

1. Successful completion of Mathematical Modeling, English Composition I & II, and Introduction to General Psychology with a C or better.
2. A minimum composite SAT score of 850 or a composite ACT score of 18-19 or a 2.3 college cumulative academic grade point average on a minimum of 20 semester hours of general education courses applicable to the nursing curriculum. The 20 hours **must include** Human Anatomy and Physiology I and II with a C or better. Courses completed more than 5 years prior to admission will be individually considered by the Division of Nursing Admission Committee.
3. A student who is not required to take the SAT or ACT by the college (a student who has been out of high school for five or more years) may elect to take one of these tests in an effort to achieve the minimum score re-

quired for nursing or may elect to take the 20 semester hours as described above.

4. A candidate for the LPN to RN Transitions program must meet all of the above admission requirements plus the following additional requirements:
  - a. Hold current LPN licensure in the state of Georgia.
  - b. Have completed a minimum of 23 semester hours of general education courses including: Human Anatomy and Physiology I and II, Mathematical Modeling, Introduction to General Psychology, and English Composition I.
  - c. Must score at least 72 on the NLN Mobility Profile Exam. The score on this examination is valid for two years.
5. A student accepted into the nursing program will be required to adhere to the admission regulations and policies of the nursing program as stated in the College Catalog and Nursing Policy and Procedures Manual in effect at the time of admission.
6. In addition to the immunizations required for admission to the college. A student must be in the process of completing the HBV series of immunizations before beginning clinical laboratory. A student choosing not to take the HBV series must sign a disclaimer.
7. All nursing students must have had a PPD skin test within the past year prior to entering the nursing program or a chest x-ray within the past 3 years. The PPD skin test or chest x-ray must be updated as needed until graduation.
8. **Two copies of transcripts** from other colleges/universities attended by the applicant must be sent to ABAC. **One copy must** be sent to the **division of nursing** and **one copy** to the **office of admission**.

## ACADEMIC REGULATIONS

1. Licensed practical nurses may obtain credit for NURS 1105 Introduction to Nursing by achieving a minimum score of 75 on a challenge examination. This examination must be taken prior to the beginning of NURS 1105.
2. Licensed practical nurses may obtain credit for NURS 1105 Introduction to Nursing, NURS 1106 Assessment and Critical Thinking, NURS 1110 Medical-Surgical Nursing I, NURS 1111 Pediatric Nursing and NURS 1112 Mental Health Nursing by successfully completing NURS 1115 Transitions to Associate Degree Nursing with a minimum theory grade of 75 (C).
3. Students must achieve a minimum theory grade of 75 and a satisfactory grade in the clinical laboratory, nursing skills laboratory, and designated class activities in each nursing course in order to be admitted into the next semester of nursing.
4. Students must successfully complete mathematical modeling or a higher level math and attain a grade of C or higher in the following general education courses: Human Anatomy and Physiology I and II, Microbiology, Mathematical Modeling, Introduction to General Psychology, and Introduction to Sociology.
5. Students are required to take a National League for Nursing (NLN) Comprehension Readiness Exam in NURS 2206 and a Comprehensive Assessment Examination in NURS 2210.
6. A re-admitted student (one who has left the program for a year or more before returning) must apply to the Division of Nursing for readmission

- three(3) month before the anticipated return to the nursing sequence and must have a minimum cumulative academic grade point average of 2.3. Individual readmission will be based on academic qualifications and availability of space.
7. The two-year nursing sequence must be completed within four years from the beginning of the term in which either NURS 1105 or NURS 1106 is successfully completed.
  8. A student may repeat any given nursing course only once and may repeat a total of only two nursing courses during the completion of the two-year nursing sequence.
  9. A student must maintain current American Heart Association Basic Cardiac Life Support (BCLS) certification and current malpractice insurance while enrolled in the nursing program. Proof of BCLS certification and malpractice insurance must be provided to the Division of Nursing office.
  10. A student must adhere to the policies and procedures as outlined in the Division of Nursing Policy and Procedure Manual for Nursing Students. Readmitted students will be held to the Manual in effect when they are formally readmitted to the program.
  12. Sophomore level **quarter courses** must be successfully completed by the end of the 1999-2000 academic year. Any student who has not met the **quarter** program graduation requirements for the Associate of Science in Nursing degree by the end of the 1999-2000 academic year must enroll in the semester program of study and repeat the entire program. See the student handbook for further information.

### Cost of the Program

1. Textbooks: \$600 for the first nursing course and \$250 or less for each subsequent nursing course.
2. Supplies for course and skills lab materials: \$280
3. Uniforms and Accessories: \$150
4. National League for Nursing Examinations: \$75
5. Malpractice Insurance: \$20 per year
6. Transportation to clinical agencies: cost is the responsibility of each student.
7. Membership in the Abraham Baldwin College Chapter of the Georgia Association of Nursing Students (GANS)-optional: \$35 per year
8. Graduate Nurse Pin (optional): \$50-200
9. Georgia Board of Nursing application and NCLEX-RN: \$130 upon completion of the nursing program.

## CURRICULUM FOR DAY AND EVENING NURSING PROGRAM

THIS PROGRAM BEGINS FALL SEMESTER EACH YEAR

COURSES	SEMESTER	HOURS
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### SUMMER

MATH 1101	MATHEMATICAL MODELING .....	3
PSYC 1101	INTRODUCTION TO GENERAL PSYCHOLOGY .....	3
CISM 1200	INTRODUCTION TO TECHNICAL SKILLS .....	1
PHED 1100	HEALTH AND WELLNESS .....	2
ENGL 1101	COMPOSITION I .....	3

### FALL

NURS 1105	INTRODUCTION TO NURSING .....	4
NURS 1106	NURSING ASSESSMENT/CRITICAL THINKING .....	4
BIOL 2011	HUMAN ANATOMY & PHYSIOLOGY .....	3
BIOL 2011L	HUMAN ANATOMY & PHYSIOLOGY .....	1
ENGL 1102	COMPOSITION II (Regents' Exam) .....	3

### SPRING

NURS 1110	MEDICAL/SURGICAL NURSING I .....	5
NURS 1111	PEDIATRIC NURSING .....	3
NURS 1112	MENTAL HEALTH NURSING .....	3
BIOL 2012	HUMAN ANATOMY & PHYSIOLOGY .....	3
BIOL 2012L	HUMAN ANATOMY & PHYSIOLOGY .....	1

### SUMMER

COMM 1100	HUMAN COMMUNICATIONS .....	3
BIOL 2050	PRINCIPLES OF MICROBIOLOGY .....	3
BIOL 2050L	PRINCIPLES OF MICROBIOLOGY .....	1
SOCI 1101	INTRODUCTION TO SOCIOLOGY .....	3
POLS 1101	AMERICAN GOVERNMENT .....	3

### FALL

NURS 2205	MATERNAL/CHILD NURSING & WOMENS ISSUES .....	4
NURS 2206	MEDICAL/SURGICAL NURSING II .....	5
HIST 2112	AMERICAN HISTORY II .....	3

### SPRING

NURS 2210	MEDICAL/SURGICAL NURSING II .....	5
NURS 2215	TRENDS/ISSUES IN NURSING .....	3

Regents' Test

Freshman Seminar (ABAC 1000)

TOTAL 75

NOTE: Students must complete two PHED activity courses

37.5

(45)



## CURRICULUM FOR LPN TO RN TRANSITION PROGRAM

**THIS PROGRAM BEGINS SUMMER SEMESTER EACH YEAR**

Advance credit for NURS 1105, 1110, 1111, 1112 .....15 hours.

COURSES		SEMESTER	CREDIT HOURS
<b>FALL</b>			
BIOL	2011	HUMAN ANATOMY & PHYSIOLOGY I .....	3
BIOL	2011L	HUMAN ANATOMY & PHYSIOLOGY I .....	1
ENGL	1101	COMPOSITION I .....	3
PSYC	1101	INTRODUCTION TO GENERAL PSYCHOLOGY .....	3
CISM	1200	INTRODUCTION TO TECHNICAL SKILLS .....	1
PHED	1100	HEALTH & WELLNESS .....	2
<b>SPRING</b>			
BIOL	2012	HUMAN ANATOMY & PHYSIOLOGY II .....	3
BIOL	2012L	HUMAN ANATOMY & PHYSIOLOGY II .....	1
ENGL	1102	COMPOSITION II(Regents' Test) .....	3
SOCI	1101	INTRODUCTION TO SOCIOLOGY .....	3
MATH	1101	MATHEMATICAL MODELING .....	3
<b>SUMMER</b>			
NURS	1115	TRANSITION TO ASSOCIATE DEGREE NURSING .....	3
BIOL	2050	PRINCIPLES OF MICROBIOLOGY .....	3
BIOL	2050L	PRINCIPLES OF MICROBIOLOGY .....	1
COMM	1100	HUMAN COMMUNICATIONS .....	3
HIST	2112	AMERICAN HISTORY II .....	3
<b>FALL</b>			
NURS	1107	ASSESSMENT/CRITICAL THINKING .....	3
NURS	2205	MATERNAL/CHILD NURSING & WOMENS ISSUES .....	4
NURS	2206	MEDICAL/SURGICAL NURSING II .....	5
<b>SPRING</b>			
NURS	2210	MEDICAL/SURGICAL NURSING II .....	5
NURS	2215	TRENDS/ISSUES IN NURSING .....	3
POLS	1101	AMERICAN GOVERNMENT .....	3

Regents' Test

Freshman Seminar (ABAC 1000)

**TOTAL 77**

NOTE: Students must enroll in two PHED activity courses

# The Division of Social Science

## CRIMINAL JUSTICE

### General Option

The Criminal Justice Curriculum is designed to prepare a student for careers in the criminal justice system. The two-year Associate degree program has been designed to include courses in general education and to provide a minimum of 36 semester hours in the specialized field of law enforcement.

The student who completes the curriculum listed below will receive the Associate of Applied Science degree in Criminal Justice.

Courses			Hours
CISM	2201	Fundamentals of Computer Applications.....	3
COMM	1100	Human Communications.....	3
CRJU	1100	Introduction to Criminal Justice.....	3
CRJU	2200	Criminal Law.....	3
CRJU	2215	Constitutional Law.....	3
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II.....	3
HIST	2112	United States History II.....	3
MATH	1002	Technical Mathematics (or higher).....	3
POLS	1101	American Government.....	3
SOCI	1101	Introduction to Sociology <b>OR</b>	
PSYC	1101	Introduction to General Psychology.....	3
Select 9 courses from the following list:			
CRJU	1110	Police Administration.....	3
CRJU	1115	Introduction to Corrections.....	3
CRJU	1120	Juvenile Delinquency.....	3
CRJU	1125	Police Patrol and Services.....	6
CRJU	1130	Firearms.....	3
CRJU	1145	Traffic Crash Investigation.....	3
CRJU	1140	Defense Techniques.....	3
CRJU	1150	Narcotics and Dangerous Substances.....	3
CRJU	1165	Homicide Investigation.....	3
CRJU	2155	Criminal Evidence and Procedures.....	3
CRJU	2210	Juvenile Procedures.....	3
CRJU	2220	Criminal Investigation.....	3
CRJU	2225	Probation and Parole.....	3
CRJU	2230	Police Role in Deviant Behavior.....	3
SOCI	1160	Introduction to Social Problems.....	3

Physical Education as required

Freshman Seminar

Regents' Test

**TOTAL 60-63**

## Law Enforcement

The Criminal Justice—Law Enforcement curriculum is an ideal choice for the student intending to pursue employment in the area of law enforcement upon graduation. This curriculum is designed to meet the 11-week minimum curriculum standards as mandated by the Peace Officer Standards and Training Council of Georgia. A student completing this program will have met the minimum standards taught in the Basic Training Course for peace officer training. The student should be eligible for Georgia peace officer certification and for employment with a law enforcement agency upon successful completion of the P.O.S.T. exit exam, the Emergency Vehicle Operations Course, and Judgmental Pistol Shooting.

The student who completes the curriculum listed below will receive the Associate of Applied Science degree in Criminal Justice—Law Enforcement.

Courses			Hours
CISM	2201	Fundamentals of Computer Applications .....	3
COMM	1100	Human Communications .....	3
ENGL	1101	Composition I .....	3
ENGL	1102	Composition II .....	3
HIST	2112	United States History II .....	3
MATH	1002	Technical Mathematics (or higher) .....	3
POLS	1101	American Government .....	3
SOCI	1101	Introduction to Sociology <b>OR</b>	
PSYC	1101	Introduction to General Psychology .....	3
CRJU	1100	Introduction to Criminal Justice .....	3
CRJU	1110	Police Administration .....	3
CRJU	1125	Police Patrol and Services .....	6
CRJU	1130	Firearms .....	3
CRJU	1140	Defense Techniques .....	3
CRJU	1145	Traffic Crash Investigation .....	3
CRJU	1150	Narcotics and Dangerous Substances .....	3
CRJU	1165	Homicide Investigation .....	3
CRJU	2155	Criminal Evidence and Procedures .....	3
CRJU	2200	Criminal Law .....	3
CRJU	2210	Juvenile Procedures .....	3
CRJU	2215	Constitutional Law .....	3
CRJU	2220	Criminal Investigation .....	3
CRJU	2230	Police Role in Deviant Behavior .....	3

Physical Education as required

Freshman Seminar

Regents' Test

**TOTAL 69**

## HUMAN SERVICES TECHNOLOGY

The Human Services program is designed to serve the following objectives:

1. To contribute to the enrichment of general education by helping a student know and understand social welfare needs, services, and issues.
2. To prepare a student for immediate employment in social welfare positions not requiring the bachelor's degree or graduate work in Human Services.
3. To prepare a student for immediate employment in one of the other human services occupations.

## General Option

The Human Services curriculum is a four or five semester program with cooperative work experience being required as indicated. The student who completes the curriculum listed below will receive the Associate of Applied Science degree in Human Services.

Courses		Hours
BIOL	1003/1003L Introductory Biology I.....	4
BIOL	1004/1004L Introductory Biology II.....	4
CISM	2201 Fundamentals of Computer Applications.....	3
COMM	1100 Human Communications.....	3
ENGL	1101 Composition I.....	3
ENGL	1102 Composition II.....	3
ENGL	2112 World Literature II OR	
ENGL	2130 American Literature OR	
HUMN	2222 Western World Humanities II.....	3
GNDR	1101 Introduction to Gender Studies.....	2
HMSR	2101 Coop Field Exp in Human Services AND	
HMSR	2102 Coop Field Exp in Human Services.....	8
HIST	1111 World History I OR	
HIST	1112 World History II OR	
HIST	2111 United States History I.....	3
HIST	2112 United History II.....	3
MATH	1002 Technical Mathematics (or higher).....	3
POLS	1101 American Government.....	3
PSYC	1101 Introduction to General Psychology.....	3
PSYC	2201 Introduction to Abnormal Behavior OR	
PSYC	2103 Introduction to Human Development OR	
PSYC	2101 Introduction to Psychology of Adjustment.....	3
SOCI	1101 Introduction to Sociology.....	3
SOCI	2110 Human Services and Social Policy.....	3
SOCI	1160 Introduction to Social Problems.....	3
SOCI	2293 Introduction to Marriage and Family.....	3
SOCI	2400 Human Services Lab in Field Work OR	
SPAN	1001 Introductory Spanish (or higher).....	3
Physical Education as required		
Freshman Seminar		
Regents' Test		
		TOTAL 66

## Children and Family Services Option

This curriculum is appropriate for a student wishing to prepare for work with young children in public nursery schools, day care centers, child-serving agencies, children's clinics and hospitals, and agencies dealing with family adjustment. The student who completes the curriculum listed below will receive an Associate of Applied Science degree in Human Services.

Courses			Hours
CISM	2201	Fundamentals of Computer Applications.....	3
COMM	1100	Human Communications.....	3
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II <b>OR</b>	
BUSA	2105	Communicating in the Business Environment.....	3
FACS	1103	Child Development.....	3
FACS	1151	Wellness Nutrition.....	3
FACS	2211	Children's Creative Activities.....	3
FACS	2206	Internship.....	3
GNDR	1101	Introduction to Gender Studies.....	2
HIST	2112	United States History II.....	3
MATH	1002	Technical Mathematics (or higher).....	3
POLS	1101	American Government.....	3
PSYC	1101	Introduction to General Psychology.....	3
PSYC	2103	Introduction to Human Development <b>OR</b>	
SOCI	2400	Human Services Lab in Field Work.....	3
SOCI	1101	Introduction to Sociology.....	3
SOCI/FACS	2293	Introduction to Marriage and Family.....	3

Select 6 of the following courses:

BUSA	1105	Introduction to Business.....	3
EDUC	2204	Introduction to Education.....	3
FACS	2212	Nursery School and Day Care Management.....	3
FACS	2220	Consumer Economics.....	3
FACS	2225	Professional Development.....	3
PSYC	2201	Introduction to Abnormal Behavior.....	3
PSYC	2101	Introduction to Psychology of Adjustment.....	3
SOCI	1160	Introduction to Social Problems.....	3
SOCI	2110	Human Services and Social Policy.....	3
SPAN	1001	Introductory Spanish (or higher).....	3

Physical Education as required

Freshman Seminar

Regents' Test

**TOTAL 65**



## Social and Legal Services Option

This curriculum is appropriate for a student wishing to prepare for work with clients of all ages needing services from social work agencies or the criminal law system. The student who completes the curriculum listed below will receive an Associate of Applied Science degree in Human Services.

Courses			Hours
CISM	2201	Fundamentals of Computer Applications.....	3
COMM	1100	Human Communications.....	3
CRJU	1100	Introduction to Criminal Justice.....	3
ENGL	1101	Composition I.....	3
ENGL	1102	Composition II .....	3
GNDR	1101	Introduction to Gender Studies .....	2
HIST	2112	United States History II .....	3
MATH	1101	Mathematical Modeling OR	
MATH	1111	College Algebra.....	3
POLS	1101	American Government .....	3
PSYC	1101	Introduction to General Psychology .....	3
PSYC	2103	Introduction to Human Development.....	3
SOCI	1101	Introduction to Sociology .....	3
SOCI	2110	Human Services and Social Policy .....	3
SOCI/FACS	2293	Introduction to Marriage and Family .....	3
SOCI	2400	Human Services Lab in Field Work.....	3
Select 6 of the following courses:			
CRJU	1115	Introduction to Corrections .....	3
CRJU	1120	Juvenile Delinquency .....	3
CRJU	2200	Criminal Law .....	3
CRJU	2210	Juvenile Procedures .....	3
CRJU	2225	Probation and Parole .....	3
PSYC	2201	Introduction to Abnormal Behavior.....	3
PSYC	2101	Introduction to Psychology of Adjustment .....	3
SOCI	1160	Introduction to Social Problems .....	3
SPAN	1001	Introductory Spanish (or higher).....	3

Physical Education as required

Freshman Seminar

Regents' Test

**TOTAL 62**

**Cooperative Degree Program  
Abraham Baldwin College and  
East Central Technical Institute**

**Accounting ✓  
Advanced Telecommunications Technology  
Business and Office Technology ✓  
Computer Information Systems ✓  
Culinary Arts ✓  
Industrial Maintenance Technology ✓  
Management Supervision  
Practical Nursing and Medical Assisting ✓  
Telecommunications ✓  
Welding**

Under a cooperative arrangement with the East Central Technical Institute, Abraham Baldwin offers a joint program leading to the Associate of Applied Science degree in the ten areas listed above. These programs are designed to educate a student in areas leading to immediate employment.

The technical component of these joint programs is completed at East Central Tech's campus in Fitzgerald. A student who completes one of the eight programs at East Central Tech listed above, the 24 semester hours listed below, and other graduation requirements (including developmental studies) listed elsewhere in this catalog will receive the Associate of Applied Science degree from Abraham Baldwin College. All of these 24 semester hours must be earned in residence at Abraham Baldwin College.

- 1. Developmental Studies as required.
- 2. Career Core Curriculum as outlined below:

Courses	Hours
ENGL 1101 English Composition I.....	3
HIST 2112 United States History II .....	3
POLS 1101 American Government.....	3
One of the following .....	3
MATH 1101 Mathematical Modeling	
MATH 1111 College Algebra	
One of the following .....	4
PHSC 1011/1011L Survey of Physical Science I	
PHSC 1012/1012L Survey of Physical Science II	
BIOL 1003/1003L Principles of Biology	
CHEM 1001/1001L Inorganic Chemistry	
Any 2 of the following .....	6
ENGL 1102 Composition II	
COMM 1100 Human Communications	

PSYC 1101 Introduction to General Psychology  
 SOCI 1101 Introduction to Sociology  
 ECON 2105 Macro-economics  
 HIST 2111 United States History I  
 CISM 2201 Introduction to Computer Information Systems

Physical Education requirement:

PHED 1100C Health and Wellness.....2

**TOTAL 24**

3. Block transfer quarter credit for successful completion of an approved technical program with East Central Tech

## Cooperative Degree Program Abraham Baldwin College and Moultrie Area Technical Institute

Accounting ✓	Diesel Equipment Technology
Advanced Air Conditioning Technology ✓	Drafting ✓
Advanced Drafting ✓	Electrical Construction and Maintenance
Advanced Drafting and Design ✓	Electronics Technology ✓
Advanced Machine Tool Technology ✓	Fire Science Technology
Air Conditioning Technology ✓	Industrial Maintenance Technology ✓
Automotive Collision Repair ✓	Marketing Management ✓
Automotive Technology ✓	Masonry ✓
Business and Office Technology ✓	Medical Assisting ✓
Cabinet Making ✓	Practical Nursing ✓
Commercial Carpentry ✓	Plumbing ✓
Computer Information Systems ✓	Radiologic Technology ✓
	Residential Carpentry ✓

Under a cooperative arrangement with the Moultrie Area Technical Institute, Abraham Baldwin offers a joint program leading to the Associate of Applied Science degree in the twenty-five areas listed above. These programs are designed to educate a student in areas leading to immediate employment.

The technical component of these joint programs is completed through Moultrie Area Technical Institute. A student who completes one of the twenty-five programs at Moultrie Area Technical Institute listed above, the 22 hours listed below, and other graduation requirements (including developmental studies) listed elsewhere in this catalog will receive the Associate of Applied Science degree from Abraham Baldwin. All of these 22 semester hours must be earned in residence at Abraham Baldwin College.

1. Developmental Studies as required.
2. Career Core Curriculum as outlined below:

Courses	Hours
ENGL 1101 English Composition I.....	3
HIST 2112 United States History II.....	3
POLS 1101 American Government.....	3
One of the following.....	3
MATH 1101 Mathematical Modeling	

One of the following .....4

PHSC 1011/1011L Survey of Physical Science I

PHSC 1012/1012L Survey of Physical Science II

BIOL 1003/1003L Principles of Biology

CHEM 1001/1001L Inorganic Chemistry

Any 2 of the following .....6

ENGL 1102 English Composition II

COMM 1100 Human Communications

PSYC 1101 Introduction to General Psychology

SOCI 1101 Introduction to Sociology

ECON 2105 Macro-economics

HIST 2111 United States History I

CISM 2201 Introduction to Computer Information Systems

Physical Education requirements:

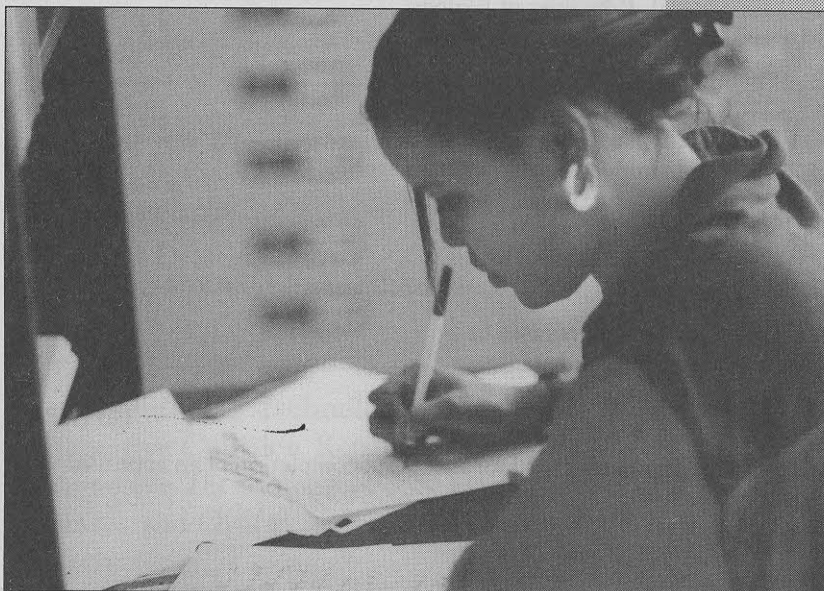
PHED 1100C Health and Wellness .....2

**TOTAL 22**

3. Block transfer quarter credit for successful completion of an approved technical program with Moultrie Tech



# Course Descriptions



Due to the confusion created by having a single Journalism Workshop class (JRNL 1100) for the Stallion, Pegasus, and WPLH, this course has been split into 3 separate courses as follows:

COURSE	TITLE
JRNL 1100A	Pegasus
JRNL 1100B	WPLH
JRNL 1100C	Stallion

This change has been put in place and will be effective Spring Semester 2000.

**ABAC 0095 COLLEGE SURVIVAL SKILLS.** 2 hours. Two hours of lecture each week. This course is designed for a student placed on academic probation or who is in two courses of Developmental Studies during their second term at ABAC. The purpose of the course is to provide the student with the information necessary to make a successful adjustment to college. This course offers group and individual study skills assistance and career guidance. Fall, Spring, Summer.

**ABAC 0098 FRESHMAN SEMINAR.** 2 hours. Three hours of lecture each week for the first 10 weeks of the semester. A course designed to provide orientation to the institution and to college services for incoming freshman enrolled in two or more developmental studies courses. ABAC 0098 or ABAC 1000 is required for each first-time entering student. Fall, Spring, Summer.

**ABAC 1000 FRESHMAN SEMINAR.** 1 hour. Two hours of lecture each week for first eight weeks. A course designed to provide orientation to the institution and to college living that will aid the student in transition to the college campus. ABAC 0098 or ABAC 1000 is required for each first-time entering freshman. Fall, Spring, Summer.

**ACCT 2101 PRINCIPLES OF ACCOUNTING I.** 3 hours. A study of the underlying theory and application of financial accounting concepts. Fall, Spring, Summer.

**ACCT 2102 PRINCIPLES OF ACCOUNTING II.** 3 hours. Prerequisite: ACCT 2101 with a "C" or better. A study of the underlying theory and application of managerial accounting concepts. Fall, Spring, Summer.

**ACCT 2150 INCOME TAX.** 3 hours. Interpretation of federal and state income tax with practice materials requiring application of these laws to the return of individuals and companies. Spring.

**AECO 1150 FARM ORGANIZATION AND MANAGEMENT.** 3 hours. A study of farm management with major emphasis upon decision-making and efficient use of farm resources. Fall.

**AECO 2258 AGRICULTURAL ECONOMICS.** 3 hours. A study of the economic principles of Agricultural Economics and the application of these principles to the solution of agricultural and farm business problems. Fall, Spring.

**AECO 2260 AGRICULTURAL MARKETING.** 3 hours. A technical course of marketing methods, practices and policies in agriculture. The course emphasizes the management applications of marketing techniques in an agricultural environment. Spring.

**AENG 1109 ENGINEERING GRAPHICS.** 3 hours. A course designed to teach the use of computer aided drafting for lettering, detailing, orthographic and pictorial methods of presentations; and the representation of geometrical magnitudes by means of points, lines, planes and solids and their application in the solution of problems is also covered. Fall.

**AENG 1121 ENGINEERING MEASUREMENTS.** 3 hours. A course teaching surveying methods, instruments and computations related to field problems in taping, leveling, directions, curves and land surveying. As needed.

**AENG 2207 METAL TECHNOLOGY.** 3 hours. A course designed to develop the basic understanding and skills in metal work; selection, care and use of materials, hand tools, and power equipment. Emphasis will be made in cold and hot metal work, gas and arc welding, plumbing, soldering, and surface finishing. Fall, Spring, Summer.

**AENG 2210 SURVEYING.** 3 hours. A course designed to teach surveying methods, instruments, and computations related to field problems in taping, leveling, directions, curves, and level surveying. Fall, Spring.

**AENT 1110 FARM MACHINERY AND EQUIPMENT.** 3 hours. The study of basic farm machinery including the assembly, operation, repair and care of machinery used on the farm. Fall.

**AENT 1113 POWER EQUIPMENT.** 3 hours. A course designed to teach the operation and maintenance of various equipment used in agricultural and forest production. Fall, Spring, Summer.

**AENT 1114 TURFGRASS EQUIPMENT.** 3 hours. A study of the operation and maintenance of power equipment used in golf course and recreational park construction and maintenance. Topics include assembling, operating, servicing, welding, hydraulics, lapping and grinding, and small engine management. Fall.

**AENT 1120 PRINCIPLES OF ENGINES.** 3 hours. A course designed to teach the theory of engines along with practical application of power units and the associated components. Fall.

**AENT 2200 AGRICULTURAL EQUIPMENT PROJECTS.** 3 hours. A conference and practical experience course directed toward the Agricultural Equipment Technology student. A project selected by the student and his advisor will form the basis for the course. Fall, Spring, Summer.

**AENT 2213 PRINCIPLES OF HYDRAULICS.** 3 hours. A course designed to teach the hydraulic theory of transmission of power: Analysis of hydraulic systems by mathematical means and testing are covered. Spring.

**AENT 2220 DRAINAGE, IRRIGATION AND EROSION CONTROL.** 3 hours. This course includes many of the practical aspects and field techniques of soil and water conservation with emphasis in those aspects important to the Southeast. A study is made of the nature of the erosion processes and the need for conservation practices. The design and construction of terraces, waterways, drainage systems, irrigating systems and farm ponds are covered. Spring, Summer.

**AENT 2269 INTERNSHIP.** 12 hours. An internship for students in Agricultural Equipment Technology should have completed 27 semester hours prior to enrolling. Fall, Spring, Summer.

**AENT 2280 FARM ELECTRIFICATION.** 3 hours. A basic course in electrification designed to cover AC and DC electrical principles. Electrical wiring, load capacity, and current carrying capability will be stressed. Spring.

**AGRI 2200 AGRICULTURAL PROJECTS.** 3 hours. A conference and practical-experience course directed to the technology student. A project selected by the student and advisor will form the basis of this course. Individual and group problems related to projects will be discussed. Fall, Spring, Summer.

**AGRI 2201 SPECIAL PROBLEMS IN AGRICULTURE.** 3 hours. The course will be conducted in an informal manner with no regularly scheduled classes. Assignments and work will depend upon project and staff member involved. A written report will be required. Objectives are to provide the student an opportunity to become acquainted with research and problem solving in all areas of agriculture. Fall, Spring, Summer.

**AGRI 2202, 2203, 2204 INTERNSHIP.** 3 hours each. An internship for students in Agriculture and Horticulture Technology desiring to enroll in multiple non-full time internship experiences. Fall, Spring, Summer.

**AGRI 2205 INTERNSHIP.** 6 hours. An internship for students in Agriculture and Horticulture Technology desiring to enroll for 6 credit hours in one semester. Fall, Spring.

**AGRI 2206 INTERNSHIP.** 12 hours. An internship for students in the Agricultural Management or Agricultural Marketing Options of the Agricultural Technology program. Fall, Spring, Summer.

**AGRI 2207 INTERNSHIP.** 12 hours. An internship for students in the Plant Sciences Option of the Agricultural Technology program. Fall, Spring, Summer.

**AGRI 2208 INTERNSHIP.** 12 hours. An internship for students in Animal Science Technology, Livestock Health Technology and Poultry Science Technology. Fall, Spring, Summer.

**AGRI 2209 AGRICULTURAL SEMINAR.** 1 hour. An industry-awareness and exploration course consisting of various topics associated with the agricultural industry. Fall, Spring.

**AGRP 1125 FUNDAMENTALS OF PLANT PROTECTION.** 3 hours. A combined lecture and laboratory course embracing the basic principles of insects, disease and weed control in field crops and turfgrass. Emphasis is given to widely applicable control principles and the practical application of control methods. Fall, Spring, Summer.

**AGRY 1110 FORAGE CROPS AND PASTURES.** 3 hours. A combined lecture and laboratory course designed to study in greater detail the crops pertaining to livestock farming. Emphasis is placed on the grasses, legumes and grain crops produced in the area. Topics include assessment, crop production, grazing schedules, pasture renovation and basic plant biology. Fall.

**AGRY 2020 SOILS AND FERTILIZERS.** 4 hours. A lecture course with a laboratory component designed to complement and support course work in the division's various agricultural programs. Emphasis is placed on the more important soil properties, the nutrient requirements of plants, and fertilizers. Fall, Spring.

**AGRY 2030 FIELD CROP PRODUCTION.** 3 hours. A lecture course with a laboratory component designed to familiarize students with the basic principles and theories for modern field crop pro-

duction. Emphasis is placed on the major field crops of Georgia and the Southeast. All aspects of production are covered from initial planning to market. Spring.

**ARTS 1010 DRAWING.** 2 hours. A foundation course in which concepts of composition, figure/ground, line, and value plus the techniques of contour and gesture drawing and the conventions of linear and aerial perspective are studied using a variety of traditional and non-traditional drawing techniques. Fall.

**ARTS 1020 TWO DIMENSIONAL DESIGN.** 3 hours. An elementary course in formal elements of art and principles of two-dimensional design and an introduction to color theory. Fall.

**ARTS 1030 THREE DIMENSIONAL DESIGN.** 3 hours. A course in principles of three-dimensional design. Spring.

**ARTS 2211 ART HISTORY I.** 3 hours. A survey of world art from prehistoric through medieval times. The formal characteristics of the painting, sculpture, architecture, and some of the minor arts will be analyzed in their stylistic and symbolic development. Spring, even years.

**ARTS 2212 ART HISTORY II.** 3 hours. A survey of world art from the early Renaissance to the present. The formal characteristics of the painting, sculpture, architecture, and some of the minor arts will be analyzed. An introduction to the basic knowledge necessary for the understanding and appreciation of the visual arts. A study of outstanding examples of painting, sculpture, and the related arts. Spring, odd years.

**ARTS 2213 ART APPRECIATION.** 3 hours. An introduction to the basic knowledge necessary for the understanding and appreciation of the visual arts. A study of outstanding examples of painting, sculpture, and the related arts. Fall, Spring.

**ARTS 2217 PAINTING.** 1 hour. An introduction to water color, oil, and acrylic painting methods. Fall.

**ARTS 2240 CERAMICS.** 3 hours. An introduction to basic clay hand building techniques, including slab and coil construction models. Spring.

**ARTS 2241 CERAMICS II.** 3 hours. Advanced study in ceramics. A continuation of Art 2240. Spring.

**ARTS 2242 CERAMICS III.** 3 hours. Advanced study in ceramics. A continuation of Art 2241. Spring.

**ASLH 1110 LIVESTOCK EVALUATION AND SELECTION.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2010 or ASLH 1115. Evaluation of livestock for carcass composition and selection for the breeding herd. Beef cattle, swine and sheep are emphasized. Fall.

**ASLH 1115 LIVESTOCK PRODUCTION.** 3 hours. Introductory course in animal husbandry designed to acquaint the student with livestock's place in agriculture. Emphasis on breeds and breeding, management, feeding, processing and production systems. Fall.

**ASLH 1120 HERD HEALTH.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 1115 or ASLH 2010. An introductory course of the more common infectious and non-infectious diseases affecting farm livestock. Emphasis is upon disease, disease prevention and development of herd health programs. Spring.

**ASLH 1125 INTRODUCTION TO POULTRY SCIENCE.** 3 hours. An introductory course designed to cover the basics of the poultry industry including breeds, basic nutrition, and the biology of the domestic fowl and the application of the factors to the poultry industry. Fall.

**ASLH 2010 INTRODUCTION TO ANIMAL SCIENCE.** 3 hours. Co-requisite: ASLH 2010L. A study of basic principles of animal genetics, selection, nutrition, growth, reproduction and lactation. Economic importance of livestock and poultry are emphasized. Fall, Spring.

**ASLH 2010L INTRODUCTION TO ANIMAL SCIENCE LAB.** 1 hour. One two-hour laboratory period each week to accompany ASLH 2010. Fall, Spring.

**ASLH 2203 ELEMENTS OF DAIRYING.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2010 or ASLH 1115. An elementary course dealing with dairying and its relationship to agriculture. Includes the areas of breeding, nutrition, marketing of milk, facilities, and the management of the dairy herd. Spring.

**ASLH 2205 BEEF PRODUCTION.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2010



or ASLH 1115. A study in breeding, feeding, and managing of beef cattle. Emphasis on the cow-calf segment of the industry. Spring.

**ASLH 2210 SWINE PRODUCTION.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2010 or ASLH 1115. A study of the breeding, feeding and managing of swine. Course will cover farrowing to finishing of swine. Fall.

**ASLH 2215 FEEDING FARM ANIMALS.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2010 or ASLH 1115 and complete MATH 1002 or higher. General course in livestock feeding and management with emphasis on nutrients and feedstuffs. Fall, Spring.

**ASLH 2220 HORSE PRODUCTION.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2010 or ASLH 1115. A general introductory course which covers the basics of the horse industry such as breeds, selection, form-to-function, care and management, soundness, health, feeding and facilities. Spring.

**ASLH 2225 REPRODUCTION OF LIVESTOCK.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 2010 or ASLH 1115, "C" or better in ASLH 1120, and a "C" or better in one of the animal sciences species production courses. A study of the anatomy and physiology of reproduction, mating systems, and breeding techniques. Fall.

**ASLH 2228 POULTRY PRODUCTION AND MANAGEMENT.** 3 hours. Prerequisite: A grade of "C" or better in ASLH 1125. A study of the production and management practices used in the production of poultry meat and eggs. Spring.

**BIOL 1003 INTRODUCTORY BIOLOGY I.** 3 hours. Co-requisite: BIOL 1003L. Three hours of lecture each week. General topics to be covered include cell structure and function, cell division, plant and animal energy pathways, genetics and evolution. This course is intended for non-science majors only. Fall, Spring, Summer.

**BIOL 1003L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 1003. Fall, Spring, Summer.

**BIOL 1004 INTRODUCTORY BIOLOGY II.** 3 hours. Co-requisite: BIOL 1004L. Three hours of lecture each week. General topics to be covered include diversity of viruses and bacteria, plant and animal classification, structure and function of major plant and animal systems and ecology. This course is intended for non-science majors only. Fall, Spring, Summer.

**BIOL 1004L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 1004. Fall, Spring, Summer.

**BIOL 2011 HUMAN ANATOMY AND PHYSIOLOGY.** 3 hours. Co-requisite: BIOL 2011L. Three hours of lectures each week. A detailed, integrated study of the structure and function of the human body including basic chemistry of living systems, study of the cell; tissues; and the integumentary, skeletal, muscular, nervous, and endocrine systems. Fall, Spring, Summer.

**BIOL 2011L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 2011. Fall, Spring, Summer.

**BIOL 2012 HUMAN ANATOMY AND PHYSIOLOGY.** 3 hours. Co-requisite: BIOL 2012L. Prerequisite: BIOL 2011 and 2011L. Three hours of lecture each week. A continuation of BIOL 2011 including study of the cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems. Spring, Summer.

**BIOL 2012L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 2012. Spring, Summer.

**BIOL 2026 VERTEBRATE ZOOLOGY.** 3 hours. Co-requisite: BIOL 2026L. Prerequisite: BIOL 2107 and 2107L and BIOL 2108 and 2108L or BIOL 2012 and 2012L and associated laboratory courses with a grade of C or better. Three hours of lecture each week. A study of the classification, evolution, development, structure and function, and life histories of vertebrate animals. Spring.

**BIOL 2026L LABORATORY.** 1 hour. One three-hour laboratory period each week to accompany BIOL 2026. Spring.

**BIOL 2050 PRINCIPLES OF MICROBIOLOGY.** 3 hours. Co-requisite: BIOL 2050L. Prerequisite: BIOL 2107 and 2107L or BIOL 2011 and 2011L and associated laboratory courses. Three hours of lectures each week. A study of the basic microorganism including pathogens, culturing, methods of staining, disinfection and disease. Spring, Summer.



**BIOL 2050L LABORATORY.** 1 hour. Two one-hour laboratory periods each week to accompany BIOL 2050. Spring, Summer.

**BIOL 2107 PRINCIPLES OF BIOLOGY I.** 3 hours. Co-requisite: BIOL 2107L. Three hours of lecture each week. An integrated introduction to modern biology from atomic particles to evolution. General topics to be considered include chemical, molecular and cellular basis of life, photosynthesis, cell metabolism, cell division, genetics and evolution. This course is intended for science related majors. Fall, Spring, Summer.

**BIOL 2107L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 2107. Fall, Spring, Summer.

**BIOL 2108 PRINCIPLES OF BIOLOGY II.** 3 hours. Co-requisite: BIOL 2108L. Prerequisite: BIOL 2107 and BIOL 2107L. Three hours of lecture each week. General topics to be considered include Kingdom diversity and classification, plant structure and physiology, plant and animal reproduction, animal homeostasis, responsiveness, coordination, and ecology. This course is intended for science related majors. Fall, Spring, Summer.

**BIOL 2108L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany BIOL 2108. Fall, Spring, Summer.

**BUSA 1105 INTRODUCTION TO BUSINESS.** 3 hours. An integrative survey of the functional areas of business (finance, operations, marketing, human resources, etc.). Fall.

**BUSA 2105 COMMUNICATING IN THE BUSINESS ENVIRONMENT.** 3 hours. Prerequisite: ENGL 1101 with a grade of "C" or better. A course emphasizing both interpersonal and organizational communications; to include written and oral exercises appropriate to business practice. Fall, Spring.

**BUSA 2106 THE ENVIRONMENT OF BUSINESS.** 3 hours. An introduction to the legal, regulatory, political, social, ethical, cultural, environmental and technological issues which form the context for business; to include an overview of the impact of demographic diversity on organizations. Spring.

**BUSA 2155 BUSINESS LAW.** 3 hours. A general study of law and its relationship to business. Special emphasis is upon the Law of Contracts as related to sales, property, negotiable instruments, and business organization. Fall.

**CHEM 1211 PRINCIPLES OF CHEMISTRY I.** 3 hours. Co-requisite: CHEM 1211L. Three hours of lecture each week. A general course in chemistry including dimensional analysis, atomic and molecular structures, chemical and physical properties, gas laws, and solutions. Fall, Spring, Summer.

**CHEM 1211L PRINCIPLES OF CHEMISTRY LABORATORY I.** 1 hour. One-three hour laboratory period each week to accompany CHEM 1211. Fall, Spring, Summer.

**CHEM 1212 PRINCIPLES OF CHEMISTRY II.** 3 hours. Co-requisite: CHEM 1212L. Prerequisite: CHEM 1211 and CHEM 1211L. Three hours of lectures each week. A continuation of CHEM 1021 including thermodynamics, kinetics, equilibrium, descriptive chemistry, and some qualitative inorganic analysis. Fall, Spring, Summer.

**CHEM 1212L PRINCIPLES OF CHEMISTRY LABORATORY II.** 1 hour. One-three hour laboratory period each week to accompany CHEM 1212. Fall, Spring, Summer.

**CHEM 2040 FUNDAMENTAL ORGANIC CHEMISTRY.** 3 hours. Co-requisite: CHEM 2040L. Prerequisite: CHEM 1212 and CHEM 1212L with a grade of C or better. Three hours of lecture each week. This course is designed for pre-professional students who are required to take biochemistry in their professional curricula. Includes basic descriptive phrases of both aliphatic and cyclic compounds. Fall.

**CHEM 2040L LABORATORY.** 1 hour. One-three hour laboratory period each week to accompany CHEM 2040. Fall.

**CHEM 2041 FUNDAMENTAL ORGANIC CHEMISTRY.** 3 hours. Co-requisite: CHEM 2041L. Prerequisite: CHEM 2040 and 2040L with a grade of C or better. Three hours of lecture each week. This course is a continuation of CHEM 2040. Spring.

**CHEM 2041L LABORATORY.** 1 hour. One-three hour laboratory period each week to accompany CHEM 2041. Spring.

**CHEM 2061 ORGANIC CHEMISTRY.** 3 hours. Co-requisite: CHEM 2061L. Prerequisite: CHEM 1211 and 1211L. Three hours of lecture each week. A brief terminal integrated discussion of introductory organic chemistry with materials of special interest to students of agriculture, family and consumer sciences and forestry. Spring as needed.

**CHEM 2061L LABORATORY.** 1 hour. One-three hour laboratory period each week to accompany CHEM 2061. Spring as needed.

**CISM 1200 INTRODUCTION TO TECHNICAL SKILLS.** 1 hour. An introductory micro-computer class focusing on basic technical skills. Fall, Spring, Summer.

**CISM 2201 FUNDAMENTALS OF COMPUTER APPLICATIONS.** 3 hours. A course designed to assure a basic level of computer applications literacy; to include word processing, spreadsheet, data-base, LAN, e-mail and Internet utilizations. Fall, Spring, Summer.

**CISM 2255 INTRODUCTION TO MICROCOMPUTER OPERATING SYSTEMS.** 3 hours. Prerequisite: A basic knowledge of computer applications. This course is designed for the student who has a very basic knowledge of computer applications yet needs to develop a more thorough understanding of microcomputer operating systems and commands. IBM compatible computers will be used to provide instruction using various operating systems such as Windows and DOS. Fall.

**CISM 2256 INTRODUCTION TO MICROCOMPUTER PROGRAMMING.** 3 hours. Prerequisite: CISM 2201 or consent of instructor. A programming course using the BASIC language will be taught on the microcomputer. Emphasis will be on the logic of programming to include structured programming concepts and modular program design. BASIC language concepts included will be input/output operations, control statements, looping, decisions, functions, arrays, and file processing. Spring.

**CISM 2258 NETWORKING FUNDAMENTALS.** 3 hours. Prerequisite: CISM 2258 with a grade of "C" or better or consent of instructor. This course is designed to develop the students' understanding of network topologies and provides an introduction to basic network design and administration. Spring.

**CISM 2259 NETWORKING TECHNOLOGIES.** 3 hours. Prerequisite: CISM 2258 with a grade of "C" or better. This course is designed to develop the students' understanding of router configurations, routed and routing protocols, multiple protocol networks, and the integration of disparate networks. Fall, odd years.

**CISM 2260 ADVANCED NETWORKING PROJECTS.** 3 hours. Prerequisite: CISM 2258 with a grade of "C" or better. This course covers network design, installation, configuration, diagnostics, troubleshooting, network optimization, and disaster recovery. Spring, even years.

**CISM 2261 ADVANCED PROGRAMMING.** 3 hours. Prerequisite: CSCI 1301 or CISM 2256 with a grade of "C" or better. A project-based course in which students develop further programming skills in JAVA, C++, OR Visual Basic.

**CISM 2265 MICROCOMPUTER SPREADSHEET APPLICATIONS.** 4 hours. Prerequisite: CISM 2201 with a "C" or better, or working knowledge of an electronic spreadsheet package. A "hands-on" microcomputer course covering the use of an electronic spreadsheet package. All basic commands will be covered to include graphics, data tables, data management, macros, labels, ranges, "if" statements, plus an introduction into spreadsheets in Windows. Spring.

**CISM 2270 MICROCOMPUTER SYSTEMS SUPPORT.** 3 hours. Prerequisite: CISM 2255. This course is designed to prepare students to provide hardware support for personal computer systems. Topics include, but are not limited to, hard drive installation and maintenance, customization of peripherals, memory management, backup and recovery procedures, and troubleshooting fundamentals. Upon satisfactory completion of the course, students should consider taking the A+ certification test sponsored by the Computing Technology Industry Association. Summer, and as needed.

**CISM 2285 ADVANCED WORD PROCESSING & DESKTOP PUBLISHING.** 4 hours. Prerequisite: CISM 2201 with a "C" or better, or working knowledge of WordPerfect. An intermediate to advanced class in WordPerfect covering the basic functions of creating, printing, and saving documents, advancing to merging documents, tables, macros, graphics, desktop publishing, advanced tab settings, plus an introduction to WordPerfect in Windows. Fall.

**CISM 2286 SPECIAL PROBLEMS IN INFORMATION TECHNOLOGY.** 3 hours. Prerequisite: CISM 2255. This course is designed to allow students to develop an expertise in a specific area of the technology. Students would select a topic from such topics as advanced multimedia applica-

tions including sound and video clips, advanced database projects, advanced JAVA programming projects, advanced networking issues, or other related computer-based projects. The instructor will work with the student to develop individualized assignments which target the chosen application. Summer and, as needed.

**CISM 2295 DATABASE MANAGEMENT.** 4 hours. Data storage media, file organization and manipulation techniques using sequential, indexed, and direct files. Use of a query language. Fall.

**COMM 1100 HUMAN COMMUNICATION.** 3 hours. Designed to develop techniques in research, organization and delivery of different types of speeches; to develop communication skills including the clear, concise, effective oral presentation of ideas; and to develop an acceptable speaking voice.

**COMM 1110 PUBLIC SPEAKING.** 3 hours. A study of various forms of public address, and practice in the preparation and delivery of several types of speeches. Designed for a student interested in performing advanced work in speech research and organization.

**COMM 1211 FORENSICS WORKSHOP.** 1 hour. A course designed to prepare students for competition in Individual Events (Public Address, Oral Interpretation, Limited Presentation). Students will be responsible for researching and analyzing material, organizing and writing speeches, and participating in practice speech rounds. They will also be responsible for attending and participating in forensic tournaments at the novice level. One hour lecture and two hours laboratory per week.

**COMM 2211 FORENSICS WORKSHOP.** 1 hour. Prerequisite: Two units of COMM 1211. A course designed for students with previous collegiate competitive public speaking experience. Students will continue to study/practice in Individual Events with competition at the varsity level. One hour lecture and two hours laboratory per week.

**CRJU 1100 INTRODUCTION TO CRIMINAL JUSTICE.** 3 hours. An examination of the structure, functions, and decision processes of agencies that deal with the management and control of crime and criminal offenders—the police, courts, and corrections. Fall.

**CRJU 1110 POLICE ADMINISTRATION.** 3 hours. An examination of the principles of organization, administration, and functions of police departments. An evaluation of police facilities and programs; survey of career opportunities. Spring.

**CRJU 1115 INTRODUCTION TO CORRECTIONS.** 3 hours. Philosophical and historical background of corrections; European antecedents and the American evolution of correctional facilities and programs; survey of career opportunities. Spring, odd-numbered years.

**CRJU 1120 JUVENILE DELINQUENCY.** 3 hours. The development of delinquent and criminal behavior; initial handling and proper referrals, preventive police techniques, and special police problems with juveniles. Fall, even-numbered years.

**CRJU 1125 POLICE PATROL AND SERVICES.** 6 hours. A course designed to acquaint the student with the basic training that a police patrolman would need for routine patrol. Classroom presentation, a weekly field experience riding in a patrol car, and mock practicals will cover most basic patrolling techniques, procedures and tasks that the patrol officer on the street would be expected to know. Offered summer term only.

**CRJU 1130 FIREARMS.** 3 hours. An introduction to the rules of safety and operation of the handgun. A joining of classroom lecture and range firing to instruct the student in the fundamentals of basic marksmanship. Open to all students. Offered summer term only.

**CRJU 1140 DEFENSE TECHNIQUES.** 3 hours. Designed to acquaint the in-service and pre-service Criminal Justice student with the necessary defensive and offensive physical processes needed in self protection and fulfilling an arrest. Open to all students. Fall.

**CRJU 1145 TRAFFIC CRASH INVESTIGATION.** 3 hours. A study of the principles of traffic safety and design. It is also an in-depth study of traffic crash investigation techniques and methods, including reconstruction, witness interviewing, photography, obtaining evidence for prosecution, and follow-up enforcement. Fall.

**CRJU 1150 NARCOTICS AND DANGEROUS SUBSTANCES.** 3 hours. An introduction into the characteristics, effects, and history of selected narcotics and drugs. This course will examine the drug abuse problem as well as drug identification and abuse prevention. Fall.

**CRJU 1165 HOMICIDE INVESTIGATION.** 3 hours. An examination of techniques and meth-



ods used in the medicolegal investigation of death due to specific causes. The course will explore such topics as death by asphyxiation, gunshot wounds, poisoning, and other causes. Spring.

**CRJU 2155 CRIMINAL EVIDENCE AND PROCEDURES.** 3 hours. The course will cover statutory procedural considerations affecting arrest, search and seizure, and post-conviction treatment. Topics will include the origin, development, philosophy, and constitutional basis of evidence; kinds of degrees of evidence; rules governing admissibility; judicial decisions and interpretations of individual rights and case studies. Spring.

**CRJU 2200 CRIMINAL LAW.** 3 hours. A study of the definition and classification of crimes. The course gives consideration to criminal intent, acts of omission and commission, offenses against the person and property. The elements of some of the more common offenses are studied in depth; defenses to criminal acts are considered. Fall, Spring.

**CRJU 2210 JUVENILE PROCEDURES.** 3 hours. A course in organization, function, and jurisdiction of juvenile agencies; the processing and detention of juveniles; case disposition; and juvenile status and court procedures. Fall.

**CRJU 2215 CONSTITUTIONAL LAW.** 3 hours. A study of the origin of the Constitution and judicial review to include the infrastructure and the practices of the courts in interpreting the Constitution, and the development of laws as they relate to the rationales and impact of Supreme Court decisions. Spring.

**CRJU 2220 CRIMINAL INVESTIGATION.** 3 hours. A study of fundamentals of criminal investigation, crime scene search and recording, collection and preservation of evidence, scientific aids, modus operandi, sources of information, interviews and interrogation, follow-up and case presentation. Fall.

**CRJU 2225 PROBATION AND PAROLE.** 3 hours. A study of the history and philosophy of probation and parole, the function and operation of parole boards, and modern trends; also an examination of pre-sentence investigation, selection, and supervision of probationers and parolees. Spring, odd-numbered years.

**CRJU 2230 POLICE ROLE IN DEVIANT BEHAVIOR.** 3 hours. The development of criminal behavior will be studied to provide an insight into causal factors, precipitating factors, and opportunities for the commission of criminal or delinquent acts. The techniques, responsibilities, and capabilities of police organizations in the area of prevention will be examined. Spring.

**CRSS 2010K PLANT SCIENCE.** 4 hours. A lecture and laboratory designed to provide students who are pursuing a 4-year degree with an in-depth understanding of the form and function of plants, and their use in agriculture. Typical agronomic and horticultural plants are used as examples. Some topics include cell division, growth, development, crop production, usage, genetics and metabolism. Fall, Spring.

**CSCI 1301 COMPUTER SCIENCE I.** 4 hours. Prerequisite: MATH 1111 or exemption. Four hours of lecture/demonstration each week. This course includes an overview of computers and programming; problem-solving and algorithm; simple data types; arithmetic and logical operators; selection structures; repetition structures; text files; arrays (one- and two-dimensional); procedural abstractions and software design; modular programming (including subprograms or the equivalent). Fall.

**CSCI 1302 COMPUTER SCIENCE II.** 4 hours. Prerequisite: CSCI 1301. Four hours of lecture/demonstration each week. The course includes an overview of abstract data types (ADTs); arrays (multi-dimensional) and records; sets and strings; binary files; searching and sorting; introductory algorithm analysis (including Big-O); recursion; pointers and linked lists; software engineering concepts; dynamic data structures (stacks, queues, trees). Spring.

**ECON 2105 PRINCIPLES OF MACROECONOMICS.** 3 hours. This principles of economics course is intended to introduce students to concepts that will enable them to understand and analyze economic aggregates and evaluate economic policies. Fall, Spring, Summer.

**ECON 2106 PRINCIPLES OF MICROECONOMICS.** 3 hours. This principles of economics course is intended to introduce students to concepts that will enable them to understand and analyze structure and performance of the market economy. Fall, Spring, Summer.

**EDUC 2204 INTRODUCTION TO EDUCATION.** 3 hours. Prerequisite: ENGL 1101 with a "C" or better, and at least eighteen semester hours of academic credit with a 2.0 GPA. A study of the development of American education and the teaching profession with emphasis on the current or-

ganization and its scope. The course investigates the various social, legal, political, and economic forces within society which influence the direction of education. Students complete a field experience in an approved school environment. Fall, Spring.

**ENGL 0098 DEVELOPMENTAL ENGLISH I.** 5 hours. Five hours of lecture each week. A composition course that begins with a study of fundamental sentence elements and paragraph strategies to provide a student with the tools needed for essay writing. Also includes expanding the paragraph into the essay, ordering ideas, using transitional devices, and an introduction to basic research skills. Required of a student scoring below an established cut-off score on the writing placement exam. Students may exit Developmental English by successfully completing ENGL 0098 and making a satisfactory score on the COMPASS exam. Students not exiting Developmental English will repeat ENGL 0098 and making a satisfactory score on the COMPASS exam. Fall, Spring, Summer.

**ENGL 0099 DEVELOPMENTAL ENGLISH II.** 3 hours. Three hours of lecture each week. A composition course that begins with a review of fundamental sentence elements and paragraph strategies. Also includes expanding the paragraph into the essay, ordering ideas, using transitional devices, and an introduction to basic research skills. Required of a student scoring below an established cut-off score on the writing placement exam. Students may exit Developmental English by successfully completing ENGL 0099 and making a satisfactory score on the COMPASS exam. Fall, Spring, Summer.

**ENGL 1101 COMPOSITION I.** 3 hours. A composition course focusing on skills required for effective writing in a variety of contexts, with emphasis on exposition, analysis, and argumentation, and also including introductory use of a variety of research skills. Fall, Spring, Summer.

**ENGL 1102 COMPOSITION II.** 3 hours. A composition course that develops writing skills beyond the levels of proficiency required by English 1101, that emphasizes interpretation and evaluation, and that incorporates a variety of more advanced research methods. Fall, Spring, Summer.

**ENGL 2111 WORLD LITERATURE I.** 3 hours. A survey of important works of world literature from ancient times through the mid-seventeenth century. Designed to foster in the student some knowledge and appreciation of world literature through the seventeenth century. Lectures, discussions, and research are devoted to major literary works, figures, and movements in historical context, with attention to recurrent themes, archetypes, and techniques of literary analysis as well as to the influence of philosophical and religious views on literature. Fall, Spring, Summer.

**ENGL 2112 WORLD LITERATURE II.** 3 hours. A survey of important works of world literature from the mid-seventeenth century to the present. Designed to foster in the student some knowledge and appreciation of world literature from the late seventeenth century to modern times. Lectures, discussions and research are devoted to major literary works, figures, and movements in historical context, with attention to recurrent themes, archetypes, and techniques of literary analysis as well as to the influence of philosophical and religious views on the literature. Fall, Spring, Summer.

**ENGL 2130 AMERICAN LITERATURE.** 3 hours. A survey of important works of American literature. Designed to foster in the student some knowledge and appreciation of American literature from the sixteenth century to the present. Lectures, discussions, and research focus on major figures, works, and movements in historical context, with special attention to themes, to techniques of literary analysis, and to the influence of philosophical and religious views on the literature. Fall, Spring, Summer.

**FACS 1100 CAREER EXPLORATION.** 1 hour. A study of the various fields of Family and Consumer Sciences designed to orient freshman in the opportunities, preparation and personal qualities important for the various fields of Family and Consumer Sciences. Required for all Family and Consumer Sciences majors. Fall, Spring, Summer.

**FACS 1101 FASHION FUNDAMENTALS.** 3 hours. A study of fashions as a social, economic, and merchandising force; designers, markets, and fashion cycles. Spring even years.

**FACS 1103 INTRODUCTION TO CHILD DEVELOPMENT.** 3 hours. A study of the development and needs of the infant, through teen years and how these needs may be met by the various members of the family and educational institutions. Spring even years.

**FACS 1120 CREATIVE CLOTHING.** 3 hours. A course designed to teach the fundamentals of clothing based on wardrobe planning, purchase and use of fabrics as well as garment construction. Emphasis upon intellectual reasoning, problem-solving, managing, communicating and manual dexterity is used. Fall even years.



**FACS 1151 WELLNESS NUTRITION.** 3 hours. A study of the basic principles of nutrition and selection of foods to maintain health at various stages of the life cycle. Spring odd years.

**FACS 1161 INTERIOR SYSTEMS AND EQUIPMENT.** 3 hours. A study of the selection, care and efficient use of small household equipment and large appliances. The development and understanding of the different types of energy used in the operation of equipment and home heating is stressed. Spring even years.

**FACS 2206 INTERNSHIP.** 3 hours. An Internship for students in Family & Consumer Sciences Technology. Fall, Spring, Summer.

**FACS 2211 CHILDREN'S CREATIVE ACTIVITIES.** 3 hours. A study of children's creative activities including out of class observation periods. Planning experiences appropriate to age, interest, and background of the young child; including responsibility for guiding groups of children in preschool situations. Fall odd years.

**FACS 2212 NURSERY SCHOOL AND DAY CARE MANAGEMENT.** 3 hours. Instruction and observation in the basic principles of group management of infants and preschoolers guidance in selection of equipment and play materials, time and space management and business management with special emphasis on health and safety, licensing, staffing, program development and general organization. Spring odd years.

**FACS 2214 CLOTHING AND CONSUMER BEHAVIOR.** 3 hours. A study of the selection of clothing and accessories during various life stages based on aesthetic, economic, psychological, and sociological aspects. Including personal grooming, clothing care, repair and storage. Fall odd years.

**FACS 2220 CONSUMER ECONOMICS.** 3 hours. Management of personal income in relation to individual needs and desires, investigation of consumer information sources, current financial and consumer credit problems which the individual or family may have to face. Fall even years.

**FACS 2224 TEXTILES FOR CONSUMERS.** 3 hours. A study of textile fibers, yarns, and fabrics; their properties and identification. Selection and care of textiles including their use in home furnishings and wearing apparel. Spring odd years.

**FACS 2225 PROFESSIONAL DEVELOPMENT.** 3 hours. A course designed to equip the student with contemporary etiquette appropriate for business and social situations. Fall odd years.

**FACS 2275 HOUSING AND INTERIORS.** 3 hours. A course designed for the planning, selection, and placing of household furnishings in the home from the artistic economic and practical viewpoints. Planning and evaluating electrical wiring systems in relation to the furnishing used in the home. Spring odd years.

**FACS 2279 SPECIAL PROBLEMS IN INTERIORS.** 3 hours. Individualized projects in the construction of specific household furnishings, including draperies and slipcovers, furniture re-upholstery, and other household accessories. Spring even years.

**FACS 2290 RESIDENTIAL INTERIORS AND FURNISHINGS.** 3 hours. An in-depth study of the principles of design applied to different types of interior environments and the furnishings and accessories used in them. The course also includes the adaptation of period and modern furnishings to contemporary interiors. Fall odd years.

**FACS 2293 INTRODUCTION TO MARRIAGE AND FAMILY.** 3 hours. An introduction to the structure, processes, problems and adjustments of contemporary marriage and family life. Dual listed as SOCI 2293. Fall, Spring, Summer.

**FREN 1001 ELEMENTARY FRENCH I.** 3 hours. Introduction to listening, speaking, reading, and writing in French and to the culture of French-speaking regions. Non-credit for a student presenting two or more high school units in French earned within the past three years. Work includes drill in fundamentals of grammar. Time is devoted to practice in hearing and speaking French.

**FREN 1002 ELEMENTARY FRENCH II.** 3 hours. Continued listening, speaking, reading, and writing in French with further study of the culture of French-speaking regions. A continuation of FREN 1001.

**FREN 2001 INTERMEDIATE FRENCH.** 3 hours. A continuation of FREN 1001 and FREN 1002.

**FREN 2002 INTERMEDIATE FRENCH.** 3 hours. A continuation of FREN 1001, FREN 1002,

FREN 2001, with translations of selections from French literature and compositions based on readings.

**FRSC 1130 SOILS & HERBACEOUS VEGETATION.** 3 hours. A study of basic soil properties and their effects on the growth of non-woody plants. Soil classification and use of soil surveys will be related to plant community composition, and wildlife habitat. An introduction to plant taxonomy and family characteristics will provide background for emphasis placed on plants important as wildlife foods, indicator species, and threatened or endangered species. Fall, Spring.

**FRSC 1135 NONGAME WILDLIFE.** 2 hours. This course is designed to acquaint student with wildlife management directed at species whose value lies in nonconsumptive use. Emphasis will be placed on terrestrial and aquatic species important as indicators, or categorized as threatened or endangered. Fall, Spring.

**FRSC 1140 FOREST MEASUREMENTS & MAPPING I.** 3 hours. An introduction to the methods of assessing information on forest resources and presenting relevant information in a map format. Basic instruction will include forest inventory techniques, measuring standing trees, log rules and scaling, growth measurement. Mapping will include basic drafting and plotting techniques, acreage determination, constructing cover maps of forest types and wildlife habitat, and map orientation and interpretation. Fall, Spring.

**FRSC 1155 MICROCOMPUTERS IN FOREST RESOURCES.** 2 hours. An introduction to the use of microcomputers in forestry and wildlife management. Included are: basic computer concepts and terminology, use of DOS and Windows operating systems, electronic mail, word processing, computer spreadsheets, and the use of the Internet. Fall, Spring.

**FRSC 1160 FOREST SURVEYING.** 3 hours. An introduction to surveying which includes a discussion of survey methods, units and methods of linear and area measurement, leveling, and major surveying systems. Equipment familiarization includes use of compasses, steel tapes, transits, and leveling instruments.

**FRSC 1170 DENDROLOGY.** 3 hours. An introduction to plant taxonomy and identification. Specific diagnostic features of major forest species will be discussed, with an emphasis on field identification. Fall, Spring.

**FRSC 1190 NATURAL RESOURCE CONSERVATION.** 3 hours. An introductory course dealing with renewable natural resources and basic concepts of their management. Soil, water, range, forests, wildlife, and fisheries will be emphasized. Fall, Spring.

**FRSC 1192 FOREST WILDLIFE MANAGEMENT.** 3 hours. An introduction to the basic ecological principles which govern the management of wild animal populations. Emphasis will be placed on those concepts which have given rise to present day management principles. The relationships between wildlife species and other natural forest resources will be presented. Fall, Spring.

**FRSC 2225 FOREST MEASUREMENTS I.** 2 hours. Prerequisite: MATH 1002 with a "C" or better. Introduction to forest products measurements, log rules, volume/weight tables and equations, measurement of standing trees, timber stand inventory techniques, and measurement of growth. Fall.

**FRSC 2230 FOREST ECOLOGY & SOILS.** 4 hours. Prerequisite: FRSC 1190 and ENGL 1101 with a "C" or better. This course includes the basic concepts of soil science and forest ecology; soil and vegetation classification; tree variability and diversity; site and climatic influences on tree growth; and the relationship of trees to other organisms. Fall.

**FRSC 2235 FOREST SURVEYING & MAPPING.** 4 hours. Prerequisite: MATH 1002 with a "C" or better. An introduction to land surveying, map preparation and map interpretation. Topics included are: surveying terminology, distance and area measurement, surveying methods and equipment use, leveling, basic map drafting and plotting techniques, and geographic coordinate systems for land referencing. Fall.

**FRSC 2240 FOREST SAFETY.** 1 hour. This course will provide the student with a general competency in basic first aid, with an understanding of safety guidelines for equipment use and field work, and provide information on the proper handling of hazardous chemicals. Fall, Summer.

**FRSC 2245 AERIAL PHOTOGRAPHY & MAPPING.** 4 hours. Prerequisite: FRSC 1155 and FRSC 2235 with grades of "C" or better. Interpretation of aerial photographs and their uses in forestry, including applications to map construction by traditional methods and by use of computers and related equipment. Spring.

**FRSC 2250 FOREST PROTECTION.** 2 hours. Prerequisite: FRSC 2230. This course encompasses identification and control of important forest insects and diseases: fire behavior, weather, and suppression strategies will also be addressed. Spring.

**FRSC 2255 FOREST MEASUREMENTS II.** 5 hours. Prerequisite: FRSC 1155, FRSC 1170, FRSC 2225 and FRSC 2235 with a grade of "C" or better. Study and application of procedures for determining timber stand volumes, including use of electronic data recorders and computation of sampling statistics. Spring.

**FRSC 2260 CONSERVATION LAW ENFORCEMENT.** 3 hours. Prerequisite: FRSC 1192. A summer program designed to acquaint the student with the modern techniques of game and fish law enforcement. Procedures concerned with the prosecution of game and fish law violations will be covered. Field techniques, gun safety, jurisdiction and legal authority will be included. Summer.

**FRSC 2261 FOREST GAME MANAGEMENT.** 3 hours. Prerequisite: FRSC 1192. Classroom and field instruction in game management, to include life histories, diseases, and study of natural habitats and their management throughout Georgia. Summer.

**FRSC 2262 AQUATIC RESOURCE MANAGEMENT.** 3 hours. Prerequisite: FRSC 1190. Classroom instruction plus field work under actual working conditions. This includes taking water temperature, 0\*SB1\*2\*SB0\* samples, hardness readings, fish samples, working nets, seining, operating work boats, and fertilizing of ponds. Summer.

**FRSC 2263 ADVANCED WILDLIFE TECHNOLOGY.** 3 hours. Prerequisite: FRSC 1192, recommend BIOL 2107. Designed to give the student knowledge pertaining to the practical application of techniques necessary for the management of wildlife populations. Use of wildlife literature, basic physiology, necropsy, sex and age determination, etc. will be incorporated. Fall, Spring.

**FRSC 2264 WILDLIFE SEMINAR.** 1 hour. Prerequisite: FRSC 2262. A capstone course for second-year Wildlife Technology students emphasizing student-lead discussions and demonstrations pertaining to current wildlife management techniques, research, policy, etc. Fall, Spring. Fall, Spring.

**FRSC 2265 SILVICULTURE.** 4 hours. Prerequisite: FRSC 2230 or FRSC 1130; FRSC 1170 recommended. An introduction to the basic concepts of silvicultural methods and systems that includes all phases of stand management from nursery work to harvest/regeneration systems. Fall, Spring.

**FRSC 2266 AQUATIC HABITAT MANAGEMENT.** 3 hours. Prerequisite: FRSC 1190. This course will focus primarily on the identification and management of aquatic vegetation. Instruction will include training in formulation and application of aquatic herbicides, water chemistry analysis, and manipulation of habitat to benefit desired fish species. Summer.

**FRSC 2270 PRINCIPLES OF SUPERVISION.** 2 hours. This course provides the student with instruction in the basic concepts of supervision and human relations: personal prejudices, work place diversity, motivation, interviewing skills, conflict management, and performance evaluation. Fall, Spring.

**FRSC 2275 FOREST INDUSTRIES.** 2 hours. Prerequisite: FRSC 2255 with a grade of "C" or better. A survey of forest industries, including tours of woodlands operations and manufacturing facilities. Summer.

**FRSC 2280 FOREST HARVESTING.** 2 hours. Prerequisite: FRSC 2255 with a grade of "C" or better. A study of timber harvesting techniques and equipment, including logging cost analysis. Summer.

**FRSC 2285 FORESTRY SEMINAR.** 1 hour. Current research, professional ethics, policy issues, and regional silviculture will be discussed. Summer.

**FRSC 2290 TIMBER MANAGEMENT.** 5 hours. Prerequisite: FRSC 2245, FRSC 2255 and FRSC 2265 with a grade of "C" or better. A course in forestry management principles and techniques, including measurement of site productivity, determination of timber stand growth and yield, valuation of forest land and premerchtable timber stands, and forest investment analysis. Summer.

**GEOG 1101 INTRODUCTION TO HUMAN GEOGRAPHY.** 3 hours. A survey of global patterns of resources, population, culture, and economic systems. Emphasis is placed upon the factors contributing to these patterns and the distinctions between the technologically advanced and less advanced regions of the world. Fall, Spring.

**GNDR 1101 INTRODUCTION TO GENDER STUDIES.** 2 hours. A survey course designed to

introduce students to the social, cultural, and intellectual concepts of an interdisciplinary field that views gender not only as a major topic of study, but as a tool to analyze modern life. Fall.

**HIST 1111 WORLD HISTORY I.** 3 hours. A survey of World History to early modern times. The course focuses on the progress of humankind, the ancient societies of the world, the impact of religion on intellectual thought, the formation of social institutions, key social movements, and the political, social, and economic forces which spawned the development of current global trends. Fall.

**HIST 1112 WORLD HISTORY II.** 3 hours. A survey of World History from early modern times to the present. Issues addressed include the emergence of democracy, totalitarianism, nationalism, and internationalism; analysis of the principal social institutions with the factors and forces influencing them; and the economic aspects of societies during these centuries. Spring.

**HIST 2111 UNITED STATES HISTORY I.** 3 hours. A survey of United States history to the post-Civil War period. This course covers the major social, economic, political, and cultural issues which accompanied the development of American life from pre-Columbian beginnings to Reconstruction. A particular emphasis will be placed on the role of Georgia in the development of the nation. Fall, Spring, Summer.

**HIST 2112 UNITED STATES HISTORY II.** 3 hours. A survey of United States history from the post-Civil War period to the present. This course covers the major social, economic, cultural, and political issues in American history since the Civil War. A particular emphasis will be placed on the role of Georgia in the development of the nation. Fall, Spring, Summer.

**HIST 2201 AFRICAN AMERICAN HISTORY.** 3 hours. An introduction to the history of African-Americans in the United States, emphasizing their African heritage and their unique historical evolution in American society. This study also includes an analysis of the institutions and personalities which influenced and shaped the social, economic, political, and cultural developments of the African-American community and American civilization. Spring even-numbered years.

**HIST 2232 MINORITIES IN AMERICAN HISTORY.** 3 hours. Ethnic, socio-cultural, and economic perspectives will be employed in considering the essential pluralism of American society from colonial times to the present. Patterns of inclusion and exclusion of minorities throughout American history will be analyzed to give students a clear understanding of the significance of ethnic and cultural diversity in the evolution of modern American society. Fall even-numbered years.

**HIST 2255 INTRODUCTION TO GEORGIA AND LOCAL HISTORY.** 3 hours. An examination of Georgia history from colonial times to the present. By concentrated study of selected issues in state development, the course attempts to develop critical thinking and deeper appreciation of the historical process at the state and local level. Spring odd-numbered years.

**HMSR 2101 COOPERATIVE FIELDWORK EXPERIENCES IN HUMAN SERVICES I.** 4 hours. Students placed in work situations approved by the Coordinator of Human Services will receive academic credit. This course is not recommended to students planning to transfer to a four-year college. The Coordinator will outline the educational objectives to be attained by students and have the co-op employers agree to provide the opportunity for students to meet these objectives. Final grades will be assigned by the Coordinator. Fall.

**HMSR 2102 COOPERATIVE FIELDWORK EXPERIENCES IN HUMAN SERVICES II.** 4 hours. Students placed in work situations approved by the Coordinator of Human Services will receive academic credit. This course is not recommended to students planning to transfer to a four-year college. The Coordinator will outline the educational objectives to be attained by students and have the co-op employers agree to provide the opportunity for students to meet these objectives. Final grades will be assigned by the Coordinator. Spring.

**HNRS 1101 HONORS SEMINAR.** 1 hour. Freshman level honors seminar built around the concepts of "self," "society," and "nature." Basic questions of human existence are explored in an interdisciplinary manner. The seminars also serve as an orientation to college life and are taken in place of ABAC 1000 by honors program students. Fall.

**HNRS 1102 HONORS SEMINAR.** 1 hour. Freshman level honors seminar built around the concepts of "self," "society," and "nature." Basic questions of human existence are explored in an interdisciplinary manner. These seminars also serve as an orientation to college life and are taken in place of ABAC 1000 by honors program students. Spring.

**HNRS 2101 HONORS SEMINAR.** 1 hour. Sophomore level honors seminar. Selected special topics are explored in an environment that fosters both collaborative and independent learning. Fall.



**HNRS 2102 HONORS SEMINAR.** 1 hour. Sophomore level honors seminar. Selected special topics are explored in an environment that fosters both collaborative and independent learning. Spring.

**HORT 2201 PRINCIPLES OF HORTICULTURE.** 3 hours. Discussions and labs outlining the principles of horticulture including basic botany, plant growth, plant responses to climatic and environmental factors and maintenance programs applicable to fruits, vegetables and ornamentals. Transfer credit to senior institutions. Fall.

**HORT 2202 GROUNDS MAINTENANCE EQUIPMENT.** 3 hours. Discussions and laboratories addressing the selection, operation, and maintenance of power equipment used in various grounds maintenance programs. Acquaint students with the various types of mechanized equipment used in maintenance, production and planting operations and to teach respect for power while the student learns how to operate and use the equipment safely. Cost analysis of equipment and equipment calibrations will be emphasized. Fall.

**HORT 2206 SPECIAL PROBLEMS IN PRODUCTION.** 3 hours. A conference and practical experience course directed to the ornamental production student. Projects selected by the student and the advisor will form the basis for this course through individual and group assignments and critical thinking and problem solving activities. Fall, Spring.

**HORT 2207 SPECIAL PROBLEMS IN LANDSCAPING.** 3 hours. A conference and practical experience course directed to the landscape design and grounds management student. Projects selected by the student and the advisor will form the basis for this course through individual and group assignments and critical thinking and problem solving activities. Fall, Spring.

**HORT 2208 SPECIAL PROBLEMS IN TURFGRASS.** 3 hours. A conference and practical experience course directed to the turfgrass student. Projects selected by the student and the advisor will form the basis for this course through individual and group assignments and critical thinking and problem solving activities. Fall, Spring.

**HORT 2215 LANDSCAPE DESIGN.** 4 hours. Discussions and laboratories addressing the principles of landscape design as applied to residential and commercial properties. Emphasis is placed on theory and principles of landscape design and planning using mechanical drafting and computer skills. Sketching and plan presentation will be stressed. Spring.

**HORT 2218 INTERIOR PLANTSCAPES.** 3 hours. Discussions and laboratories addressing the principles and practices of interior planting design; and installation and maintenance of foliage and flowering plants in residential and commercial buildings. Interior planting plans will be developed showing the plants and their value to the decorating scheme. Identification and cultural requirements of the most commonly used foliage and flowering plants will be studied. Fall.

**HORT 2220 PRODUCTION INTERNSHIP.** 12 hours. On-the-job training for the student in Ornamental Production. Diagnostic (critical thinking and problem solving), technical, and communication skills will be emphasized. Extensive written recording and reporting will be required on an established schedule. A seminar presentation with slides will be required of each student at the completion of the training to communicate work activities, training exercises, and learned information. Fall, Spring, Summer.

**HORT 2221 GREENHOUSE OPERATIONS AND MANAGEMENT.** 3 hours. Discussions and laboratories addressing the status of the flower-growing industry with emphasis on locations, plans, structures, and markets as applicable to the commercial flower producer. The economics and practices of greenhouse operations are discussed including the effects of light, temperature, moisture, humidity, and media on the growth and development of flower crops. Fall.

**HORT 2222 FLORICULTURE.** 3 hours. Discussions and laboratories addressing the production of bedding plants (annuals and perennials) with special emphasis on seed orders, scheduling seeding dates, transplanting, and marketing dates. Programs will be studied for watering, fertilization, and pest control. Spring.

**HORT 2230 TURF INTERNSHIP.** 12 hours. On-the-job training for the student in Golf and Commercial Turf Management. Diagnostic (critical thinking and problem solving), technical, and communication skills will be emphasized. Extensive written recording and reporting will be required on an established schedule. A seminar presentation with slides will be required of each student at the completion of the training to communicate work activities, training exercises, and learned information. Fall, Spring, Summer.



**HORT 2231 TURFGRASS SCIENCE AND TECHNOLOGY.** 3 hours. Discussions and laboratories addressing turfgrass cultivar and seed identification, selection, and establishment. The primary and secondary cultural practices will be identified and studied. Fall.

**HORT 2232 TURF PEST MANAGEMENT.** 3 hours. Discussions and laboratories addressing turfgrass pests including weed, insect, disease, and nematode management programs and how they relate to best management practices. Spring.

**HORT 2233 GOLF COURSE DESIGN AND MANAGEMENT.** 3 hours. Discussions and laboratories addressing the principles and practices in design, development, and management of golf courses. Selection and utilization of turfgrass materials, development of specifications for their nutritional, chemical, and mechanical maintenance, equipment, labor management, and public relations will be discussed. Spring.

**HORT 2234 COMMERCIAL TURF MANAGEMENT.** 3 hours. Discussions and laboratories addressing site preparation and establishment in commercial sod/seed production, and sports turf facilities. Basic and applied management programs, pricing, customer relations, scheduling, and personnel management will be emphasized. Spring.

**HORT 2235 COMPUTERIZED GROUNDS MANAGEMENT.** 3 hours. Discussions and labs familiarize students with computerized grounds and golf course management. The TRIMS Grounds Management and GCS for Windows software programs will be the basis of this course. Budgets and expenses, inventory and purchase orders, personnel and labor, equipment and maintenance, chemicals and calibrations, schedules, and events, irrigation management, and graphics will be discussed. Fall.

**HORT 2236 ENVIRONMENTAL ISSUES.** 3 hours. Discussions to familiarize students with environmental issues in golf course construction and management, the role and conservation of water resources, environmental impacts of turfgrass fertilization and pesticides, development of integrated management systems for turfgrasses, wildlife and golf courses, wetlands and golf courses, and aquatic and terrestrial toxicities. Fall.

**HORT 2239 GROUNDS IRRIGATION SYSTEMS.** 3 hours. Discussions and laboratories addressing turfgrass and landscape irrigation systems. Basic installation, repairs, and troubleshooting will be emphasized. Fall.

**HORT 2240 GROUNDS INTERNSHIP.** 12 hours. On-the-job training for the student in Landscape Design and Grounds Management. Diagnostic (critical thinking and problem solving), technical, and communication skills will be emphasized. Extensive written recording and reporting will be required on an established schedule. A seminar presentation with slides will be required of each student at the completion of the training to communicate work activities, training exercises, and learned information. Fall, Spring, Summer.

**HORT 2241 GROUNDS MANAGEMENT.** 4 hours. Discussions and laboratories addressing the principles in selection, establishment, and maintenance of ornamental trees, shrubs, groundcovers, lawns, and flower areas will be emphasized. Planting procedures, pruning, mulching, fertilization, bracing, cabling, and bark and cavity repair. Fall.

**HORT 2243 URBAN TREE MAINTENANCE.** 3 hours. Discussions and laboratories to familiarize students with the planning practices involving tree maintenance in urban landscapes and grounds, and arboriculture. Topics in the urban environment include vegetation ordinances; planning, planting, and maintenance of street trees; urban greenscape management; urban tree maintenance and pest control; and commercial and utility arboriculture. Spring.

**HORT 2244 ORNAMENTAL PEST MANAGEMENT.** 3 hours. Discussions and laboratories addressing ornamental pests including weed, insect, disease, and nematode management programs. Fall, Spring.

**HORT 2250 INTERNSHIP II.** 12 hours. Advanced on-the-job training for the student in Environmental Horticulture needing further industry experience. Diagnostic (critical thinking and problem solving), technical, and communication skills will be emphasized. Extensive written recording and reporting will be required on an established schedule. A seminar presentation with slides will be required of each student at the completion of the training to communicate work activities, training exercises, and learned information. Fall, Spring, Summer.

**HORT 2251 GARDEN CENTER/FLORAL MANAGEMENT.** 3 hours. Discussions addressing planning, establishment, and operation of a retail horticulture business. Display arrangements;

lighting control; organization of plant materials, supplies, and garden equipment; and common business practices will be discussed. Fall.

**HORT 2261 NURSERY CROP PRODUCTION.** 3 hours. Discussions and laboratories addressing production, labor and sales management, retail and wholesale nurseries, locations, layout culture, equipment, and facilities. Spring.

**HORT 2270 WOODY ORNAMENTAL PLANT IDENTIFICATION.** 3 hours. Discussions and laboratories addressing the cultural practices and landscape values of woody ornamental plant materials. Laboratory practices will include identification of plants commonly used in landscape planting. Fall, Spring.

**HORT 2271 HERBACEOUS ORNAMENTAL PLANT IDENTIFICATION.** 3 hours. Discussions and laboratories addressing the identification of common and outstanding herbaceous ornamentals. Cultural practices and landscape values of herbaceous ornamentals will be discussed. Spring.

**HORT 2290 GOLF CLUB INTERNSHIP.** 12 hours. On-the-job training for the student in Golf Club Management. Diagnostic (critical thinking and problem solving), technical, and communication skills will be emphasized. Extensive written recording and reporting will be required on an established schedule. A seminar presentation with slides will be required of each student at the completion of the training to communicate work activities, training exercises, and learned information. Fall, Spring, Summer.

**HORT 2291 GOLF CLUB OPERATIONS.** 3 hours. Discussions designed to familiarize students in golf club management with time, service, and personnel management including the training of new employees, avoiding overlapping functions, and balancing workloads. Also, cost controls, foods, beverages, labor, insurance, securities, taxes, regulations, computers, communication marketing, telephone courtesy, and customer service will be emphasized. Fall.

**HORT 2292 GOLF CLUB MANAGEMENT.** 3 hours. Discussions designed to further familiarize students in golf club management with clubhouse planning, professional dining room management, swimming pool management, mobile refreshment management, and newsletter development and edition. Also, menu design merchandising and marketing, menu engineering (customer demand, menu mix analysis, and retaining managers, developing annual operational and capital budgets and forecasting the club industry), preventing internal theft, club by-laws and contracts, and responsible beverage service will be emphasized. Spring.

**HORT 2293 SPECIAL PROBLEMS IN GOLF CLUB MANAGEMENT.** 3 hours. A conference and practical experience course directed to the golf club student. Projects selected by the student and the advisor will form the basis for this course through individual and group assignments and critical thinking and problem solving activities. Fall, Spring.

**HORT 2200 INTRODUCTION TO HOSPITALITY MANAGEMENT.** 2 hours. An introduction to the history operations, and opportunities of restaurants, hotels, and institutions. The various characteristics of hospitality enterprises are examined. Fall.

**HRMT 2201 FUNDAMENTALS OF FOOD MANAGEMENT.** 3 hours. Introduction to the principles of quantity food production in commercial and institutional operations. Emphasis on culinary terminology, and techniques of Food preparation. Also studied are menu planning, recipe standardization and costing. Fall.

**HRMT 2202 FOOD AND LABOR COST CONTROL.** 3 hours. Prerequisite: ACCT 2101. Analysis of fundamentals and techniques of cost control in Restaurant and hotel management. Management procedures to control costs in all operations are studied. Emphasis is placed on strategic planning, labor management and production, and service. Computer applications will be utilized. Spring.

**HRMT 2203 HOSPITALITY MARKETING.** 3 hours. Analysis of the marketing perspective in the hospitality industry. Segmentation, consumer preference, distribution and marketing methods are examined. Identifies the marketing plan and the role of marketing and sales and determines marketing operations and research. Fall.

**HRMT 2204 RESTAURANT MANAGEMENT.** 3 hours. Prerequisite: HRMT 2200. The study of the organization and management of food service operations. Emphasis is placed on viewing the operation from the perspective of the guest and as a total unified system of interrelated components. Fall.

**HRMT 2205 CATERING AND BEVERAGE MANAGEMENT.** 3 hours. Prerequisite: HRMT 2201, 2202, 2203, 2204, and MGMT 2165. Advanced quantity food production laboratory where

students plan, manage, prepare, and serve meals to the college community. Two lecture hours, six laboratory hours per week. Spring.

**HRMT 2210 HOTEL MANAGEMENT.** 3 hours. Prerequisite: HRMT 2200. The study of organization, planning, decision-making, and administration of Hotels with emphasis on front desk operations. Investigation of all departments in successful hotel operations. Spring.

**HRMT 2250 HOSPITALITY MANAGEMENT INTERNSHIP.** 12 hours. Relevant work experience for students in Hospitality Management. As needed.

**HUMN 2221 WESTERN WORLD HUMANITIES I.** 3 hours. Designed to foster in the student some knowledge and appreciation of literature, music, painting, sculpture, and architecture in the following art periods: Greek, Roman, early Christian, Romanesque, Gothic, and Renaissance. Fall, Spring, Summer.

**HUMN 2222 WESTERN WORLD HUMANITIES II.** 3 hours. Designed to foster in the student some knowledge and appreciation of literature, music, painting, sculpture, and architecture in the following art periods: Baroque; Rococo, Classic, Romantic, and Twentieth Century. Fall, Spring, Summer.

**JRNL 1100 JOURNALISM WORKSHOP.** 1 hour. Practical application of journalistic techniques in (1) the operation of ABAC's student publications or (2) the operation of WPLH-FM and the preparation of special programs at ABAC's TV facilities. Fall, Spring.

**JRNL 1101 INTRODUCTORY JOURNALISM.** 3 hours. A survey of contemporary mass media focused on journalism history and current trends, particularly in the area of news gathering. A student is encouraged to gain practical experience by involvement in one or more of the student media on campus; off-campus media employment would also provide practical experience. Fall.

**JRNL 2015 RADIO-TV ANNOUNCING.** 3 hours. Non-dramatic performance before microphone and camera. Application of techniques of delivery in the interpretation of radio-television copy (news, feature scripts, continuity and commercials). A student will study ad-lib and interviewing techniques. Spring.

**JRNL 2060 NEWS WRITING AND REPORTING.** 3 hours. A study and practical application of basic news reporting, writing, and editing. Involvement in and contribution to one or more of various communications media on campus required. Spring.

**MATH 0098 INTRODUCTORY ALGEBRA.** 5 hours. Five hours of lecture each week. Emphasis will be placed on the study of the real number system, linear equations and inequalities, graphs of linear equations, systems of linear equations, operations with polynomials, factoring polynomials, arithmetic with radicals and rational exponents, complex numbers, an introduction to quadratic equations, absolute value, functional notation, concepts of geometry including the Pythagorean Theorem, and algebraic applications. Required of a student scoring below an established cut-off score on the algebra placement exam. Students may exit Developmental Algebra by successfully completing MATH 0098 and making a satisfactory score on the COMPASS exam. Students not exiting Developmental Algebra will repeat MATH 0098 or progress to MATH 0099. Fall, Spring, Summer.

**MATH 0099 INTERMEDIATE ALGEBRA.** 3 hours. Three hours of lecture each week. Emphasis will be placed on the study of linear equations and inequalities, graphs of linear equations, systems of linear equations, operations with polynomials, factoring polynomials, arithmetic with radicals and rational exponents, complex numbers, an introduction to quadratic equations, absolute value, functional notation, concepts of geometry including the Pythagorean Theorem, and algebraic applications. Required of a student scoring below an established cut-off score on the algebra placement exam. Students may exit Developmental Algebra by successfully completing MATH 0099 and making a satisfactory score on the COMPASS exam. Fall, Spring, Summer.

**MATH 1002 TECHNICAL MATHEMATICS.** 3 hours. Prerequisite: Set by math placement test. Three hours of lectures each week. A study of basic mathematical processes and concepts, metric conversion, elementary descriptive geometry and trigonometry with applications, percent, ratio and proportion and simple algebraic operations. Fall, Spring, Summer.

**MATH 1011 TRIGONOMETRY.** 3 hours. Prerequisite: MATH 1111 with a grade of C or better or exemption from MATH 1111. Three hours of lecture each week. A study of the trigonometric functions and their inverses, further study of complex numbers. Fall, Spring, Summer.

**MATH 1101 MATHEMATICAL MODELING.** 3 hours. This course is an introduction to mathematical modeling using graphical, numerical, symbolic, and verbal techniques to describe and ex-

plore real-world data and phenomena. Emphasis is on the use of elementary functions to investigate and analyze applied problems and questions, supported by the use of appropriate technology, and on effective communication of quantitative concepts and results. Fall, Spring, Summer.

**MATH 1111 COLLEGE ALGEBRA.** 3 hours. Three hours of lecture each week. This course is a functional approach to algebra that incorporates the use of appropriate technology. Emphasis will be placed on the study of linear, quadratic, piece-wise defined, rational, polynomial, exponential and logarithmic functions, their graphs and applications. Fall, Spring, Summer.

**MATH 1113 PRE-CALCULUS MATHEMATICS.** 4 hours. Prerequisite: Exemption from Math 1111 College Algebra. This course is taken in lieu MATH 1111 and MATH 1011. This course is designed to prepare students for calculus, physics, and related technical subjects. Topics include an intensive study of algebraic and transcendental functions and analytic geometry. Fall, Summer, Spring.

**MATH 2000 STATISTICS.** 3 hours. Prerequisite: MATH 1111 or exemption. Three hours of lecture each week. A basic course in elementary statistics dealing with frequency distributions, means, deviations, variances, analysis of variance, correlations and interpretations of statistical findings. Spring.

### *Applied Calculus*

**MATH 2003 CALCULUS FOR MANAGEMENT.** 3 hours. Prerequisite: MATH 1111 with a grade of C or better or exemption from college algebra. Three hours of lecture each week. An overview of analytical geometry and an introduction to calculus with application to problems in business, economics, and social science. Among topics included are analysis and applications of linear and polynomial functions, analysis and applications of differentiation, and analysis and applications of exponential and logarithmic functions. The course is designed for business majors and is not acceptable for science or mathematics majors. Fall, Spring, Summer.

**MATH 2053 CALCULUS I.** 4 hours. Prerequisite: MATH 1011 or MATH 1113 with a grade of C or better or exemption. Four hours of lecture/demonstration each week. A first course in the techniques and theory of the calculus. Topics include: limits, continuity, differentiation and integration, applications of the derivative and the integral. Fall, Spring, Summer.

**MATH 2054 CALCULUS II.** 4 hours. Prerequisite: MATH 2053 with a grade of C or better. Four hours of lecture/demonstration each week. Topics include further study of applications of derivative and integral, transcendental functions, polar coordinates, conic sections, infinite series. Fall, Spring.

**MATH 2055 CALCULUS III.** 4 hours. Prerequisite: MATH 2054 with a grade of C or better. Four hours of lecture/demonstration each week. Topics in real-valued functions of several variables, including vector calculus, three-dimensional analytic geometry, partial differentiation, elementary linear algebra, vector spaces, three dimensional geometry, multiple integration and applications. Spring.

**MGMT 2165 FUNDAMENTALS OF MANAGEMENT.** 3 hours. This course is designed to give a student the knowledge of the applied management techniques, practices, and principles that are universally accepted in contemporary business. Emphasis is placed on the decision-making process and to solve management problems of planning, organizing, staffing, directing and controlling. Fall.

**MGMT 2166 SMALL BUSINESS MANAGEMENT.** 3 hours. A study of various small business patterns designed to acquaint students with the problems and procedures of starting a business venture. Strong emphasis will be placed on entrepreneurial opportunities and new venture processes, as well as coverage of managerial activities needed for successful operation of small firms. Fall.

**MGMT 2167 HUMAN RESOURCE MANAGEMENT.** 3 hours. Includes an introduction to the nature of employer/employee relationships, a study of contemporary human relations techniques employed by business managers, as well as a survey of the primary functions of personnel administration including recruiting, selection, interviewing, training, testing, and supervision. Spring.

**MKTG 2175 PRINCIPLES OF MARKETING.** 3 hours. Principles and methods involved in the movement of goods and services from producer to consumer. Market institutions and functions are discussed. Special attention to problems encountered in managing the Marketing Mix. Spring, even years.

**MKTG 2176 ADVERTISING AND SALES PROMOTION.** 3 hours. Designed to acquaint the student with all phases of sales promotion, advertising, display, direct mail, radio, and TV. Actual practice in developing material in accordance with modern technique. Spring, odd years.

**MKTG 2177 PERSONAL SELLING.** 3 hours. Designed to develop persuasive oral communication skills and their practical application to the basic principles of selling. The study of product in-



formation and its presentation, determination of customer needs, buying motives, customer analysis, opportunities in selling and personality requirements of salespeople. Spring.

**MUSC 1000 BEGINNING KEYBOARDS.** 2 hours. Basic instruction in keyboard instruments. A student who plans to enroll in applied music and MUS 134 must pass the course with a C or better or must exempt MUSC 1100. Fall, Spring.

**MUSC 1000 BEGINNING KEYBOARDS, NON-MAJOR.** 2 hours. Basic instruction in keyboarding instruments. Designed for a student not majoring in music and who may not take MUS 1000. Fall, Spring.

**MUSC 1080A CONCERT BAND.** 1 hour. Open to any student who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 1080B CONCERT BAND.** 1 hour. Open to any student who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 1090A CONCERT CHOIR.** 1 hour. Open to any student who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 1090B CONCERT CHOIR.** 1 hour. Open to any student who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 1100 MUSIC APPRECIATION.** 3 hours. An introduction into the basics of music and a study of masterpieces of music literature, as well as a brief overview of the history of music. This course is designed for a non-music major who has little background or basic knowledge of music. Fall, Spring, Summer.

**MUSC 1134 ELEMENTARY MUSIC THEORY.** 2 hours. Part-writing of triads, sight-singing, dictation, and keyboard harmony. Some creative work. Fall.

**MUSC 1135 ELEMENTARY MUSIC THEORY.** 2 hours. Triads in inversions, dominant seventh chord, secondary seventh chords and inversions, sight-singing, dictation, and keyboard harmony. Continuation of creative work. Spring.

**MUSC 1181A APPLIED MUSIC.** 1 hour. One 30-minute lesson a week in piano, organ, other instrument or voice. Designed for a music major taking a second applied principal in a secondary applied. Fall, Spring.

**MUSC 1181B APPLIED MUSIC.** 1 hour. One 30-minute lesson a week in piano, organ, other instrument or voice. Designed for a music major taking a second applied principal or a secondary applied. Fall, Spring.

**MUSC 1182A APPLIED MUSIC.** 2 hours. One 50-minute lesson a week in piano, organ, other instrument or voice. For a music major only. Fall, Spring.

**MUSC 1182B APPLIED MUSIC.** 2 hours. One 50-minute lesson a week in piano, organ, other instrument or voice. For a music major only. Fall, Spring.

**MUSC 1187A JAZZ CHOIR.** 1 hour. Open to any student who is a member of the chorus and who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 1187B JAZZ CHOIR.** 1 hour. Open to any student who is member of the chorus and who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 1190A JAZZ ENSEMBLE.** 1 hour. A total of 4 hours credit may be earned. Open to any student who can suitably play a musical instrument. Gives a student the opportunity to experience all types of jazz musical styles (blues, swing, rock, and improvisation) through the actual playing of instruments in a small combo group. Fall, Spring.

**MUSC 1190B JAZZ ENSEMBLE.** 1 hour. A total of 4 hours credit may be earned. Open to any student who can suitably play a musical instrument. Gives a student the opportunity to experience all types of jazz musical styles (blues, swing, rock, and improvisation) through the actual playing of instruments in a small combo group. Fall, Spring.

**MUSC 1191A SMALL GROUP ENSEMBLE.** 1 hour. A total of 4 hours credit may be earned. Open to any student who can suitably play a musical instrument in the groups listed above or who have experience in corps marching. Fall, Spring.

**MUSC 1191B SMALL GROUP ENSEMBLE.** 1 hour. A total of 4 hours credit may be earned.



Open to any student who can suitably play a musical instrument in the groups listed above or who have experience in corps marching. Fall, Spring.

**MUSC 2234 ADVANCED MUSIC THEORY.** 2 hours. Secondary dominant, modulation, melodic and harmonic material, analysis of small forms (binary and ternary), eartraining, keyboard harmony, and analysis. Continuation of creative work. Fall

**MUSC 2235 ADVANCED MUSIC THEORY.** 2 hours. Neapolitan and augmented chords, chromatic chord forms (chromatic mediant, altered dominant, and borrowed chords), advanced modulation, advanced form (rondo and sonata-allegro), contemporary techniques, including extended chords, quartal and secondary harmony, twelve-tone rhythmic devices, sight-singing, eartraining, keyboard harmony, and analysis. Continuation of creative work. Spring.

**MUSC 2281A APPLIED MUSIC.** 1 hour. One 30-minute lesson a week in piano, organ, other instrument or voice. Designed for a music major taking a second applied principal or a secondary applied. Fall, Spring.

**MUSC 2281B APPLIED MUSIC.** 1 hour. One 30-minute lesson a week in piano, organ, other instrument or voice. Designed for a music major taking a second applied principal or a secondary applied. Fall, Spring.

**MUSC 2282A APPLIED MUSIC.** 2 hours. One 50-minute lesson a week in piano, organ, other instrument or voice. For a music major only. Fall, Spring.

**MUSC 2282B APPLIED MUSIC.** 2 hours. One 50-minute lesson a week in piano, organ, other instrument or voice. For a music major only. Fall, Spring.

**MUSC 2287A JAZZ CHOIR.** 1 hour. Open to any student who is a member of the chorus and who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 2287B JAZZ CHOIR.** 1 hour. Open to any student who is a member of the chorus and who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 2090A CONCERT CHOIR.** 1 hour. Open to any student who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 2090B CONCERT CHOIR.** 1 hour. Open to any student who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 2080A CONCERT BAND.** 1 hour. Open to any student who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 2080B CONCERT BAND.** 1 hour. Open to any student who can qualify. A total of 4 hours may be earned. Fall, Spring.

**MUSC 2290A JAZZ ENSEMBLE.** 1 hour. A total of 4 hours credit may be earned. Open to any student who can suitably play a musical instrument. Gives a student the opportunity to experience all types of jazz musical styles (blues, swing, rock, and improvisation) through the actual playing of instruments in a small combo group. Fall, Spring.

**MUSC 2290B JAZZ ENSEMBLE.** 1 hour. A total of 4 hours credit may be earned. Open to any student who can suitably play a musical instrument. Gives a student the opportunity to experience all types of jazz musical styles (blues, swing, rock, and improvisation) through the actual playing of instruments in a small combo group. Fall, Spring.

**MUSC 2291A SMALL GROUP ENSEMBLE.** 1 hour. A total of 4 hours credit may be earned. Open to any student who can suitably play a musical instrument in the groups listed above or who have experience in corps marching. Fall, Spring.

**MUSC 2291B SMALL GROUP ENSEMBLE.** 1 hour. A total of 4 hours credit may be earned. Open to any student who can suitably play a musical instrument in the groups listed above or who have experience in corps marching. Fall, Spring.

**NURS 1105 FUNDAMENTALS OF NURSING.** 4 hours. Three hours of lecture and three skills lab hours each week. This course is a study of the concepts and psychomotor skills which provide the foundation for nursing theory and practice. A major focus is on the utilization of the nursing process to care for clients from young adulthood through later maturity who require assistance in meeting needs. Fall.

**NURS 1106 ASSESSMENT & CRITICAL THINKING.** 4 hours. Three hours of lecture and

three hours of clinical lab each week. This course is a study of the basic skills which provide the foundation for nursing assessment and critical thinking. The major focus of this course is on physical assessment of all body systems. Nutritional, psychosocial, and community assessment will be included. Concepts, principles and skills of critical thinking and management will be introduced. Fall.

**NURS 1107 ASSESSMENT & CRITICAL THINKING.** 3 hours. Prerequisite: NURS 1115. Three hours of class each week. Open to Bridge students only, this course is a study of the basic skills which provide the foundation for nursing assessment and critical thinking. The major focus of this course is on physical assessment of all body systems. Nutritional, Psychosocial, & Community assessment will be included. Concepts, principles and skills of critical thinking and management will be introduced. Fall.

**NURS 1110 MEDICAL/SURGICAL NURSING.** 5 hours. Three hours of lecture and six of clinical lab each week. This course is a study of the perioperative client and clients with dysfunctions of the gastrointestinal, musculoskeletal, respiratory, and sensory systems. The major focus of this course is on utilization of the nursing process to care for clients experiencing these dysfunctions. Spring.

**NURS 1111 PEDIATRIC NURSING.** 3 hours. Two hours of lecture and three hours of clinical lab each week. This course is a study of pediatric clients from infancy through adolescence. The major focus of the course is on utilization of the nursing process to care for pediatric clients experiencing these dysfunctions.

**NURS 1112 MENTAL HEALTH NURSING.** 3 hours. Two hours of lecture and three hours of clinical lab each week. This course is a study of clients with mental dysfunctions. The major focus of the course is on utilization of the nursing process to care for clients experiencing these dysfunctions. Spring.

**NURS 1115 TRANSITION TO ASSOCIATE DEGREE NURSING.** 3 hours. Three hours of lecture each week. This course is designed to assist the Licensed Practical Nurse (LPN) to matriculate into the second year of the Associate in Science in Nursing program, thereby conferring credit for previously acquired nursing knowledge. The major focus of the course is on role transition and selected concepts from nursing courses offered during the first year of nursing. Summer.

**NURS 2205 MATERNAL CHILD NURSING & WOMEN'S HEALTH.** 4 hours. Three hours of lecture and three hours of clinical each week. This course is a study of female clients from adolescence through later maturity and newborn infants. The major focus of this course is on utilization of the nursing process to care for maternity clients, newborn infants and clients experiencing dysfunctions specific to females. Fall.

**NURS 2206 MEDICAL/SURGICAL NURSING II.** 5 hours. Three hours of lecture and six hours of clinical each week. This course is a study of clients with dysfunctions of the cardiovascular, endocrine, genitourinary, immunological, neurological, and respiratory systems. The major focus of this course is on utilization of the nursing process to care for clients experiencing these dysfunctions. Fall.

**NURS 2210 MEDICAL/SURGICAL NURSING II.** 5 hours. One hour of lecture and twelve hours of lab each week. This course is a study of clients with dysfunctions of the cardiovascular, endocrine, genitourinary, immunological, neurological, integumentary, musculoskeletal, sensory and respiratory systems. The major focus of this course is on utilization of the nursing process to care for clients experiencing complex and/or multiple dysfunctions. Spring.

**NURS 2215 TRENDS and ISSUES.** 3 hours. Two hours of lecture and three hours of lab each week. This course is a study of events that influence the nursing profession. The major focus of this course is on the legal, ethical, political, and on-the-job issues that today's nurse must be aware of in order to function as a professional nurse. Communication in the work place, time management, writing a resume, interviewing skills, employee benefits, and self-care strategies are addressed. Spring.

**PHED 1000C ADAPTIVE PHYSICAL EDUCATION I.** 1 hour. Medical release and physician's verification of physical limitations are required. The course includes screening and assessment to provide individualized programming. The needs of the student will be used to establish a personalized training program. Fall.

**PHED 1001C ADAPTIVE PHYSICAL EDUCATION II.** 1 hour. Medical release and physician's verification of physical limitations are required. This course is a continuation of Adaptive Physical Education I. Spring.

**PHED 1100C HEALTH & WELLNESS.** 2 hours. Two class meetings per week. Designed to provide the student with knowledge of current health problems including physical fitness, nutrition, pollution and major diseases, and to encourage application of this knowledge for healthful living. MEN and WOMEN. Fall, Spring, and Summer.

**PHED 1101C ARCHERY.** 1 hour. The purpose of this course is to give basic knowledge and skill of archery as a sport to the student for personal use. This course may be used by the participant to advance techniques and skill in recreational archery. It may also be used by a student interested in the sport of bow-hunting. MEN and WOMEN. Fall, Spring.

**PHED 1103C BEGINNING SWIMMING.** 1 hour. Limited to the non-swimmer, course provides instruction in basic swimming skill and water safety. Included are breathing, floating, gliding, front crawl and elementary water safety.

**PHED 1104C RACQUET SPORTS.** 1 hour. A beginning course which is designed to teach the basic fundamentals and techniques in badminton and tennis. Rules and strategy will be emphasized. Students will be required to furnish their own racquets. Fall, Spring.

**PHED 1106C VOLLEYBALL.** 1 hour. Designed to teach the basic skills, strategy and rules. Skills include the different volleys, serving, spiking and blocking. MEN and WOMEN. Fall, Spring.

**PHED 1121C TENNIS II.** 1 hour. Prerequisite: PHED 1104C with a grade of B or better. A continuation of PHED 1104C. Offering the advanced player more practice in skills, strategy and techniques. The student will be required to furnish his/her own racquet. MEN and WOMEN. Spring, Summer.

**PHED 1123C WEIGHT TRAINING.** 1 hour. A course designed for a student interested in improving strength, power, and physical fitness by the use of the weight machines. MEN and WOMEN. Fall, Spring, Summer.

**PHED 1125C FITNESS WALKING/CONDITIONING.** 1 hour. A class designed to provide instruction in power walking and calisthenics. Skills will be directed at the improvement of cardiorespiratory endurance, muscular strength, and flexibility. Fall, Spring.

**PHED 1132W AQUATICISE/FITNESS.** 1 hour. A class designed to improve cardiorespiratory fitness, endurance, strength and flexibility through exercises on land and in water. Fall.

**PHED 1137C INTERMEDIATE SWIMMING.** 1 hour. This class encompasses instruction in the crawls, side strokes, elementary back stroke, breast stroke, and basic safety and rescue skills. This course is not for the non-swimmer. Fall and Summer Semester (bi-termed).

**PHED 1138C VOLLEYBALL II.** 1 hour. Prerequisites: PHED 1106C with a grade of B or better and permission of instructor. A continuation of PHED 1106C in which a skill player acquires the fundamentals of competitive team strategy through the game of power volley. Spring.

**PHED 1139C GOLF II.** 1 hour. Intermediate Golf. Prerequisite: PHED 1141C with a grade of B or better or a 15 or less handicap. A course designed to help a student apply the basic skills learned in PHED 1141C for successful scoring and employment of the game. Further concentration in understanding rules and etiquette will be emphasized. Fall, Spring, Summer.

**PHED 1140C BADMINTON II.** 1 hour. Prerequisite: PHED 1102C with a grade B or better. A course designed to apply the basic fundamentals learned in PHED 1102C. This class will include advanced strategies in singles and doubles competition. MEN and WOMEN. Spring.

**PHED 1141C GOLF I.** 1 hour. A course which covers basic fundamental skills in golf. Its purpose is to provide each student with a working knowledge of the game. Lecture classes will cover terminology, rules and etiquette. Practical classes will include driving, chipping and putting. MEN and WOMEN. Fall, Spring, Summer.

**PHED 1150C COUNTRY/WESTERN LINE DANCE I.** 1 hour. Designed to impart knowledge and skill in country/western line dancing. Classes cover terminology and movements used in various line dances. MEN and WOMEN. Fall, Spring.

**PHED 1151C COUNTRY/WESTERN LINE DANCE II.** 1 hour. Prerequisite: PHED 1150C. Classes cover terminology and movements used in various line dances. MEN and WOMEN. Fall, Spring.

**PHED 1160C BOWLING I.** 1 hour. A course designed for student interested in developing the basic fundamentals of bowling. Skill instruction will cover approach and delivery, strikes, and spares.

Classroom instruction will cover scoring and rules. **Additional fee required.** MEN and WOMEN. Fall, Spring.

**PHED 1161C BOWLING II.** 1 hour. Prerequisite: PHED 1160C with a grade of B or better. An advanced skills and strategy class with tournament play. **Additional fee required.** MEN and WOMEN. Fall, Spring.

**PHED 1200 INTRODUCTION TO HEALTH AND PHYSICAL EDUCATION AND RECREATION.** 4 hours. An introduction to the field of health, physical education and recreation. Emphasis is placed on history of the field, personal abilities and characteristics, professional qualifications, and employment opportunities. Practical experience is an integral part of the course with objective of understanding the discipline so that students may better plan their subsequent preparation for teaching. Fall.

**PHED 1210 INTRODUCTION TO RECREATION:** 3 hours. This course is designed to introduce the student to the basic concepts of recreation. The course will include the history of the recreation movement, theories of play and leisure, and philosophies of recreation. Emphasis will be placed on the economic importance of recreation and the social institutions providing recreation. Fall.

**PHSC 1011 SURVEY OF PHYSICAL SCIENCE I.** 3 hours. Co-requisite: PHSC 1011L. Prerequisite: MATH 1111 or exemption. Three hours of lecture each week. A survey course dealing with elementary fundamentals of physical science, especially physics, with some study of the simpler applications. Fall, Spring, Summer.

**PHSC 1011L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany PHSC 1011. Fall, Spring, Summer.

**PHSC 1012 SURVEY OF PHYSICAL SCIENCE II.** 3 hours. Co-requisite: PHSC 1012L. Three hours of lecture each week. A survey course dealing with elementary fundamentals of physical science, especially chemistry. Fall, Spring, Summer as needed.

**PHSC 1012L LABORATORY.** 1 hour. One-hour laboratory period each week to accompany PHSC 1012. Fall, Spring, Summer as needed.

**PHYS 1111 INTRODUCTORY PHYSICS I.** 4 hours. Co-requisite: PHYS 1111L. Prerequisite: MATH 1011 or MATH 1113. Three hours of lecture and one hour of recitation each week. An introductory course which will include material from mechanics, thermodynamics, and waves. Elementary algebra and trigonometry will be used. Fall, Spring, Summer as needed.

**PHYS 1111L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany PHYS 1111. Fall, Spring, Summer as needed.

**PHYS 1112 INTRODUCTORY PHYSICS II.** 4 hours. Co-requisite: PHYS 1112L. Prerequisite: PHYS 1111 AND PHYS 1111L. Three hours of lecture and one hour of recitation each week. An introductory course which will include material from electromagnetism, optics, and modern physics. Elementary algebra and trigonometry will be used. Spring, Summer.

**PHYS 1112L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany PHYS 1112.

**PHYS 2211 PRINCIPLES OF PHYSICS I.** 4 hours. Corequisite: MATH 2053 (Students are strongly advised to take MATH 2053 before PHYS 2211). Co-requisite: PHYS 2211L. Three hours of lecture and one hour of recitation each week. An introductory course which will include material from mechanics, thermodynamics, and waves. Elementary differential calculus will be used. Fall.

**PHYS 2211L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany PHYS 2211.

**PHYS 2212 PRINCIPLES OF PHYSICS II.** 4 hours. Co-requisite: PHYS 2212L. Prerequisite: PHYS 2211 and PHYS 2211L. Three hours of lecture and one hour of recitation each week. An introductory course which will include material from electromagnetism, optics, and modern physics. Elementary differential and integral calculus will be used. Spring.

**PHYS 2212L LABORATORY.** 1 hour. One two-hour laboratory period each week to accompany PHYS 2212. Spring.

**POLS 1101 AMERICAN GOVERNMENT.** 3 hours. An introductory course covering the essential facts of federal, state, and local governments in the United States. The origin, development, or-



ganization, and practices of national and state governments will be examined. This course satisfies state law requiring examination on Georgia and United States Constitutions. Fall, Spring, Summer.

**POLS 2201 STATE AND LOCAL GOVERNMENT.** 3 hours. An examination of the organization and functions of the state and its political subdivisions. Emphasis is given to the state and local governments of Georgia. Spring.

**POLS 2401 GLOBAL ISSUES.** 3 hours. An examination of current global issues. Topics will include environmental, demographic, economic, and security concerns at the international level. An emphasis will be placed on the relevance of these global issues to the citizens of the state of Georgia. Fall.

**PSYC 1101 INTRODUCTION TO GENERAL PSYCHOLOGY.** 3 hours. A broad survey of the major topics in psychology including, but not limited to, research methodology, biological and social factors influencing behavior, development, learning, memory, personality, and abnormal behavior/therapy. Fall, Spring, Summer.

**PSYC 2101 INTRODUCTION TO THE PSYCHOLOGY OF ADJUSTMENT.** 3 hours. An introductory examination of the applied psychological theory and research concerning mental health and well being. Personal application is stressed. Fall, Spring.

**PSYC 2103 INTRODUCTION TO HUMAN DEVELOPMENT.** 3 hours. Prerequisite: PSYC 1101 with a "C" or better. An introductory, non-laboratory based examination of human development across the life span with an emphasis on normal patterns of physical, cognitive, and social development. Fall, Spring, Summer.

**PSYC 2201 INTRODUCTION TO ABNORMAL BEHAVIOR.** 3 hours. Prerequisite: PSYC 1101 with a "C" or better. An introduction to clinical procedures involved with assessing, diagnosing, treating and anticipating treatment outcomes for persons with identifiable mental disorders. While the course is text-oriented and based in the vocabulary of the Diagnostic and Statistical Manual of Mental Disorders, a student will also be expected to apply theoretical constructs to pseudopatients found in novels, docu-novels and case studies. Fall, Spring.

**READ 0098 DEVELOPMENTAL READING I.** 5 hours. Five hours of lecture each week. This course is designed to teach reading skills necessary for success in comprehending college level courses. Topics include context clues, literal comprehension, inferential skills, and vocabulary development. This course requires reading lab work. Required of a student scoring below an established cut-off score on the reading placement exam. Students may exit Developmental Reading by successfully completing READ 0098 and making satisfactory score on the COMPASS exam. Students not exiting Developmental Reading will repeat READ 0098 or progress to READ 0099. Fall, Spring, Summer.

**READ 0099 DEVELOPMENTAL READING II.** 3 hours. Three hours of lecture each week. This course is designed to teach reading skill necessary for success in comprehending college level courses. Topics include vocabulary development, literal and inferential comprehension, and analytical reading skills. This course requires reading lab work. Required of a student scoring below an established cut-off score on the reading placement exam. Students may exit Developmental Reading by successfully completing READ 0099 and making a satisfactory score on the COMPASS exam. Fall, Spring, Summer.

**RELG 1100 INTRODUCTION TO WORLD RELIGIONS.** 3 hours. A survey and comparison of the beliefs, practices, traditions, history, and modern developments of the basic world religions, including Christianity, Islam, Judaism, Buddhism, and Hinduism. Fall.

**REMM 0090 REMEDIAL MATH.** 5 hours. Five hours of lecture each week. This course is designed to help the student with an understanding of the fundamental processes with whole numbers, fractions, decimals, percents, and signed numbers. The course will increase the students' knowledge and competency in geometry concepts and in solving linear equations. Required of a student scoring below an established cut-off score on the pre-algebra placement exam. REMM 0090 is the course that prepares a student for MATH 1002. Fall, Spring, Summer.

**RGTE 0199 REGENTS' ESSAY REMEDIATION.** 2 hours. This course is required of a student who fails to meet the essay requirements of the University System Regents' Test. This course includes intensive classroom instruction and individual conferences in English composition skills. Fall, Spring, Summer.

**RGTR 0198 REGENTS' READING REMEDIATION.** 2 hours. This course is required of a stu-



dent who fails the reading portion of the University System Regents' Test. The course consists of intensive individualized instruction in vocabulary building and reading composition. Fall, Spring, Summer.

**ROTC 0499 LEADERSHIP LABORATORY.** The ROTC 1000 and 2000 Leadership Laboratory (LAB) courses included a study of Air Force customs and courtesies, drill ceremonies, military commands and Air Force opportunities. ROTC 3000 and 4000 courses provide advanced leadership experiences that involve planning, organizing and executing cadet training activities, as well as, preparing and presenting briefings and other oral written communications.

**ROTC 1001 INTRODUCTION TO THE AIR FORCE TODAY I.** 1 hour. A survey course designed to introduce students to the United States Air Force and Air Force Reserve Officer Training Corps. Featured topics include: mission and organization of the United States Air Force, officership, and professionalism, military customs and courtesies, Air Force opportunities and benefits, and written communications. A mandatory Leadership Laboratory (ROTC 0499) complements this course by providing cadets with followership experiences.

**ROTC 1002 INTRODUCTION TO THE AIR FORCE TODAY II.** 1 hour. A survey course designed to introduce students to the United States Air Force and Air Force Reserve Officer Training Corps. Featured topics include: mission and organization of the United States Air Force, a macro history of the United States military, Air Force opportunities and benefits, group leadership projects and oral communication. A mandatory Leadership Laboratory (ROTC 0499) complements this course by providing cadets with followership experiences.

**ROTC 2001 THE AIR FORCE WAY I.** 1 hour. A survey course designed to facilitate the transition from ROTC cadet to Air Force ROTC officer candidate. Featured topics include: Air Force heritage and leaders, development of airpower doctrine from the invention of the airplane through the present, and written communications. A mandatory Leadership Laboratory (ROTC 0499) complements this course by providing cadets with their first opportunity to apply leadership experiences discussed in class.

**ROTC 2002 THE AIR FORCE WAY II.** 1 hour. A survey course designed to facilitate the transformation from ROTC cadet to Air Force ROTC officer candidate. Featured topics include: Introduction to leadership, quality Air Force management tools, ethics and values, oral communication group leadership projects. A mandatory Leadership Laboratory (ROTC 0499) complements this course by providing cadets with their first opportunity to apply leadership experiences discussed in class.

**SCIE 1003 MEDICAL TERMINOLOGY.** 1 hour. One hour each week. Designed to teach the meaning of 300 Latin and Greek roots, suffixes, and prefixes. With the knowledge of these 300 elements, a student is able to interpret and understand more than 10,000 complex medical terms. Fall and Spring.

**SCIE 1005 ENVIRONMENTAL SCIENCE.** 3 hours. Three hours of lecture each week. A study of ecological concepts that form the basis for understanding environmental issues confronting us; ecology, populations, diversity, resources, pollution and global climate changes. Interrelationships of physical, chemical and biological components of the environment and the impact of human activities on the biosphere are explored. Spring.

**SCIE 1005L LABORATORY.** 1 hour. One-two hour laboratory experience each week. Experiences will include environmental science activities in the laboratory as well as field trips to local areas of environmental interest. Designed to accompany SCIE 1005 but may be taken independently. Spring.

**SOCI 1101 INTRODUCTION TO SOCIOLOGY.** 3 hours. A survey of the discipline of sociology. Topics will include sociological theory, methods, and selected substantive areas, such as sex, age, gender, social class, and race/ethnicity. Fall, Spring, Summer.

**SOCI 1160 INTRODUCTION TO SOCIAL PROBLEMS.** 3 hours. A theoretical and empirical analysis of selected major social problems confronting American society. Fall, Spring, Summer.

**SOCI 2110 HUMAN SERVICES AND SOCIAL POLICY.** 3 hours. Prerequisite: SOCI 1101 with a "C" or better. An introduction to the problems of social policy and human services professions. The course will include a study of various settings which offer social services; development of knowledge, values, and skills relevant to human services; and examination of the problems encountered in social delivery systems. Students will explore the diversity of jobs in the current market that await two- and four-year degree holders. Spring.

**SOCI 2293 INTRODUCTION TO MARRIAGE AND FAMILY.** 3 hours. An introduction to the structure, processes, problems and adjustments of contemporary marriage and family life. Fall, Spring, Summer.

**SOCI 2400 HUMAN SERVICES LABORATORY IN FIELD WORK.** 3 hours. Prerequisite: SOCI 2110 with a "C" or better. Field experience supervised by faculty in a community setting which provides an opportunity for the student to integrate and apply knowledge, theory, and understanding derived from classroom learning. This experience aids in the further development of the techniques and skills common to practice in the social welfare field, such as observation, data collecting and organizing, interviewing, and reporting and evaluating impressions. Summer, Fall.

**SPAN 1001 ELEMENTARY SPANISH I.** 3 hours. Introduction to listening, speaking, reading, and writing in Spanish and to the culture of Spanish-speaking regions. Non-credit for students presenting two or more high school units in Spanish earned within the past three years. Work includes drill in fundamentals of grammar. Fall, Spring, Summer.

**SPAN 1002 ELEMENTARY SPANISH II.** 3 hours. Continued listening, speaking, reading, and writing in Spanish with further study of the culture of Spanish-speaking regions. A continuation of SPAN 1001. Fall, Spring, Summer.

**SPAN 2001 INTERMEDIATE SPANISH.** 3 hours. A continuation of SPAN 1001 and SPAN 1002. Spring.

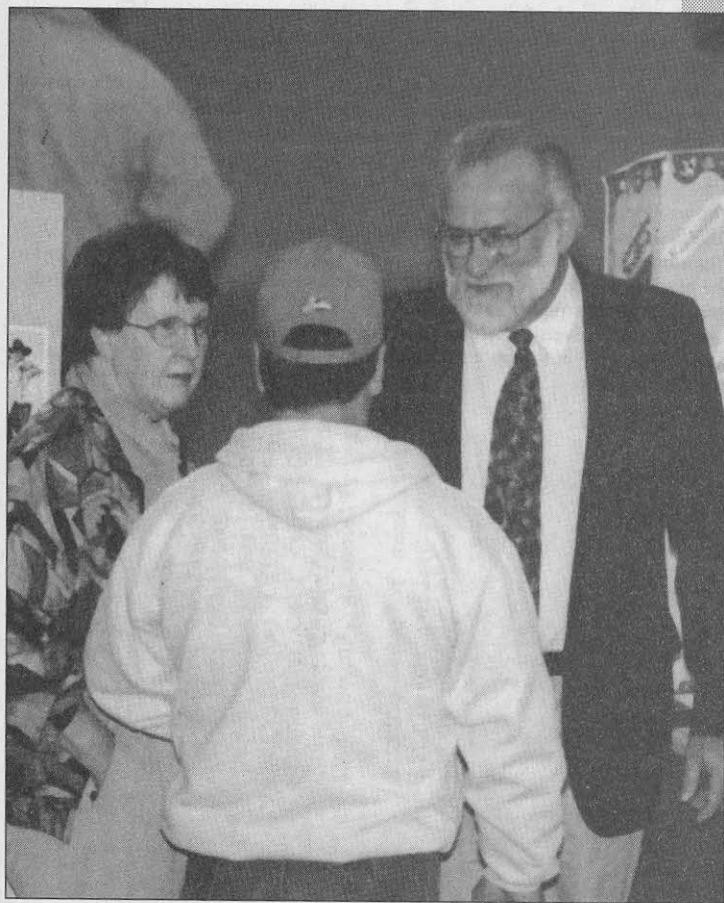
**SPAN 2002 INTERMEDIATE SPANISH.** 3 hours. A continuation of SPAN 1001, SPAN 1002, and SPAN 2001. Spring.

**THEA 1100 THEATRE APPRECIATION.** 3 hours. Introduction to the art of the theatre emphasizing its historical development. Survey of the basic elements and theories of theatrical production with special consideration of theatre as an artistic experience. Fall.

**THEA 1101 DRAMA WORKSHOP.** 1 hour. Practical application of techniques of acting and scene design and construction in the preparation of the Baldwin Players' dramatic productions. Fall, Spring.

**THEA 1103 STAGECRAFT.** 3 hours. A broad study of technical theatre, with emphasis on scene construction and painting, lighting methods, set design and sound system. Spring.

## Faculty and Administration



## THE UNIVERSITY SYSTEM OF GEORGIA

The University System of Georgia includes all state-operated institutions of higher education in Georgia—5 universities, 14 senior colleges, 15 two-year colleges. These 34 public institutions are located throughout the state.

A 15-member constitutional Board of Regents governs the University System, which has been in operation since 1932. Appointments of board members are made by the Governor, subject to confirmation by the State Senate. The regular term of Board members is seven years.

The Chairperson, the Vice Chairperson, and other officers of the board are elected by the members of the Board. The Chancellor, who is not a member of the Board, is the chief executive officer of the Board and the chief administrative officer of the University System.

The overall programs and services of the University System are offered through three major components: Instruction; Public Service/Continuing Education; Research.

INSTRUCTION consists of programs of study leading toward degrees, ranging from the associate (two-year) level to the doctoral level and certificate.

Requirements for admission of students to instructional programs at each institution are determined, pursuant to policies of the Board of Regents, by the institution. The Board establishes minimum academic standards and leaves to each institution the prerogative to establish higher standards. Applications for admission should be addressed in all cases to the institutions.

PUBLIC SERVICE/CONTINUING EDUCATION consists of non-degree activities, primarily, and special types of college-degree-credit courses.

The non-degree activities are of several types, including short courses, seminars, conferences, lectures, and consultative and advisory services, in a large number of areas of interest. These activities, typically of short duration, are designed by each institution to meet special educational, informational, and cultural needs of the people of the service area of that institution.

Typical college-degree-credit public service/continuing education courses are those offered through extension center programs and teacher education consortiums.

RESEARCH encompasses investigations conducted primarily for discovery and application of knowledge. These investigations, conducted on campuses and at many off-campus locations, cover a large number and a large variety of matters related to the educational objectives of the institutions and to general societal needs.

Most of the research is conducted through the universities; however, some of it is conducted through several of the senior colleges.

The policies of the Board of Regents for the governing, managing, and controlling of the University System and the administrative actions of the Chancellor provide autonomy of high degree for each institution. The executive head of each institution is the President, whose election is recommended by the Chancellor and approved by the Board.

State appropriations for the University System are requested by, made to, and allocated by the Board of Regents. The largest share of the state appropriations—approximately 52 percent—is allocated by the Board for Instruction.



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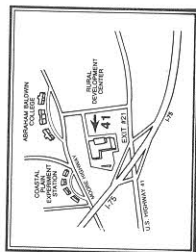
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University System of Georgia

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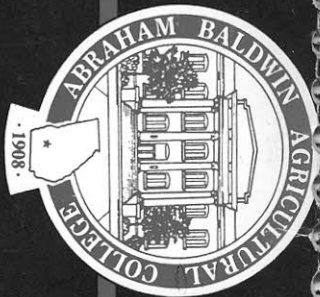


1. Gressette Gym - Athletics & Physical Education
2. Swimming Pool
3. Thrash Gym
4. Howard Auditorium
5. Welner Hall - Admissions, Human Resources
6. Corner Hall
7. Herring Hall
8. Tift Hall - Information, Registrar, Administration, Youth Connection
9. Lewis Hall
10. J. L. Branch Student Center

11. Bowen Hall - Social Science, Family & Consumer Sciences, Police Academy
12. Evered Hall - Center for the Study of the South
13. Plant Operations Warehouse
14. Plant Operations Building
15. Donaldson Dining Hall
16. Chandler Hall
17. Carlton Center - Baldwin Library, Continuing Education
18. King Hall - Developmental Studies
19. Conger Hall - Business/Humanities

20. Music Building
21. Britt Hall - Science-Math
22. Gray Hall - Science-Math
23. Driggers Lecture Hall - Chapel
24. Baldwin Memorial Gardens
25. Creswell Hall
26. Moore Building - Nursing
27. Gibbs Hall - Nursing
28. Filshie Hall
29. Mitchell Hall
30. Branch Hall

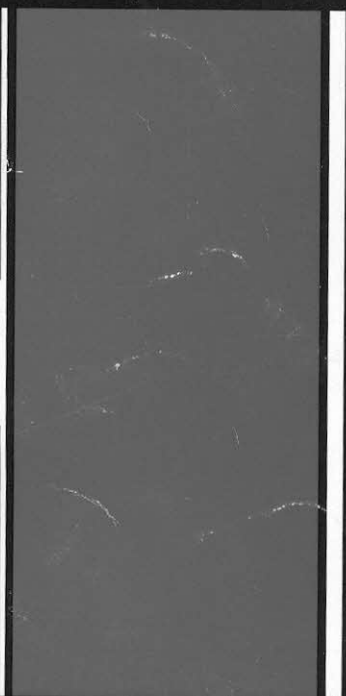
31. Chambliss Building - AET/Horticulture
32. Yow Forestry-Wildlife Building
33. Development/Alumni House
34. Torbett-Dobrosky Golf Facility
35. Rowan Pavilion
36. J. G. Woodroof Farm
37. Baseball Field
38. Rodeo Arena
39. Stables
40. Tennis Center
41. Intramural Field & Track



# Abraham Baldwin

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